

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Wednesday, March 6, 2019, in the All-Purpose Room of the Harbor Elementary School, 350 Bayview Street, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President  
Ms. Stacie Stark - Vice President  
Ms. Janice Baldwin – Trustee (arrived 7:38 p.m.)  
Ms. Andrea Parisi - Trustee  
Ms. Natalie Pedisich – Trustee

Dr. Adele V. Pecora  
Mr. John A. Strifolino  
Ms. Marie Donnelly  
Ms. Mary Anne Sadowski – Attorney

At 7:35 p.m., the President of the Board of Education opened the Regular Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

## OPEN MEETING

Topics covered in Dr. Pecora's Administrative Report March 1, 2019 included:

## ADMINISTRATIVE REPORT

### Updates on Curriculum Enhancements

- Notifications to parents on shifts in Science courses
- Presentations at SEPTA Meeting on March 12 and PTSA Meeting on March 18

### Updates on Safety

- Superintendents' Safety Committee
- Momo Challenge Shout point message
- Situational Awareness Training for Secondary Teachers and Administrators by our POP Officers and Homeland Security Officers
- Working collaboratively with the Police Department to see that our schools are safe
- All our staff will be trained going forward

### Congratulations to High School Drama Cast

- Legally Blonde Production was wonderful

### Congratulations to our Cheerleaders – 3<sup>rd</sup> in the State

### Congratulations to Jason Linzer, Track – 6<sup>th</sup> in the State

### Retirements on our agenda tonight of teachers Donna Butler, Maureen Tobin, Allison Siefert, Linda Kanarek and Matthew Fields

- Thank you for your service and congratulations on your new journey

### Status of the Turf Field

- Part of Facilities Management Plan was an analysis of the condition of the track and turf field
- Turf company tested the field earlier in the year and deemed it safe and appropriate for activity
- Given the age of the field we began to plan for replacement
- In February we appointed a new architect and we had him assess the turf field and track
- The architect's recommendation was to replace the top layer of the track and we do the turf field at the same time.
- Dr. Pecora, Ms. Donnelly, Mr. Costa and architect John Grillo, walked the track Tuesday of this week to see the condition of the field and areas of concern
- We will get the field repaired for this coming spring for the track and field events
- We will then look to replace the track and the turf field this coming school year but in order to do so we would need to use capital reserve funds

### Ms. Donnelly gave a brief history of the track/field

- July 2018 - GMAX test of turf – field safe & appropriate for use
- Late July 2018 - Landtek Grooming/inspection of turf (first of fiscal year)
- August 2018 - met with Landtek to discuss the replacement of the track and turf
- October 2018 - Landtek Grooming/inspection of turf (second of fiscal year)
- November 2018 – track/turf walk-thru with Landtek to determine scope and get estimates for the scope of work
- January 2019 - Bubble discovered on track; safety cone deployed to ensure anyone using track was cautioned to avoid area  
Landtek viewed the bubble; recommended cut and patch the area. Due to cold weather that has not yet been done; temperatures must be consistently over 40 degrees in order for the repair to adhere
- March 7, 2019 - Landtek will be visiting to re-inspect bubble & assess the cupping
- April 8, 2019 - Grooming/inspection of turf (third of fiscal year)
- May 2019 – Proposed use of Capital Reserve to be on budget vote. Brief review of history of our Capital Reserve and process for use of funds

### If placed on ballot and approved by voters:

- Mid-June 2019 – Project Scope of Work sent to SED for review
- July – September 2019 – Estimated approval time from SED (project is architectural only – shorter review time)
- September 2019 – Project Scope of Work put out for public bid
- Summer 2020 – Begin work on track after sports season complete

Mr. Kahn explained that this was going to be a presentation on the Repair Reserve. That the official public hearing which is required to take place, would be in April.

