

**Local Agency Information**

Funding Source: American Rescue Plan Act – ARP ESSER 5% Addressing the Impact of Lost Instructional Time

|                     |                         |          |          |
|---------------------|-------------------------|----------|----------|
| Report Prepared By: | Rhonda L. Meserole, CPA |          |          |
| Agency Name:        | Seaford UFSD            |          |          |
| Mailing Address:    | 1600 Washington Avenue  |          |          |
|                     |                         | Street   |          |
|                     | Seaford                 | New York | 11783    |
|                     | City                    | State    | Zip Code |

Telephone #: 516-592-4030 County: Nassau

E-Mail Address: [Rmeserole@seaford.k12.ny.us](mailto:Rmeserole@seaford.k12.ny.us)

Project Operation Dates: 3 / 13 / 2020 09 / 30 / 2024  
Start End

**INSTRUCTIONS**

- ❖ Submit the original budget and the required number of copies along with the completed application directly to the appropriate State Education Department office as indicated in the application instructions for the grant program for which you are applying. DO NOT submit this form to the Grants Finance.
- ❖ Enter whole dollar amounts only.
- ❖ Prior approval by means of an approved budget (FS-10) or budget amendment (FS-10-A) is required for:
  - Personnel positions, number, and type
  - Equipment items having a unit value of \$5,000 or more, number and type
  - Minor remodeling
  - Any increase in a budget subtotal (professional salaries, purchased services, travel, etc.) by more than 10 percent or \$1,000, whichever is greater
  - Any increase in the total budget amount.
- ❖ Certification on page 8 must be signed by Chief Administrative Officer or properly authorized designee.
- ❖ High-quality computer-generated reproductions of this form may be used.
- ❖ For further information on budgeting, please refer to the [Fiscal Guidelines for Federal and State Aided Grants](#) which may be accessed at [www.oms.nysed.gov/cafe/](http://www.oms.nysed.gov/cafe/) or call Grants Finance at (518) 474-4815.

**SALARIES FOR PROFESSIONAL STAFF: Code 15**

Include only staff that are employees of the agency. Do not include consultants or per diem staff. Do not include central administrative staff that are indirect costs, e.g., business office staff. One full-time equivalent (FTE) equals one person working an entire week each week of the project. Express partial FTEs in decimals, e.g., a teacher working one day per week equals .2 FTE.

| <b>Specific Position Title</b>     | <b>Full-Time Equivalent</b> | <b>Annualized Rate of Pay</b> | <b>Project Salary</b> |
|------------------------------------|-----------------------------|-------------------------------|-----------------------|
| (2) 5 <sup>th</sup> Grade Teachers | 1.0                         | \$ 67,769.00                  | \$67,769.00           |
|                                    | 1.0                         | \$ 58,483.00                  | \$58,483.00           |
| Subtotal - Code 15                 |                             |                               | \$126,252.00          |

**SALARIES FOR SUPPORT STAFF: Code 16**

Include salaries for teacher aides, secretarial and clerical assistance, and for personnel in pupil transportation and building operation and maintenance. Do not include central administrative staff that are indirect costs, e.g., account clerks.

| <b>Specific Position Title</b> | <b>Full-Time Equivalent</b> | <b>Annualized Rate of Pay</b> | <b>Project Salary</b> |
|--------------------------------|-----------------------------|-------------------------------|-----------------------|
|                                |                             |                               |                       |
| Subtotal - Code 16             |                             |                               |                       |

**PURCHASED SERVICES: Code 40**

Include consultants (indicate per diem rate), rentals, tuition, and other contractual services. Copies of contracts may be requested by the State Education Department. Purchased Services from a BOCES, if other than applicant agency, should be budgeted under Purchased Services with BOCES, Code 49.

