

**BURGETTSTOWN AREA SCHOOL DISTRICT**  
**Regular Meeting, Monday, October 8, 2018 – AGENDA – Page 1**  
7:00 PM – Burgettstown Area Elementary Center Library, 2<sup>nd</sup> Floor

**A G E N D A**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
  - a. Regular Meeting – September 10, 2018
- VI. STUDENT ACTIVITIES
- VII. VISITORS
- VIII. CORRESPONDENCE
- IX. SUPERINTENDENT OF SCHOOLS
- X. COMMITTEES
  - a. Budget & Finance
  - b. Education
  - c. Personnel
  - d. Athletics & Recreation
  - e. Transportation
  - f. Buildings & Grounds
  - g. Vo Tech (Western Area Career & Technology Center)
  - h. Food Service
  - i. Student Discipline
  - j. Policy
  - k. Fine Arts
- XI. OLD BUSINESS/NEW BUSINESS
- XII. LEGISLATIVE REPORT
- XIII. SOLICITOR
- XIV. ADMINISTRATION
- XV. ADJOURNMENT

RULES FOR ADDRESSING BOARD: Anyone wishing to address specific topics before the Board and to be placed on the agenda of the Regular of the Board must submit a written request to this effect, which outlines the concern (s) to be addressed, no later than Wednesday prior to the regular Monday night Regular. Other persons wishing to address the Board on agenda items, or on other matters of concern which are, or may be, before the Board, will be heard during the VISITORS time, but will be limited to two (2) minutes per person/five (5) minutes per group.

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A] STUDENT ACTIVITIES

B] VISITORS

1. Lani Hemphill Enterline
2. Nelson Ferris
3. Scott Hemphill
4. Monica Gross
5. Craig Berdine
6. Dawn Smith
7. Bill Radford
8. Lindsay Leininger
9. Jeff Moore
10. Carrie Lonick Snatchko

C] CORRESPONDENCE – Dr. James Walsh

1. Repository Sale Statements (3)
2. Bureau of Special Education – BSE Review of 2017-18
3. Slovan/Smith Twp. Volunteer Fire Department

D] SUPERINTENDENT OF SCHOOLS – Dr. James Walsh

1. Executive Session

E] BUDGET & FINANCE – Mr. Jon Vallina

1. Motion to approve the list of bills for October 2018 as presented.

<b>Fund</b>	<b>Month</b>	<b>Amount</b>
General	October	\$1,298,583.88
Athletic	October	\$2,338.00
Activities	October	\$19,908.56
Cafeteria	October	\$13,161.32
<i>Capital Reserve</i>	<i>October</i>	<i>\$0</i>
<b>Total All Bills</b>		<b>Grand Total: \$1,333,991.76</b>

2. Motion to approve the financial statements for period ending September 30, 2018 and place on file for audit.
3. Motion to approve the Health Insurance Consortium Trust Agreement and Resolution between Burgettstown Area School District and Intermediate Unit 1 pertaining to the IU1 Consortium Health Insurance Trust.

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F] EDUCATION – Mr. William Price

1. Enrollment Reports
2. Guidance Newsletter
3. Motion to approve James Walsh to attend PA School Safety & Security Exchange at Hershey Lodge and Convention Center in Hershey, PA on November 8-9, 2018. The approximate costs are Registration = \$75.00, Hotel = \$290.00, Transportation = 241.00; Total approximate cost is \$606.00. Costs to be paid by Act 44 Safe Schools Funding.
4. Motion to approve Melissa Ferencuha, Jamie Smith and Andrea Zupancic to attend Doing What Works: Restorative Practices, Relationships and Managing Student Behaviors at Wyndham Pittsburgh University Hotel in Pittsburgh, PA on November 12, 2018. The approximate costs are Registration = \$587.00, Transportation = \$61.04; Total approximate cost is \$648.04. Costs to be paid by Safety Grant.
5. Motion to approve Melissa Nonack and Cory Veldhuizen to attend Young Playwrights Professional Development Day at City Theatre in Pittsburgh, PA on October 11, 2018. Costs to be paid by City Theatre.
6. Motion to approve Amy Froats to attend Counseling and Current Issues at IU1 in Coal Center, PA on September 24, 2018. The approximate costs are Registration = \$30.00, Transportation = \$50.96; Total approximate cost is \$80.96. Costs to be paid by Title II.
7. Motion to approve Kathie Knouse to attend The Joy of Coding at Homewood Suites in Pittsburgh, PA on September 28, 2018. The approximate costs are Registration = \$259.00, Meals = \$20.00, Transportation = \$17.44, Substitute = \$105.00; Total approximate cost is \$401.44. Costs to be paid by Title II.
8. Motion to approve David Roth to attend Regional Arts Education Day 2018 at Pittsburgh Public Schools Classical Academy/Greenway Middle School in Pittsburgh, PA on October 8, 2018. The approximate costs are Registration = \$55.00, Transportation = \$13.62; Total approximate cost is \$68.62. Costs to be paid by Title II.
9. Motion to approve Michele Burton and Jamie O'Donnell to attend IDEA Fiscal Program, Contingency Funding and APSEM at PaTTAN in Pittsburgh, PA on October 2, 2018. The approximate costs are Transportation = \$87.20; Total approximate cost is \$87.20. Costs to be paid by Title II.
10. Motion to approve Mandi Figlioli and Melissa Mankey to attend School Readiness Meeting at Blue Prints in Washington, PA on October 9, 2018. The approximate costs are Transportation = \$21.80; Total approximate cost is \$21.80. Costs to be paid by Title II.
11. Motion to approve Laura Wells to attend Technology Student Association (TSA) Regional Planning Meeting at Pittsburgh Technical College in Pittsburgh, PA on

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October 5, 2018. The approximate costs are Substitute = \$105.00; Total approximate cost is \$105.00. Costs to be paid by Title II.

