

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
Administration Building

Academic Committee Agenda  
May 6, 2024  
6:30 p.m.

**Items for Discussion:**

1. L-S High School Targeted Support and Improvement Plan
2. Agreement with York College
3. New Textbook Approvals:
  - a. An Introduction to Physical Science, Cengage 2021
4. After School / Summer Programming Update
5. EdInsight Curriculum Writing Tool- Demo
6. Policy Updates
  - a. 117 Homebound Instruction
  - b. 118 Independent Study
  - c. 119 Current Events

**Items from the Group:**

**AFFILIATION AGREEMENT BETWEEN**  
**YORK COLLEGE OF PENNSYLVANIA and LAMPETER-STRASBURG SCHOOL**  
**DISTRICT**

**THIS AGREEMENT** is made this \_\_\_\_ day of \_\_\_\_\_, by and between **YORK COLLEGE OF PENNSYLVANIA** (hereinafter referred to as “College”), and **LAMPETER-STRASBURG SCHOOL DISTRICT** (hereinafter referred to as “LAMPETER-STRASBURG SCHOOL DISTRICT”). The parties intend to be bound to the following terms:

**I. DUTIES AND RESPONSIBILITIES OF THE COLLEGE**

- a. Engaged Online Tuition Discount.* The College agrees to award a 15% tuition discount to graduate students whom can provide evidence of current employment with LAMPETER-STRASBURG SCHOOL DISTRICT. The engaged online tuition discount applies to graduate candidates formally admitted and enrolled in Graduate Degree and credit-bearing Certificate programs in the School of Behavioral Sciences and Education, the Graham School of Business (Excluding the Master of Data Analytics and any accompanying certificates), and the School of the Arts, Communication, and Global Studies.
- b. Asynchronous Online Tuition Discount.* The College agrees to award a ‘Partner Rate’ discount to graduate students whom can provide evidence of current employment with LAMPETER-STRASBURG SCHOOL DISTRICT. This applies to graduate candidates formally admitted and enrolled in Graduate Degree and credit-bearing Certificate programs in the Stabler School of Nursing and Health Professions, the Master of Data Analytics and any accompanying certificates.
- c. Single Discount.* Only one discount will be applied to any students’ tuition. Discounts prices will be publicly available at <https://www.ycp.edu/about-us/offices-and-departments/business-office/tuition-and-fees/graduate-tuition-and-fees/>

**II. DUTIES AND RESPONSIBILITIES OF LAMPETER-STRASBURG SCHOOL DISTRICT**

- a.* LAMPETER-STRASBURG SCHOOL DISTRICT will communicate the tuition discount opportunities to LAMPETER-STRASBURG SCHOOL DISTRICT employees via hyperlink-embedded emails twice per calendar year.

**III. MUTUAL TERMS AND CONDITIONS**

- a. Agreement Duration and Termination.* This agreement will be in effect indefinitely once both parties sign the agreement. Either party may immediately terminate this

Agreement by informing the other party of their desire to do so via signed letter to either signee or their successor.

- b. *Revisions.* The original intent of this agreement is stated above, but could be expanded with a mutual agreement of both parties. Should this occur either party can submit request for revisions to the other. Should both parties agree, the revisions would be made as addendum to this agreement.
- c. *Discount Participation.* The discount will not extend to any individuals enrolled prior to the approval of this Agreement nor will it extend beyond the dissolution of this Agreement.
- d. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, and national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- e. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- f. *Liability.* Neither of the parties shall assume any liabilities to each other, except as specifically stated in this Agreement. As to liability for damage, injuries or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this Agreement unless such a waiver is expressly and clearly written into a part of this Agreement.
- g. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understanding or promises exist in regards to this relationship.

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

**York College of Pennsylvania**

**LAMPETER-STRASBURG SCHOOL DISTRICT**

\_\_\_\_\_  
Chief Financial Officer

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
Lampeter, Pennsylvania 17537

**CRITERIA FOR TEXTBOOK SELECTION**

DATE: 4/9/2024 PRINCIPAL: Dr. Feeney  
 TEACHER: Jamie Bresch CHAIRMAN: Erica White  
 GRADE & DEPARTMENT: 9th - Science SUBJECT: Principles of Science  
 BOOK: An Introduction to Physical Science COMPANY: Cengage (2)  
 COPYRIGHT DATE: 2021 # OF BOOKS NEEDED: 60 COST/BOOK: \$135.75 + teacher edition  
 Chairperson Signature: Erica White Principal Signature: [Signature] TBD

