



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 3, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, May 6, 2024 in the District Boardroom.

1. Call to Order/Opening Exercises
2. Roll Call
3. [Finance](#)
4. [Ways & Means/Curriculum](#)
5. [Property & Supplies / Use of Facilities](#)
6. [Superintendent's Report](#)
7. [Assistant Superintendent's Report](#)
8. Public Comment for agenda and non-agenda items
9. [Dates to Remember](#)
10. Adjourn meeting
11. Personnel (To Be Discussed In Executive Session)

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance at a Board Meeting, there is no expectation of privacy if the Meeting is live streamed.



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NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 3, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____
Check # _____ to Check # _____
Wire # _____ to Wire # _____
Ach # _____ to Ach # _____
Purchase Card # _____ to Purchase Card # _____
from the Capital Reserve Account \$ _____
Check # _____ to Check # _____
from the Cafeteria Account \$ _____
Check # _____ to Check # _____
and from the Construction Account: \$ _____
Check # _____ to Check # _____
for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend the Board adopt the final 2024-2025 General Fund Budget, as was duly advertised and held open to inspection, and was tentatively approved by the Board at its meeting of April 8, 2024 showing expenditures and estimated resources of the same amount of \$79,255,258.00, to appropriate resources as shown on the budget, and levy taxes necessary to raise with local revenue anticipated in the budget by adopting the formal tax resolution presented herewith, and be attached to the minutes which, in summary provide for:
 - a) 1.0% levy of all wages, earned income, and net profits of each resident in said school district - Act 511
 - b) .5% Realty Transfer Tax - Act 511
 - c) \$5 Per Capita Tax under Section 679 of the School code and a \$5 Per Capita - Act 511
 - d) 5% Amusement Tax - Act 511
 - e) 16.7971 Mill Real Estate Tax under School Code
 - f) \$10/\$52 Emergency & Municipal Services Tax - Act 55 (dependent on municipality)

4. **(Finance)** Recommend the authorization of the homestead and farmstead exclusion real estate tax assessment reductions for qualified properties within the Conewago Valley School District for the school year beginning July 1, 2024, under the provisions of the Homestead Property Exclusion Program Act (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).
5. **(Finance)** Recommend the Secretary/Business Manager be authorized to make such minor changes to function, categories, or line items of the 2023-2024 General Fund Budget as may be necessary at any time prior to the filing of the Annual Financial Report to avoid over expenditure, provided that the additions equal the subtractions so as not to exceed the established gross in approved expenditures for the 2023-2024 school term, subject to ratification by the Board.
6. **(Finance)** Recommend that the District schools be authorized to make available to students for the 2024-2025 school year participation in “school accident insurance”, at their own expense, through Christian Baker Company and A-G Administrators, LLC, at an annual cost of \$22.50 for “school time coverage” and \$90 for “24 hour coverage” and that the District pay for all District sports, including band and cheerleading and “School Trips and Special Activities Rider” at a cost of \$10,239.00.
7. **(Finance)** Recommend acceptance of the contract for Kochenour, Earnest, Smyser, and Burg, Certified Public Accountants, to conduct the annual audit of financial records of the District, as required by the Department of Education, for a fee of \$13,100.00.

[To Agenda](#)



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NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 3, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** Recommend approval of the Letter of Agreement between True North Wellness Services and Conewago Valley School District regarding Drug & Alcohol Student Assistance program (SAP) liaison services - and SAP School Based Clinical Services for the 2024-2025 school year at a cost of \$51,126.40.

[True North Wellness Services \(SAP\) LOA](#)

2. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated April 15, 2024.
3. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated April 24, 2024.
4. ***(Ways & Means/Curriculum)*** The Administration recommends approval of the Agreement, Waiver, and Stipulation for Expulsion with a student, dated April 29, 2024.
5. ***(Ways & Means/Curriculum)*** Recommend approval of the Delaware Valley University and New Oxford High School - Colonial Career and Technology Center Articulation Agreement.

[Delaware Valley University - NOHS Articulation Agreement](#)

6. ***(Ways & Means/Curriculum)*** Recommend approval of the Cedar Crest College and New Oxford High School Dual Credit Agreement.