Areas covered in the Repair Reserve Presentation by Marie Donnelly, Assistant Superintendent for Business & Operations included:

**PRESENTATIONS**

Repair Reserve Use for 2018/2019  
Repair Reserve Fund (GML Section 6-d)

- Purpose
- Established by
- Funding Source
- Expenditure Requirements

Use of Repair Reserve Fund in 2017/2018

- Harbor Basketball Court
- Harbor Gate & Fence
- High School Entrance
- Middle School Painting
- Manor Painting Front Exterior Sign

Proposed Use of Repair Reserve for 2018/2019

- Manor/Middle School Repair of Basketball Court and Hoops
- Scope of work
- Projected cost

Mr. Kahn stated that the Board would not be voting on this tonight. The Board would need to decide if a majority was in favor of moving forward with a public hearing. Hearing on proposed repair reserve fund expenditure to be held on April 3, 2019. A formal vote by the Board will take place after the public hearing.

Motion by Ms. Stark, second by Ms. Baldwin, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

**CONSENT AGENDA ITEMS  
5.A.-D. (detailed below)**

No Discussion  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to approve the Board of Education Minutes of the February 6, 2019 Regular Meeting and February 27, 2019 Workshop Meeting.

**MINUTES**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to acknowledge acceptance for audit of the Treasurer's Report dated January 31, 2019.

**TREASURER'S REPORT**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated January 31, 2019.

**EXTRACURRICULAR FUND  
ACTIVITY REPORT**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to acknowledge acceptance for audit of the Revenue Status Report dated January 31, 2019.

**REVENUE STATUS REPORT**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to acknowledge acceptance for audit of the Budget Status Report dated January 31, 2019.

**BUDGET STATUS REPORT**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to acknowledge acceptance for audit of the Budgetary Transfer Report dated January 31, 2019.

**BUDGETARY TRANSFER  
REPORT**

No Discussion.  
All Ayes  
Motion Carried.

None

**BUDGET TRANSFERS**

CONSENT AGENDA (cont'd)

Motion by Ms. Stark, second by Ms. Baldwin, to accept the recommendation to approve the Personnel Action Report:

**PERSONNEL ACTION  
REPORT - INSTRUCTIONAL**

A. Instructional (dated March 6, 2019 ):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RETIREMENT/RESIGNATIONS:

1. DONNA BUTLER  
Position: Elementary Teacher  
Assignment: Seaford Harbor School  
Effective Date: November 1, 2019  
Reason: Retirement
2. MAUREEN TOBIN  
Position: Elementary Teacher  
Assignment: Seaford Harbor School  
Effective Date: June 30, 2019  
Reason: Retirement
3. ALISON NORTON-SIEFERT  
Position: Elementary Teacher  
Assignment: Seaford Harbor School  
Effective Date: June 30, 2019  
Reason: Retirement
4. LINDA KANAREK  
Position: English Teacher/Chairperson  
Assignment: Seaford High School  
Effective Date: June 30, 2019  
Reason: Retirement
5. MATTHEW FIELDS  
Position: Music Teacher  
Assignment: Seaford Middle School  
Effective Date: June 30, 2019  
Reason: Retirement

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS: No Recommended Actions

P-8: OTHER:

1. Recommend that the Board of Education end the Middle School appointment of Danielle Alveari as Student Council Co-Advisor as of February 4, 2019 for the 2018-2019 school year as approved at the August 15, 2018 Board of Education meeting.
2. Recommend that the Board of Education end the Middle School appointment of Elizabeth LiPuma as Student Council Co-Advisor as of February 4, 2019 for the 2018-2019 school year as approved at the August 15, 2018 Board of Education meeting.
3. Recommend that the Board of Education approve the Middle School appointment of Elizabeth LiPuma as Student Council Advisor as of February 5, 2019 for the 2018-2019 school year.
4. Recommend that the Board of Education amend Erin Mitchell's leave of absence from the original dates to the revised dates as approved at the February 6, 2019 Board of Education meeting.

