

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, February 4, 2016, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President
Mr. Brian W. Fagan – Vice President
Ms. Patrick Rail - Trustee
Ms. Stacie Stark - Trustee
Ms. Jeanmarie Wink – Trustee

Mr. Brian L. Conboy
Mr. John A. Striffolino
Ms. Elisa Pellati
Mr. Christopher Venator – Attorney

At 7:34 p.m., the President of the Board of Education opened the Regular Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

OPEN MEETING

Mr. Kahn thanked Mr. Conboy, Mr. Cavassa and the staff for having the schools ready to open after the last snowstorm. He also thanked Board Trustee Patrick Rail for his assistance with other community members in using the AED to help a CYO Referee/Seaford Resident who had a heart attack.

OPENING REMARKS

Nassau/Suffolk School Boards Update – Mr. Brian Fagan:

**PRESENTATIONS
RECOGNITIONS**

Nassau Suffolk School Boards Association would not intervene or take a position on the issue with Nassau County and LIPA as Individual districts in Nassau have commenced a litigation against the County (Seaford and 15 other districts are being represented by Ingerman, Smith in an Article 78 Action against Nassau County) that their actions were illegal. Nassau/Suffolk School Boards Association felt it would be improper for them to render a position on this because the Districts were entering into litigation.

Other areas covered in Mr. Fagan's presentation:

Work/Goals of the Association
Legislative priorities for Public Education for 2016
Initiatives for 2016
Unfunded Federal Mandates
Gap Elimination Adjustment
Fighting for local districts to have greater flexibility to make educationally sound decisions free of mandates that unnecessarily or counter-productively hinder school districts from achieving their goals
- Do not need Federal Government to pass unfunded mandates that hinder our ability to give the best education to our kids
Fight hard for all schools looking for funding of all mandates and give back of all things taken away

Mr. Kahn advised that he would like to attend the New York State School Boards Association Capital Conference in Albany on February 28th and 29th. He stated that they hold it every year and it is an opportunity for Board members to meet legislators and lobby for more aid.

Topics covered in Mr. Conboy's Administrative Report dated January 29, 2016 included:

**ADMINISTRATIVE
REPORT**

2nd Semester began on Monday
In heart of budget planning
- February 25th Board Meeting will be a Budget Workshop Meeting
- Will be staying within the Cap
- Goal is to preserve what we currently have
Attendance at Financial Forum today (Mr. Conboy, Ms. Pellati, Mr. Striffolino)
- Attended by Superintendents, PTAs and other Administrators
- GEA
- Long Island has 17% of the students in the State; receives 12% of the funding
- Regent Roger Tilles attended forum – 3 seats open in the NY Board of Regents
Seaford not identified as a District in fiscal stress
- 20% of Long Island districts were identified as district's in fiscal stress
Common Core Regents English Exam Results
- 95% passed; 67% achieved mastery
Memo from State re: 3-8 testing
Nassau County Police Department has restored POP Program
- Officers Bill Taylor and Trish McCaffrey Seaford POP Officers
AEDS
- Since implementation we have used them 3 times
- Regularly maintained

ADMINISTRATIVE REPORT (cont'd)

Smart Schools Bond

- ACT Meeting Wednesday evening, February 10th

Mr. Kahn asked if the public hearing needed for the Smart Schools Bond can be held the same night as the Budget Hearing in May. Brief discussion continued concerning the timeline and 30-day posting of notice. Mr. Rail asked if we had notified St. William the Abbot. Mr. Conboy stated that he would call St. William's Principal to remind her about it and answer any questions she may have. Mr. Kahn suggested that Mr. Kaden invite someone from St. William the Abbot to attend the ACT Meeting.

Motion by Mr. Fagan, second by Ms. Wink, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

Bruce Kahn - Aye
Brian Fagan - Aye
Patrick Rail - Nay
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

**CONSENT AGENDA
ITEMS 5. A, B, C, D, E
(detailed below)**

Motion by Mr. Fagan, second by Ms. Wink, to approve the Board of Education Minutes of the Regular Meeting of January 7, 2016 and the Workshop Meeting of January 21, 2016.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Patrick Rail - Nay
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

MINUTES

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Treasurer's Report dated December 31, 2015.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Patrick Rail - Nay
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

**TREASURER'S
REPORT**

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Revenue Report dated December 31, 2015.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Patrick Rail - Nay
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

REVENUE REPORT

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated December 31, 2015.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Patrick Rail - Nay
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

**EXTRACURRICULAR FUND
ACTIVITY REPORT**

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Appropriation Transfer Report dated December 31, 2015.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Patrick Rail - Nay
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

**APPROPRIATION
TRANSFER REPORT**

CONSENT AGENDA (cont'd)

Motion by Mr. Fagan, second by Ms. Wink, to acknowledge acceptance for audit of the Expenditure Report dated December 31, 2015.

