

A Special Meeting of the Board of Education, Seaford Union Free School District, was held on Wednesday, July 18, 2018, in the Band Room located in Seaford High School, 1575 Seamans Neck Avenue, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President
Ms. Stacie Stark - Vice President
Ms. Janice Baldwin - Trustee
Ms. Andrea Parisi - Trustee
Ms. Natalie Pedisich – Trustee

Dr. Adele V. Pecora
Mr. John A. Strifolino
Ms. Marie Donnelly
Ms. Mary Anne Sadowski – Attorney

At 7:32 p.m., the President of the Board of Education opened the Special Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

OPEN MEETING

Mr. Kahn stated that last week the Board had its Reorganization Meeting. He advised that inadvertently one of the agenda items was skipped – the appointment of the District Clerk, which would be voted on this evening.

OPENING REMARKS

Motion by Ms. Stark, second by Ms. Baldwin, that Carmen Ouellette be appointed part-time District Clerk for the Seaford Union Free School District for the 2018-2019 school year.

**APPOINTMENT OF
DISTRICT CLERK FOR
2018/2019**

No Discussion.
All Ayes
Motion Carried.

The oath of office was administered to the District Clerk by attorney Mary Anne Sadowski.

Marie Donnelly, Assistant Superintendent for Business & Operations gave a presentation – Security Guard Staffing Advisory Committee – After Hours Staffing Proposal. Areas covered included:

**PRESENTATIONS
RECOGNITIONS**

Formation/Make-up of the Committee
Responsibilities of the Committee
Current Security Guard Staffing
Review of staffing during non-District events
Committee Recommendations
Cost of increased security
Rules and regulations applicable to the Use of School Facilities
Questions related to the elementary schools, after school activities and security staffing

Board President Bruce Kahn thanked the Committee members for coming down this evening and for their work on the Committee. He also stated that there is more work to be done on this but what they have proposed makes sense.

Dr. Pecora asked the Board to approve the Saturday hours and the Middle School hours proposed so they could move forward. All members of the Board agreed with the proposed hours.

Mr. Kahn asked the school attorney if the Board needed formal policy related to the rules and regulations for use of the facilities. Attorney Mary Anne Sadowski advised that formal policy was not required, and the Superintendent had the authority to set them. She also advised that the Board has an existing Policy 1500 with regulations and exhibits attached which can be modified by the Superintendent.

Board Trustee Janice Baldwin advised that many of the items listed in the Rules and Regulations already exist on our forms. She stated that the only added items were the list of Security requirements in addition to pyrotechnics and drones. Ms. Baldwin went on to say that the rules are trying to make users aware how seriously we take security and they have to abide by these rules. They must keep the doors locked at all times and they must man the doors. Ms. Baldwin asked for approval to finalize the application and get it out to the community.

Topics covered in Dr. Pecora's Administrative Report dated July 11, 2018, included:

**ADMINISTRATIVE
REPORT**

Additional teacher being appointed this evening

Motion by Ms. Stark, second by Ms. Pedisich, to accept the recommendation to approve the Personnel Action Report:

**PERSONNEL ACTION
REPORT - INSTRUCTIONAL**

A. Instructional (dated April 12, 2018):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS:
1. ARIEL YADEGAR
Position: Special Education Teacher -Secondary
Assignment: Seaford High School
Effective Date: June 30, 2018
Reason: Resignation
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS: (Subject to the successful completion of pre-employment screening)
1. ANTHONY HELMKE
Position: Technology Education Teacher
Type of Appointment: Probationary
Assignment: Seaford High School
Certification: Technology - Supplemental
Effective Date: August 30, 2018
Expiration Date: June 30, 2022
Tenure Eligibility: June 30, 2022
Tenure Area: Technology
Salary: MA Step 1 = \$65,615
Reason: To replace George Quick
- P-8: OTHER: No Recommended Actions

B. Non-Instructional (dated July 18, 2018):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS:
1. TRACEY MCCLINCHEY
Position: Teacher Aide
Civil Service Title: Teacher Aide Part-time
Location: Manor School
Effective Date: July 1, 2018
- P-4: TERMINATIONS: No Recommended Actions
- P-5: APPOINTMENTS: ALL new employee appointments are subject to approval by the Nassau County Civil Service Commission, fingerprint clearance and the successful completion of pre-employment screening.
1. THERESA CASTILLO
Position: Part-time Clerk Typist
Civil Service Title: Typist Clerk
Type of Appointment: Probationary – Part-time
Location: Harbor Elementary School
Salary: \$17,977 per year
Code: 2020-160
Reason: Position needed
Effective Date: July 23, 2018 - Upon approval by the Nassau County Civil Service Commission (Ms. Castillo is currently employed with the District as a part-time Teacher Aide)

PERSONNEL (cont'd)

P-6: LEAVES:

1. THERESA CASTILLO

Position: Teacher Aide
Assignment: Middle School
Effective Date: July 23, 2018
Expiration Date: January 23, 2019 (approx.)
Reason: Unpaid Leave

P-7: OTHER:

No Recommended Actions
No Discussion.
All Ayes
Motion Carried.

