**MINUTES – REGULAR MEETING** SEPTEMBER 4, 2019

**OPENING REMARKS** 

**ADMINISTRATIVE** 

**OPENING DAY** 

PRESENTATIONS

RECOGNITIONS

FIRE SAFETY

INSPECTION

**FACILITIES &** 

**OPERATIONS** 

REPORT

PAGE 1 A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Wednesday, September 4, 2019, in the All-Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT:

Mr. Bruce A. Kahn - President Ms. Stacie Stark - Vice President Mr. Kevin Devlin - Trustee Ms. Andrea Parisi - Trustee Ms. Natalie Pedisich - Trustee

Dr. Adele V. Pecora Mr. John A. Striffolino Ms. Marie Donnelly Ms. Marv Anne Sadowski - Attornev

At 7:34 p.m., the President of the Board of Education opened the Regular **OPEN MEETING** Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

Welcome back everyone

Topics covered in Dr. Pecora's Administrative Report dated August 30, 2019 included:

First day of school was yesterday

2 Superintendent Conference Days

Professional development

Building/staff meetings

Inter-municipal Agreement with neighboring school districts to supply transportation to our District in the event an emergency evacuation of our schools should need to take place

Dr. Pecora shared descriptions of opening day activities at each of the buildings which were given to her by each of the building administrators. She also shared pictures taken in each of the buildings on the first day.

In response to Board Trustee Andrea Parisi's question, Dr. Pecora advised that there has not been a practice evacuation drill with the buses from the other school districts.

Fire Safety Inspector Kevin Herbst spoke about his inspection of the District's 4 buildings on April 2<sup>nd</sup>. He stated he found some minor violations which were rectified immediately by school staff. The buildings were in good shape and certificates of occupancy were issued for the school year. The next Fire Inspection will take place in March or April 2020.

Russell Costa, Director of Facilities & Operations gave a presentation on Facilities' updates. Areas covered in his presentation:

Facilities Department staffing

In-house re-striping of High School parking lot

In-House Kitchen installation for CDP Life Skills Class in the Middle School

Classroom and Main Office ceiling renovations in the Middle School

Ceiling renovations which were not done last summer in the Manor School

Walkway to the basketball court at the Manor School

New basketball court and hoops at the Manor School

New Professional Development/BOE Conference Room in the Manor School New bathroom in Room 20B at the Manor School

Handicap bathroom modification at the Manor School

In-house painting at the Harbor School

District-wide Security enhancements

Future Projects:

1 Replacement of High School field, turf and track

- 2. Replacement of High School gymnasium doors
- 3. Additional District-wide Security enhancements
- 4. District-wide Technology cabling

Replacement of ceilings at the Harbor School

Ms. Donnelly spoke about the timeline for bidding for the work and expected timeline for finishing the project. Ms. Donnelly also stated that Mr. Grillo, the District's architect, would be asked to come in and do a presentation to the Board.

Motion by Ms. Stark, second by Ms. Pedisich, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

> No Discussion All Ayes Motion Carried.

