

Southampton Senior Center Building Committee Meeting No. 8

On April 18, 2024, Meeting No. 8 of the Southampton Senior Center Building Committee was held in the second floor meeting room in the Southampton Town Hall. The meeting was called to order by Janet Cain at 12:35 pm. The following people attended the meeting.

MEMBERS	Janet Cain, COA Chair	Darcie Gasperini
	Christina Johnson, COA Director	Libby Baldwin
	Scott Szczebak, Town Administrator	Chris Fowles, Selectboard Rep.
	Dennis Vogel	

The following is a summary of the discussions held at the meeting.

1. Open Time for Public

- a. No activity.

2. Approval of Minutes

- a. Minutes from Meeting No. 7 were approved with minor changes. All members were in favor.

3. Next Steps

- a. 89 Clark Street purchase
 - The Committee representatives are still in negotiations with the landowner of the 89 Clark Street property for purchase of the property.
- b. 89 Clark Street Title Search
 - The title search was received and there are no liens on the property. S. Szczebak noted that there appear to be no issues related to the title search.
- c. 89 Clark Street wetlands delineation
 - Heritage Surveys is currently completing the wetlands delineation of the 89 Clark Street property. The report should be submitted during the week of April 22nd, and will include a plan showing the wetland boundaries as well as a report. The delineation cost \$3,550 and the survey and plan development cost \$2,200, for a total cost of \$5,750.
- d. Town Meeting Handouts and Public Outreach
 - D. Gasperini prepared a timeline of the project that will be used as a handout at the Town meeting. Numerous edits were made to the handout during the meeting. D. Gasperini will edit the timeline to review at the next Committee meeting.

- A discussion was held regarding possible objections to or questions about the land purchase including:
 - Residents can't afford future tax increase
 - Why not just add on to existing senior center?
 - Why shouldn't Senior Center be located on College Highway parcel that is being considered for purchase by the Town?
 - Questions about project timeline

4. Capital Campaign

- a. J. Cain is still obtaining information regarding who can participate in fundraising with respect to certain ethics restrictions.

5. Project Invoices

- a. A discussion was held regarding how invoices for the project are approved and paid. C. Fowles made a motion that as costs are incurred on the project, the Committee Chair and/or Co-Chair shall be informed of all invoices that are to be paid from the Parsons Estate account. The Chair and/or Co-Chair shall review incoming invoices and authorize payment via an authorization form and submit this information to the Town accountant. The Town accountant shall pay all approved invoices and provide a running total of all payment from the account as well as an account balance. The motion was seconded and approved with all in favor.

6. Next Meeting

- a. The next Senior Center Building Committee meeting will be held in person at Town Hall on April 24, 2024 at 12 pm.

7. Action Items

- a. D. Gasperini will edit the timeline to review at the next Committee meeting.
- b. J. Cain will continue to work with the State ethics commission attorney to get clarity regarding restrictions on who can serve on a Capital Campaign Committee.

The meeting was adjourned at 2:34 pm.

Submitted by Libby Baldwin, Clerk, Southampton Senior Center Building Committee