**FORMAT**

**GOOD**

**FAIR**

**POOR**

- |   |       |       |       |
|---|-------|-------|-------|
| 1. How extensively, effectively and wisely are pictures used?                   | _____ | _____ | _____ |
| 2. How extensively, effectively and wisely are graphs, charts and maps used?    | _____ | _____ | _____ |
| 3. How colorful and attractive is the cover?                                    | _____ | _____ | _____ |
| 4. How attractive and modern-looking is the page layout?                        | _____ | _____ | _____ |
| 5. How readable and attractive is the type face?                                | _____ | _____ | _____ |
| 6. How does margin and spacing of print enhance readability and attractiveness? | _____ | _____ | _____ |
| 7. How well is textbook referenced and indexed?                                 | _____ | _____ | _____ |
| 8. How durable and readable is the paper used in the pages of the book?         | _____ | _____ | _____ |
| 9. How sturdy is the construction of the book and its binding?                  | _____ | _____ | _____ |

**CONTENT**

- |  |       |       |       |
|--|-------|-------|-------|
| 1. How well does content meet maturity level of pupils?                                  | _____ | _____ | _____ |
| 2. How well does readability level meet most pupils for whom it was selected?            | _____ | _____ | _____ |
| 3. How well does content meet needs and interest of pupils?                              | _____ | _____ | _____ |
| 4. How adaptable is content to a wide range of individual differences of pupils?         | _____ | _____ | _____ |
| 5. How well does content deal or relate with situations in which pupils find themselves? | _____ | _____ | _____ |
| 6. How well are inter-relationships of materials in the book presented?                  | _____ | _____ | _____ |

<u>CONTENT</u>	<u>GOOD</u>	<u>FAIR</u>	<u>POOR</u>
7. How well are democratic values interwoven into content?	_____	_____	_____
8. How well is balance met between problem-centered and subject-centered materials?	_____	_____	_____
9. How free is content of prejudices on controversial issues?	_____	_____	_____
10. How fairly and completely are controversial issues handled?	_____	_____	_____
11. How correct is factual material of content?	_____	_____	_____
12. How free of bias and prejudices is the factual content and illustrations?	_____	_____	_____
13. How up-to-date are illustrations, references, resources and total content?	_____	_____	_____
14. How interesting and clear is the style of writing?	_____	_____	_____
15. How resourceful is content in terms of illustration devices and character portrayals?	_____	_____	_____
16. How extensive and effective are study helps and aids?	_____	_____	_____
17. How adequate are footnotes for identification purposes?	_____	_____	_____
18. How adequate and effective are evaluative devices for pupil use?	_____	_____	_____

In a paragraph, please explain why you are recommending this book for adoption. (This information will be used to support the recommendation to the Board of School Directors.)



To place your order: select [Submit Customer Purchase Order Here](#)

Confidential Price Quote (6567740)

[Submit Customer Purchase Order Here](#)

3/22/2024

Pricing on this Proposal Guaranteed: **10/5/2024**

**Presented To:** Erica White, [erica\\_white@lspioneers.org](mailto:erica_white@lspioneers.org)

**Prepared By:** Dominic Salinetto, (717) 649-5314, [dominic.salinetto@cengage.com](mailto:dominic.salinetto@cengage.com)

**SHIP TO:** LAMPETER  
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Cengage Learning  
ATTN: Order Fulfillment  
10650 Toebben Drive  
Independence, KY 41051  
(800) 354-9706  
<http://NGL.Cengage.com/CustomerSupport>

[View Quote in CAD](#)

Quoted Products: 9-12 Science\_Physical

Qty	Update Qty	Product	Price	Quoted Price	Total
60		<b>An Introduction to Physical Science, Student Edition</b> Shipman/Wilson/Higgins/Lou 15th Edition [STM, 2021] 9780357021453 / 0357021452	\$135.75	\$135.75	\$8,145.00

Sub-Total: \$8,145.00  
+ Estimated Shipping and/or Process Fee: \$814.50

**TOTAL: \$8,959.50**

[Submit Customer Purchase Order Here](#)

Thank you for your interest in Cengage Learning products.

All information embodied in this document is strictly confidential and may not be duplicated or disclosed to third parties outside recipient's organization without prior written consent of Cengage Learning.