**CONSENT AGENDA** ITEMS 5.A, B. & C. (detailed below)

MINUTES Motion by Ms. Stark, second by Ms. Pedisich, to approve the Board of Education Meeting Minutes of the August 7, 2019 and August 21, 2019 Regular meetings. No Discussion. All Ayes Motion Carried. Motion by Ms. Stark, second by Ms. Pedisich, to accept the recommendation to PERSONNEL ACTION approve the Personnel Action Report: **REPORT - INSTRUCTIONAL** A. Instructional (dated September 4, 2019): P-1: POSITION ABOLITION: No Recommended Actions POSITION CREATION: P-2: No Recommended Actions P-3: RETIREMENT/RESIGNATIONS: No Recommended Actions P-4: LEAVES: JENNIFER WALSH 1. Occupational Therapist Position: Seaford Harbor School Assignment: Effective Date: September 5, 2019 September 5, 2019 - September 25, 2019 Sick Leave: Leave without Pay: N/Å Expiration Date: September 25, 2019 FMI A: September 5, 2019 - September 25, 2019 Reason: Medical ERIN BROWNE 2. Special Education Teacher Seaford Harbor School Position: Assignment: Effective Date: August 28, 2019 August 28, 2019 – October 7, 2019 AM October 7, 2019 PM – November 19, 2019 November 19, 2019 Sick Leave: Leave without Pay: Expiration Date: FMLA: August 28, 2019 – November 19, 2019 Reason Medical TERMINATIONS: P-5: No Recommended Actions P-6: **TENURE APPOINTMENTS:** No Recommended Actions P-7: APPOINTMENTS: (\*) Subject to the successful completion of pre-employment screening) (\*) KARYN METZGER 1. Special Education Teacher Position: Regular Substitute Type of Appointment: Assignment: Seaford High School Certification: Students with Disabilities Gr 7-12 -Professional Effective Date: August 28, 2019 Expiration Date: January 3, 2020 Tenure Eligibility: N/A N/A Tenure Area: MA Step 1 = \$67,432 prorated Salary: Reason: Leave Replacement for Mary Ryan KELLIE WEEKS Position: 2. Library Media Specialist Type of Appointment: Regular Substitute Assignment: Seaford Harbor School Early Childhood Education-Gr K-6 -Professional Certification: August 28, 2019 Effective Date: Expiration Date: November 19, 2019 Tenure Eligibility: N/A N/A Tenure Area: \$105 day-August 28, 2019-October 16, Salary: 2019 MA Step 1 = \$67,432 prorated-October 17, 2019-November 19, 2019 Reason: Leave Replacement for Jennifer Brand 3. MARISA CIRILLO **Elementary Teacher** Position: Probationary Type of Appointment: Assignment: Seaford Harbor School Early Childhood Ed. Birth-Gr 2-Initial Childhood Education Gr 1-6-Initial Certification: Effective Date: August 28, 2019 June 30, 2023 July 30, 2023

CONSENT AGENDA (cont'd)

Expiration Date: Tenure Eligibility: Tenure Area:

Salary: Reason: Elementary MA Step 1 = \$67,432

To Meet District Needs

# CONSENT AGENDA (cont'd)

- VICTORIA BOELL (\*) 4. Position: Type of Appointment: Assignment: Certification: Effective Date: Expiration Date: Tenure Eligibility: Tenure Area: Salary: Reason:
- KATHARINE BLACK (\*) 5. Position: Type of Appointment: Assignment: Certification: Effective Date: Expiration Date: Tenure Eligibility: Tenure Area: Salary:

Reason:

Music Teacher Regular Substitute Seaford High School Music - Initial August 28, 2019 October 4, 2019 N/A N/A BA Step 1 = \$55,872 Prorated Leave Replacement for Christopher Coniglio

Elementary Teacher Regular Substitute Seaford Manor School Childhood Education – Gr 1-6 - Initial September 19, 2019 December 18, 2019 N/A N/A \$105 - Sept. 19, 2019-Oct. 25, 2019 \$ 67,432 prorated - October 26, 2019-December 18, 2019 Leave Replacement for Meghan Hunt

#### P-8: OTHER:

- Recommend the Board of Education rescind the appointment of Katharine Black as Permanent Substitute for the 2019-2020 School year as approved at the August a) 21, 2019 Board of Education meeting.
- Recommend the Board of Education approve the following High School club and extracurricular appointments for the 2019-2020 school year: b)

