

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, December 4, 2014, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President
Mr. Brian W. Fagan – Vice President
Ms. Susan Ruona - Trustee
Ms. Stacie Stark - Trustee
Ms. Jeanmarie Wink – Trustee

Mr. Brian L. Conboy
Mr. John A. Strifolino
Ms. Elisa Pellati
Mr. Christopher Venator – Attorney

At 7:30 p.m., the President of the Board of Education opened the Regular Meeting. As the first order of business, Board President Bruce Kahn led the audience in the Pledge of Allegiance.

OPEN MEETING

None

OPENING REMARKS

None

**PRESENTATIONS
RECOGNITIONS**

Topics covered in Mr. Conboy's Administrative Report dated December 1, 2014 included:

ADMINISTRATIVE REPORT

Veterans' Exemption

- Resolutions on this evening's Agenda
- Re-dedication of Seaford High School Memorial Gym – has been dedicated to alumni who lost their lives in the time of war
- 8 Alumni have lost their lives in combat
- Re-dedication will be on January 23, 2015

First/Second Reading of Policies

Renovation of Varsity Baseball Field

Update on Seaford Avenue School Property

- Preliminary site plan was unanimously approved by Nassau County Planning Commission

Anaphylaxis Policy Committee

- Survey on website for parents who may be interested in serving on the committee
As of today 16 surveys submitted
Survey will stay up though Tuesday
7 members of staff in addition to Mr. Conboy and Mr. Strifolino interested

Re-design of Seaford High School symbol on front of building

Congratulations to fall athletic teams

No update on Harbor Access Road

5 out of 6 teams are New York State Scholar Athlete teams

Motion by Mr. Fagan, second by Ms. Ruona, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

**CONSENT AGENDA ITEMS
5. A, B, D, E (detailed below)**

No Discussion
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to approve the Minutes of the Regular Meeting of November 6, 2014, the Public Hearing of November 20, 2014 and the Workshop Meeting of November 20, 2014.

MINUTES

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to acknowledge acceptance for audit of the Treasurer's Report dated October 31, 2014.

TREASURER'S REPORT

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to acknowledge acceptance for audit of the Revenue Report dated October 31, 2014.

REVENUE REPORT

No Discussion.
All Ayes
Motion Carried.

CONSENT AGENDA (cont'd)

Motion by Mr. Fagan, second by Ms. Ruona, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated October 31, 2014.

**EXTRACURRICULAR FUND
ACTIVITY REPORT**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to acknowledge acceptance for audit of the Appropriation Transfer Report dated October 31, 2014.

**APPROPRIATION
TRANSFER REPORT**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to acknowledge acceptance for audit of the Expenditure Report dated October 31, 2014.

EXPENDITURE REPORT

No Discussion.
All Ayes
Motion Carried.

None

BUDGET TRANSFERS

Motion by Mr. Fagan, second by Ms. Ruona, to accept the recommendation to approve the Personnel Action Report:

**PERSONNEL ACTION REPORT
- INSTRUCTIONAL**

A. Instructional (dated December 2, 2014):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS: No Recommended Actions
- P-8: OTHER:

- a) Recommend the Board of Education approve the appointment of the following Middle School Winter Intramural Athletic Supervisors from November 17, 2014 through March 27, 2015:

Stephanie Rossi	\$50 per session
Michael Burns	\$50 per session
Patricia Gilroy	\$50 per session

B. Non-Instructional (dated December 1, 2014):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES:
 - 1. RITA MATALONE
Position: School Monitor
Assignment: Harbor Elementary
Effective Date: November 18, 2014
Expiration Date: December 16, 2014
Leave: Unpaid
- P-5: TERMINATIONS: No Recommended Actions
- P-6: APPOINTMENTS:

- 1. REGINA ANDREWS
Position: Teacher Aide
Civil Service Title: Teacher Aide Part-time
Type of Appointment: Part-time
Location: Middle School
Salary: \$11.89 per hour
Code: 2110-165
Reason: New – IEP Directed
Effective Date: November 17, 2014 (Ms. Andrews is currently employed by the District as a Substitute Teacher Aide)

