MINUTES – REGULAR MEETING OCTOBER 2, 2019

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A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Wednesday, October 2, 2019, in the All-Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President

Ms. Stacie Stark - Vice President Mr. Kevin Devlin - Trustee Ms. Natalie Pedisich – Trustee

ABSENT: Ms. Andrea Parisi - Trustee

Dr. Adele V. Pecora Mr. John A. Striffolino

Ms. Mary Anne Sadowski – Attorney

At 7:33 p.m., the President of the Board of Education opened the Regular Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

OPEN MEETING

Topics covered in Dr. Pecora's Administrative Report dated September 27, 2019 included:

ADMINISTRATIVE REPORT

Update on Track/Turf Field work NABCO Presentation – Habits of Mind Plans for November Superintendent's Conference Day Certified Appointments on tonight's Personnel Action Report

Board President Bruce Kahn gave updates on the following:

ACT Committee Meeting

- Threats/scams going around
- Roll-out of personal student devices
 - Small issue for 12th Grade students in 11th Grade classes resolved
- Smart School Bond
- Access Points/Wiring
- Received ERate 2 funds
- Project Lead the Way underway
- New standards coming out concerning privacy of student data New software may need to be provided

Attorney Mary Anne Sadowski spoke about the standards already in place, State Regulations concerning Section 2.d, and provisions/language already incorporated into our contracts concerning privacy and other

Audit Committee Meeting

- External Auditor was present
- Reviewed Audit Report in detail
- Internal Auditors' contract up this year

Superintendent's Goals for 2019-2020 presented by Dr. Adele Pecora:

PRESENTATIONS RECOGNITIONS SUPERINTENDENT'S GOALS 2019/2020

TEACHING AND LEARNING

Board of Education Goal:

 Provide an enriched learning environment that promotes and supports the academic growth of students so that they may reach their potential while becoming positive contributors to society.

Superintendent Goals:

- Enhance instructional programs for all students (K-12) to meet each student's personal learning needs and raise academic achievement
- Support teaching and learning through the strategically redesigned instructional leadership team
- Continue to promote the use of instructional technology to advance instruction

SOCIAL EMOTIONAL LEARNING AND SAFETY

Board of Education Goal:

 Create a safe, secure and nurturing environment that supports the physical, social and emotional needs of our students.

Superintendent Goals:

- Work collaboratively with the community to create a safe environment in which there are more opportunities to foster positive relationships, healthy behaviors and wise choices
- Advance the security features and safety protocols to ensure that all District facilities are safe and secure learning environments.

SUPERINTENDENT'S GOALS FOR 2019-2020 (cont'd)

FINANCIAL

Board of Education Goal:

- Create a fiscally responsible and operationally efficient budget that maintains and enhances the integrity of all programs.

Superintendent Goal:

 Develop a fiscally conservative budget that stays within the tax cap, maintains and augments Seaford's programs and aligns with the community's financial and educational expectations.

COMMUNICATION

Board of Education Goal:

 Maintain and enhance communication systems that ensure the open flow of information with all stakeholders

Superintendent Goal:

 Continue to improve the District's public relations and communication systems to ensure effective and timely sharing of information with students, parents, staff and the community at large.

Mr. Kahn advised that they would be waiting to do the presentation of the annual audit until Ms. Battaglia from R.S. Abrams arrives.

Motion by Ms. Stark, second by Ms. Pedisich, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

No Discussion All Ayes Motion Carried. CONSENT AGENDA ITEMS 5.A., B., C. & D. (detailed below)

MINUTES

Motion by Ms. Stark, second by Ms. Pedisich, to approve the Board of Education Meeting Minutes of the September 4, 2019 and September 18, 2019 Regular Meetings.

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to acknowledge acceptance for audit of the Treasurer's Report dated August 31, 2019.

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated August 31, 2019.

