

**BURGETTSTOWN AREA SCHOOL DISTRICT**  
**Regular Meeting, Monday, November 12, 2018 – AGENDA – Page 1**  
7:00 PM – Burgettstown Area Elementary Center Library, 2<sup>nd</sup> Floor

**A G E N D A**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
  - a. Regular Meeting – October 8, 2018
- VI. STUDENT ACTIVITIES
- VII. VISITORS
- VIII. CORRESPONDENCE
- IX. SUPERINTENDENT OF SCHOOLS
- X. COMMITTEES
  - a. Budget & Finance
  - b. Education
  - c. Personnel
  - d. Athletics & Recreation
  - e. Transportation
  - f. Buildings & Grounds
  - g. Vo-Tech (Western Area Career & Technology Center)
  - h. Food Service
  - i. Student Discipline
  - j. Policy
  - k. Fine Arts
- XI. OLD BUSINESS/NEW BUSINESS
- XII. LEGISLATIVE REPORT
- XIII. SOLICITOR
- XIV. ADMINISTRATION
- XV. ADJOURNMENT

**RULES FOR ADDRESSING THE BOARD:** Anyone wishing to address specific topics before the Board must submit a written request to be placed on the agenda, along with an outline regarding their concern(s). The request must be submitted by the Wednesday prior to the regular Monday night meeting. Board meeting dates are posted on the district website. General questions from visitors pertaining to the agenda will be heard during the visitors time and limited to 2 minutes per person, 5 minutes per group.

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A] STUDENT ACTIVITIES

1. Student Council
2. Ben Froats, Golf Coach  
 Gia Hooper, WPIAL AA Girls Individual Golf Championship Qualifier and  
 Blue Devil Student Athlete of the Month
3. Elementary Student Assistance Leadership Team (ESALT):  
 Mrs. Stacey Karas, Teacher  
 Brooke Bowland, Matthew Bredel, Colton County, George Froats, Emmerson  
 Murray, Raya Sentipal, Hunter Smith and Morgan Vargas, Students

B] VISITORS

1. Lani Hemphill Enterline
2. Nelson Ferris
3. Misty Vacsulka
4. Scott Hemphill
5. Bill Radford

C] CORRESPONDENCE – Dr. James Walsh

1. Board of Assessment Appeals

D] SUPERINTENDENT OF SCHOOLS – Dr. James Walsh

1. Executive Session
2. PSBA Certificate of Appreciation
3. Education Law Center Report on School Funding
4. Update to Comprehensive Plan Score Card

E] BUDGET & FINANCE – Mr. Jon Vallina

1. Motion to approve the list of bills for November 2018 as presented.

<b>Fund</b>	<b>Month</b>	<b>Amount</b>
General	November	\$1,422,837.35
Athletic	November	\$2,382.00
Activities	November	\$19,641.45
Cafeteria	November	\$134,532.68
<i>Capital Reserve</i>	<i>November</i>	<i>\$0</i>
<b>Total All Bills</b>		<b>Grand Total: \$1,599,393.48</b>

2. Motion to approve the financial statements for the period ending October 31, 2018 and place on file for audit.

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F] EDUCATION – Mr. William Price

1. Enrollment Reports
2. Guidance Newsletter
3. Motion to adjust the school calendar\* to reflect the following changes due to mold/air quality issues in September, as approved by the Pennsylvania Department of Education (PDE):
  - a. September 24, 2018 will be waived as a day of school and does not need to be made up.
  - b. Three Act 80 Days: November 12, 2018, January 25, 2019 and March 18, 2019 will become school days. The elementary will maintain the Act 80 days as planned.
  - c. November 27, 2018 will become a school day. The elementary will maintain Parent/Teacher conferences as scheduled.
  - d. April 22, 2019 will become a school day for the MHS only. The elementary will be off as scheduled.
  - e. Three (3) Act 80 and three (3) Inservice Days will be made up throughout the remainder of the school year for MHS only. The Elementary will make up one (1) Inservice Day.

\* The District will utilize a BAEC school calendar and a BMHS school calendar for the remainder of the school year, noting these changes.
4. Motion to approve Laci Pounds, student, to attend Fort Cherry High School for the 2019-2020 school year for the Agricultural Vocational Program.
5. Motion to approve Abigail Windsheimer, student, to attend Fort Cherry High School for 2019-2020 school year for the Agricultural Vocational Program.
6. Motion to approve Abigail Mitchell, student, to attend Fort Cherry High School for 2019-2020 school year for the Agricultural Vocational Program.
7. Motion to approve Emma Posti, student, to attend Fort Cherry High School for 2019-2020 school year for the Agricultural Vocational Program.
8. Motion to approve the overnight trip to Cleveland, OH and Erie, PA for approximately thirty-five (35) students, grades 7-12, for a performance of The Phantom of the Opera and to visit the Rock & Roll Hall of Fame, Science Center and Museum of Art on April 4-6, 2019. The cost of the trip will be paid by the students in attendance.
9. Motion to approve Rob Bennett to attend Pennsylvania State Athletic Directors Association 2019 Conference at Hershey Lodge & Convention Center in Hershey, PA on March 19-22, 2019. The approximate costs are Registration = \$250.00, Meals = \$150.00, Transportation = \$300.00, Substitute = \$315.00; Total approximate cost is \$1,015.00.