EXPENDITURE REPORT

	No Discussion
Bruce Kahn -	Aye
Brian Fagan -	Aye
Patrick Rail -	Nay
Stacie Stark -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

None

BUDGET TRANSFERS

Motion by Mr. Fagan, second by Ms. Wink, to accept the recommendation to approve the Personnel Action Report:

PERSONNEL ACTION REPORT - INSTRUCTIONAL

A. Instructional (dated February 4, 3016):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS:

- | | | |
|----|-----------------------------|-----------------------|
| 1. | <u>DONNA DELUCIA-TROISI</u> | |
| | Position: | Principal |
| | Assignment: | Seaford Harbor School |
| | Effective Date: | July 1, 2016 |
| | Reason: | Retirement |

P-4: LEAVES:

- | | | |
|----|-----------------------------|-----------------------------------|
| 1. | <u>JESSICA SVENTORAITIS</u> | |
| | Position: | Assistant Principal |
| | Assignment: | Seaford High School |
| | Effective Date: | May 19, 2016 |
| | Sick Leave: | May 19, 2016 – June 28, 2016 |
| | Leave without Pay: | June 29, 2016 – July 7, 2016 |
| | Expiration Date: | July 7, 2016 |
| | FMLA: | May 19, 2016 – September 13, 2016 |
| | Reason: | Child Care Leave of Absence |

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS:

- | | | |
|----|--------------------------|--|
| 1. | <u>MARIA ANTERI</u> | |
| | Position: | School Psychologist |
| | Type of Appointment: | Regular Substitute |
| | Assignment: | Seaford Manor School |
| | Certification: | School Psychologist – Provisional |
| | Effective Date: | January 27, 2016 |
| | Expiration Date: | April 21, 2016 |
| | Tenure Eligibility: | N/A |
| | Tenure Area: | N/A |
| | Salary: | As Per Leave Replacement Schedule |
| | Reason: | Leave replacement for Lindsay Friedman |
| 2. | <u>MARY LOUISE CAIRO</u> | |
| | Position: | Special Education Teacher |
| | Type of Appointment: | Regular Substitute |
| | Assignment: | Seaford Middle School |
| | Certification: | Students w/Disabilities (5-9) – Professional |
| | Effective Date: | February 8, 2016 |
| | Expiration Date: | May 25, 2016 |
| | Tenure Eligibility: | N/A |
| | Tenure Area: | N/A |
| | Salary: | As Per Leave Replacement Schedule |
| | Reason: | Leave replacement for Lindsay Gilbert |
| 3. | <u>MICHELE TRAGESER</u> | |
| | Position: | Special Education Teacher |
| | Type of Appointment: | Regular Substitute |
| | Assignment: | Seaford High School |
| | Certification: | Special Education - Permanent |
| | Effective Date: | February 6, 2016 |
| | Expiration Date: | May 1, 2016 |
| | Tenure Eligibility: | N/A |
| | Tenure Area: | N/A |
| | Salary: | As Per Leave Replacement Schedule |
| | Reason: | Leave replacement for Andrea Russell |

CONSENT AGENDA (cont'd)

P-8: OTHER:

- a) Recommend the Board of Education amend the dates of Lindsay Friedman's child care leave of absence from:

<u>LINDSAY FRIEDMAN</u>	<u>ORIGINAL DATES</u>
Position:	School Psychologist
Assignment:	Seaford Manor School
Effective Date:	February 16, 2016
Sick Leave:	February 16, 2016 – April 5, 2016
Leave without Pay:	April 6, 2016 – May 25, 2016
Expiration Date:	May 25, 2016
FMLA:	February 22, 2016 – May 25, 2016
Reason:	Child Care Leave of Absence

To the dates below as approved at the November 5, 2015 Board of Education meeting.