Book	Policy Manual
Section	100 Programs
Title	Homebound Instruction
Code	117
Status	Active
Adopted	February 4, 2019

### **Authority**

The Board authorizes the district to provide homebound instruction to students confined to home or hospital for physical disability, illness, injury, urgent reasons, or when such confinement is recommended for psychological or psychiatric reasons. The period of homebound instruction for an individual shall not exceed three (3) months.[\[1\]](#)[\[2\]](#)

### **Delegation of Responsibility**

Application for homebound instruction shall certify the nature of the illness or disability, state the probable duration of the confinement, and be recommended by the Superintendent.[\[1\]](#)[\[2\]](#)

The Superintendent or designee may request approval from the Department of Education to extend the period of homebound instruction for an individual, which shall be re-evaluated every three (3) months.[\[2\]](#)

### **Guidelines**

The district shall provide homebound instruction only for those confinements expected to last at least ten (10) school days. Exceptions may be recommended by the Superintendent.

The program of homebound instruction provided to each student shall be in accordance with the standards established by the state.

The Superintendent or designee shall have the discretion to withhold homebound instruction when any one (1) of the following occurs:

1. The instructor's presence in the place of a student's confinement presents a hazard to the health of the teacher.
2. A parent/guardian or other adult in authority is not present with the student during the hours of instruction.
3. The condition of the student precludes any benefit from such instruction.

Legal [1. 24 P.S. 1329](#)  
[2. 22 PA Code 11.25](#)



# LAMPETER-STRASBURG SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

## 117-AR-0. HOMEBOUND INSTRUCTION

Homebound instruction is provided for students who cannot attend school temporarily because of physical or psychological limitations. Homebound instruction will be provided for students who will be absent for ten (10) school days or longer, upon proper application and documentation.

The parents/guardians of the student must submit to the building principal a request for homebound instruction, along with the district form completed by a licensed physician. The physician must submit the following information:

1. Diagnosis.
2. Description of disability.
3. Prognosis.
4. Anticipated duration of absence.
5. Tutoring requirement and number of hours.

Students will receive a maximum of five (5) hours per week of homebound instruction.

The building principal is responsible to secure homebound instruction for students in his/her building. The tutor will be compensated at the rate approved by the Board.

The principal will contact the student's teachers to determine their availability to provide homebound instruction. If they are not interested, the principal will secure a certified teacher to deliver the instruction.

The principal will inform the Superintendent about all students and staff involved in cases of homebound instruction.

### Academic Regulations

The instruction schedule will be established by joint agreement of the physician, parent/guardian and homebound instructor, such as day, evening, weekend, and length of each session.

The instructor must be a certified teacher and must be approved for employment by the Board, such as a regular staff member or an approved substitute list teacher.

The classroom teacher will forward assignments, textbooks and materials to the student as soon as possible after notification of the student's confinement. The teacher will confer with the homebound instructor during tutoring to assess the needs and progress of the student.

The homebound instructor will consult with the classroom teacher to gain an understanding of the material to be covered, and make recommendations for grades.

The question of credit being given for the work done in a homebound situation rests with the appropriate administrator. This determination will be made after input from the guidance counselor, classroom teacher, and homebound teacher.

#### Nonpublic School Students

Requests for homebound instruction for district students attending nonpublic schools must be submitted to the Superintendent.

Parents/Guardians must follow the established procedure for requests and documentation.

# LAMPETER-STRASBURG SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

## 117-AR-1. PHYSICIAN'S STATEMENT FOR HOMEBOUND INSTRUCTION

To be completed by parent/guardian:

Name of Child: _____	Parent/Guardian: _____
Date of Birth: _____	Address: _____
Grade: _____	Phone Number: _____
School: _____	School District: _____

To be completed by physician:

I find the above-named child to have the following disability:

Diagnosis: \_\_\_\_\_

Description of Disability: \_\_\_\_\_

Prognosis: \_\_\_\_\_

Is the child physically unable to attend his/her regular school? \_\_\_\_\_

Is the child physically able to participate in a homebound instruction program? \_\_\_\_\_

Estimate length of time child will be homebound - number of weeks \_\_\_\_\_

Maximum hours of instruction per week (5 hours maximum allowable) \_\_\_\_\_

Do you recommend sitting? \_\_\_\_\_ Reclining? \_\_\_\_\_ Writing? \_\_\_\_\_ Special? \_\_\_\_\_

Is the illness communicable? \_\_\_\_\_

\_\_\_\_\_  
Physician's Name/Title (Please print or type)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone

NOTE: The signature of a psychiatrist is necessary if homebound instruction is requested for emotional and psychological disabilities.

