



**Dr. Adele V. Pecora • Superintendent of Schools**

1600 Washington Avenue, Seaford, NY 11783 • Phone: (516) 592-4010 • Fax: (516) 592-4049

May 12, 2020

Dear Seaford High School Students and Families:

We hope this letter finds you and your families healthy and well. It was great to see so many of you last Friday during the SHS Pride “Car Parade”. There will be more spirited events in the coming weeks especially for the Class of 2020.

Under the Governor’s Executive Order that schools are to remain closed through June, the District has modified its plan (Phase III) for remote instruction for the remainder of the school year. The main goals of this effort are to provide students with a more consistent schedule of live instruction and increased opportunity for remote interaction between students and teachers.

In SHS, this Phase III plan includes the following. First, all departments will have time slots where each teacher will offer live instruction at least one time each week. The time allotment for lessons will vary based on the class session, but all are to run at least 20 minutes. For that schedule of lessons, please see the below grid.

<b>LIVE LESSON CALENDAR</b>					
	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>9:00 - 12:00</b>	Art	Bus/Comp	World Languages	Science	Social Studies
<b>12:00 - 3:00</b>	Math	Music	Technology	English	Health/PE

In addition, all teachers will be available for interactive time with students for at least one hour each day. This may occur via email, chat, Edmodo/Remind text, telephone call, videoconference, or the like. Students are encouraged to attend all scheduled “classes” under the above plan, as well as take advantage of the daily interaction time with their teachers. Note that the above lists minimum requirements only. We know our students and faculty have been working very hard with each other in ways that often go well beyond what is listed.

Finally, please make note of the accompanying document, *Virtual Learning Class Etiquette*. Adherence to these guidelines will help to ensure a smooth and successful transition to our Phase III remote instruction.

Thank you for your attention, and ongoing partnership in this new and different environment. Should you have any questions about the above, please feel free to reach out.

Sincerely,

*Adele V. Pecora*  
Adele V. Pecora, Ed.D.  
Superintendent of Schools

*John A. Striffolino*  
John A. Striffolino  
Assistant Superintendent

*Scott Bersin*  
Scott Bersin, J.D.  
Principal Seaford High School

*Nicole Schnabel*  
Nicole Schnabel  
Assistant Principal

*Jennifer Bisulca*  
Jennifer Bisulca  
Assistant Principal



## Virtual Classroom Etiquette for Students and Parents

Welcome to your virtual classroom experience! The virtual classroom will serve as another facet of your distance learning experience. You should consider this as a “traditional” classroom and abide by the standards and expectations that have already been established by your teacher. Below are some friendly reminders:

- Please arrive online at the scheduled time.
- Find a quiet place to work, free from distraction as best as you can (siblings, pets, televisions, cellphones).
- Maintain respect in speaking, writing, and appearance.
- When on video, stay on mute. Only unmute if you have a question or something relevant to contribute.
- When using the virtual chat features, please be considerate, polite, and use proper spelling and grammar.
- When using video, keep the video on and maintain eye contact to promote focus.
- Please remember that virtual classes are for students. Parents should not interrupt learning. Any interaction with the teacher should occur through email outside the classroom period.
- The privacy and confidentiality of all participants is important. Taking photos, screenshots, recording audio/video is prohibited during the online class, as is posting any portions of the class to social media.
- Please abide by the Seaford School District User Agreement including the Acceptable Use Policy, and Internet Safety Policy. These are accessible on our district website. [SUFSD ACCEPTABLE USE POLICY](#)
- Students are expected to adhere to the Seaford School District Code of Conduct throughout Distance Learning opportunities. This is accessible on our district website. [Code of Conduct](#)