Michael Kerr	Art Honor Society Advisor	\$1,473
Joanna McCloskey		
Andrea Russell	Best Buddies Advisor	\$1,473 \$2,946
Lauren Thompsen	Computer Club Advisor	\$1,473
	Computer Mentor	\$5,156
Wendy Maddalena		
Katie Hoernig	Dance Team Advisor	\$1,473
Matthew Adler	AM Detention Advisor	\$5,156
Grant Weber	PM Detention Co-Advisor	\$2,578
Michael Kerr	PM Detention Co-Advisor	\$2,578
Samantha Weber	Drama Club Director	\$4,418
Anthony Romeo	Drama Club Producer	\$1,473
Christopher Coniglio	Drama Pit Orchestra Director	\$1,473
Grant Weber	Drama Club Set & Stage Manager	\$1,473
Grant Weber	Drama Club Set Supervisor	\$1,473
Grant Weber	Drama Club Backstage Manager	\$1,473
Samantha Weber	Drama Club Choreographer	\$1,473
Gina Salvia	Drama Music Accompanist	\$2,288
Gina Salvia	Drama Vocal Director	\$1,473
Kristina Polacco	Freshman Buddies Co-Advisor	\$736.50
Joanna Cavallo	Freshman Buddies Co-Advisor	\$736.50
Rosalie Franz	Grade 9 Advisor	\$2.946
Frank Stazzone	Grade 10 Advisor	\$3,681
Janine Cupo	Grade 11 Advisor	\$3,681
Kim Flood	Grade 12 Co-Advisor	\$1,840
Shari Raduazzo	Grade 12 Co-Advisor	\$1,840
Katie Hoernig	Gay Straight Alliance (GSA)	\$1,473
Lauren Thompsen	Green Team Advisor	\$1,473
Anthony Romeo	Jazz Band Co-Director	\$736.50
Christopher Coniglio	Jazz Band Co-Director	\$736.50
Keri Degnan	Key Club Advisor	\$4,418
Joseph Poretti	Lighting Crew Advisor	\$4,418
Anthony Romeo	Marching Band Director	\$3,681
Christopher Coniglio	Marching Band Director Assistant	\$957
Ryan Stephens	Mathletes Advisor	\$2,210
Karen Lazicky	Mock Trial	\$1,473
Christopher Coniglio	Model Congress Advisor	\$2,210
Melinda DiGiovanna	Mural Club Advisor	\$1,473
Russell Brand	Music Accompanist	\$36.50 per session
Frank Stazzone	National Honor Soc. Co-Advisor	\$958
Jenna Lubicich	National Honor Soc. Co-Advisor	\$958
Christopher Coniglio	Pep Band Advisor	\$1,473
Michael Kerr	Radio Club Advisor	\$2,946
Rosalie Franz	Renaissance Store/Advisor	\$3,681
Chelsea Emerman	SADD Advisor	\$2,946
Mary Simons	Science Club Advisor	\$1,473
Shari Raduazzo	Service Club Advisor	\$1,473
Shari Raduazzo	Student Council Co-Advisor	\$2,945.50
Tania Cintorino	Student Council Co-Advisor	\$2,945.50
Anthony Romeo	Tri-M Music Co Advisor	\$736.50
Christopher Coniglio	Tri-M Music Co Advisor	\$736.50
Yvonne Bendzlowicz	Vocal Ensemble Advisor	\$1,473
Wendy Maddalena	Yearbook Advisor	\$4,418
Diana Arichabala	World Culture Club Advisor	\$1,473
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## CONSENT AGENDA – PERSONNEL (cont'd)

c) Recommend the Board of Education recommend the approval of the following Middle School club and extracurricular appointments for the 2019-2020 school vear:

Lindsay Gilbert	American Sign Language Advisor	\$1,473
Susan Steinberg	Art Club Advisor	\$1,473
Russell Brand	Music Accompanist	\$36.55 per session
Melanie Levy-Roberts	Diversity Club Advisor	\$1,473
Erin Mitchell	PACC Co-Advisor	\$630.50
Angela McGibney	PACC Co-Advisor	\$630.50
Mary Lou Christenson	National JH Society Advisor	\$1,916
Elizabeth LiPuma	Student Council Advisor	\$4,418
Laura Maciag	PM Detention Advisor	\$2,651
Michael Milano	Computer Mentor	\$5,156
Roseann Zeblinsky	Science Club Advisor	\$2,946
Stephanie Lucia	Memory Book Advisor	\$2,210
Tina Weir	Service Club Advisor	\$1,473
William Dietz	Table Tennis Advisor	\$1,473

Recommend the Board of Education approve the following Harbor School club and d) extracurricular appointments for the 2019-2020 school year:

Roman Wojcik	Computer Mentor	\$5,156
Kerry Hansen	Book Club Co-Advisor	\$957
Kerry Hansen	Student Council Co-Advisor	\$957
Charlotte Loake	Jazz Band Advisor	\$957
Kristina Spithogiannis	Technology Club Co-Advisor	\$478.50
Antonella Denk	Technology Club Co-Advisor	\$478.50
Laura Liepa	Math Olympiads	\$957

e) Recommend the Board of Education approve the following Manor School club and extracurricular appointments for the 2019-2020 school year:

