

**BURGETTSTOWN AREA SCHOOL DISTRICT**  
**Regular Meeting, Monday, August 13, 2018 – AGENDA – Page 1**  
7:00 PM – Burgettstown Area Elementary Center Library, Second Floor

**A G E N D A**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
  - a. Regular Meeting Minutes - June 18, 2018
- VI. STUDENT ACTIVITIES
- VII. VISITORS
- VIII. CORRESPONDENCE
- IX. SUPERINTENDENT OF SCHOOLS
- X. COMMITTEES
  - a. Budget & Finance
  - b. Education
  - c. Personnel
  - d. Athletics & Recreation
  - e. Transportation
  - f. Buildings & Grounds
  - g. Vo Tech (Western Area Career & Technology Center)
  - h. Food Service
  - i. Student Discipline
  - j. Policy
  - k. Fine Arts
- XI. OLD BUSINESS/NEW BUSINESS
- XII. LEGISLATIVE REPORT
- XIII. SOLICITOR
- XIV. ADMINISTRATION
- XV. ADJOURNMENT

RULES FOR ADDRESSING BOARD: Anyone wishing to address specific topics before the Board and to be placed on the agenda of the Regular of the Board must submit a written request to this effect, which outlines the concern (s) to be addressed, no later than Wednesday prior to the regular Monday night Regular. Other persons wishing to address the Board on agenda items, or on other matters of concern which are, or may be, before the Board, will be heard during the VISITORS time, but will be limited to two (2) minutes per person/five (5) minutes per group.

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A] STUDENT ACTIVITIES

B] VISITORS

C] CORRESPONDENCE – Dr. James Walsh

D] SUPERINTENDENT OF SCHOOLS – Dr. James Walsh

1. Executive Session

E] BUDGET & FINANCE – Mr. Jon Vallina

1. Motion to approve the list of bills for July and August 2018 as presented.

<b>Fund</b>	<b>Month</b>	<b>Amount</b>
General	July	\$1,471,588.49
	August	\$1,061,832.23
Athletic	July	\$0.00
	August	\$0.00
Activities	July	\$20,181.98
	August	\$8,583.87
Cafeteria	July	\$1,301.28
	August	\$39,901.36
Capital Reserve	July	\$0.00
	August	\$0.00
<i>Total All Bills</i>	<i>July</i>	<i>Total: \$1,493,071.75</i>
	<i>August</i>	<i>Total: \$1,110,317.46</i>
		<b><i>Grand Total: \$2,603,389.21</i></b>

2. Motion to approve the financial statements for period ending June 30, 2018 and July 31, 2018 and place on file for audit.

F] EDUCATION – Mr. William Price

1. Motion to approve the Middle/High School Faculty and Student Handbooks for the 2018-2019 school year.

2. Motion to approve the Service Agreement between the Watson Institute and Burgettstown Area School District for training and consultation services, to be used only on an as-needed basis, for the 2018-2019 school year.

3. Motion to approve the Memorandum of Understanding between Washington Communities Human Services, Inc. and Burgettstown Area School District for the School Psychiatric Evaluations & Point of Contact Initiative for the 2018-2019 school year.

4. Motion to approve the Letter of Agreement with the Washington Drug & Alcohol Commission, Inc. to provide a designated SAP (Student Assistance) Certified Treatment liaison for the 2018-2019 school year. There is no charge for this service.

