

**BURGETTSTOWN AREA SCHOOL DISTRICT**  
**Reorganization Meeting, Monday, December 3, 2018 – AGENDA – Page 1**  
7:00 PM – Burgettstown Elementary Center Library, Second Floor

**A G E N D A**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. NOMINATION OF PRESIDENT PRO TEM  
(Call for nominations, each must have a second, close nomination, roll call vote, President Pro Tem is seated.)
- VI. ELECTION OF PRESIDENT PRO TEM
- VII. NOMINATION OF BOARD PRESIDENT
- VIII. ELECTION OF BOARD PRESIDENT  
(1 year term, Pro Tem turns over the gavel to new President, new President is seated.)
- IX. NOMINATION OF BOARD VICE PRESIDENT
- X. ELECTION OF BOARD VICE PRESIDENT (1 year term)
- XI. APPOINT BOARD REPRESENTATIVES & ADMINISTRATIVE REPRESENTATIVES TO EDUCATIONAL ADVISORY COMMITTEE (1 year term each)
- XII. APPOINT MEMBER TO SERVE AS LEGISLATIVE CHAIRPERSON  
(1 year term)
- XIII. APPOINT SOLICITOR
- XIV. APPOINT DEPOSITORY FOR SCHOOL DISTRICT FUNDS
- XV. SET DATE & TIME OF REGULAR MEETINGS
- XVI. ADJOURNMENT

**BURGETTSTOWN AREA SCHOOL DISTRICT**  
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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. NOMINATION OF BOARD PRESIDENT PRO TEM

1. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_
2. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_
3. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_

MOTION TO CLOSE NOMINATIONS

VI. ELECTION OF BOARD PRESIDENT PRO TEM

1. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_

VII. NOMINATION OF BOARD PRESIDENT

1. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_
2. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_
3. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_

MOTION TO CLOSE NOMINATIONS

VIII. ELECTION OF BOARD PRESIDENT

1. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_

IX. NOMINATION OF BOARD VICE PRESIDENT

1. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_
2. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_
3. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_

MOTION TO CLOSE NOMINATIONS

X. ELECTION OF BOARD VICE PRESIDENT

1. \_\_\_\_\_ First \_\_\_\_\_ Second \_\_\_\_\_

XI. EDUCATIONAL ADVISORY COMMITTEE BOARD AND ADMINISTRATIVE REPRESENTATIVES

According to the Membership Rules of the Educational Advisory Committee under the Professional Agreement, the Board of Directors is to annually appoint to membership 2 BOARD AND 4 ADMINISTRATIVE representatives.

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Request the Board appoint \_\_\_\_\_ and \_\_\_\_\_ as Board representatives to serve to December 2019.

Request the Board appoint \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ as Administrative representatives to serve until December 2019.

**XII. APPOINT LEGISLATIVE CHAIRPERSON**

In accordance with PSBA's Legislative Action Program, the Board is to annually appoint a board member to serve as Legislative Chairperson. The chairperson will represent this Board at county level meetings generally held twice each year to discuss legislative issues affecting education, to select priority issues from PSBA's platform and to review those priorities with legislators.

Request the Board appoint \_\_\_\_\_ as Legislative Chairperson to serve until December 2019.

**XIII. APPOINT SOLICITOR**

Request the Board appoint Peacock Keller, LLP as the School District Solicitor with an annual retainer of \$4,800.00. For general services, an hourly rate of \$125.00 for the services of a partner, \$110.00 for the services of one associate attorney and \$90.00 for the services of one paralegal, working at all times under the direct supervision of an attorney. This represents no change in costs for 2019-2020.

**XIV. APPOINT DEPOSITORY**

Request the Board appoint Washington Financial as depository for school district funds for the 2019-2020 school year.

**XV. SET DATE, TIME AND PLACE OF REGULAR MEETINGS**

Request the Board to set the date and time of board meetings to:

Work Session/Regular Meeting – Second Monday of Month at 6:30 PM – Burgettstown Elementary Center Library, 2<sup>nd</sup> Floor, 100 Bavington Road, Burgettstown, PA 15021.

Reorganization/Regular Meeting – First Monday in Month of December at 6:30 PM – Burgettstown Elementary Center Library, 2nd Floor, 100 Bavington Road, Burgettstown, PA 15021.

**XVI. ADJOURNMENT**