

Dear Harbor School Families,

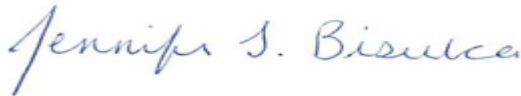
Please be advised that all Harbor teachers offer a 30-minute extra help session each week. These sessions are scheduled either before or after (8:20 a.m. - 8:50 a.m. or 3:20 p.m. - 3:50 p.m.) Your child's teacher provided the extra help schedule with you.

The purpose of Extra Help is to provide an opportunity for a student to receive additional support for a particular skill/strategy/concept in a subject area. Extra Help is not meant for homework completion. If a parent/guardian would like their child to receive Extra Help, please complete the Extra Help Pass (attached below) and send it to the teacher prior to the session. The Elementary Extra Help Pass also serves as a permission slip so it should be utilized rather than emailing the teacher or sending a message on the Remind App.

District transportation is not available for Extra Help sessions. Parents/Guardians are responsible for dropping off and picking up their children. We appreciate your cooperation in making sure that your child(ren) is picked up promptly at the end of the Extra Help session.

As always, we appreciate your support.

Sincerely,



Mrs. Jennifer Bisulca  
Principal



Ms. Caroline Stringer  
Assistant Principal

**SEAFORD HARBOR ELEMENTARY SCHOOL – EXTRA HELP PASS  
2023-2024 SCHOOL YEAR**

**Date of Extra Help:** \_\_\_\_\_ **Time of Extra Help:** \_\_\_\_\_

**Student's Name:** \_\_\_\_\_ **Class:** \_\_\_\_\_

**Teacher for Extra Help:** \_\_\_\_\_

**Parent of Guardian request:**

My child needs help in (Subject) \_\_\_\_\_ with (Strategy) \_\_\_\_\_

Please list the specific area of concern: \_\_\_\_\_

My child will be picked up today by: \_\_\_\_\_

Alternate phone number where we can call you during the extra help session in case of emergency:

Person: \_\_\_\_\_ Phone # \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**Dismissal is promptly at 3:50 p.m. at regular dismissal doors (students may not be dismissed during the Extra Help session).  
If your child attends SCOPE, please call them to let them know your child will be attending Extra Help.**