Susan Henle	Chess Club Advisor	\$957
Daniel Krueger	Jazz Band Advisor	\$957
Daniel Krueger	Computer Mentor	\$5,156
Katie Haug	Computer Club Advisor	\$957
Denise Stevens	Book Club Co-Advisor	\$478.50
Cailin Healey	Book Club Co-Advisor	\$478.50
Samantha Simon	Student Council Co-Advisor	\$478.50
Jillian Egan	Student Council Co-Advisor	\$478.50
Lisa Gagliano	4 <sup>th</sup> Grade PE Club Advisor	\$957
Ken Botti	5 <sup>th</sup> Grade PE Club Advisor	\$957

- f) Recommend the Board of Education rescind the appointment of Marisa Cirillo as Library - Elementary for the 2019-2020 school year as approved at the July 31, 2019 Board of Education meeting.
- Recommend the Board of Education rescind the appointment of Marisa Cirillo as g) replacement for Donna Butler for the 2019-2020 school year as approved at the July 10, 2019 Board of Education meeting.
- Recommend the Board of Education rescind the appointment of Spencer Blumenfeld as Music Teacher for the 2019-2020 school year as approved at the h) August 7, 2019 Board of Education meeting.
- i) Recommend the Board of Education change the appointment of Stephanie Bartkus MS Girls Lacrosse from 2C to 3C as approved at the July 10, 2019 Board of Education meeting.
- j) Recommend the Board of Education amend the dates of Erin Mitchell's leave of absence from the original dates to the revised dates as approved at the July 31, 2019 Board of Education meeting.

ERIN MITCHELL	ORIGINAL DATES	REVISED DATES
Position:	Speech Teacher	Speech Teacher
Assignment:	Seaford Middle School	Seaford Middle
		School
Effective Date:	April 10, 2019	April 10, 2019
Sick Leave:	April 10, 2019 - June 26, 2019	April 10, 2019 -
		June 26, 2019
Leave without Pay:	August 29, 2019 – September 27,	August 28, 2019-
20010 1100011 0.01	2019	November 22.
	2010	2019
Expiration Date:	September 27, 2019	November 22.
Expiration Date.	September 27, 2019	
		2019
FMLA	April 10, 2019 – September 12,	April 10,2019-
	2019	September 12,
		2019
Reason:	Child Care Leave of Absence	Child Care Leave
i louoon.		of Absence

Recommend the Board of Education amend the end date of Sarah Bell's k) appointment from September 30, 2019 to November 22, 2019 as per the April 3, 2019 Board of Education meeting.

# CONSENT AGENDA - PERSONNEL (cont'd)

- B. Non-Instructional (dated September 4, 2019):
- P-1: POSITION ABOLITION:
- P-2: POSITION CREATION:
- P-3: RESIGNATIONS/RETIREMENTS
  - 1. <u>CHRISTINE SCALI</u> Position: Civil Service Title: Location: Effective Date: Reason:
  - 2. <u>DORENE KILLARD</u> Position: Civil Service Title: Location: Effective Date: Reason:
  - 3. JANICE BARONE Position: Civil Service Title: Location: Effective Date: Reason:

P-4: TERMINATIONS:

Teacher Aide Teacher Aide Part-time Manor School August 21, 2019 Resignation

No Recommended Actions

No Recommended Actions

Teacher Aide Teacher Aide Part-time Seaford High School August 15, 2019 Resignation

Teacher Aide Teacher Aide Part-time Seaford High School August 28, 2019 Resignation

No Recommended Actions

- P-5: APPOINTMENTS: ALL new employee appointments are subject to approval by the Nassau County Civil Service Commission, fingerprint clearance and the successful completion of pre-employment screening.
  - 1. <u>ROBIN CHAYUT</u> Position: Civil Service Title: Type of Appointment: Location: Salary: Code: Reason: Effective Date:
  - 2. <u>MICHELLE SPINELLI</u> Position: Civil Service Title: Type of Appointment: Location: Salary: Code: Reason: Effective Date:
  - 3. <u>MICHELLE ELLIS</u> Position: Civil Service Title: Type of Appointment: Location: Salary: Code: Reason: Effective Date:
  - 4. <u>CAROL TASSONE</u> Position: Civil Service Title: Type of Appointment: Location: Salary: Code: Reason: Effective Date:

Teacher Aide Teacher Aide Part-time Part-time Manor Elementary School \$14.00 per hour 2250-166 Replacement (Teja Minerva) Upon approval of her application by the Nassau County Civil Service Commission

Teacher Aide Teacher Aide Part-time Part-time Manor Elementary School \$14.00 per hour 2250-166 Replacement (Krystal Wolfe) Upon approval of her application by the Nassau County Civil Service Commission

School Monitor School Monitor Part-time Part-time Manor Elementary School \$14.00 per hour 2110-165 Replacement (Anna Stanziale) Upon approval of her application by the Nassau County Civil Service Commission

School Monitor School Monitor Part-time Part-time Seaford High School \$14.00 per hour 2110-165 New position Upon approval of her application by the Nassau County Civil Service Commission

## CONSENT AGENDA – PERSONNEL (cont'd)

5.	DONNA VALENTINE-KRUCZKO Position: Civil Service Title: Type of Appointment: Location: Salary: Code: Reason: Effective Date:	Teacher Aide Teacher Aide Part-time Part-time Seaford High School \$14.00 per hour 2110-165 New position Upon approval of her application by the Nassau County Civil Service Commission (Ms. Valentine-Kruczko is currently employed with the District as a Substitute Teacher Aide
6.	ALEYNA SPINELLI Position: Civil Service Title: Type of Appointment: Location: Salary: Code: Reason: Effective Date:	Substitute Teacher Aide Substitute Teacher Aide Part-time Substitute District Where/When Needed \$14.00 per hour 2110-165 Substitutes Needed Upon approval of her application by the Nassau County Civil Service Commission
7.	MARIE WOLFE Position: Civil Service Title: Type of Appointment: Location: Salary: Code: Reason: Effective Date:	Substitute Teacher Aide Substitute Teacher Aide Part-time Substitute District Where/When Needed \$14.00 per hour 2110-165 Substitutes Needed Upon approval of her application by the Nassau County Civil Service Commission
LEA	VES:	No Recommended Actions

P-7: OTHER:

P-6:

No Recommended Actions No Discussion. All Ayes Motion Carried.

Mr. Kahn congratulated and welcomed new teachers.

Motion by Ms. Stark, second by Ms. Pedisich, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

- Recommend acceptance of the determinations of the Special Education 1. Committee Meetings of: 6/19/19, 8/2/19, 8/6/19, 8/19/19, 8/20/19
- Recommend acceptance of the determinations of the Preschool Special 2. Education Committee Meetings of: 8/12/19

No Discussion. All Ayes Motion Carried.

Comments, Questions and/or Concerns Raised by the Public included:

- Parents expressed their concerns about losing the Varsity Cheerleading Coach and possibly the quality of the program due to the coach's salary for that position
- Parents also expressed their wishes to allow the Cheerleaders to come back to school after Nationals in Orlando, Florida on Wednesday, rather than Tuesday.
- This trip does cause the girls to lose 3 days of school
- By making the team come back on the Tuesday, the girls will have very little sleep and will incur additional cost for the plane fare

None

Motion by Ms. Stark, second by Ms. Pedisich, to approve entering into an Intermunicipal Transportation agreement between Levittown UFSD, Plainedge UFSD, Wantagh UFSD and Island Trees UFSD from September 1, 2019 to June 30, 2020 and authorize the Board President to sign this contract.