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5. Motion to approve a one-year contract software license renewal with PA-Educator.net in the amount of \$1,750. This provides unlimited access to their teacher application database.
6. Motion to approve the Health Care Staffing Agreement between Epic Health Services, Inc. and AndVenture Inc. and Burgettstown Area School District to provide private duty nursing services to students of the school district.
7. Motion to approve Chris Navadauskas to attend Data Quality Network Meetings at IU1 in Coal Center, PA on the following dates: August 15, 2018, September 19, 2018, October 17, 2018, November 21, 2018, December 19, 2018, January 16, 2019, February 20, 2019, March 20, 2019, April 17, 2019, May 15, 2019 and June 19, 2019. The approximate cost is Transportation = \$556.16; Total approximate costs are \$556.16. Costs to be paid by Title II.
8. Motion to approve Chris Navadauskas to attend Technology Council Meetings at IU1 in Coal Center, PA on the following dates: September 21, 2018, October 19, 2018, November 9, 2018, December 7, 2018, January 18, 2019, March 8, 2019, April 12, 2019 and May 10, 2019. The approximate cost is Transportation = \$404.48; Total approximate costs are \$404.48. Costs to be paid by Title II.
9. Motion to approve Mandi Figlioli to attend Curriculum Coordinators' Meetings at the IU1 in Coal Center, PA on September 18, 2018, October 16, 2018, November 20, 2018, December 19, 2018, January 16, 2019, February 20, 2019, March 20, 2019, April 11, 2019 and June 20, 2019. The approximate cost is Transportation = \$504.00; Total approximate costs are \$504.00. Costs to be paid by Title II.
10. Motion to approve Michele Burton to attend School District Cyclical Monitoring Training at PaTTAN in Pittsburgh, PA on August 21, 2018. The approximate costs are Transportation = \$43.60; Total approximate cost is \$43.60. Costs to be paid by Title II.
11. Motion to approve Jamie O'Donnell, Michele Burton and Bernadette Froats to attend 2018-19 School-Based ACCESS Program Statewide Training at PaTTAN in Pittsburgh, PA on October 3, 2018. The approximate costs are Transportation = \$87.20; Total approximate cost is \$87.20. Costs to be paid by Title II.
12. Motion to approve Michele Burton to attend Monthly LEA Meetings for 2018-2019 at the IU1 in Coal Center, PA on the following dates: September 26, 2018, October 25, 2018, November 21, 2018, December 20, 2018, January 25, 2019, February 27, 2019, March 19, 2019, April 16, 2019 and May 16, 2019. The approximate cost is Transportation = \$431.64; Total approximate cost is \$431.64. Costs to be paid by Title II.

**G] PERSONNEL – Mrs. Marla Pendeville**

1. Motion to approve the following as summer school cyber teachers from June 20 - August 6, 2018 at the contractual rate of pay:
  - a. Kathie Ankley
  - b. Amy Froats
  - c. Kourtney Mollis
  - d. Deborah Welesko

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2. Motion to approve the following to the substitute *teaching* list for the 2018-2019 school year:
  - a. Carly Anton
  - b. Jennifer Auman
  - c. Danielle Bianchini
  - d. Richard Briggs
  - e. Deborah Catton\*
  - f. Leah Crow
  - g. Stacy Dugas
  - h. Laura Ellek
  - i. Donna Fox
  - j. Victoria Fratini
  - k. Stephanie Glyptis
  - l. Sheila Golonka
  - m. Rachelle Havelka
  - n. Jessie Johnson
  - o. Chelsea Krull
  - p. Mary Jude Patterson
  - q. Michelle Prevost
  - r. Sandy Ralicki
  - s. Samantha Rupert\*
  - t. Amy Smith
  - u. Matthew Smith
  - v. Trista Snatchko
  - w. Beth Stewart
  - x. Gary Uram\*
  - y. John Ward
  - z. Elisabeth Yesko

\* Pending receipt of emergency permit.
3. Motion to approve the following to the substitute *paraprofessional* list for the 2018-2019 school year:
  - a. Jennifer Auman
  - b. Danielle Bianchini
  - c. Rena Clem
  - d. Laura Ellek
  - e. Amanda Frank
  - f. Stephanie Glyptis
  - g. Sheila Golonka
  - h. Jessie Johnson
  - i. Amy Smith
  - j. Denise Speer
  - k. Jamie Wilson
4. Motion to approve the following the substitute *cafeteria* list for the 2018-2019 school year:
  - a. Rena Clem
  - b. Holly DiVecchio
  - c. Debra Fontana
  - d. Amanda Frank
  - e. Karen Huber
  - f. Shauna Johnston
  - g. Imogene Long
  - h. Lisa Russell
  - i. Kimberly Sabo
  - j. Denise Speer
  - k. Barbara Stevenson
5. Motion to approve the following to the substitute *custodial* list for the 2018-2019 school year:
  - a. Rena Clem
  - b. Debra Fontana
  - c. Karen Huber
  - d. Shauna Johnston
  - e. Denise Speer
  - f. Barbara Stevenson
6. Motion to approve the following to the substitute *bus driver* list for the 2018-2019 school year:
  - a. Paul Gerard
  - b. Richard Grey
  - c. Chris Kramer
  - d. Ronni Shuler
7. Motion to acknowledge James Walsh, Superintendent, has/has not met his goals for the 2017-2018 school year, as presented in September 2017. Notice of this action will be placed on the district website under the superintendent's section.