# LAMPETER-STRASBURG SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

## 117-AR-2. WEEKLY REPORT OF HOMEBOUND INSTRUCTION

Weekly Report of Homebound Instruction \_\_\_\_\_  
(Date)

(Complete in Duplicate)

TO: Building Principal

FROM: \_\_\_\_\_

Student's Name \_\_\_\_\_ Subject \_\_\_\_\_

<u>Hours</u>	<u>Date</u>	<u>Time</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
(Signature)

This report will signify the completion of Homebound Instruction for this student for the period \_\_\_\_\_ to \_\_\_\_\_. I award this student a grade of \_\_\_\_\_.

\_\_\_\_\_  
(Signature)

Principal's Approval \_\_\_\_\_

Superintendent's Approval \_\_\_\_\_

# LAMPETER-STRASBURG SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

## 117-AR-3. HOMEBOUND INSTRUCTION TIME

Teacher \_\_\_\_\_

I.D. Number \_\_\_\_\_

Student				Student				Student			
School		Grade		School		Grade		School		Grade	
Date	Time	Hours	Subject	Date	Time	Hours	Subject	Date	Time	Hours	Subject
										Total Hours	

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date

# LAMPETER-STRASBURG SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED:

REVISED:

## 117-AR-4. REIMBURSEMENT FORM FOR HOMEBOUND INSTRUCTION

Date Submitted: \_\_\_\_\_

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
DOB

\_\_\_\_\_  
School Building

\_\_\_\_\_  
Grade

TEACHER'S NAME	TYPE OF CERTIFICATE	SUBJECT or GRADE	DATE	NUMBER HOURS	AMOUNT

\_\_\_\_\_  
Instructor's Signature

\_\_\_\_\_  
Date

APPROVED:

\_\_\_\_\_  
Building Principal's Signature

\_\_\_\_\_  
Date

Book	Policy Manual
Section	100 Programs
Title	Independent Study
Code	118
Status	Active
Adopted	February 4, 2019

### **Purpose**

The Superintendent or designee shall consider approval of a course of independent study for a properly qualified student, as recommended by the principal, on the condition that the student shall demonstrate achievement of established educational goals and academic standards as a result of participation in the independent study.

### **Authority**

The Board may approve each course of independent study and may designate the number of credits toward graduation to be awarded upon successful completion of each course, except that the Board reserves the right to assign no credit for an approved course.[\[1\]](#)[\[2\]](#)

Courses of independent study may not be limited to participation by a single student but may involve a group of students, subject to Board approval.

Each course of independent study must meet the requirements of applicable laws and regulations.

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations to implement independent study programs.

The Superintendent shall prepare recommendations for Board approval of courses of independent study, based on the recommendation of the building principal.

Legal	<a href="#">1. 22 PA Code 4.4</a>
	<a href="#">2. 22 PA Code 4.24</a>
	<a href="#">22 PA Code 4.12</a>
	Pol. 000

Book	Policy Manual
Section	100 Programs
Title	Current Events
Code	119
Status	Active
Adopted	February 4, 2019

### **Purpose**

The Board believes that consideration of current events has a legitimate place in the educational program of the schools. Properly introduced and conducted, discussion of such events can help students learn to identify important issues, explore fully and fairly all sides of an issue, weigh carefully the values and factors involved, and develop skills for formulating and evaluating positions and opinions.

### **Definition**

A **current event** is defined as a topic on which opposing points of view have been promulgated by responsible opinion and is not expressly enumerated in the course guide as content of the course of study.

### **Authority**

The Board shall permit the introduction and proper educational use of current events, provided that their use in the instructional program:[1]

1. Is related to the course's educational goals and the students' level of maturity.
2. Does not tend to indoctrinate or persuade students to a particular point of view.
3. Encourages balanced presentations and open-mindedness.
4. Is conducted in a spirit of scholarly inquiry.

### **Delegation of Responsibility**

The Superintendent or designee shall develop administrative regulations for the management of current events that do not stifle the spirit of free and scholarly inquiry.

Legal	1. Pol. 106 <a href="#">24 P.S. 510</a> Pol. 000
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