No Discussion. All Ayes Motion Carried. EXTRACURRICULAR FUND ACTIVITY REPORT

TREASURER'S REPORT

Motion by Ms. Stark, second by Ms. Pedisich, to acknowledge acceptance for audit of the Revenue Status Report dated August 31, 2019.

No Discussion. All Ayes Motion Carried. **REVENUE STATUS**

REPORT

Motion by Ms. Stark, second by Ms. Pedisich, to acknowledge acceptance for audit of the Budget Status Report dated August 31, 2019.

No Discussion. All Ayes Motion Carried.

knowledge acceptance for BUDGET STATUS
19. REPORT

Motion by Ms. Stark, second by Ms. Pedisich, to acknowledge acceptance for audit of the Budgetary Transfer Report dated August 31, 2019.

No Discussion. All Ayes Motion Carried. BUDGETARY TRANSFER REPORT

CONSENT AGENDA (cont'd)

Motion by Ms. Stark, second by Ms. Pedisich, to accept the recommendation to approve the Personnel Action Report:

PERSONNEL ACTION **REPORT - INSTRUCTIONAL**

A. Instructional (dated October 2, 2109):

POSITION ABOLITION: No Recommended Actions POSITION CREATION: P-2: No Recommended Actions No Recommended Actions RETIREMENT/RESIGNATIONS:

P-4: LEAVES:

MELANIE BIEN

Position: **Elementary Teacher** Assignment: Effective Date: Seaford Harbor School January 11, 2020

Sick Leave: January 11, 2020 - March 2, 2020 Leave without Pay: March 3, 2020 – April 5, 2020 April 5, 2020

Expiration Date:

FMLA: January 11, 2020 – April 5, 2020 Reason: Child Care Leave of Absence

P-5: TERMINATIONS: No Recommended Actions P-6: TENURE APPOINTMENTS: No Recommended Actions

APPOINTMENTS: (*) Subject to the successful completion of pre-employment screening) P-7:

JENNA LUBICICH

Position: Assignment: Lead Teacher ENL **District Wide** Certification: French/ENL Effective Date: October 3, 2019 Expiration Date: Salary: June 30, 2020 \$4,180

Reason: Annual Appointment

STACEY RANZIE Position:

Lead Teacher Guidance K-8 Assignment: Elementary/Middle School

Certification: Guidance October 3, 2019 Effective Date: Expiration Date: June 30, 2020 \$2,508 Reason: Annual Appointment

JOANNA SCORDO Position:

Lead Teacher Guidance 9-12

High School Guidance Assignment: Certification: Effective Date: October 3, 2019 **Expiration Date:** June 30, 2020 Salary: \$5,852

Annual Appointment Reason:

(*) MAEGAN BITLER

Special Education Teacher Regular Substitute Position: Type of Appointment: Assignment: Seaford Harbor School

Students with Disabilities B-6 - Initial Childhood Education B-6 - Initial Certification:

Effective Date: October 3, 2019 **Expiration Date:** November 19, 2019

N/A N/A Tenure Eligibility: Tenure Area:

MA Step 1 = \$67,432 prorated Salary: Reason: Leave Replacement for Erin Browne

EMILY GAGLIANO

Position: Permanent Substitute Type of Appointment: Substitute

Seaford Middle School

Assignment: Certification: Childhood Education Gr B-6 - Initial

Effective Date: October 3, 2019 May 31, 2020 N/A Expiration Date: Tenure Eligibility: N/A Tenure Area: Salary: \$20,000.00

Reason: To Meet Building Needs

P-8: OTHER:

Recommend the Board of Education amend the dates of Lori Sourgoutsis's a) childcare leave of absence from the original dates to the revised dates as approved at the July 10, 2019 Board of Education meeting.