| Description of Item   | Provider of Services  | Calculation of Cost   | Proposed Expenditure                         |
|---|---|---|--|
| Tier III Reading Intervention with Wilson System – 4 <sup>th</sup> Edition Materials, Institute | <i>Wilson Reading System:</i><br>Level 1 Certifications (12)<br>4 <sup>th</sup> Edition – Updated Materials<br>4 <sup>th</sup> Edition Institute Training of Certified Teachers | \$2,995 (\$495forKit+\$2,500)<br>\$550 @ 25<br><br>\$500 @ 12 | \$35,940.00<br>\$13,750.00<br><br>\$6,000.00 |
| Reading Intervention Program for Gap Reduction  | <i>Leveled Literacy Intervention (LLI)</i>  | 6 days @ \$2,900/day<br>Booster Packs, Manuals & Assessments  | \$17,400.00<br>\$17,600.00                   |
| Erin’s Law Mandate  | <i>Crime Victim’s Center</i>  | Training/Presentation to grades k-12                          | \$15,470.00                                  |
| Subtotal - Code 40  |   |   | \$106,160.00                                 |

**SUPPLIES AND MATERIALS: Code 45**

Beginning with the 2005-06 year include computer software, library books and equipment items under \$5,000 per unit.

For earlier years include computer software, library books and equipment items under 1,000 per unit.

| <b>Description of Item</b>                            | <b>Quantity</b>   | <b>Unit Cost</b>  | <b>Proposed Expenditure</b> |
|---|---|---|-----------------------------|
| HP Desktops for Art (running Adobe Premiere)          | 22  | \$2,660.00  | \$58,520.00                 |
| OSMO Explorer Kit                                     | 60  | \$ 199.00   | \$11,940.00                 |
| Flash Forge 3-D Printer                               | 1   | \$2,799.00  | \$2,799.00                  |
| Digital Microscopes                                   | 60  | \$ 30.00  | \$1,800.00                  |
| Electronic Balances Class Set of 6(Carolina Biologic) | 64 sets   | \$ 376.00   | \$24,064.00                 |
| Set of 10 Science Calculators (School Specialty)      | 24 sets (Pkg. of 10)  | \$ 57.54  | \$1,380.95                  |
| <b><u>Sensory Tools for Students</u></b>              |   |   |                             |
| <b><u>K-12 (Special Education):</u></b>               |   |   |                             |
| Child Pod Hammock                                     | 2   | \$ 164.00   | \$328.00                    |
| Stress Ball Foam                                      | 8   | \$ 3.35   | \$26.80                     |
| Bouncing Putty  | 10  | \$ 4.00   | \$40.00                     |
| Wikki Stix Bulk Pack                                  | 4   | \$ 32.50  | \$130.00                    |
| Wikki Stix Multi-Sensory                              | 6   | \$ 40.00  | \$240.00                    |
| Kit Fidget Tools                                      | 10  | \$ 41.50  | \$415.00                    |
| Lycra Tunnel 4 metre                                  | 2   | \$ 102.30   | \$204.60                    |
| Lollipop Drum 6"                                      | 4   | \$ 15.00  | \$60.00                     |
| Antiburst Gym Ball                                    | 1   | \$ 50.00  | \$50.00                     |
| Sony Noise cancelling                                 | 6   | \$ 99.00  | \$594.00                    |
| Vibes Hi-Fidelity Earplugs                            | 2   | \$ 50.00  | \$100.00                    |
| Sony Bluetooth Noise                                  | 2   | \$ 270.00   | \$540.00                    |
| Time Timer Watch Plus-Youth                           | 8   | \$ 95.95  | \$767.60                    |
| Multi-Matrix the Brain Game                           | 2   | \$ 93.00  | \$186.00                    |
| Dealings in Feelings Cards                            | 2   | \$ 35.00  | \$70.00                     |
| Timer Erase Board & Mod Pk                            | 11  | \$ 77.00  | \$847.00                    |
| Vibrating Pillow Wally Wombat                         | 4   | \$ 42.00  | \$168.00                    |
| Water Timer – Set of 4                                | 4   | \$ 37.00  | \$148.00                    |
| Weighted Plush Lizard                                 | 6   | \$ 73.00  | \$438.00                    |
| Weighted Snake  | 3   | \$ 59.00  | \$177.00                    |
| Lap Blankets (10 pack)                                | 2   | \$ 585.00   | \$1,170.00                  |
| Musical Equipment                                     | Various types of instruments, musical supplies (stands and risers) and marching band uniforms as per ATTACHED | See attached by unit cost, quantity, Vendor and building per ATTACHED | \$102,400.00                |
| Subtotal - Code 45                                    |   |   | \$209,603.95                |