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8. Motion to approve a five (5) year contract with James Walsh for the position of Superintendent of Schools commencing July 1, 2018 through June 30, 2023.
9. Motion to approve Cory Veldhuizen as a teacher beginning August 27, 2018 at Step 3 with a Bachelors Degree at a salary of \$38,601.00, pending receipt of all paperwork.
10. Motion to approve Rachel Beres as a short-term substitute teacher from approximately August 27, 2018 through November 19, 2018.
11. Motion to approve Richelle Louder as a short-term substitute teacher from approximately August 27, 2018 through October 8, 2018.
12. Motion to approve Melanie Cocco as a long-term substitute teacher from approximately August 27, 2018 through January 28, 2019.
13. Motion to accept the resignation of Mary Caligiuri, teacher.
14. Motion to accept the resignation of Heather Poirier, Paraprofessional, as of August 9, 2018.
15. Motion to accept the resignation of Mary Ann Seey, Cafeteria Worker, effective August 9, 2018 and to approve to the substitute cafeteria list for the 2018-2019 school year.
16. Motion to accept the resignation of Leslie Sharp as Permanent Part-Time Weekend Custodian.
17. Motion to approve the SAAS Services Agreement between Glass Arc, LLC (ReadySub) and Burgettstown Area School District for Substitute Management, Absenteeism Software and Support Services at a rate of \$1,580.00/year.
18. Motion to adjust the FMLA child rearing leave of absence for E.M., board approved on May 5, 2018, to an intermittent leave.
19. Motion to appoint Mr. Brian Fadden and Mrs. Melissa Mankey as the School Safety Coordinators under Act 44 of 2018.
20. Motion to approve the one (1) year contract with Vernon Barkley as the School Police Officer, beginning August 27, 2018.

H] **ATHLETICS & RECREATION – Mr. Merle Ayres**

1. Athletic Report
2. Motion to approve Emma Olsen as Assistant Varsity Girls Volleyball Coach, pending receipt of all paperwork.
3. Motion to approve Adrianna Wolos as Assistant Varsity Cross Country Coach.
4. Motion to approve Maria Frantz as 7/8 Grade Cross Country Coach.

I] **TRANSPORTATION – Mr. Chris Matalik**

1. Transportation Report

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- J] BUILDING AND GROUNDS – Mr. Kevin Kuzior
1. Motion to approve the amendment to the agreement between Aramark Management Services, L.P. and Burgettstown Area School District, effective July 1, 2018.
- K] WESTERN AREA CAREER & TECHNOLOGY CENTER – Mrs. Melissa Secco
1. Enrollment Report
- L] FOOD SERVICE – Mr. Chris Matalik
1. Motion to approve the Meal Service Agreement for the Blueprints Head Start Program.
- M] STUDENT DISCIPLINE – Mrs. Melissa Secco
- N] POLICY COMMITTEE – Miss Norma Alrutz
1. First reading of the following:
    - a. Policy 810 – Transportation – *Revised*
    - b. Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers – *Revised*
    - c. Policy 818 – Contracted Services Personnel – *Revised*
  2. Motion to approve the following:
    - a. Policy 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors – *Revised*
    - b. Policy 831 – Crowdfunding – *New*
- O] FINE ARTS COMMITTEE – Miss Norma Alrutz
- P] OLD BUSINESS/NEW BUSINESS
- Q] LEGISLATIVE REPORT – Mr. Jon Vallina
- R] SOLICITOR – Mrs. Barbara Graham
1. Solicitor's Report
- S] ADMINISTRATION
1. Motion to approve all Administrative Reports dated August 2018.
- T] ADJOURNMENT