LORI SOURGOUTSIS **ORIGINAL DATES REVISED DATES** Special Education Teacher Position: Special Education Teacher Seaford Manor School Seaford Manor School Assignment: November 27, 2019 AM Effective Date: November 27, 2019 AM Nov. 27, 2019 AM -Nov. 27, 2019 AM – Jan. Sick Leave: Jan. 27, 2020 AM Jan. 27, 2020 PM -March 31, 2020 AM 27, 2020 AM Jan. 27, 2020 PM - March 11,2020 AM Leave without Pav: March 11, 2020 AM March 31, 2020 AM Expiration Date: Nov. 27, 2019 AM - March 11, 2020 AM Nov. 27, 2019 AM -March 11, 2020 AM FMI A Child Care Leave of Reason: Child Care Leave of Absence Absence

Recommend the Board of Education amend the dates of Jennifer Walsh's medical leave of absence from the original dates to the revised dates as approved at the September 5, 2019 Board of Education meeting.

JENNIFER WALSH **ORIGINAL DATES REVISED DATES** Position: Occupational Therapist Occupational Therapist Assignment: Seaford High School Seaford High School September 5, 2019 September 5, 20 September 5, 2019 September 5, 2019 – Effective Date: 2019 Sick Leave: September 25, 2019 October 18, 2019 Leave without Pay: N/À N/A September 25, 2019 September 5, 2019 Expiration Date: FMLA October 18, 2019 September 5, 2019 -September 25, 2019 October 18, 2019 Reason: Medical Medical

Recommend the Board of Education approve the following Harbor School club and extracurricular appointments for the 2019-2020 school year:

Nanci Prefer Science Club Co-Advisor Richard Thau Science Club Co-Advisor \$478.50

Recommend the Board of Education approve the appointment of the following coaches for the High School sports for the 2019-2020 school year:

High School Spring COACH/POSITION STEP/SALARY Kimberly Cooke Cristina Capasso Winter Track Head Coach 5B \$6,253 Track Assistant Coach

Recommend the Board of Education rescind the following Middle School club and extracurricular appointment as approved at the September 4, 2019 Board of Education meeting.

Lindsay Gilbert American Sign Language \$1,473

Patricia Gilroy Scholar Athletic Academic \$1,060.50 (A Day) Study Chelsea Bianco Scholar Athletic Academic \$1,060.50 (B Day)

Study

Recommend the Board of Education approve the following Middle School club and extracurricular appointments for the 2019-2020 school year:

Patricia Gilrov Scholar Athlete Academic \$30.39 per session (30 minutes) Study Scholar Athlete Academic \$30.39 per session (30 Chelsea Bianco

Study Daniel Hayden

minutes) Scholar Athlete Academic \$30.39 per session (30

Study

minutes)

Mary Lou Christenson Scholar Athlete Academic \$30.39 per session (30

Study

minutes)

Lindsay Gilbert American Sign Language

\$736.50

Co-Advisor American Sign Language Jenna Lubicich \$736.50

Co-Advisor

Recommend the Board of Education approve the following appointments for the Special Education department CSE/CPSE coverage for the 2019-2020 school year:

Eileen Tooher Special Education Teacher \$105 per day Maureen Tobin Special Education Teacher \$105 per day

CONSENT AGENDA (cont'd)

B. Non-Instructional (dated October 2, 2019):

POSITION ABOLITION: P-1: No Recommended Actions P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS/RETIREMENTS

ANNA STANZIALE

Position: Civil Service Title: School Monitor School Monitor Part-time Location: Manor School Effective Date: August 1, 2019 Reason: Retirement

VICTOR SOUREK

Position: Civil Service Title: Cleaner Cleaner Harbor School Location: Effective Date: October 22, 2019 Reason: Retirement

TEIJA MINERVA

Position: Civil Service Title:

Teacher Aide Teacher Aide Part-time Manor School Location: Effective Date: August 12, 2019 Reason: Resignation

KRYSTAL WOLFE

Position: Teacher Aide

Teacher Aide Part-time Manor School Civil Service Title: Location: Effective Date: August 16, 2019 Reason: Resignation

MICHAEL KUSKO

Substitute Cleaner Position:

Substitute Cleaner – Part-time District – Where/When Needed Civil Service Title: Location:

Upon approval by the Nassau County Civil Service Commission of his appointment to Effective Date:

the position of Custodian with the District

P-4: TERMINATIONS: No Recommended Actions

P-5: APPOINTMENTS: ALL new employee appointments are subject to approval by the

Nassau County Civil Service Commission, fingerprint clearance and the successful completion of pre-employment screening.

