

**Minutes of the Site and Facilities Committee Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
12:00 pm on the 4th day of April 2024**

Board Members Present: Dr LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and George Fievet, Board Member

Other Present: Dr. Pete Hannigan, Superintendent, Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities and Jennifer Akin, Business and HR Systems Supervisor

1.1 Meeting called to order at 12:00 pm

1.2 Roll Call: George Fievet and Joel Finfer present

1.3 Public Comment: None

Discussion Items

2.1 TL/DL Intercom System

Mike Labbe, Director of Facilities, will oversee the collaboration with Sound Inc. to install the intercom system at Townline/Dual Language. This project has been budgeted for and thus does not necessitate a bidding process.

2.2 Disposal Bid

The district has initiated the process of soliciting bids for waste disposal services. The bid opening is set to take place on Monday, April 22nd. Following the evaluation of bids, the results will be comprehensively discussed and presented at the forthcoming Site and Facilities meeting scheduled for May.

2.3 Lakeside Contract Renewal

Dr. Taylor proposed the committee to consider proposed contract options with the current transportation provider. The district is presently in the sixth year of its partnership with Lakeside and has received a proposal for a three-year extension. The proposal suggests a 6% increase annually for each of the three years. Alternatively, Lakeside has offered a one-year contract extension with a 9% increase. Furthermore, deliberation was undertaken regarding the withdrawal from the joint bid previously involved with D70 and D128 for upcoming bid preparations. The committee requested a representative from Lakeside attend the next committee meeting. The intended timeline entails the board's deliberation during discussion at the May board meeting, followed by decisive action at the subsequent June board meeting.

2.4 Future Meeting Dates

May 2nd 12:00 pm

Action Items

3.1 Approval of Site and Facilities Minutes February 15, 2024 motion by Joel Finfer and second by George Fievet

Adjourn to Closed Session

Pursuant to 5 ILCS 120/2(c)(8) Dr. LeeAnn Taylor read the motion(s) to adjourn to CLOSED SESSION for the purposes of:

Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.

With no further business to discuss, George Fievet made a motion to adjourn to Closed Session, seconded by Joel Finfer. The meeting adjourned at 12:59 pm. All in favor? Yes.

Respectfully submitted,
Jennifer Ezop

Dr. LeeAnn Taylor, Asst Superintendent
of Finance and Business Operations

Joel Finfer, Board Member

Date Minutes Approved: _____