

BURGETTSTOWN AREA SCHOOL DISTRICT
Work Session Meeting, Monday, January 14, 2019 – AGENDA – Page 1
6:30 PM – Burgettstown Elementary Center – Library

A G E N D A

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES
 - a. Reorganization Meeting Minutes – December 3, 2018
 - b. Regular Meeting Minutes – December 3, 2018
- VI. STUDENT ACTIVITIES
- VII. VISITORS
- VIII. CORRESPONDENCE
- IX. SUPERINTENDENT OF SCHOOLS
- X. COMMITTEES
 - a. Budget & Finance
 - b. Education
 - c. Personnel
 - d. Athletics & Recreation
 - e. Transportation
 - f. Buildings & Grounds
 - g. Vo-Tech (Western Area Career & Technology Center)
 - h. Food Service
 - i. Student Discipline
 - j. Policy
 - k. Fine Arts
- XI. OLD BUSINESS/NEW BUSINESS
- XII. LEGISLATIVE REPORT
- XIII. SOLICITOR
- XIV. ADMINISTRATION
- XV. ADJOURNMENT

RULES FOR ADDRESSING BOARD: Anyone wishing to address specific topics before the Board and to be placed on the agenda of the Work Session of the Board must submit a written request to this effect, which outlines the concern (s) to be addressed, no later than Wednesday prior to the regular Monday night Work Session. Other persons wishing to address the Board on agenda items, or on other matters of concern which are, or may be, before the Board, will be heard during the VISITORS time, but will be limited to two (2) minutes per person/five (5) minutes per group.

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A] STUDENT ACTIVITIES

1. Student Council
– Madison Tournay, Vice President
2. Athletic Boosters
– Ethan Brothers, November Blue Devil Student Athlete of the Month
3. Observer Reporter’s Football Fabulous 15
– Angelo Fratini

B] VISITORS

1. Cypher & Cypher – Annual Financial Audit

C] CORRESPONDENCE – Dr. James Walsh

D] SUPERINTENDENT OF SCHOOLS – Dr. James Walsh

E] BUDGET & FINANCE – Mr. Jon Vallina

1. Discussion of a motion to accept the list of bills for December 2018 and January 2019 as presented:

Fund	Month	Amount
General	December 2018	\$2,273,601.11
	January 2019	\$1,203,485.49
	Total:	\$3,477,086.60
Athletic	December 2018	\$2,565.00
	January 2019	\$6,020.10
	Total:	\$8,585.10
Activities	December 2018	\$16,258.62
	January 2019	\$44,809.60
	Total:	\$61,068.22
Cafeteria	December 2018	\$60,794.93
	January 2019	\$55,586.49
	Total:	\$116,381.42
<i>Capital Reserve</i>	<i>December 2018</i>	<i>\$0</i>
	<i>January 2019</i>	<i>\$0</i>
Total All Bills	December 2018	\$2,353,219.66
	January 2019	\$1,309,901.68
	Grand Total:	\$3,663,121.34

2. Discussion of a motion to accept the financial statements for the period ending November 30, 2018 and December 31, 2018 and place on file for audit.
3. Discussion of a motion to approve a three year contract with UGI Energy Services, LLC with a start date of September 1, 2019 to provide natural gas on the Peoples Natural Gas System. The contract price will equal the commodity price minus \$0.39 cents per Dth basis.

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F] EDUCATION – Mr. William Price

1. Enrollment Reports
2. Guidance Newsletter
3. Discussion of BASD Vocational Agricultural Program
4. Discussion of a motion to approve Gavin Lucas, student, to attend Fort Cherry High School for the 2019-2020 school year for the Agricultural Vocational Program.
5. Discussion of a motion to approve the disposal/donation of library books as presented in Attachment A due to their condition/outdated.
6. Discussion of a motion to approve Maria Frantz to attend Conference 2019: Building Bridges for Language Arts Success at California University of Pennsylvania Convocation Center in California, PA on March 27, 2019. The approximate costs are Registration = \$35.00, Transportation = \$46.33, Substitute = \$105.00; Total approximate cost is \$186.33. Costs to be paid by Title II.
7. Discussion of a motion to approve Mandi Figlioli to attend Federal Program Coordinators Training at IU1 in Coal Center, PA on February 13, 2019. The approximate costs are Transportation = \$55.24; Total approximate cost is \$55.24. Costs to be paid by Title II.