MICHAEL KUSKO

Custodian Position: Civil Service Title: Custodian Type of Appointment: Probationary Location: Middle School \$45,924.00 per year Salary:

1620-161 Code:

Reason: Replacement (Pete Donohue)

October 3, 2019 - Upon approval by the Nassau County Civil Service Commission (Mr. Kusko is currently employed with the District as a Substitute Cleaner) Effective Date:

LOUIS SPOSATO Position:

Substitute Cleaner

Civil Service Title: Substitute Cleaner – Part-time

Type of Appointment: Substitute Location:

District - Where/When needed Salary: \$15.67 per hour

Code: 1620-171

Reason: Substitutes needed Effective Date:

Upon successful completion of all preemployment screenings and approval of his

application by the Nassau County Civil Service Commission

CONSENT AGENDA (cont'd)

ELISEANN FEHLING

Position: Substitute Teacher Aide

Civil Service Title: Teacher Aide Part-time Substitute

Type of Appointment: Substitute

Location: District - Where/When Needed

Salary: \$14.00 per hour 2110-165 Code: Reason: Substitutes Needed

Effective Date: Upon successful completion of all pre-

employment screenings and approval of her application by the Nassau County

Civil Service Commission

P-6: LEAVES:

ROSANNA FALDETTA

Teacher Aide Position Seaford High School Assignment Effective Date September 11, 2019 January 6, 2020 Unpaid **Expiration Date** Leave:

ELSIE BRODSKY Position Teacher Aide Harbor School Assignment Effective Date September 11, 2019 January 6, 2020 **Expiration Date** Unpaid Leave:

ANGELA BIZZARRO

School Monitor Manor School Position Assignment September 9, 2019 Effective Date **Expiration Date** October 3, 2019 Leave: Unpaid

OTHER: P-7:

> Recommend changing Clifford Conway's retirement effective date to October 29, 2019 from November 1, 2019 which was incorrect on the September 18, 2019 Non-Certified Personnel Action Report.

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

Recommend acceptance of the determinations of the Special Education Committee Meetings of: 8/6/19, 8/13/19, 8/14/19, 8/23/19, 8/26/19, 8/27/19, 9/3/19, 9/5/19, 9/11/19, 9/13/19

2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: 8/19/19, 8/28/19, 9/4/19

No Discussion. All Ayes Motion Carried.

Mr. Kahn congratulated all the newly appointed staff.

None

Motion by Ms. Stark, second by Ms. Pedisich, to approve a services contract with Sports Physical Therapy Occupational Therapy and Rehabilitation Services of the North Shore PLLC from September 1, 2019 through June 30, 2020 and authorize the Board President to sign said contract.

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve a renewal agreement with Long Island School Practitioner Action Network (LISPAN) from September 1, 2019 through June 30, 2020 and authorize the Superintendent of Schools to sign said agreement.

No Discussion. All Ayes Motion Carried. CPSE/CSE

PUBLIC COMMENTS

NEW BUSINESS CONTRACT - 2019/2020 SPORTS PHYSICAL THERAPY OCCUPATIONAL **THERAPY & REHABILITATION SERVICES OF NORTH SHORE PLLC**

CONTRACT - 9/1/19-6/30/20 LISPAN

CONTRACTS (cont'd)

Motion by Ms. Stark, second by Ms. Pedisich, to approve an investigative services contract with Fanning Investigative Services from July 1, 2019 through June 30, 2020 and authorize the Board President to sign said agreement.