None

PUBLIC COMMENTS

NEW BUSINESS

Motion by Ms. Stark, second by Ms. Parisi, to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approves an agreement pertaining to a student disciplinary matter dated June 25, 2018.

No Discussion
Bruce Kahn - Aye
Stacie Stark - Aye
Janice Baldwin - Aye
Andrea Parisi - Aye
Natalie Pedisich - Aye
Motion Carried.

**RESOLUTION
STUDENT DISCIPLINARY**

Motion by Ms. Stark, second by Ms. Parisi, to adopt the following resolution:

WHEREAS the Board of Education of the Seaford Union Free School District has determined that the purchase of office equipment is necessary in conjunction with the hiring of a new district administrative position;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares the purchase of such equipment to be an ordinary contingent expense in an amount not to exceed \$5,000 and authorizes the Assistant Superintendent of Business to fund such expenses by making the appropriate and necessary transfers between budgetary appropriation codes.

No Discussion
Bruce Kahn - Aye
Stacie Stark - Aye
Janice Baldwin - Aye
Andrea Parisi - Aye
Natalie Pedisich - Aye
Motion Carried.

**RESOLUTION
PURCHASE OF EQUIPMENT**

Motion by Ms. Stark, second by Ms. Parisi, to adopt the following resolution:

BE IT RESOLVED, that the Board of Education hereby approve a Memorandum of Agreement with the United Teachers of Seaford regarding a leave request.

No Discussion
Bruce Kahn - Aye
Stacie Stark - Aye
Janice Baldwin - Aye
Andrea Parisi - Aye
Natalie Pedisich - Aye
Motion Carried.

**RESOLUTION
UTS - MEMORANDUM OF
AGREEMENT LEAVE
REQUEST**

Motion by Ms. Stark, second by Ms. Baldwin, to approve the first reading of Policy #4321.10 – Programs and Services for Parentally-Placed Non-Public School Students with Disabilities

No Discussion.
All Ayes
Motion Carried.

**FIRST READING - POLICY
#4321.10**

Motion by Ms. Stark, second by Ms. Baldwin, to approve the first reading of Policy #4850 – Animals in the Schools (Instructional Purposes)

No Discussion.
All Ayes
Motion Carried.

**FIRST READING - POLICY
#4850**

Motion by Ms. Stark, second by Ms. Baldwin, to approve the first reading of Policy #8505 – Charging School Meals

No Discussion.
All Ayes
Motion Carried.

**FIRST READING - POLICY
#8505**

POLICIES (cont'd)

Motion by Ms. Stark, second by Ms. Baldwin, to approve the first reading of Policy #8520 – Free and Reduced-Price Meal Services

No Discussion.
All Ayes
Motion Carried.

FIRST READING - POLICY #8520

Motion by Ms. Stark, second by Ms. Baldwin, to approve the first reading of Policy #9140 – Staff Complaints and Grievances

No Discussion.
All Ayes
Motion Carried.

FIRST READING - POLICY #9140

Mr. Kahn advised that these policies will be on the August agenda for a second reading.

Areas covered in the discussion of Policy #5405 – Wellness Policy:

Found that we needed a wellness policy
Student groups, school store, fundraising – no candy, cookies, junk food
- Restricted to school day
Need to look at the school store
PTA/Booster Clubs not student groups
Check of vending machines – time on/off
Language on third page is replacing first page
Make-up of Wellness Committee
- Athletic Director & Food Service Manager part of Committee
Put on August agenda for first reading

**WORKSHOP TOPIC:
POLICY #5405**

Areas covered in the discussion of Policy 6255 – Donations, Gifts and Grants to the District*

*(Current Seaford policy number; NYSSBA recommended Policy No. 1800):

District has an existing policy on donations, gifts and grants – Policy No. 6255

- Decided to leave policy with existing Seaford number
- Policy will be updated; first reading on August agenda
- Will be taken out of red line

**WORKSHOP TOPIC:
POLICY #6255**

Thank you to the Committee for all their work

Welcome Anthony to our teaching staff

Thank you to Marie for her work with the Committee and her first presentation

Thank you to everyone who came to tonight's meeting

CLOSING REMARKS

At 8:03 p.m., a motion was made by Ms. Stark, second by Ms. Parisi, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing 2 personnel issues, a real estate issue at the Harbor and the Superintendent's evaluation.

ADJOURN WORKSHOP MEETING

No Discussion.
All Ayes
Motion Carried.

Former Board Trustee Patrick Rail joined Executive Session at 8:30 p.m. to review the Superintendent goals and accomplishments for the 2017/2018 school year.

There being no further business, a motion was made by Ms. Stark, second by Ms. Pedisich, to adjourn Executive Session at 10:02 p.m.

ADJOURN EXECUTIVE SESSION

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Janice Baldwin
Vice District Clerk