CONSENT AGENDA – PERSONNEL (cont'd)

P-7: OTHER:

1. Rescind the appointments of Pamela Kadluboski and Anastasia Marti (Substitute Teacher Aides) effective immediately.
2. Recommend the revised base salaries for the following Confidential Employees as detailed below:

Sharon Harding:

Patricia O'Sullivan:

<u>School Year</u>	<u>Salary</u>	<u>School Year</u>	<u>Salary</u>
2011 - 2012	\$ 39,447	2011 – 2012	\$ 38,813
2012 - 2013	\$ 39,447	2012 – 2013	\$ 38,813
2013 - 2014	\$ 39,447	2013 – 2014	\$ 38,813
2014 - 2015	\$ 40,039	2014 – 2015	\$ 39,395

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to approve acceptance of the determinations of the Special Education Committee Meetings of: 10/6; 10/20; 9/17; 9/19; 9/23; 9/29; 10/6; 10/10; 10/15; 10/21; 10/22; 10/23; 10/24; 10/30; 10/29; 10/30; 10/31; 11/3; 9/29; 10/1; 10/8; 10/9; 10/15; 10/17; 10/24; 10/27; 10/29; 10/31; 11/5; 11/10; 11/13; 11/14; 11/20; 11/21/14.

No Discussion.
All Ayes
Motion Carried.

CPSE/CSE

Comments, Questions and/or Concerns Raised by the Public included:

- Junior Class and PTSA would like to do a fundraiser with Yankee Doodle Circus
Charges for use of facilities would not make the fundraiser worthwhile
Possibility of reducing costs for use of facilities; requested a Sunday
Will look into alternative dates
- Anaphylaxis Committee
How many parents will be on Committee
Timeline for notification and first meeting

None

Board President Bruce Kahn advised that he would like to table Agenda Item 8.B.6 – Appointment of Deputy Claims Auditor until January after the Board has approved the second reading and adopted Revised Board of Education Policies #2210 and 6650

Motion by Mr. Fagan, second by Ms. Ruona, to approved tabling Agenda Item 8.B.6 until January 2015.

No Discussion.
All Ayes
Motion Carried.

RESIDENTS' COMMENTS

OLD BUSINESS

**TABLE AGENDA ITEM 8.B.6
APPOINTMENT OF DEPUTY
CLAIMS AUDITOR**

Motion by Mr. Fagan, second by Ms. Ruona, to approve entering into a Tuition Contract with the Levittown UFSD for providing educational opportunities for five (5) of our high school students attending the Gerald R. Claps Career & Technical Center during the 2014-15 school year, and authorize the Board President to sign said Agreement. The tuition cost per student is \$13,694 (subject to New York State Education Department calculations).

No Discussion.
All Ayes
Motion Carried.

**CONTRACT – LEVITTOWN
UFSD – GERALD CLAPS
2014/2015 SCHOOL YEAR**

Motion by Mr. Fagan, second by Ms. Ruona, to approve entering into a Service Agreement with the Wantagh School District for two students who attended the Wantagh PARISS summer program in 2014.

No Discussion.
All Ayes
Motion Carried.

**CONTRACT – WANTAGH
PARISS SUMMER 2014**

CONSENT AGENDA – PERSONNEL (cont'd)

Motion by Mr. Fagan, second by Ms. Ruona, to approve entering into a Special Education Services Contract with Half Hollow Hills Central School District from July 1, 2014 through June 30, 2015.

**CONTRACT – HALF
HOLLOW HILLS CSD –
2014/2015 SCHOOL YEAR**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to approve entering into four Summer 2014 contracts with the Merrick UFSD for the four students who attended their summer program from July 1, 2014 through August 11, 2014.

**CONTRACT – MERRICK UFSD
JULY 2014 – AUGUST 2014**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to authorize the Board of Education President to sign an Agreement and Release between the Seaford Union Free School District and the parents of a Special Education student ID#14306 for the 2013-14 and 2014-15 school years.