<u>LINDSAY FRIEDMAN</u>	<u>REVISED DATES</u>
Position:	School Psychologist
Assignment:	Seaford Manor School
Effective Date:	January 19, 2016
Sick Leave:	January 19, 2016 – March 3, 2016
Leave without Pay:	March 4, 2016 – April 21, 2016
Expiration Date:	April 21, 2016
FMLA:	January 19, 2016 – April 21, 2016
Reason:	Child Care Leave of Absence

- b) Recommend the Board of Education amend the dates of Kristen Geeraerts child care leave of absence from:

<u>KRISTEN GEERAERTS</u>	<u>ORIGINAL DATES</u>
Position:	Social Studies Teacher
Assignment:	Seaford High School
Effective Date:	January 25, 2016
Sick Leave:	January 25, 2016 – March 11, 2016
Leave without Pay:	March 12, 2016- June 24, 2016
Expiration Date:	June 24, 2016
FMLA:	January 25, 2016 – May 4, 2016
Reason:	Child Care Leave of Absence

To the dates below as approved at the November 5, 2015 and January 7, 2016 Board of Education meetings.

<u>KRISTEN GEERAERTS</u>	<u>REVISED DATES</u>
Position:	Social Studies Teacher
Assignment:	Seaford High School
Effective Date:	December 14, 2015
Sick Leave:	December 14, 2015 – February 29, 2016
Leave without Pay:	March 1, 2016 – June 24, 2016
Expiration Date:	June 24, 2016
FMLA:	January 22, 2016 – May 3, 2016
Reason:	Child Care Leave of Absence

- c) Recommend the Board of Education amend the start date of Jenna Davis' leave replacement for Kristen Geeraerts from January 25, 2016 to February 1, 2016 as approved at the December 3, 2015 Board of Education meeting.

- d) Recommend the Board of Education amend the dates of Lindsay Gilbert's child care leave of absence from:

<u>LINDSAY GILBERT</u>	<u>ORIGINAL DATES</u>
Position:	Special Education Teacher
Assignment:	Seaford Middle School
Effective Date:	February 22, 2016
Sick Leave:	February 22, 2016 – April 6, 2016
Leave without Pay:	April 7, 2016 – May 25, 2016
Expiration Date:	May 25, 2016
FMLA:	February 22, 2016 – May 25, 2016
Reason:	Child Care Leave of Absence

To the dates below as approved at the November 5, 2015 Board of Education meeting.

<u>LINDSAY GILBERT</u>	<u>REVISED DATES</u>
Position:	Special Education Teacher
Assignment:	Seaford Middle School
Effective Date:	February 8, 2016
Sick Leave:	February 8, 2016 – April 6, 2016
Leave without Pay:	April 7, 2016 – May 25, 2016
Expiration Date:	May 25, 2016
FMLA:	February 22, 2016 – May 25, 2016
Reason:	Child Care Leave of Absence

- e) Recommend the Board of Education approve Danielle Fischer as a home instructor for the 2015-2016 school year. Salary as per UTS contract.

CONSENT AGENDA (cont'd)

- f) Recommend the Board of Education rescind the appointment of Nicholas Isgro as the Middle School Boys Lacrosse Coach as approved at the June 4, 2015 Board of Education meeting.
- g) Recommend the Board of Education approve the following coach for High School sport:

DJ Paulson	Spring Track Assistant	Step 2/B	\$4,887
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- h) Recommend the Board of Education approve the following Middle School club and extracurricular appointments for the 2015-2016 school year:

Michael Flynn	Drama Stage Manager	\$1,415
Stephanie Lucia	Drama Stage Assistant	\$1,415
- i) Recommend the Board of Education approve the following Harbor School club and extracurricular appointment for the 2015-2016 school year:

Kerry Hansen	Book Club Advisor	\$919
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B. Non-Instructional (dated January 29, 2016):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: APPOINTMENTS:

- 1. DEENA LEPPER

Position:	Teacher Aide
Civil Service Title:	Teacher Aide Part-time
Type of Appointment:	Part-time
Location:	Manor Elementary
Salary:	\$12.07 per hour
Code:	2250-166
Reason:	Replacement (Maria Arguelles)
Effective Date:	Upon approval of her application by the Nassau County Civil Service Commission
- 2. JULIO MOREIRA

Position:	Cleaner
Civil Service Title:	Cleaner
Type of Appointment:	Probationary
Location:	District
Salary:	\$43,920.00 per annum (pro-rated)
Code:	1620-161
Reason:	Replacement (Michael Diasparra)
Effective Date:	February 5, 2016 (upon approval by the Nassau County Civil Service Commission – Mr. Moreira is currently employed with the District as a Substitute Cleaner)

- P-7: OTHER: No Recommended Actions

Mr. Kahn announced the retirement at the end of the school year of Harbor Principal Donna DeLucia-Troisi.