ATTACHMENT TO FS-10-Page 4  
(Musical Equipment/Supplies – Code 45)

**Attachment to ARP- State Reserves FS-10  
5% Addressing the Impact of Lost Instructional Time**

| <u>Quantity</u> | <u>School</u> | <u>Vendor</u>     | <u>Item Description</u>  | <u>Individual Cost</u> | <u>Total Cost</u> |
|-----------------|---------------|-------------------|--|------------------------|-------------------|
|                 |               |                   | Woodwind/Brassw  |                        |                   |
| 1               | HS            | ind               | Yamaha YEP-201 Euphonium (lacquer)                                 | \$2,018                | \$2,018           |
|                 |               |                   | Woodwind/Brassw  |                        |                   |
| 1               | HS            | ind               | Jupiter JTU730, BBb Tuba   | \$3,059                | \$3,059           |
| 130             | HS            | DeMoulin Brothers | HS Marching Band Uniforms Tops - (Dac-wool Midweight Construction) | \$300                  | \$39,000          |
| 110             | HS            | DeMoulin Brothers | HS Marching Band Uniforms Bottoms Bibber                           | \$150                  | \$16,500          |
| 5               | Manor         | Wenger Comp.      | Choral Risers #024H657 (include shipping)                          | 946                    | \$4,653           |
| 70              | Manor         | Wenger Comp.      | Student Performance Chair 16 inch                                  | 76                     | \$5,400           |
| 6               | Manor         | Wenger Comp.      | Chair move/cart # 127A261  | 417                    | \$2,503           |
|                 |               |                   | Woodwind/Brassw  |                        |                   |
| 1               | Harbor        | ind               | Tuba Yamaha YBB-105WC 3/4 Bbb                                      | 3840                   | 3840              |
| 1               | Manor         | West Music        | Orff: Bass Xlyophone   | 2025                   | \$2,025           |
| 1               | Manor         | West Music        | Orff: Alto Xlyophone   | 825                    | 825               |
| 1               | Manor         | West Music        | Orff: Soprano Xylophone  | 430                    | 430               |
| 1               | Manor         | West Music        | Orff: Bass Metallophone  | 1835                   | 1835              |
| 2               | Manor         | West Music        | Orff: Alto Metallophone  | 535                    | 537               |

ATTACHMENT TO FS-10-Page 4  
(Musical Equipment/Supplies – Code 45) – PAGE 2

**Attachment to ARP- State Reserves FS-10  
5% Addressing the Impact of Lost Instructional Time**

|    |       |            |  |      |                         |
|----|-------|------------|--|------|-------------------------|
| 2  | Manor | West Music | Orff: Soprano Metalophone                                      | 490  | 980                     |
| 2  | Manor | West Music | Orff: Alto Glockenspiel  | 154  | 308                     |
| 2  | Manor | West Music | Orff: Soprano Glockenspiel                                     | 144  | 288                     |
| 1  | Manor | West Music | Orff: Sub Contra Bass C  | 615  | 615                     |
| 1  | Manor | West Music | Orff: Sub Contra Bass C  | 615  | 615                     |
| 1  | Manor | West Music | Orff: Sub Contra Bass C  | 615  | 615                     |
| 25 | Manor | West Music | Orff Pairs of mallets  | 45   | 1125                    |
| 1  | MS    | ind        | Woodwind/Brassw<br>Yamaha Intermediate trombone YSL-447G, Sk   | 1528 | 1528                    |
| 2  | MS    | ind        | Woodwind/Brassw<br>Yamaha Standard Bb Clarinet YCL-255, SKU: 8 | 1053 | 2106                    |
| 2  | MS    | ind        | Woodwind/Brassw<br>Pearl Vision Birch Snare Drum, SKU: 5831360 | 130  | 260                     |
|    |       |            | Shipping/Extra charges slush                                   |      | 11335                   |
|    |       |            | Grand Total "Supplies" & Equipment                             |      | <b><u>\$102,400</u></b> |