**CONTRACT SPECIAL
EDUCATION – PARENTS
STUDENT #14306**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to authorize the Board of Education President to sign an employment contract with Peter Cavassa, Director of Facilities, for the 2014-15 school year.

**EMPLOYMENT CONTRACT
PETER CAVASSA
2014/2015 SCHOOL YEAR**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to enter into an Amendment to the Agreement between SCOPE Education Services and the Seaford Union Free School District for a Before and After School Child Care Program in the Seaford Manor and Seaford Harbor Schools for the 2014-2015 school year.

**CONTRACT AMENDMENT
SCOPE AFTER SCHOOL
PROGRAM 2014/2015
SCHOOL YEAR**

No Discussion.
All Ayes
Motion Carried.

Board President Bruce Kahn gave a brief description of each of the resolutions relating to the Veteran's Tax Exemptions

Motion by Mr. Fagan, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION VETERANS'
EXEMPTION (STATE LAW
BASIC MAXIMUMS)
REAL PROPERTY**

WHEREAS, a public hearing was held on November 20, 2014 in Seaford, New York, and

WHEREAS, the Board wishes to extend real property tax exemptions to eligible and qualified property owners pursuant to Real Property Tax Law, section 458-a(2), **NOW, THEREFORE BE IT**

RESOLVED that the Board of Education of the Seaford Union Free School District, hereby adopts the definitions of "qualified owner," "qualifying residential real property" and "veteran" as provided in the Real Property Tax Law, section 458-a(1)(c),(d) and (e), respectively, and

BE IT FURTHER RESOLVED that eligible recipients shall be entitled to the exemptions provided in Real Property Tax Law, section 458-a(2)(a), (b) and (c) to a maximum of twelve thousand dollars, eight thousand dollars and forty thousand dollars, respectively.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Susan Ruona - Aye
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION VETERANS'
EXEMPTION (STATE LAW
BASIC MAXIMUMS)
COOPERATIVES**

WHEREAS, a public hearing was held on November 20, 2014 in Seaford, New York, and

VETERANS' TAX EXEMPTIONS RESOLUTIONS (cont'd)

WHEREAS, the Board wishes to extend real property tax exemptions to eligible and qualified property owners pursuant to Real Property Tax Law, section 458-a(2), **NOW, THEREFORE BE IT**

RESOLVED that the Board of Education of the Seaford Union Free School District, hereby adopts the definitions of "qualified owner," "qualifying residential real property" and "veteran" as provided in the Real Property Tax Law, section 458-a(1)(c),(d) and (e), respectively, and

BE IT FURTHER RESOLVED that eligible recipients shall be entitled to the exemptions provided in Real Property Tax Law, section 458-a(2)(a), (b) and (c) to a maximum of twelve thousand dollars, eight thousand dollars and forty thousand dollars, respectively, and

BE IT FURTHER RESOLVED that tenant-stockholders of eligible cooperative corporations, shall be eligible to receive such exemptions as provided in Real Property Tax Law 458-a(6). Extends, to residents of cooperatives, this exemption on the same basis as owners of real property.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Susan Ruona - Aye
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION VETERANS'
EXEMPTION (STATE LAW
BASIC MAXIMUMS)
TRANSFER OF PROPERTY**

WHEREAS, a public hearing was held on November 20, 2014 in Seaford, New York, and

WHEREAS, the Board wishes to extend real property tax exemptions to eligible and qualified property owners pursuant to Real Property Tax Law, section 458-a(2), **NOW, THEREFORE BE IT**

RESOLVED that the Board of Education of the Seaford Union Free School District, hereby adopts the definitions of "qualified owner," "qualifying residential real property" and "veteran" as provided in the Real Property Tax Law, section 458-a(1)(c),(d) and (e), respectively, and

BE IT FURTHER RESOLVED that eligible recipients shall be entitled to the exemptions provided in Real Property Tax Law, section 458-a(2)(a), (b) and (c) to a maximum of twelve thousand dollars, eight thousand dollars and forty thousand dollars, respectively, and

BE IT FURTHER RESOLVED that recipients of these exemptions shall be permitted to transfer, on a pro-rata basis, the exemption to another home purchased within the Seaford Union Free School District as provided in Real Property Tax Law 458-a(8).

