

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, July 20, 2017, in the Band Room located in Seaford High School, 1575 Seamans Neck Road, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President  
Ms. Stacie Stark - Vice President  
Ms. Janice Baldwin – Trustee  
Ms. Natalie Pedisich – Trustee  
Mr. Patrick Rail - Trustee

Dr. Adele V. Pecora  
Mr. John A. Strifflino  
Ms. Elisa Pellati  
Mr. Christopher Venator – Attorney

At 7:33 p.m., the President of the Board of Education opened the Workshop Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

**OPEN MEETING**

Mr. Kahn advised that there would be some action items on this evening's agenda.

**OPENING REMARKS**

Topics covered in Dr. Pecora's Administrative Report dated July 14, 2017 included:

**ADMINISTRATIVE REPORT**

Very successful work on High School Gymnasium  
Discussion for tonight:

- School Calendar for 2017/2018
- State guidelines

Interviews being conducted this summer  
Meetings with administrators, teachers, community members/organizations  
Steps to find new ways of bringing more aide back to Seaford schools

Mr. Kahn advised that there was a last-minute update to the Personnel Action Report adding language related to pre-employment screening.

Motion by Ms. Stark, second by Mr. Rail, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION REPORT - INSTRUCTIONAL**

A. Instructional (dated July 20, 2017):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS: (Subject to the successful completion of pre-employment screening)

1. NICOLE SCHNABEL

Position:	Secondary Assistant Principal
Type of Appointment:	Probationary
Assignment:	Seaford High School
Certification:	School Building Leader - Initial
Effective Date:	TBD but no later than August 25, 2017
Expiration Date:	August 25, 2017
Tenure Eligibility:	August 25, 2021
Tenure Area:	Secondary Assistant Principal
Salary:	\$105,000
Reason:	To Replace Jessica Sventoraitis

- P-8: OTHER: No Recommended Actions

No Discussion.  
All Ayes  
Motion Carried.

Mr. Kahn welcomed newly appointment High School Assistant Principal Nicole Schnabel. Dr. Pecora explained that she had made a courtesy call to Massapequa's Superintendent advising that Seaford was hiring Ms. Schnabel.

None

**PUBLIC COMMENTS**

Motion by Ms. Stark, second by Mr. Rail, to approve entering into an Agreement with Nassau BOCES for Shared Services, Project 8-60645, for a period of five (5) years (17/18 – 21/22) related to the Lexmark equipment in the School District and authorize the Board President to sign said Agreement.

No Discussion.  
All Ayes  
Motion Carried.

**CONTRACT – BOCES  
PROJECT NO. 8-60645  
2017 - 2022**

Motion by Ms. Stark, second by Mr. Rail, to authorize the Board President to sign a contract with School Aid Specialists to provide a revenue recovery service to review pupil and financial data inputs that impact state aid for the 2017-2018 school year.

No Discussion.  
All Ayes  
Motion Carried.

**CONTRACT – SCHOOL AID  
SPECIALISTS  
2017/2018**

Mr. Kahn advised that last minute changes were made to the policy to reflect the new mileage for kindergarteners which should have been done two years ago when the vote took place and the language to change the mileage for Middle School and High School students.

Motion by Ms. Stark, second by Mr. Rail, to approve the first reading of Policy #8411 – School Bus Scheduling and Routing, as updated.

No Discussion.  
All Ayes  
Motion Carried.

**FIRST READING - POLICY  
#8411**

Motion by Ms. Stark, second by Mr. Rail, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

1. Recommend acceptance of the determination of the Special Education Committee Meetings of: 6/29/17
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of as well as Amendments Without Meetings: 5/3/17, 5/10/17, 5/18/17, 5/30/17, 5/31/17, 6/7/17, 6/13/17, 6/14/17, 6/15/17, 6/21/17, 6/28/17, 6/29/17

No Discussion.  
All Ayes  
Motion Carried.

**CPSE/CSE**

Assistant Superintendent for Business Elisa Pellati gave an update on the progress of the Harbor Road:

Catch basins were delivered and installed  
Utility pole to be moved shortly  
Currently on schedule

In response to Mr. Rail's question, Ms. Pellati advised that the District had told the construction company that the roadway needed to be finished by the end of August; She stated she would have to double check the exact date. Ms. Stark also asked about discussions in August on how the Roadway would be used

**HARBOR ROADWAY  
UPDATE**

Boiler bid came in well over budget

- Architects believe it came in that high because of the tight timetable
- Suggested that we put it out to bid again in the fall to be able to complete the project by the end of June

**BOILER UPDATE**

Mr. Kahn stated that we are now in the first year of the next 5-Year Technology Plan. He advised that with input from the ACT Committee, administrators and teachers, we are looking forward to getting laptops in teachers and students hands.