<u>ERIN MITCHELL</u>	<u>ORIGINAL DATES</u>	<u>REVISED DATES</u>
Position:	Seaford Middle School	Seaford Middle School
Assignment:	Speech Teacher	Speech Teacher
Effective Date:	April 20, 2019	April 20, 2019
Sick Leave:	April 20, 2019 – September 24, 2019	April 20, 2019 - June 13, 2019
Leave without Pay:	N/A	June 14, 2019 – September 30, 2019
Expiration Date:	September 24, 2019	September 30, 2019
FMLA:	April 20, 2019 – September 24, 2019	April 20, 2019 – September 24, 2019
Reason:	Child Care Leave of Absence	Child Care Leave of Absence

CONSENT AGENDA- PERSONNEL (cont'd)

5. Recommend the Board of Education amend Fred Kaden's return from Medical leave from a half day basis to a full-time basis beginning February 4, 2019 as approved at the Board of Education meeting dated January 9, 2019.
6. Recommend the Board of Education approve the appointment of the following coach for the High School sports for the 2018-2019 school year.

	<u>COACH POSITION</u>	<u>STEP/SALARY</u>
Joseph Bongiovi	Assistant Spring Track Coach	3/B \$5,328.00

7. Recommend the Board of Education approve the appointment of the following coach for the Middle School sports for the 2018-2019 school year.

	<u>COACH POSITION</u>	<u>STEP/SALARY</u>
Kurt Dankenbrink	Assistant Spring Track Coach	1/D \$3,232.00

8. Recommend the Board of Education approve the appointment of the following volunteer coach for the High School sports for the 2018-2019 school year (pending background check if one is not already done):

	<u>COACH POSITION</u>
Anthony Barone	Spring Lacrosse Coach

B. Non-Instructional (dated March 6, 2019):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: TERMINATIONS: No Recommended Actions
- P-5: APPOINTMENTS: No Recommended Actions

1. TONI COACCI  
 Position: Clerk Typist  
 Civil Service Title: Typist Clerk  
 Type of Appointment: Probationary  
 Location: Seaford High School – Assistant Principals' Office  
 Salary: \$35,954.00 per annum  
 Code: 2020-162  
 Reason: Replacement (clerical slot left vacant by Ann Barodin's retirement)  
 Effective Date: March 18, 2019 (Subject to the successful completion of all pre-employment screenings and Nassau County Civil Service approval)

P-6: LEAVES:

1. JENNIFER WILLIAMSON  
 Position: Teacher Aide  
 Assignment: Manor School  
 Effective Date: March 11, 2019  
 Expiration Date: March 29, 2019  
 Leave: Unpaid

P-7: OTHER: No Recommended Actions

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

**CPSE/CSE**

1. Recommend acceptance of the determinations of the Special Education Committee Meetings of: 12/3/18, 12/20/18, 1/24/19, 2/4/19, 12/19/18, 12/20/18, 1/3/19, 1/8/19, 1/17/19, 1/23/19, 1/28/19, 1/30/19, 2/1/19, 2/6/19
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: 1/23/19, 1/30/19, 2/1/19, 2/6/19, 2/13/19

No Discussion.  
All Ayes  
Motion Carried.

none

**RESIDENT'S COMMENTS**

None

**OLD BUSINESS**

Motion by Ms. Stark, second by Ms. Baldwin, to approve entering into a consulting services contract with Consulting that Makes a Difference, Inc. from January 1, 2019 to June 30, 2019 and authorize the Board President to sign this contract.

**NEW BUSINESS  
CONTRACT – 1/1/19-6/30/19  
CONSULTING THAT MAKES  
A DIFFERENCE, INC.**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to approve entering into an instructional services contract with Developmental Disabilities Institute from July 1, 2018 through June 30, 2019 and authorize the Board President to sign this contract.

**CONTRACT – 2018/2019  
DEVELOPMENTAL  
DISABILITIES INSTITUTE**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to approve a Memorandum of Agreement with Seaford Association of School Administrators for job title changes and authorize the Board President to sign this agreement.

**SASA - MEMORANDUM OF  
AGREEMENT**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to accept a donation from Mario's Pizzeria of Seaford of \$847.46 to be used for the Seaford Athletics Department.

**DONATION**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to adopt the following resolution:

**RESOLUTION – 2018/2019  
BUDGET INCREASE**

**RECOMMEND**, that the Board of Education of the Seaford School District increase the 2018-2019 budget from \$68,436,938 to \$68,437,785.46 an increase of \$847.46 donation from Mario's Pizzeria of Seaford.