Mr. Rail asked about the Track Coach position starting at Step 2. He asked if there were any guidelines, procedures and/or criteria on how a Step is determined. He also stated that it was his understanding that a person would start at Step 1 and move up as the years progressed. Mr. Conboy advised that it is dependent upon their experience and negotiated by the Administration.

Bruce Kahn -	Aye
Brian Fagan -	Aye
Patrick Rail -	Nay
Stacie Stark -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

CONSENT AGENDA – PERSONNEL (cont'd)

Motion by Mr. Fagan, second by Ms. Wink, to approve acceptance of the determinations of the Special Education Committee Meetings of: 10/14; 11/10; 11/16; 11/17; 11/18; 11/19; 11/24; 11/30; 12/2; 12/7; 12/10; 12/14; 12/15; 12/16; 11/6; 12/14; 12/18; 12/21/15.

Bruce Kahn - No Discussion
Aye
Brian Fagan - Aye
Patrick Rail - Nay
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

CPSE/CSE

None

PUBLIC COMMENTS

None

OLD BUSINESS

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a Health Services Contract with the Hempstead School District for the 2015-2016 school year for two Seaford-residing students currently attending Sacred Heart Academy in Hempstead at a cost of \$817 per student (\$1,634).

No Discussion.
All Ayes
Motion Carried.

**CONTRACT 2015/2016
HEMPSTEAD UFSD
HEALTH SERVICES**

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a Transportation Contract with Educational Bus Transportation from December 15, 2015 – June 30, 2016 with a total anticipated cost of \$26,094. For transportation to the School for Language and Development in Glen Cove, NY.

No Discussion.
All Ayes
Motion Carried.

**CONTRACT
TRANSPORTATION
EDUCATIONAL BUS
12/15/15-06/30/16**

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a Transportation Contract with Educational Bus Transportation from December 15, 2015 – June 30, 2016 with a total anticipated cost of \$9,180. For a one-hour transportation run from the Harbor School.

No Discussion.
All Ayes
Motion Carried.

**CONTRACT
TRANSPORTATION
EDUCATIONAL BUS
12/15/15-06/30/16**

Motion by Mr. Fagan, second by Ms. Wink, to approve entering into a Transportation Contract with First Student from December 15, 2015 – June 30, 2016 with a total anticipated cost of \$20,694. For transportation to Variety Child Learning Center in Levittown, NY.

No Discussion.
All Ayes
Motion Carried.

**CONTRACT
TRANSPORTATION
FIRST STUDENT
12/15/15-06/30/16**

Motion by Mr. Fagan, second by Ms. Wink, to rescind the following donations accepted at the January 7, 2016 Board of Education Meeting: 1) a donation of \$1500 from the Wellness Council to the Robotics Team at the Seaford High School; 2) a donation of \$1500 from the Wellness Council to support Chris Herren assembly programs; 3) a donation of \$3000 from the PTSA to support Chris Herren assembly programs.

No Discussion.
All Ayes
Motion Carried.

**RESCIND DONATIONS
ACCEPTED AT
JANUARY 7, 2016
REGULAR BOE MTG**

Motion by Mr. Fagan, second by Ms. Wink, to rescind the following Budget Increases accepted at the January 7, 2016 Board of Education Meeting: 1) an increase to the 2015-2016 budget from \$63,667,643 to \$63,669,143, an increase of \$1500 from a donation from the Wellness Council to the Robotics Team at the Seaford High School; 2) an increase to the 2015-2016 budget from \$63,669,143 to \$63,670,643, an increase of \$1500 from a donation from the Wellness Council for the purpose of having a substance abuse and character education speaker present assembly programs for students and parents/community members; 3) an increase to the 2015-2016 budget from \$63,670,643 to \$63,673,643, an increase of \$3000 from a donation from the PTSA for the purpose of having a substance abuse and character education speaker present assembly programs for students and parents/community members.

No Discussion.
All Ayes
Motion Carried.