**TRAVEL EXPENSES: Code 46**

Include pupil transportation, conference costs and travel of staff between instructional sites. Specify agency approved mileage rate for travel by personal car or school-owned vehicle.

| Position of Traveler | Destination and Purpose | Calculation of Cost | Proposed Expenditures |
|----------------------|-------------------------|---------------------|-----------------------|
|                      |                         |                     |                       |
| Subtotal - Code 46   |                         |                     |                       |

**EMPLOYEE BENEFITS: Code 80**

Rates used for project personnel must be the same as those used for other agency personnel.

| Benefit                       |                                 | Proposed Expenditure |
|-------------------------------|---------------------------------|----------------------|
| <b>Social Security</b>        |                                 | \$9,658.00           |
| <b>Retirement</b>             | <b>New York State Teachers</b>  | \$12,372.00          |
|                               | <b>New York State Employees</b> |                      |
|                               | <b>Other</b>                    |                      |
| <b>Health Insurance</b>       |                                 | \$6,000.00           |
| <b>Worker's Compensation</b>  |                                 |                      |
| <b>Unemployment Insurance</b> |                                 |                      |
| <b>Other (Identify)</b>       |                                 |                      |
|                               |                                 |                      |
|                               |                                 |                      |
| Subtotal – Code 80            |                                 | \$28,030.00          |

**INDIRECT COST: Code 90**

A. Modified Direct Cost Base – Sum of all preceding subtotals (codes 15, 16, 40, 45, 46, and 80 and excludes the portion of each subcontract exceeding \$25,000 and any flow through funds)

|    |     |
|----|-----|
| \$ | (A) |
|----|-----|

B. Approved Restricted Indirect Cost Rate

|   |     |
|---|-----|
| % | (B) |
|---|-----|

C. (A) x (B) = Total Indirect Cost

Subtotal – Code 90

|    |     |
|----|-----|
| \$ | (C) |
|----|-----|

**PURCHASED SERVICES WITH BOCES: Code 49**

| Description of Services | Name of BOCES | Calculation of Cost | Proposed Expenditure |
|-------------------------|---------------|---------------------|----------------------|
|                         |               |                     |                      |
| Subtotal – Code 49      |               |                     |                      |

**MINOR REMODELING: Code 30**

Allowable costs include salaries, associated employee benefits, purchased services, and supplies and materials related to alterations to existing sites.

| Description of Work To be Performed | Calculation of Cost | Proposed Expenditure |
|-------------------------------------|---------------------|----------------------|
|                                     |                     |                      |
| Subtotal – Code 30                  |                     |                      |

**EQUIPMENT: Code 20**

Beginning with the 2005-06 year all equipment to be purchased in support of this project with a unit cost of \$5,000 or more should be itemized in this category. Equipment items under \$5,000 should be budgeted under Supplies and Materials, Code 45. Repairs of equipment should be budgeted under Purchased Services, Code 40.