12. Motion to approve Heidi Betschart to attend Taking a Deeper Dive into SAS with PDE Content Advisors at IU1 in Coal Center, PA on October 24, 2018. The approximate costs are Meals = \$15.00, Transportation = \$52.32, Substitute = \$105.00; Total approximate cost is \$172.32. Costs to be paid by Title II.
13. Motion to approve an overnight trip to Seven Springs Resort in Seven Springs, PA for ten (10) students, grades 6-12, for FCCLA State Leadership Conference on March 20-22, 2019. Expenses paid by FCCLA.
14. Motion to adjust the destination of the Ripken Experience from Myrtle Beach, South Carolina to Pigeon Forge, Tennessee for the Varsity Softball Team. The dates will remain the same as board approved on September 10, 2018.
15. Motion to approve the Women's Student Union (WSU) with Kourtney Mollis as the sponsor.
16. Motion to approve the STEAM Club with Eric Selva and Adrianna Wolos as co-sponsors.
17. Motion to approve the Student Assistance Program Agreement between Center for Community Resources and Burgettstown Area School District for the 2018-2019 school year for Student Assistance Liaison (SAP) services, at no cost to the district.

**GJ] PERSONNEL – Mrs. Marla Pendeville**

1. Motion to approve Rachel Beres as a teacher, as of September 13, 2018 at Step 1 with a Bachelors Degree at a salary of \$38,001.00.
2. Motion to approve Dana Horvath to the substitute teaching list, as of September 13, 2018. All paperwork is in order.
3. Motion to approve Mary Ward to the substitute teaching list, as of September 18, 2018. All paperwork is in order.
4. Motion to approve Marty Horton to the substitute custodial list. All paperwork is in order.
5. Motion to approve Debra Fontana as a permanent part-time weekend custodian, at the contractual rate of pay.
6. Motion to approve Barbara Stevenson to the permanent cafeteria position at the MHS, at the contractual rate of pay.

**HJ] ATHLETICS & RECREATION – Mr. Merle Ayres**

1. Athletic Report

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- I] TRANSPORTATION – Mr. Chris Matalik
1. Transportation Report
  2. Motion to approve Heather Dengel and JoAnn Garuccio, Teachers, to transport students to Student Forum Meetings at IU1 in Coal Center, PA on the following dates: October 9, 2018, November 13, 2018, December 11, 2018, January 8, 2019, February 12, 2019 and March 12, 2019, with parental/guardian permission.
  3. Motion to approve Rob Bennett, Athletic Director, to transport students to the WPIAL Sportsmanship Summit at Heinz History Center and Sports Museum in Pittsburgh, PA on November 15, 2018, with parental/guardian permission.
- J] BUILDING AND GROUNDS – Mr. Kevin Kuzior
1. Buildings and Grounds Report
  2. Motion to approve the School District’s entry into an agreement with Eckles Architects (David Esposito, principal architect on the project) to prepare documents necessary for repair/replacement of the Middle School/High School roof, said approval to be expressly contingent upon a written agreement mutually acceptable to the Architect, the Administration, the Chairperson of the Buildings & Grounds Committee, and the District Solicitor.
- K] WESTERN AREA CAREER & TECHNOLOGY CENTER – Mrs. Melissa Secco
1. Enrollment Report
- L] FOOD SERVICE – Mr. Chris Matalik
1. Food Service Report
- M] STUDENT DISCIPLINE – Mrs. Melissa Secco
- N] POLICY COMMITTEE – Miss Norma Alrutz
1. First reading of the following:
    - a. Policy 006 – Meetings – *Revised*
    - b. Policy 108 – Adoption of Textbooks – *Revised*
    - c. Policy 246 – School Wellness – *Revised*
    - d. Policy 311 – Reduction of Staff – *Revised*
    - e. Policy 704 – Maintenance – *Revised*
    - f. Policy 806 – Child Abuse – *Revised*
    - g. Policy 808 – Food Services – *Revised*
  2. Motion to approve the following:
    - a. Policy 810 – Transportation – *Revised*
    - b. Policy 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers – *Revised*
    - c. Policy 818 – Contracted Services Personnel – *Revised*

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- O] FINE ARTS COMMITTEE – Miss Norma Alrutz
  - 1. Motion to approve the License Agreement with Music Theatre International in the amount of \$3,537.00, which includes the rights for 3 performances and rental of materials for the 2018-19 school musical.
  
- P] OLD BUSINESS/NEW BUSINESS
  
- Q] LEGISLATIVE REPORT – Mr. Jon Vallina
  
- R] SOLICITOR – Mr. Jonathan Higie
  
- S] ADMINISTRATION
  - 1. Motion to approve all Administrative Reports dated October 2018.
  
- T] ADJOURNMENT