Allows recipients of this exemption who sell their home and purchase another home within the district to transfer the exemption on a prorated basis.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Susan Ruona - Aye
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION - (STATE
LAW BASIC MAXIMUMS)
GOLD STAR PARENT
EXEMPTION**

WHEREAS, a public hearing was held on November 20, 2014 in Seaford, New York, and

WHEREAS, the Board wishes to extend a real property tax exemption to the parent(s) of a child who died in the line of duty while serving in the United States armed forces during a period of war as permitted by Real Property Tax Law, section 4580a(7), **NOW, THEREFORE, BE IT**

RESOLVED, that the Board of Education of the Seaford Union Free School District, hereby adopts the definitions of "Gold Star Parent" as provided in the Real Property Tax Law, section 458-a(7)(a), and

VETERANS' TAX EXEMPTIONS RESOLUTIONS (cont'd)

BE IT FURTHER RESOLVED that such a Gold Star Parent shall be entitled to the exemptions provided pursuant to Real Property Tax Law, section 4580a(7), to a combined maximum of twenty thousand dollars, and as limited by Real Property Tax Law, section 458-a(7)(c).

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Susan Ruona - Aye
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

Mr. Kahn advised that these exemptions, according to the County, would not kick in until the 2015/2016 school year. He also advised that the Veteran's would have to apply for these exemptions and if they had any questions concerning the process they should call the County directly.

Motion by Mr. Fagan, second by Ms. Ruona, to approve the Seaford Union Free School District's participation in Anyone Can Save a Life, an emergency action planning program for afterschool practices and events, at no cost to the District.

**ANYONE CAN SAVE A LIFE
PROGRAM**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to appoint Carmen Ouellette as Deputy Treasurer for the 2014-15 school year without additional compensation.

**APPOINTMENT OF
DEPUTY TREASURER FOR
2014/2015 SCHOOL YEAR**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION
CONFIDENTIAL
EMPLOYEES**

WHEREAS, the District's confidential and managerial (and exempt) employees, Carmen Ouellette, Dale Roberts, Patricia O'Sullivan and Sharon Harding, are typically compensated at a rate commensurate with salary adjustments provided to the Seaford Association of Educational Office Personnel ("Clerical Association"), plus an additional adjustment; and

WHEREAS, the District and the Clerical Association recently ratified a Memorandum of Agreement that provides for salary adjustments in the 2013/2014 school year through the 2016/2017 school year; and

WHEREAS, the District is desirous of providing commensurate salary adjustments during the same time period, plus an additional adjustment;

NOW THEREFORE, be it resolved, that the four (4) District managerial, confidential and exempt employees shall receive the same salary adjustments reflected in the October 6, 2014 Memorandum of Agreement with the Clerical Association for the years 2013/2014 through the 2016/2017 school year, plus \$250 annual stipend, which shall be an annual payment not included in base salary.

BE IT FURTHER RESOLVED that all of the terms and conditions of employment set forth in the collective bargaining agreement with the Clerical Association shall be equally applicable to the four (4) managerial, confidential and exempt employees referenced herein.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Susan Ruona - Aye
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to authorize the rededication of the Seaford High School Gymnasium as the Seaford Memorial Gymnasium as a tribute to servicemen and women who have lost their lives while serving in the U.S. Military. The gymnasium was originally dedicated on July 11, 1968 and will be rededicated on Friday, January 23, 2015 as part of the Bob Gerbino Wrestling Match.

**RE-DEDICATION OF
SEAFORD HIGH SCHOOL
GYMNASIUM**

No Discussion.
All Ayes
Motion Carried.