For earlier years the threshold for reporting equipment purchases was \$1,000 or more. Equipment items under \$1,000 should be budgeted under Supplies and Materials.

| Description of Item                            | Quantity | Unit Cost   | Proposed Expenditure |
|--|----------|-------------|----------------------|
| Baldwin BP 190 EP Cons.<br>Grand @ High School | (1)      | \$29,950.00 | \$29,950.00          |
| Subtotal – Code 20                             |          |             | \$29,950.00          |



### HELPFUL REMINDERS

- ❖ Check for the required number of copies to be submitted, including the number of original signature copies. The number of copies may vary from program to program. If unsure, contact the State Education Department office responsible for the program for which you are applying.
- ❖ An approved copy of the FS-10 will be returned to the contact person at the address completed on page 1. A window envelope will be used for the return mailing; please make sure that the contact information is accurate, legible, and confined to the address field.
- ❖ Be sure to check your math and carry all subtotals forward to the Summary on Page 8. Simple mathematical errors often require Grants Finance to contact both the local agency and other State Education Department offices, resulting in unnecessary delays in program approval. And remember, use whole dollars only.
- ❖ School districts and BOCES should use the restricted indirect cost rate that has been approved for the school year in which the grant will operate. Most other agencies are subject to a fixed maximum rate depending on the grant program and type of agency. Contact Grants Finance at (518) 474-4815 if you have any questions regarding indirect costs.
- ❖ The modified direct cost used in the calculation of indirect cost must exclude equipment, minor remodeling, the portion of each subcontract exceeding \$25,000 and any flow through funds.
- ❖ Be sure to complete the Agency Code on Page 8 as well as the Project #, if pre-assigned.
- ❖ For Special Legislative projects and Grant Contracts, please enter the Contract #.
- ❖ For ease of data entry at the State Education Department, please make sure that Page 8 faces out.
- ❖ Submit forms to the State Education Department as follows:

Application, FS-10, FS-10-A – Program Office

FS-25, FS-10-F for **Special Legislative Projects** –  
Special Legislative Projects Coordinating Team  
New York State Education Department  
Room 132 Education Building  
Albany, New York 12234

FS-25, FS-10-F for other projects –  
Grants Finance  
New York State Education Department  
Room 510W Education Building  
Albany, New York 12234

# BUDGET SUMMARY

| SUBTOTAL               | CODE | PROJECT COSTS |
|------------------------|------|---------------|
| Professional Salaries  | 15   | \$126,252.00  |
| Support Staff Salaries | 16   |               |
| Purchased Services     | 40   | \$106,160.00  |
| Supplies and Materials | 45   | \$209,604.00  |
| Travel Expenses        | 46   |               |
| Employee Benefits      | 80   | \$28,030.00   |
| Indirect Cost          | 90   |               |
| BOCES Services         | 49   |               |
| Minor Remodeling       | 30   |               |
| Equipment              | 20   | 29,950.00     |
| Grand Total            |      | \$499,996.00  |

**REVISED**

## CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

2 / 3 / 22

Date

*Adele Pecora*

Signature

Dr. Adele V. Pecora, Superintendent of Schools

Name and Title of Chief Administrative Officer

|   |                                    |   |   |   |   |   |   |   |   |   |   |   |
|---|------------------------------------|---|---|---|---|---|---|---|---|---|---|---|
| Agency Code:  | 2                                  | 8 | 0 | 2 | 0 | 6 | 0 | 3 | 0 | 0 | 0 | 0 |
| Project #:<br>(If pre-assigned)                             | 5                                  | 8 | 8 | 4 | 2 | 1 | 1 | 4 | 7 | 5 |   |   |
| Contract #:   |                                    |   |   |   |   |   |   |   |   |   |   |   |
| Federal Employer ID #:<br>(New non-municipal agencies only) | 1                                  | 1 | 6 | 0 | 0 | 2 | 0 | 0 | 8 |   |   |   |
| Agency Name:  | Seaford Union Free School District |   |   |   |   |   |   |   |   |   |   |   |

### FOR DEPARTMENT USE ONLY

Funding Dates: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ From \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_

Program Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Fiscal Year      Amount Budgeted      First Payment

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_

Voucher # \_\_\_\_\_ First Payment

Finance: \_\_\_\_\_

Log \_\_\_\_\_

Approved \_\_\_\_\_

MIR