



## April 29, 2024 PTO Minutes

6:00 – 7:00 p.m., Lakeaires Learning Commons

Kayla Cadotte, Molly Eytcheson, Jenna Williams, Sarah Jaworski, Cary Krusemark, Brittany Weber, Vanessa Greer & Kelly Humphrey

- I. Previous month agenda [March 25, 2024 PTO Meeting Minutes](#) 6:02 PM  
**Mve to approve by Brittany - Sarah, Kayla, Molly, Jenna second**
  
- II. Principal & Teacher Report 6:05 PM
  - A. Mr. Krusemark: [4/29/24 Principal Report](#)
    1. Reading Corps tutor positions added for yr '24-25!
      - a) Questions/interest reach out to Cary or email [recruitment@servemnaction.org](mailto:recruitment@servemnaction.org)
    2. MCA testing almost done
    3. Class placement is beginning for next year. Parents can send Cary an email with any information about their child(ren) to consider. An email will be sent out with an informative letter shortly.
      - a) Due May 17th
    4. Prelim plans for classrooms next year
      - a) 15 classes K-5
      - b) Final changes will be made by August
      - c) 4 & 5 will have 5 classrooms
      - d) K will be 3 again to start
      - e) 1st-3rd grade will have about 7 classes
    5. Kindergarten Gathering will be May 9th from 5-6:30pm
    6. Specialists will possibly be changing for next year, more to come
    7. Will be adding a Cluster program which is a special education program. There will be 8 kids in the program so far.
    8. We will be adding more para's next year as well
  - B. Teacher Report
    1. Mrs. Humphrey: Testing will start ramping up over the next month for those who did not do MCA
    2. Things are running smoothly!
  
- III. Treasurer Report 6:25 PM
  - A. Treasurer Report: move to approve [April 2024 Treasure's Report](#)
    1. Budget was to bring in \$17k, we are at about \$13k so far. Should be about \$3500 within budget, possibly more with Culver's Night and "Summer Send Off" food trucks!
    2. Budgeted for \$32k spend this year, only have spent about \$17k. We have a few more commitments that we still need to pay for.
      - a) Kelly will reach out to people about teacher allotments
    3. Might have to dip into savings, but shouldn't be too much (\$1-2k)
  - B. 2024-2025 Proposed budget - discuss at the meeting, post it for one month and vote at the May meeting

[https://drive.google.com/file/d/16kkd165jvgd3QT0tgUglw18K6g2cX5jC/view?usp=drive\\_link](https://drive.google.com/file/d/16kkd165jvgd3QT0tgUglw18K6g2cX5jC/view?usp=drive_link)

1. Proposing a more conservative budget as we did not make as much as we had planned.
  2. Next year we are hoping to raise \$18,800, we will be starting at \$0 so next year we will only have \$18,800 or less to spend.
  3. Kept field trips at \$4000 because of feedback from parents
  4. Cut staff appreciation budget down
  5. Cut Classroom Allotments down
  6. Keep Brain pop - but request discount when bill comes
  7. Cut out grants (can't afford it) & track and field day
  8. Cut principal fund down to \$150
  9. Change PTO insurance to a lower tier
  10. Book awards \$2250 - teachers should discuss.
    - a) Kelly thinks doing one per grade instead would be better, teachers can just rotate books. This would cut about 2/3 of the budget
  11. Charge for bingo cards for pumpkin bingo!
- IV. Upcoming Events & Activities 6:45 PM
- A. Crayola field trip, Brodt & Humphrey: Crayola Field Trip
    1. Asking for \$450 from PTO parents would pay \$6 a child

**Unanimously Approved!**

- B. Treasurer 2 spot open - Molly leaving PTO
  1. Each person can be in position for 2 years, Kayla will need to change roles for next year
- C. Kindergarten night - Jenna will sit at a table
- D. Ice Cream Social -
  1. Should we do some raffle items? Cup and cone tokens in safe
- E. Staff appreciation week (May 6-10) - Molly to lead
  1. Staff appreciation week
  2. Tacos, Donatellis, Breakfast, one more thing we get feedback on
  3. Vanessa making posters
  4. Let teachers know by Friday so staff know what to count on for each day
  5. <https://docs.google.com/document/d/1Mtsy1pcW0H9Wka6a9OxdblsIGspkxGb/edit>

**Move to Adjourn - Brittany. Unanimous**

- V. Adjournment 7:00 PM

**Board Members:**

President: Brittany Weber [brittany.harper11@gmail.com](mailto:brittany.harper11@gmail.com)  
Vice-President: Jenna Williams [Jennafer.L.Williams@gmail.com](mailto:Jennafer.L.Williams@gmail.com)  
Secretary: Kayla Cadotte [Kayla.Lerach@gmail.com](mailto:Kayla.Lerach@gmail.com)  
Treasurer 1: Sarah Jaworski [sarahmariejaworski@gmail.com](mailto:sarahmariejaworski@gmail.com)  
Treasurer 2: Molly Eytcheson [mollyemattthews@msn.com](mailto:mollyemattthews@msn.com)

**PTO Meetings:**

May 20

June 24

**PTO Events:**

Ice Cream Social/Book Fair May 16, 2024

Culver's Night May 7, 2024

Kindergarten Night