



# Student Internship with D11's Grants Department

If you are interested in a career in Accounting or Finance, try us out!

*Do you ever wonder where schools get the funds to make exciting programs work i.e. building an airplane, food truck, farm box and other exciting adventures? It starts in the grants department!*

This internship provides opportunities to be part of the Grants and Title 1 Department Team assisting with funding opportunities, which allow D11 students to pursue learning that continually challenge them to grow and to achieve their personal best. We seek and support opportunities, which align with D11's short-term and long-term needs; improving learning environments, facility conditions and the functionality of D11's schools.

Summer experiences include learning various aspects of Federal, State and Local Grant Funds as they relate to:

- Tracking inventory
- Revising Budgets
- Grant writing
- Updating procedures
- Close-out reporting
- Reconciling Accounts

Open to 10th – 12th Graders

Monday through Friday

Paid \$15.00/Hr.

Requires working Knowledge of Excel



Colorado Springs  
School District 11  
Work-Based Learning

To Apply, send in your resume to

**Annette.Bass@D11.org and Tamara Forrest@D11.org.**