[Cedar Crest College - NOHS Dual Credit Agreement](#)

7. ***(Ways & Means/Curriculum)*** Recommend approval of the Eureka Math Squared Program, Grades K-6, that was piloted during the 2023-2024 school year, at a cost of \$69,697.42 for student materials and \$13,056.00 for teacher resources.

8. *(Ways & Means/Curriculum)* Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests						
Building	Last Name	First Name	Date	Title	Place	Cost to District
NOHS	Althoff	Lori	5/14/2024	Gettysburg College Office of Teacher Education and Certification Professional Development	Gettysburg College	\$0.00
NOHS	Little	Drew	7/23-7/25/2024	PACTA (PA Association of Career and Technical Administrators) Leadership Conference	Penn Stater Conference Center & Hotel - State College, PA	\$813.60
DO	Trovato	Charles	5/29/2024	PaTTAN (PA Training and Technical Assistance Network) Secondary Literacy Summit	PaTTAN Central Harrisburg, PA	\$0.00
NOE	Shearer	Jen	5/23/2024	FrAYSEL (Franklin Adams York Science Education Leadership) Network	LIU 12	\$151.25

9. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOHS	Myers	Nathan	HS Boys Basketball	6/14-6/16/24	Juniata Team Camp	Juniata College Huntingdon, PA	\$0.00
NOHS	Myers	Nathan	HS Boys Basketball	6/6/2024	Spooky Nook Varsity League	Spooky Nook Sports Complex Manheim, PA	\$0.00
NOHS	Myers	Nathan	HS Boys Basketball	6/3/2024	Boys Basketball JV League	Mechanicsburg High School Mechanicsburg, PA	\$0.00
NOHS	Edwards	Caitlynne	HS & JV Cheerleading	6/12-6/15/24	Pine Forest Cheer Camp	Pine Forest Campgrounds Greeley, PA	\$0.00
NOHS	Linn	Katherine	12th grade	5/19/2024	Class of 2024 Senior Class Trip	Six Flags of America Bowie, MD	\$0.00
NOHS	Kreider	Elizabeth	Mini-THON Leadership Team	8/2/2024	Mini-THON Leadership Summit	Hershey Lodge, Hershey PA	\$0.00



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 3, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Legion Baseball with Scott Anderson as representative, to use the New Oxford High School Baseball Field on Mondays, Wednesdays, and Fridays beginning on Friday, May 31, 2024 through Friday, July 12, 2024 from 4:45 pm to 7:45 pm, for the New Oxford American Legion Baseball season, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Varsity Boys Basketball with Nathan Myers as representative, to use the New Oxford High School auxiliary gymnasium on Tuesday's starting May 28 through July 16, 2024 from 5:00 pm to 10:00 pm for the New Oxford Varsity Boys Basketball Summer League, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Basketball Middle School with Nathan Myers as representative, to use the New Oxford Middle School gymnasium on Tuesday's starting May 28 through July 16, 2024 from 5:00 pm to 10:00 pm for the New Oxford Varsity Boys Basketball Middle School Summer League, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium and auxiliary gymnasium on Mondays and Wednesdays, beginning on June 10, 2024 through July 3, 2024 from 9:00 am to 12:00 pm, for the CVYBBA Open Gyms, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Conewago Valley Youth Basketball Association (CVYBBA) with Brandon Horick as representative, to use the Conewago Valley Intermediate School gymnasium and auxiliary gymnasium on Mondays through Thursday, beginning on Monday, June 24 - 27, 2024 from 8:30 am to 1:00 pm, for the CVYBBA Perimeter Play Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Colonials Youth Football and Cheer with Billy Harris as representative, to use the New Oxford Elementary School gymnasium, on Saturday, August 17, 2024 from 8:00 am to 12:00 pm for the Youth Football and Cheer Pictures, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Legion Baseball - Outdoor Utility Charge - \$25.00. Total Estimated Cost = \$25.00.