CONTRACT – 2019/2020 FANNING INVESTIGATIVE SERVICES

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve the disposal of a secretary desk and return (side portion of desk) from the Manor School submitted by Debra Emmerich dated September 24, 2019.

OBSOLETE ITEMS MANOR SCHOOL

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve the High School's request for a field trip on March 12, 2020 to the Metropolitan Museum of Art in New York City.

FIELD TRIP – HIGH SCHOOL

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve the High School's request for a field trip on October 16, 2019 to Iona College for education about post-secondary options.

FIELD TRIP – HIGH SCHOOL

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve the High School's request for a field trip on October 16, 2019 to Manhattanville College for education about post-secondary options.

FIELD TRIP – HIGH SCHOOL

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve the Middle School's request for a field trip on April 28, 2020 and April 29, 2020 to the Lower East Side Tenement Museum, Loreley Restaurant, Congee Village and La Flaca in New York City to learn about Immigration - Life in a Tenement.

FIELD TRIP - MIDDLE SCHOOL

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to approve the High School's request for a field trip on October 7, 2019 to the 9/11 Museum in New York City for a curriculum based English class.

FIELD TRIP – HIGH SCHOOL

No Discussion. All Ayes Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to accept a donation from the Seaford PTSA of a sign for the front of the Seaford Middle School with a value of \$4.200.

DONATION- PTSA

No Discussion. All Ayes Motion Carried.

Mr. Kahn asked if the Board could receive copies of the thank you letters sent to the donors.

Motion by Ms. Stark, second by Ms. Pedisich, to adopt the following resolution:

RESOLUTION 2019/2020 BUDGET INCREASE

Recommend that the Board of Education of the Seaford School District increase the 2019-2020 budget from \$70,680,849 to \$70,685,049, an increase of \$4,200.00 as a result of the donation from the Seaford PTSA.

No Discussion

Bruce Kahn - Aye Stacie Stark - Aye Kevin Devlin - Aye Natalie Pedisich - Aye

Motion Carried.

Motion by Ms. Stark, second by Ms. Pedisich, to adopt the following resolution:

RESOLVED, that the Board of Education approve the Building Level Safety Plans for Seaford High School, Seaford Middle School, Manor Elementary School and Harbor Elementary School for the 2019-2020 school year.

No Discussion

Bruce Kahn - Aye
Stacie Stark - Aye
Kevin Devlin - Aye
Natalie Pedisich - Aye

Motion Carried.

BUILDING LEVEL SAFETY PLANS

RESOLUTION - 2019/2020

Motion by Ms. Stark, second by Ms. Pedisich, to adopt the following resolution:

RESOLUTION LANGUAGE FOR TYPE II DETERMINATION SEAFORD UFSD 2019/2020 CAPITAL IMPROVEMENT PROGRAM SEAFORD HARBOR SCHOOL

WHEREAS, the Board of Education of the Seaford Union Free School District (Board of Education) is considering improvements at the SEAFORD HARBOR SCHOOL located at 3500 Bayview Street, Seaford NY 11783; and WHEREAS, the proposed project includes:

- · Replacement of existing corridor ceiling and grid.
- Existing lighting will be reinstalled where new and replaced where old.

WHEREAS, pursuant to 6 NYCRR §617.5(a), "Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Consideration Law, Article 8. The actions identified in subdivision (c) of this section apply to all agencies"; and

WHEREAS, pursuant to 6 NYCRR §617.5(c) (1), (2) and (9), the "maintenance or repair involving no substantial changes in an existing structure or facility", replacement, rehabilitation or reconstruction of a structure of facility, in kind, on the same site, including upgrading buildings to meet building or fire codes...", and the "construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area..." are Type II actions.