Mr. Kahn briefly spoke about this project, its funding and the reason for this resolution and the current status of the project

Motion by Mr. Fagan, second by Ms. Ruona, to adopt the following resolution:

WHEREAS, the Board of Education of the Seaford Union Free School District desires to embark upon a capital improvement project consisting of the paving of an asphalt walkway from the Seaford High School to the football field; and

WHEREAS, said capital improvement project at the Seaford High School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, and routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2),(8)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education of the Seaford Union Free School District, as the only involved agency, has examined all information related to the capital improvement project and has determined that said capital improvement is classified as a Type II Action pursuant to Section 617.5 (2), (8) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Seaford Union Free School District hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education of the Seaford Union Free School District hereby declares that the capital improvement project at the Seaford High School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Seaford Union Free School District hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

No Discussion
Bruce Kahn - Aye
Brian Fagan - Aye
Susan Ruona - Aye
Stacie Stark - Aye
Jeanmarie Wink - Aye
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to declare the books on the list submitted by Jessica Sventoraitis as obsolete so that they may be removed from the high school.

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Fagan, second by Ms. Ruona, to approve the High School's request for a field trip with the High School Chorus to rehearse and perform at Lincoln Center, NYC March 19 – March 21, 2015.

In response to Ms. Wink's question, Mr. Kahn advised that security personnel would be accompanying the students on this field trip.

All Ayes
Motion Carried.

**CAPITAL PROJECT - PAVING
OF ASPHALT WALKWAY
PATH FROM SEAFORD HIGH
SCHOOL TO THE FOOTBALL
FIELD SEQRA DETERMINATION**

OBSOLETE ITEMS

FIELD TRIPS

Ms. Pellati briefly spoke about the process of choosing this firm, the type of work they will be doing, and the differences/similarities of work they will be doing compared to our former Internal Auditor.

Motion by Mr. Fagan, second by Ms. Ruona, to approve the Audit Committee's recommendation that Pappas & Co. should be appointed as the Internal Auditor for the District. The Committee found Pappas and Company to be highly qualified to meet the requirements of the contract. The fee proposed by Pappas is \$24,000. Thereafter, the fee would increase \$500 each succeeding year.

No Discussion.
All Ayes
Motion Carried.

**APPOINTMENT OF
INTERNAL AUDITOR**

Motion by Mr. Fagan, second by Ms. Ruona, to approve the second reading of a new Board of Education Policy #6250 – Online Banking Services – as recommended by R. S. Abrams in the District's Corrective Action Plan.

No Discussion.
All Ayes
Motion Carried.

**SECOND READING - POLICY
#6250 – ONLINE BANKING
SERVICES**

Motion by Mr. Fagan, second by Ms. Ruona, to approve the First Reading of Revised Board of Education Policy #2210 – Board of Education Reorganizational Meeting - to appoint a Deputy Claims Auditor for the Seaford School District.

No Discussion.
All Ayes
Motion Carried.

**FIRST READING - POLICY
#2210 – APPOINTMENT OF
DEPUTY CLAIMS AUDITOR**

Motion by Mr. Fagan, second by Ms. Ruona, to approve the First Reading of Revised Board of Education Policy #6650 – Claims Auditor - to appoint a Deputy Claims Auditor for the Seaford School District.

No Discussion.
All Ayes
Motion Carried.

**FIRST READING - POLICY
#6650 – APPOINTMENT OF
DEPUTY CLAIMS AUDITOR**

Closing remarks by the Administration and Board

- ◆ Happy Holidays
- ◆ Thank you to the Veterans for their service
- ◆ Upcoming concerts
- ◆ Field Trip on Monday to 9-11 Memorial
- ◆ Very successful First Quarter

CLOSING REMARKS

At 7:59 p.m., a motion by Mr. Fagan, second by Ms. Ruona, to adjourn the Regular Meeting and enter into Executive Session for the purpose of discussing negotiations with the Teachers and Nurses, a specific legal matter and a specific personnel matter.

No Discussion.
All Ayes
Motion Carried.

**ADJOURN REGULAR
MEETING**

There being no further business, a motion was made by Ms. Wink, second by Ms. Ruona, to adjourn Executive Session at 9:46 p.m.

No Discussion.
All Ayes
Motion Carried.

**ADJOURN EXECUTIVE
SESSION**

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Susan Ruona
Vice District Clerk