New Oxford Varsity Boys Basketball - Utility Charge - \$50.00; Custodial Charge - \$280.00 (\$35 per hour)*; Total Estimated Cost = \$330.00.

New Oxford Boys Basketball Middle School - Utility Charge - \$50.00. Total Estimated Cost = \$50.00. *1 Custodian will cover both gyms for one charge.

CVYBBA Open Gyms - Utility Charge - \$25.00. Total Estimated Cost = \$25.00.

CVYBBA Perimeter Play Camp - Utility Charge - \$25.00. Total Estimated Cost = \$25.00.

Youth Football and Cheer - \$35 per hour Custodial Charge. Total estimated charges = \$70.00.

7. ***(Property & Supplies/Use of Facilities)*** Recommend that the Board award the bids opened on April 5, 2024, as per specifications, for industrial arts (shop technology education) equipment and supplies, including lumber for all shops at the New Oxford Middle School and the New Oxford High School for the 2024-2025 school year.

Lafferty & Co., Inc., Lemoyne, PA	\$5,645.00
Midwest Technology Products, Sioux City, IA	\$7,486.61
O'Shea Lumber, Glen Rock, PA	\$1,890.00
RSR Electronics, Inc., Rahway, NJ	\$2,108.48
Total	\$17,130.09

8. *(Property & Supplies/ Use of Facilities)* Recommend that the Board award the bids opened on April 5, 2024, as per specifications, for athletic equipment and supplies for the 2024-2025 school year.

BSN Sports, Dallas, TX	\$5,750.44
H & L Team Sales, Lancaster, PA	\$13,830.00
REB Sports, Inc., Dallastown, PA	\$948.00
Riddell, North Ridgeville, OH	\$5,782.56
Sportsman's, Johnstown, PA	\$3,253.10
Total	\$29,564.10

9. *(Property & Supplies/ Use of Facilities)* Recommend that the Board award the bids opened on April 5, 2024, as per specifications, for art supplies for the 2024-2025 school year.

Alliance Professional Solutions, LLC, York Springs, PA	\$72.97
The Art Store, Kutztown, PA	\$652.66
Total	\$725.63

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 3, 2024

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the Study Session.

1. The Superintendent will report on:
 - A. Final Budget 24-25
 - B. Board Livestream and Recording Retention

2. The Assistant Superintendent will report on:
 - A. David Bowman doctoral research proposal
 - B. Dual Credit Affiliation Agreement - Cedar Crest College
 - C. Dual Credit Affiliation Agreement - Delaware Valley University
 - D. Eureka Math Squared

[To Agenda](#)

DATES TO REMEMBER

- **May 13, 2024** **Board Meeting – Auditorium – 7:30 PM**
- **May 13, 2024** **Adopt Final Budget - Auditorium - 7:30 PM**
- **May 16, 2024** **Board Policy Sub-Committee Mtg - District Office - 6:00 PM**
- **May 23, 2024** **Graduation**
- **May 24, 2024** **Last Day of School for Students and Teachers**
- **June 3, 2024** **Study Session - District Office - 7:00 PM**
- **June 10, 2024** **Board Meeting – District Office – 7:30 PM**
- **June 13, 2024** **Board Policy Sub-Committee Mtg - District Office - 6:00 PM**

- **July 15, 2024** **Study Session and Board Meeting-District Office - 6:30 PM**
- **August 5, 2024** **Study Session - District Office - 7:00 PM**
- **August 12, 2024** **Board Meeting – District Office – 7:30 PM**
- **September 9, 2024** **Study Session - District Office - 7:00 PM**
- **September 16, 2024** **Board Meeting – District Office – 7:30 PM**
- **September 23, 2024** **Athletics Sub-Committee Mtg - District Office - 6:00-8:00 PM**
- **October 7, 2024** **Study Session - District Office - 7:00 PM**
- **October 14, 2024** **Board Meeting – District Office – 7:30 PM**
- **November 4, 2024** **Study Session - District Office - 7:00 PM**
- **November 11, 2024** **Board Meeting – District Office – 7:30 PM**
- **December 2, 2024** **Reorganization Board Meeting-District Office - 6:30 PM**

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