THEREFORE, BE IT RESOLVED, that the Board of Education, after review of the proposed action, 6 NYCRR §617.5, and the opinion provided by John A Grillo Architect PC, hereby determines that the proposed projects are Type II Actions pursuant to 6 NYCRR §617.5(c) (1), (2) and (9) of the implementing regulations of the State Environmental Quality Review Act, and will therefore, by definition, have no significant adverse impact on the environment.

No Discussion

Bruce Kahn - Aye Stacie Stark - Aye Kevin Devlin - Aye Natalie Pedisich - Aye

Motion Carried.

Mr. Kahn advised they were waiting for Ms. Battaglia from R.S.Abrams. The Board would go into Executive Session and then return to the Public Session when Ms. Battaglia arrived.

At 7:55 p.m., a motion was made by Ms. Stark, second by Ms. Pedisich. to adjourn the public portion of the meeting and convene an Executive Session for the purpose of discussing particular student matters, matters relating to particular students and settlement agreements and the employment relative to a particular employee.

ADJOURN PUBLIC SESSION

No Discussion. All Ayes Motion Carried.

At 8:30 p.m., a motion was made by Ms. Stark, second by Ms. Pedisich. to adjourn Executive Session and reconvene the public portion of the meeting.

No Discussion. All Ayes Motion Carried. ADJOURN EXECUTIVE SESSION

The public portion of the meeting reconvened at 8:42 p.m.

RESOLUTION - 2019/2020 TYPE II DETERMINATION

CAPITAL IMPROVEMENT HARBOR SCHOOL

Mr. Kahn thanked Kathleen Mitterway of the Audit Committee and Treasurer Cristina Spinelli for coming down this evening.

Areas covered in the 2018/2019 Annual Audit Report by Alexandra Battaglia of R.S. Abrams:

Presented all documents and discussed in full detail with Audit Committee No new GASB

2 sets of Financials

TRS/ERS Pension Funds/Systems

OPED Liability

Fund Levels/Reserves

Issued an unmodified opinion, clean opinion – best opinion you can have

No material weaknesses

No recommendations to improve Districts' internal controls

Thank you to Marie and Cristina for a great audit and Cristina for the financial statements

Mr. Kahn asked about the reserves, EBLAR and suggested areas for improvement

Ms. Battaglia referenced page 11 for information and briefly went over the individual reserves, the current amounts in those reserves and possible changes

Motion by Ms. Stark, second by Ms. Pedisich, to adopt the following resolution:

RESOLVED, that the Board of Education approve acceptance in accordance with Section 170.3 of the Regulations of the Commissioner of Education, the External Audit Report for the school year ending June 30, 2019 as submitted by R.S. Abrams & Co. LLP.

No Discussion

Bruce Kahn - Aye Stacie Stark - Aye Kevin Devlin - Aye Natalie Pedisich - Aye

Motion Carried.

Closing remarks by the Administration and Board

Mr. Kahn spoke about changing the time for Executive Session to 7:00 p.m., prior to Board Meetings rather than hold them after the Board Meetings. Board Member and Administration were all in agreement Future Board Meetings will be starting at 8:00 p.m. for the public session with Executive Sessions starting at 7:00 p.m. with an expected duration of 1 hour

Legal counsel will be contacted for advice on postings

 Mr. Kahn and Ms. Stark will both be attending the NYSSBA October Annual Conference

Board members should have received the NYSSBA resolutions in the mail. If there is anything in those resolutions that they feel strongly about it can be discussed at the next Board meeting.

There being no further business, a motion was made by Ms. Stark, second by Ms. Pedisich, to adjourn the Regular Meeting at 8:57 p.m.

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette District Clerk

Natalie Pedisich, Board Trustee PRESENTATIONS RECOGNITIONS 2018/2019 EXTERNAL AUDIT REPORT

RESOLUTION - 2018/2019 ANNUAL EXTERNAL AUDIT REPORT

CLOSING REMARKS

ADJOURN REGULAR MEETING