G] PERSONNEL – Mrs. Marla Pendeville

1. Discussion of a motion to award tenure to the following teachers:
 - a. Emily Mitchell
 - b. Toni Ann Tasz
2. Discussion of a motion to approve Jesika Roman-Yates to the substitute cafeteria list, as of December 13, 2018.
3. Discussion of a motion to approve the following to the substitute bus driver list, pending receipt of all paperwork:
 - a. Justin Danna
 - b. Dana Motte
 - c. James Wall
4. Discussion of a motion to approve Mary Jude Patterson to the substitute teaching list beginning January 7, 2019.
5. Discussion of a motion to approve C.L. for an FMLA leave of absence beginning January 3, 2019 for approximately 6-8 weeks.
6. Discussion of a motion to approve Jessie Johnson to the temporary paraprofessional position at the elementary center beginning January 4, 2019 for approximately 6-8 weeks.

H] ATHLETICS AND RECREATION – Mr. Merle Ayres

1. Athletics and Recreation Report
2. Discussion of a motion to accept the resignation of the following:

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- a. Mark Druga – Assistant Varsity Track and Field Coach, as of December 4, 2018
 - b. Chris Foster – 7th & 8th Grade Track & Field Coach, as of January 9, 2019
3. Discussion of a motion to approve the following as Assistant Varsity Track and Field Coaches:
- a. Cody Tyler
 - b. Chris Foster
- I] **TRANSPORTATION – Mr. Chris Matalik**
1. Transportation Report
 2. Discussion of a motion to approve Francis Kovscek and Eric Selva, Teachers, to transport students to Chain Reaction Contraption Contest at Carnegie Science Center in Pittsburgh, PA on December 7, 2018, with parental/guardian permission.
 3. Discussion of a motion to accept the following list of drivers with Jake Schneider Bus Contractor, LLC to assist with transporting students for the Burgettstown Area School District:
 - a. Aisha Brancheck
 - b. Richard Maltony
 - c. Matthew Mercurio
 - e. Gary Rankin
 - f. Lawrence Robak
 - g. Sandra Sheets
 - h. Gloria Shergi
 - i. Richard Yacoviello
- J] **BUILDING AND GROUNDS – Mr. Kevin Kuzior**
1. Buildings and Grounds Report
 2. Eckles Architecture Update
- K] **WESTERN AREA CAREER & TECHNOLOGY CENTER – Mrs. Melissa Secco**
1. Enrollment Report
- L] **FOOD SERVICE – Mr. Chris Matalik**
1. Food Service Report
- M] **STUDENT DISCIPLINE – Mrs. Melissa Secco**
1. Discussion of a motion to approve the Settlement Agreement for student #18-19-01.
- N] **POLICY COMMITTEE – Miss Norma Alrutz**
1. Review items:
 - a. 204 AR – Student Attendance
 - b. 808 AR – Food Service
 2. First reading of the following:

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- a. Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices – *Revised*
 3. Discussion of a motion to approve Policy 006 – Meetings – *Revised*
 4. Discussion of a motion to accept the Memorandum of Understandings between Burgettstown Area School District and the following departments as part of the District's 2019-2021 Emergency Operations Plan:
 - a. Pennsylvania State Police
 - b. Smith Township Police
 - c. Jefferson Township Police
 - d. Hanover Township Police
 - e. McDonald Borough Police
 5. Discussion of a motion to accept the Interdistrict Emergency Support Agreements between Burgettstown Area School District and the following entities as part of the District's 2019-2021 Emergency Operations Plan:
 - a. Langeloth Community Center
 - b. Pepsi Roadhouse
 - c. Avella Area School District
- O] FINE ARTS COMMITTEE – Miss Norma Alrutz
- P] OLD BUSINESS/NEW BUSINESS
1. Discussion of a motion to request the Board set the date, time and place of board meetings as follows:
 - a. Business Meeting – Second Monday of Month at 6:30 PM – Burgettstown Elementary Center Library, 2nd Floor, 100 Bavington Road, Burgettstown, PA 15021.
 - b. Reorganization/Business Meeting – First Monday in Month of December at 6:30 PM – Burgettstown Elementary Center Library, 2nd Floor, 100 Bavington Road, Burgettstown, PA 15021.
- Q] LEGISLATIVE REPORT – Mr. Jon Vallina
- R] SOLICITOR – Mrs. Barbara Graham
1. Solicitor Report
- S] ADMINISTRATION
1. Discussion of a motion to approve all Administrative Reports dated January 2019.
- T] ADJOURNMENT