**RESCIND BUDGET
INCREASES
APPROVED AT
JANUARY 7, 2016
REGULAR BOE MTG**

Mr. Conboy advised that the form that is used to accept fund raising monies was somewhat non-specific and Ms. Pellati has come up with a template for the form. The new form will include information as to what kind of donation it is, what budget code it would go in to, what kind of good/service, etc. It is felt that the new form will eliminate some of the confusion we have experienced in the past. Mr. Conboy advised that the form is not being put into place yet and Board Policy would be checked concerning the form.

Motion by Mr. Fagan, second by Ms. Wink, to declare the Library Scanner and Inventory Scanner located in the Library of the Harbor School as obsolete so that they may be removed from the Library.

No Discussion.
All Ayes
Motion Carried.

OBSOLETE ITEMS

Motion by Mr. Fagan, second by Ms. Wink, to declare the books included on the list submitted by the Seaford Middle School Library as obsolete so that they may be removed from the Library.

No Discussion.
All Ayes
Motion Carried.

OBSOLETE ITEMS

Motion by Mr. Fagan, second by Ms. Wink, to declare the books included on the list submitted by the Seaford High School Library as obsolete so that they may be removed from the Library.

No Discussion.
All Ayes
Motion Carried.

OBSOLETE ITEMS

Motion by Mr. Fagan, second by Ms. Wink, to declare the books included on the list submitted by the Seaford Manor School Library as obsolete so that they may be removed from the Library.

No Discussion.
All Ayes
Motion Carried.

OBSOLETE ITEMS

Motion by Mr. Fagan, second by Ms. Wink, to approve the middle school's request for a field trip to the Statue of Liberty and Ellis Island on February 10, 2016.

FIELD TRIP – MS

Mr. Kahn asked for more notice in the future concerning field trips. Mr. Conboy advised that he had revised the Field Trip Request form to require additional notice for trips.

All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Wink, to accept a donation of \$2,500 from the Wellness Council which was paid directly to Chris Herren on the District's behalf for an assembly program.

No Discussion.
All Ayes
Motion Carried.

DONATION

Motion by Mr. Fagan, second by Ms. Wink, to accept a donation of \$3,000 from the PTSA which was paid directly to Chris Herren on the District's behalf for an assembly program.

No Discussion.
All Ayes
Motion Carried.

DONATION

Mr. Kahn thanked the Wellness Council and the PTSA for their donations.

Motion by Mr. Fagan, second by Ms. Wink, to adopt the following resolution:

**RESOLUTION
ANDREWS
TECHNOLOGY
(NOVATIME)**

WHEREAS, the District entered into a contract with Andrews Technology HMS, Inc. in March 2014 for the provision of a Novatime Web-Based Time and Attendance System; and

WHEREAS, Andrews Technology has breached its obligations to the District in accordance with the terms of the contract; and

WHEREAS, the Superintendent of Schools recommends that the Board of Education terminate the contract with Andrews Technology;

ANDREWS TECHNOLOGY RESOLUTION (cont'd)

NOW THEREFORE, BE IT RESOLVED that, in accordance with the provisions of the contract between the District and Andrews Technology, the Board hereby terminates and cancels said contract effective February 15, 2016; without prejudice to any right or remedy that the District has pursuant to law or contract.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Patrick Rail - Aye
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

Mr. Kahn advised that a community member had asked about looking into a swim team combining with Wantagh Schools. He asked that Mr. Conboy speak to Mr. Condon to reach out to their Athletic Director. Mr. Conboy stated that another parent had contacted him about a bowling team. Mr. Conboy advised that both of these would require bus transportation every day which would add to the cost. He stated that they will put some information together related to the cost to put these in place.

Mr. Kahn asked about some expenses related to food in the warrants. Mr. Conboy advised that the expense listed occurred before the discussion the Board had at the last meeting related to these kinds of expenses. We are going to put a moratorium on any kind of spending like that. We can have a more formal Board discussion about whether we want anything like that going forward. Mr. Kahn stated that there would be no more expenses along those lines at all for the rest of this year at least until there is some Board policy.

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Congratulations and good luck to Ms. DeLucia-Troisi
- ◆ Thank you to Ms. DeLucia-Troisi for all she had done

At 8:08 p.m., a motion was made by Mr. Fagan, second by Ms. Wink, to adjourn the Regular Meeting and enter into Executive Session for the purpose of discussing contract negotiations with SASA and the Aides Unit.

ADJOURN REGULAR MEETING

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. Fagan, second by Ms. Wink, to adjourn Executive Session at 8:46 p.m.

ADJOURN EXECUTIVE SESSION

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Stacie Stark
Vice District Clerk