Areas covered in the Technology Presentation of the 5-Year Plan given by Director of Technology, Fred Kaden, Middle School Assistant Principal Lisa Dunn and Assistant Superintendent for Curriculum & Personnel, John Strifolino included:

**WORKSHOP TOPIC:  
TECHNOLOGY INITIATIVE  
5-YEAR PLAN**

5 Year Technology Plan 2017/18 through 2012/22  
Seaford's PDL (Personal Digital Learning)

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TECHNOLOGY PRESENTATION (cont'd)

Goal

- Provide environment which increases accessibility to technology and enhances digital learning

Timetable for purchases - replacement and/or addition of devices in each of the buildings and Central Administration

5 Year Rotation

Approved Budget Allocation

Sustainability

Technology Steering Committee

Research Process through Sub Committees

- Instructional Framework and Usage
- School Visitations
- Professional Development
- Parent/Student Communications/Agreements
- Monitor Pilots, Evaluate Usage and Enhanced Instruction
- Device Selection
- Security

Steering Committee Members

Infusing technology to enhance instruction

- SAMR Model
  - Class Task, Substitute, Augmentation, Modification, Redefinition

Pilot Programs

Problem solving

Technical support

Training and Support

Transition/Time and Pace as necessary

Immediate Goals

- October – January
  - Roll-out pilot programs
  - On-going monitoring of the digital instruction and device performance – roundtable debriefing with staff and students including monitoring technical issues
  - Develop help desk procedures
  - Debriefing school visitation
  - Ordering devices for 6<sup>th</sup> and 9<sup>th</sup> graders based on feedback from pilot and steering committee trials
  - Teacher training
- February – June
  - On-going teacher training
  - Parent meeting
  - Roundtable talks for debriefing
  - Roll-out of devices 6<sup>th</sup> and 9<sup>th</sup>

Questions/comments on:

- Take home devices for students
- Time frame for the selection of devices
- Need for additional staff to service/support equipment
- Concerns over putting iPads into the Manor and Harbor too soon
- Like the plan for the roll-out
- Will Steering Committee look into different programs for curriculum

Areas covered concerning the modification of the 2017/2018 School Calendar:

**WORKSHOP TOPIC: SCHOOL  
CALENDAR FOR 2017-2018**

April 2017 State Document reminder to be in compliance with Regulation 175.5 concerning a certain number of instructional hours/days which are required to receive State Aid:

Support from Administrative Team and a thank you to Margaret Glancy Ingerman Smith Memorandum

Elementary

- Existing Parent Conference Days
- Existing Elementary half days the last week of school
- Class time minus lunch and recess
- Elementary instructional day is 5 hours 15 minutes (Week: 26 Hours 15 Minutes)
- Changes in elementary Parent Conference Days and last week of school

Middle School

- Lift day Thanksgiving Week
- Moving Conference day

High School

- In compliance as it is

It was decided that this would be voted on at the August Regular Meeting. The Board authorized the Superintendent to go ahead with the changes on the calendar. Mr. Kahn advised that the October Workshop Meeting has been changed to Wednesday, October 18, 2017 due to a conflict with the Hofstra Marching Band Festival

Areas covered in the discussion on procedures for updating Board of Education Policies:

**WORKSHOP TOPIC:  
PROCEDURES FOR  
UPDATING BOARD OF  
EDUCATION POLICIES**

Concern about making sure policies are updated  
Possible ways to break them down  
Board to think about possible ways to accomplish this  
More discussion will be needed

Areas covered in the discussion on

**WORKSHOP TOPIC:  
PUBLIC RELATIONS FIRM  
DISCUSSION**

How public relations had been handled  
Update on conversation with BOCES  
Feedback from other Districts  
BOCES vs. outside firm  
Benefits of having someone in-house  
Turn-over rate at companies  
Wait for BOCES to get back to Ms. Pellati concerning interested party

Areas covered in discussion for creating Board Goals:

**WORKSHOP TOPIC: SETTING  
THE STAGE FOR BOARD OF  
EDUCATION GOALS**

Template to start  
- Target Areas  
- Sets stage for buildings to set goals  
- Targets which we always aspire to  
- Examples  
Samples from a few other school districts  
- Mid-year Review  
Look at Mission Statement  
Want to keep it simple first year  
- What do we want emphasis on  
- Keep it between 3 and 5 target areas  
Training – shared documents  
- Microsoft Innovative Educator – Online Training  
- One Note  
- Mr. Kahn will send link to other Board members

Employee section on website will have a help section  
New website will be live 6:00 p.m. tomorrow evening

Closing remarks by the Administration and Board

**CLOSING REMARKS**

- ◆ Like Personalized Digital Learning (PDL)
- ◆ Excited about program
- ◆ Thank you for the presentation
- ◆ Look forward to seeing the laptops in teachers' and student hands

At 9:10 p.m., a motion was made by Ms. Stark, second by Mr. Rail, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing contract negotiations with SASA and Clerical MOA, 3 specific personnel matters and a specific litigation matter.

**ADJOURN WORKSHOP  
MEETING**

No Discussion.  
All Ayes  
Motion Carried.

There being no further business, a motion was made by Ms. Stark, second by Mr. Rail, to adjourn Executive Session at 11:08 p.m.

**ADJOURN EXECUTIVE  
SESSION**

No Discussion.  
All Ayes  
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Patrick Rail  
Vice District Clerk