

Dr. Adele V. Pecora • Superintendent of Schools

1600 Washington Avenue, Seaford, NY 11783 • Phone: (516) 592-4010 • Fax: (516) 592-4049

May 12, 2020

Dear Parents/Guardians of Seaford Middle School Students:

We hope this letter finds you and your families healthy and well. When we left school in mid-March, we certainly did not see our being out for the rest of this year—yet here we are. Now, as a result of the Governor's Executive Order to have schools remain closed through June, the District has modified its plan for remote instruction for the remainder of the school year. In an effort to provide students with a consistent schedule of instruction and increased live remote communication between students and teachers, please see the restructured instructional plan for the Middle School below. The expectation is that all students will participate in their remote classes as outlined below. Additionally, please make note of the accompanying document, *Virtual Learning Class Etiquette for Students and Parents*. Adherence to these guidelines will help to ensure a smooth and successful transition to Phase III of our remote instruction.

From this point forward, here is how we will proceed through the end of the school year.

- 1. Every teacher will provide a live learning session per class per week as per the schedule below. Teachers will let students know when their specific class will be held within that block of time.
- 2. Every teacher will have interactive time each day for students, parents, and teachers to communicate.
- 3. Every teacher will continue to post assignments.

Here is the schedule for middle school live instruction. Please note that teachers will set up specific times within their blocks for their classes and will inform students of those times.

		W	EEK 1		
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8AM-11AM	Math (6,7,8)	Wheel Classes (6) AIS (748)	Science (6,7,8)	Physical Education (6,7,8)	Health (7) AIS (6)
12PM-3PM	Reading (6) Art/FACS (7) Tech (8)	English (6,7,8)	General Music (7) Band & Chorus (6,7,8)	Social Studies (6,7,8)	World Languages (7&8)
		Ŵ	EEK 2		
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8AM-11AM	Reading (6) Art/FACS (7) Tech (8)	English (6,7,8)	General Music (7) Band & Chorus (6,7,8)	Social Studies (6,7,8)	World Languages (7&8)
12PM-3PM	Math (6,7,8)	Wheel Classes (6) AIS (7&8)	Science (6,7,8)	Physical Education (6,7,8)	Health (7) AIS (6)

We hope this makes learning even more meaningful for our students and teachers in this unusual and challenging world that we are living in right now. Please know that we realize this will be a transition and we will need your support as we roll this system out for our students. We miss the students terribly and hope that better days are ahead of us.

Very truly yours,

Adele V. Pecora Adele V. Pecora, Ed.D. Superintendent of Schools John A. Striffolino John A. Striffolino Assistant Superintendent *Daniel Smith* Daniel Smith Principal

Lisa Dunn Lisa Dunn Assistant Principal



Virtual Classroom Etiquette for Students and Parents

Welcome to your virtual classroom experience! The virtual classroom will serve as another facet of your distance learning experience. You should consider this as a "traditional" classroom and abide by the standards and expectations that have already been established by your teacher. Below are some friendly reminders:

- Please arrive online at the scheduled time.
- Find a quiet place to work, free from distraction as best as you can (siblings, pets, televisions, cellphones).
- > Maintain respect in speaking, writing, and appearance.
- When on video, stay on mute. Only unmute if you have a question or something relevant to contribute.
- When using the virtual chat features, please be considerate, polite, and use proper spelling and grammar.
- > When using video, keep the video on and maintain eye contact to promote focus.
- Please remember that virtual classes are for students. Parents should not interrupt learning. Any interaction with the teacher should occur through email outside the classroom period.
- The privacy and confidentiality of all participants is important. Taking photos, screenshots, recording audio/video is prohibited during the online class, as is posting any portions of the class to social media.
- Please abide by the Seaford School District User Agreement including the Acceptable Use Policy, and Internet Safety Policy. These are accessible on our district website. <u>SUFSD ACCEPTABLE USE</u> <u>POLICY</u>
- Students are expected to adhere to the Seaford School District Code of Conduct throughout Distance Learning opportunities. This is accessible on our district website. <u>Code of Conduct</u>