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10. Motion to approve Brian Fadden to attend SAS Institute - Future Ready PA: Transforming Student Pathways at Hershey Lodge and Conference Center in Hershey, PA on December 10-12, 2018. The approximate costs are Registration = \$100.00, Hotel = \$449.55, Meals = \$200.00, Transportation = \$295.66; Total approximate cost is \$1,045.21. Costs to be paid by Title II.
11. Motion to approve Chris Navadauskas, Adrianna Wolos and Kristen Fulgenzio to attend Pete & C Conference at Hershey Lodge in Hershey, PA on February 11-12, 2019. The approximate costs are Registration = \$ 484.00, Hotel = \$657.12, Meals = \$600.00, Transportation = \$325.00, Substitute = \$420.00; Total approximate cost is \$2,486.12. Costs to be paid by Title II.
12. Motion to approve Heidi Betschart to attend It's Elementary! Tools for the Elementary Music Teacher at Duquesne University in Pittsburgh, PA on November 20, 2018. The approximate costs are Meals = \$20.00, Transportation = \$5.00, Substitute = \$105.00; Total approximate cost is \$30.00. Costs to be paid by Title II.
13. Motion to approve Beth Ann Roman to attend Doing What Works: Restorative Practices, Relationships and Managing Student Behaviors at Wyndham Pittsburgh University Hotel in Pittsburgh, PA on November 12, 2018. The approximate costs are Registration = \$209.00, Transportation = \$29.98; Total approximate cost is \$238.98. Costs to be paid by Safety Grant.
14. Motion to approve the Environmental Club with Tatia Riggans as the sponsor.

**G] PERSONNEL – Mrs. Marla Pendeville**

1. Motion to approve the following to the elementary math tutor, grant-funded position:
  - a. Robert Hughes
  - b. Evelyn Leap
  - c. Linda O'Brien
  - d. Lucas Rendulic
2. Motion to approve Rachel Beres to the middle school math tutor, grant-funded position.
3. Motion to approve Justin Mashuda and Adrianna Wolos to share the high school math tutor, grant-funded position.
4. Motion to approve Karissa Palm to the full-time paraprofessional position at the contractual rate of pay, beginning November 1, 2018.
5. Motion to approve Jayme Long to the substitute teaching list, pending receipt of all paperwork.
6. Motion to approve Amanda Suica as a substitute for after-school bus duty at the elementary center, at the contractual rate of pay.
7. Motion to approve Billi Watson to the substitute cafeteria list, as of October 15, 2018.
8. Motion to accept the retirement resignation of Sam Murdrick, bus driver. Mr. Murdrick's last day was November 2, 2018.

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9. Motion to accept the resignation of Leslie Sharp, BAEC Head Cook. Mrs. Sharp's last day will be November 20, 2018.
10. Motion to approve Laura Wells as Co-Auditorium Manager.

**H] ATHLETICS AND RECREATION – Mr. Merle Ayres**

1. Athletics Report
2. Cross Country Report
3. Golf Report
4. Volleyball Report
5. Southside Area School District Soccer Agreement
6. Motion to approve Ben Froats as 8<sup>th</sup> Grade Boys Basketball Coach.
7. Motion to approve Michael LaRocka as a Volunteer Assistant Boys Basketball Coach, pending receipt of all paperwork.
8. Motion to approve Cory Veldhuizen as a Volunteer Girls Basketball Coach.
9. Motion to accept the resignation of Christopher Denny as Assistant Varsity Track Coach.

**I] TRANSPORTATION – Mr. Chris Matalik**

1. Transportation Report
2. Motion to approve Beth Ann Roman (Guidance Counselor), Matt Grove and Kris Miller (Teachers) to transport students to Catalyst Connection Video Contest at Prion Manufacturing in Oakdale, PA on October 25, 2018 and on a second date to be determined, with parental/guardian permission.
3. Motion to approve Linda O'Brien (Teacher) to transport a student to Mock Trial Practice at Fort Cherry High School in McDonald, PA on November 6, 13, 20, and 27, 2018, with parental/guardian permission.
4. Motion to approve John Ford, Bus Driver, to the #11 Full-Time Bus Run (Eldersville/Scott Hollow/Cole School Road) beginning November 5, 2018.

**J] BUILDING AND GROUNDS – Mr. Kevin Kuzior**

1. Buildings & Grounds Report
2. Motion to approve the purchase of rock salt from the Burgettstown Borough at a cost of \$75/ton with the Borough having the rights/priority over the supply.

**K] WESTERN AREA CAREER & TECHNOLOGY CENTER – Mrs. Melissa Secco**

1. Enrollment Report

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2. Motion to approve the Articles of Agreement, as amended, between Western Area Career & Technology Center and Burgettstown Area School District, pertaining to vocational and technical education for secondary school pupils and adults.
- L] FOOD SERVICE – Mr. Chris Matalik
1. Food Service Report
  2. Motion to approve Rena Clem to the Permanent Elementary Cook position, at the contractual rate of pay.
- M] STUDENT DISCIPLINE – Mrs. Melissa Secco
- N] POLICY COMMITTEE – Miss Norma Alrutz
1. Second reading of the following:
    - a. Policy 006 – Meetings – *Revised*
    - b. Policy 108 – Adoption of Textbooks – *Revised*
    - c. Policy 246 – School Wellness – *Revised*
    - d. Policy 311 – Reduction of Staff – *Revised*
    - e. Policy 704 – Maintenance – *Revised*
    - f. Policy 806 – Child Abuse – *Revised*
    - g. Policy 808 – Food Services – *Revised*
- O] FINE ARTS COMMITTEE – Miss Norma Alrutz
- P] OLD BUSINESS/NEW BUSINESS
- Q] LEGISLATIVE REPORT – Mr. Jon Vallina
- R] SOLICITOR – Mrs. Barbara Graham
- S] ADMINISTRATION
1. Motion to approve all Administrative Reports dated November 2018.
- T] ADJOURNMENT