No Discussion  
Bruce Kahn - Aye  
Stacie Stark - Aye  
Janice Baldwin - Aye  
Andrea Parisi - Aye  
Natalie Pedisich - Aye  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to adopt the following resolution:

**RESOLUTION – 2018/2019  
BUDGET INCREASE**

**RECOMMEND**, that the Board of Education of the Seaford School District increase the 2018-2019 budget from \$68,437,785.46 to \$68,441,685.46 an increase of the \$3,900 donation from the Forte Music Association (previously accepted at the October 3, 2018 Board of Education meeting).

No Discussion  
Bruce Kahn - Aye  
Stacie Stark - Aye  
Janice Baldwin - Aye  
Andrea Parisi - Aye  
Natalie Pedisich - Aye  
Motion Carried.

Motion by Ms. Stark, second by Ms. Baldwin, to approve the high school's request for a field trip on March 16, 2019 to New York City for the St. Patrick's Day Parade.

**FIELD TRIP – HIGH SCHOOL**

No Discussion.  
All Ayes  
Motion Carried.

Discussion Topic – Selection of External Auditor

**DISCUSSION TOPIC  
SELECTION OF EXTERNAL  
AUDITOR**

The District sent out an RFP for services of an external auditing firm.

- Proposals from three firms were reviewed by the Audit Committee.
- One of the proposals was from R.S. Abrams, the firm we currently used
- All three firms could do the job well and had great references
- R.S. Abrams came in costing less than what we are paying them this year
- The recommendation is to stay with R.S. Abrams.
- It is a 5-year proposal, but we have the option to get out of it if we choose; we must renew each year
- A contract will be prepared by Ingerman Smith and then be placed on a Board agenda for approval

Discussion Topic – Turf Field and Track

**DISCUSSION TOPIC  
TURF FIELD AND TRACK**

We knew it had a limited life

It is still in good shape

We will need to agree to go forward

This would need to go on the ballot for voter approval

Repairs will be made to track and field will be perfectly safe for use

We want to make sure that we do not go over the brand new track to do the field

Board President Bruce Kahn advised those present that the Board would be going into Executive Session and then coming back into Public Session after a Board Discussion to vote on an item.

Closing remarks by the Administration and Board

**CLOSING REMARKS**

- ◆ Congratulations retirees and thank you for your service
- ◆ High School presentation of Legally Blonde was great
- ◆ Congratulations to our athletes

At 8:00 p.m., a motion was made by Ms. Stark, second by Ms. Baldwin, to adjourn the Public Session and convene Executive Session for the purpose of discussing particular students and related discipline matters and employment relative to particular employees.

No Discussion.  
All Ayes  
Motion Carried.

**ADJOURN REGULAR  
MEETING**

There being no further business, a motion was made by Ms. Stark, second by Ms. Baldwin, to adjourn Executive Session at 8:10 p.m.

No Discussion.  
All Ayes  
Motion Carried.

**ADJOURN EXECUTIVE  
SESSION**

At 8:14 p.m. the public session was reconvened.

**RECONVENE PUBLIC SESSION**

Motion by Ms. Stark, second by Ms. Baldwin, to adopt the following resolution:

**RESOLUTION**

**BE IT RESOLVED**, that upon reviewing the appeal of a student discipline matter, the Board of Education affirms the decision of the Superintendent in all respects, and

**BE IT FURTHER RESOLVED**, that the District Clerk shall notify the parents, in writing, of the Board's determination.

	No Discussion
Bruce Kahn -	Aye
Stacie Stark -	Aye
Janice Baldwin -	Aye
Andrea Parisi -	Aye
Natalie Pedisich -	Aye
	Motion Carried.

At 8:16 p.m., a motion was made by Ms. Stark, second by Ms. Baldwin, to adjourn the Regular Meeting and convene Executive Session for the purpose of discussing the employment relative to particular employees.

No Discussion.  
All Ayes  
Motion Carried.

**ADJOURN REGULAR  
MEETING**

There being no further business, a motion was made by Ms. Stark, second by Ms. Baldwin, to adjourn Executive Session at 8:51 p.m.

No Discussion.  
All Ayes  
Motion Carried.

**ADJOURN EXECUTIVE  
SESSION**

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Janice Baldwin  
Vice District Clerk