No Discussion. All Ayes Motion Carried. **PUBLIC COMMENTS** 

**CPSE/CSE** 

OLD BUSINESS NEW BUSINESS

CONTRACT 2019/2020 INTERMUNICIPAL TRANSPORTATION

CONTRACTS (cont'd)

AMENDED EMPLOYMENT Motion by Ms. Stark, second by Ms. Pedisich, to approve an amended Employment Agreement with Marie Donnelly, Assistant Superintendent for Business and AGREEMENT 2019/2020 Operations from July 1, 2019 through June 30, 2020 and authorize the Board MARIE DONNELLY President to sign this Agreement. No Discussion. All Aves Motion Carried. AMENDED EMPLOYMENT Motion by Ms. Stark, second by Ms. Pedisich, to approve entering into an amended AGREEMENT 2019/2020 Employment Agreement with Thomas Lynch, Executive Director of Technology and STEM and authorize the Board President to sign this Agreement. THOMAS LYNCH No Discussion. All Ayes Motion Carried. Motion by Ms. Stark, second by Ms. Pedisich, to approve entering into a consulting CONTRACT agreement with Melissa Reilly from September 1, 2019 through September 30, **MELISSA REILLY** 2019 and authorize the Board President to sign this contract. SEPTEMBER 2019 No Discussion. All Ayes Motion Carried. MEMORANDUM OF Motion by Ms. Stark, second by Ms. Pedisich, to approve entering into a Memorandum of Agreement with the UTS and authorize the Board President to **AGREEMENT - UTS** sign this agreement. No Discussion. All Ayes Motion Carried. Motion by Ms. Stark, second by Ms. Pedisich, to approve the disposal of wrestling **OBSOLETE ITEMS** mats from the High School submitted by Kevin Witt dated August 20, 2019. **HIGH SCHOOL** No Discussion. All Ayes Motion Carried. Motion by Ms. Stark, second by Ms. Pedisich, to approve the disposal of a piano **OBSOLETE ITEMS** from the High School basement submitted by Anthony Romeo dated August 28, **HIGH SCHOOL** 2019. No Discussion. All Ayes Motion Carried. Motion by Ms. Stark, second by Ms. Pedisich, to table Agenda Items 7.C.1,2,3 & 4 **TABLE AGENDA ITEMS** 7.C.1, 2, 3 & 4 -FIELD (Field Trips) until the September 18 Board Meeting TRIPS No Discussion. All Ayes Motion Carried. Motion by Ms. Stark, second by Ms. Pedisich, to accept the donation from the DONATION Manor Parent Teacher Association of a custom school entrance and address sign, which has a value of \$4,130. No Discussion. All Ayes Motion Carried. Mr. Kahn thanked the PTA for their donation. The Board briefly discussed their Board of Education goals for the 2019-20 School Year. Mr. Kahn then read each of the goals: Seaford Board of Education Goals for the 2019/2020 School Year: Teaching and Learning Provide an enriched learning environment that promotes and supports the academic growth of students so that they may reach their full potential while becoming positive contributors to society.

Social, Emotional, Learning & Safety

Create a safe, secure and nurturing environment that supports the physical, social and emotional needs of our students.

**Financial** 

Create a fiscally responsible and operationally efficient budget that maintains and enhances the integrity of all programs.

#### Communication

Maintain and enhance communication systems that ensure the open flow of information with all stakeholders.

Mr. Kahn asked that in early October the Board receive lists of all the staff and their locations in each building

Closing remarks by the Administration and Board

- Great start to a new year
- Looking forward to an excellent school year
- Welcome back everyone
- This was a very busy summer
- Thank you to Ms. Donnelly and Mr. Costa for the Facilities presentation
- Thank you to Mr. Striffolino for all his work over the summer
- We understand the high caliber of our Cheerleading Program
- Salaries for our coaching staff are part of a collective bargaining agreement

At 8:09 p.m., a motion was made by Ms. Stark, second by Ms. Pedisich, to adjourn the public portion of the meeting and convene an Executive Session for the purpose of discussing a particular student matter, the employment history of a particular employee, contract negotiations with the CSEA, a matter regarding advice from counsel, employment relative to particular employees and matters related to the proposed sale of real property. ADJOURN REGULAR MEETING

**CLOSING REMARKS** 

No Discussion. All Ayes Motion Carried.

There being no further business, a motion was made by Ms. Stark, second by Ms. Pedisich, to adjourn Executive Session at 9:42 p.m.

No Discussion. All Ayes Motion Carried.

Respectfully submitted,

Carmen T. Ouellette District Clerk

Andrea Parisi Vice District Clerk ADJOURN EXECUTIVE SESSION

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