

<b>Accounting Level II</b>
----------------------------

**Course Schedule**

<b>Week (s)</b>	<b>Topic (s)</b>
<b>Week 1</b>	<ul style="list-style-type: none"><li>• <b>Purchases and Payments</b></li></ul>
<b>Week 2</b>	<ul style="list-style-type: none"><li>• <b>Sales and Cash Receipts</b></li></ul>
<b>Week 3</b>	<ul style="list-style-type: none"><li>• <b>General Journal</b></li><li>• <b>Transactions</b></li></ul>
<b>Week 4</b>	<ul style="list-style-type: none"><li>• <b>Payroll Records</b></li></ul>
<b>Week 5</b>	<ul style="list-style-type: none"><li>• <b>Uncollectible Accounts</b></li></ul>
<b>Week 6</b>	<ul style="list-style-type: none"><li>• <b>Trial Balance/ Adjusting Entries</b></li></ul>
<b>Week 7</b>	<ul style="list-style-type: none"><li>• <b>Financial Statements/ Closing Entries</b></li></ul>

**Notes:**

**Subject to Change**