

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, November 20, 2014, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President
Mr. Brian W. Fagan – Vice President
Ms. Susan Ruona - Trustee
Ms. Stacie Stark - Trustee
Ms. Jeanmarie Wink – Trustee (arrived at 8:31 p.m.)

Mr. Brian L. Conboy
Mr. John A. Strifolino
Ms. Elisa Pellati
Ms. Antonia Hamblin - Attorney

At 7:58 p.m., the Board President Bruce Kahn opened the Workshop Meeting.

OPEN WORKSHOP MEETING

None

OPENING REMARKS

Topics covered in Mr. Conboy's Administrative Report dated November 14, 2014 included:

**ADMINISTRATIVE
REPORT**

The vote on Veterans' Exemption will take place at the next Board of Education Meeting, Thursday, December 4, 2014 at 7:30 p.m. in the Manor All Purpose Room

Reason for putting an action item (Resolution) on the Workshop Meeting agenda this evening

- Explanation of and reasons for the Resolution

Letters sent to legislators

Notices received from police department concerning recent heroin arrests

Mr. Kahn asked about the CRP funds which was submitted to Nassau County with the budget given (\$50,000) through Dave Denenberg's office

- Plan submitted was for a paved road from the High School parking lot to the athletic field with lighting

- Was approved by Nassau County Legislature and is awaiting Ed Mangano's signature

- Thank you to all who voted for that project

In response to Mr. Kahn's request for an update on the Harbor Roadway, Attorney Antonia Hamblin advised that she had spoken to counsel for the County today. She also advised that it was expected that she would have the final contract before the next Board meeting.

Mr. Kahn gave a brief explanation of the resolution

Motion by Mr. Fagan, second by Ms. Stark, to adopt the following
RESOLUTION OF THE SEAFORD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, RELATING TO CONTINUING DISCLOSURE MATTERS APPLICABLE TO BONDS AND NOTES OF THE DISTRICT AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH.

RESOLUTION

WHEREAS, the Seaford Union Free School District, in the County of Nassau, State of New York (the "District") has previously issued its bonds, bond anticipation notes and/or other debt obligations (collectively, the "Bonds"); and

WHEREAS, in connection with the issuance of certain of the Bonds and for purposes of assisting underwriters/purchasers to comply with Rule 15c2-12 under the Securities Exchange Act of 1934, the District has covenanted and/or entered into one or more undertakings or agreements to provide continuing disclosure (the "Continuing Disclosure Obligation") to the public marketplace; and

WHEREAS, in general the Continuing Disclosure Obligation requires the District to file certain financial information and notice of certain events in specified places and at specified times; and

WHEREAS, in connection with the sale of certain of the Bonds, the District issued one or more official statements that, among other things, described the District's Continuing Disclosure Obligation and whether or not the District had previously complied with its Continuing Disclosure Obligation in all material respects; and

WHEREAS, the Division of Enforcement (the "Enforcement Division") of the U.S. Securities and Exchange Commission (the "SEC") announced its Municipalities Continuing Disclosure Cooperation Initiative (the "Initiative"), to address potentially materially inaccurate descriptions in official statements (made innocently, inadvertently or otherwise) of prior compliance with continuing disclosure obligations; and

RESOLUTION (cont'd)

WHEREAS, pursuant to the terms of the Initiative, the Enforcement Division will recommend “favorable settlement terms” for issuers and underwriters that self-report by 5:00 p.m., eastern standard time, on December 1, possible materially inaccurate statements in official statements in the last five years relating to prior compliance with continuing disclosure obligations by submitting a specified questionnaire (the “Questionnaire”) to the Enforcement Division; and

WHEREAS, the District has been provided with a copy of the Initiative, a copy of an advisory and memorandum prepared by bond counsel to the District describing the Initiative, and a copy of the Questionnaire released by the Enforcement Division; and

WHEREAS, if an issuer takes advantage of the Initiative by self-reporting possible materially inaccurate statements and if any of such statements are determined to be materially inaccurate by the Enforcement Division, the Enforcement Division will recommend to the SEC a settlement in which (i) the issuer consents to a cease-and-desist order, (ii) the issuer neither admits nor denies the findings of the SEC and (iii) there is no payment of any civil penalty by the issuer; and

WHEREAS, any such settlement will require the issuer to (i) establish appropriate policies and procedures and training regarding continuing disclosure obligations within 180 days, (ii) comply with existing continuing disclosure undertakings, including updating past delinquent filings within 180 days, (iii) cooperate with any subsequent investigation by the Enforcement Division regarding the false statement(s), including the roles of individuals and/or other parties involved, (iv) disclose in a clear and conspicuous fashion the settlement terms in any final official statement for an offering by the issuer for five years and (v) provide the SEC staff with a compliance certification regarding the applicable undertakings by the issuer in one year; and

WHEREAS, the Initiative cautions that if an issuer does not take advantage of the Initiative by submitting a Questionnaire identifying any possible materially inaccurate statement with respect to prior compliance with a continuing disclosure obligation and the Enforcement Division later determines that such a materially inaccurate statement was made, then the Enforcement Division will likely recommend and seek financial sanctions against the issuer; and

WHEREAS, in light of the foregoing, the District has requested its financial advisor to examine and review the District’s Continuing Disclosure Obligation and previous continuing disclosure filings and to report to the District any noncompliance with its Continuing Disclosure Obligation; and

WHEREAS, the District has received such report, and such report has been reviewed with its bond counsel; and

WHEREAS, as a result of such review, it may be desirable for the District to take advantage of the Initiative by submitting one or more Questionnaires to the Enforcement Division identifying a statement with respect to prior compliance with its Continuing Disclosure Obligation that is potentially materially inaccurate; and

WHEREAS, after consultation with its financial advisor and bond counsel, the District is desirous of authorizing the submission of one or more Questionnaires to the Enforcement Division;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE SEAFORD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Authorization to Submit Questionnaire. The President of the Board of Education, Vice President of the Board of Education, Superintendent, and Assistant Superintendent for Business are each hereby authorized to take advantage of the Initiative by executing and submitting on behalf of the District one or more Questionnaires to the Enforcement Division by the December 1, 2014, deadline established by the Initiative.

Section 2. Various Incidental Actions. The President of the Board of Education, Vice President of the Board of Education, Superintendent, and Assistant Superintendent for Business are each hereby authorized to execute and deliver all documents and instruments and to do all matters and things as may be necessary, useful, convenient or desirable in connection with the foregoing.

RESOLUTION (cont'd)

Section 3. Prior Action. All action heretofore taken by the District relating to the foregoing is hereby ratified, confirmed, adopted and approved, including without limitation requesting the financial advisor to undertake the continuing disclosure review described in this resolution and seeking advice and assistance of bond counsel in respect thereto.

Section 4. Effective Date. This resolution shall take effect immediately.

	No Discussion
Bruce Kahn -	Aye
Brian Fagan -	Aye
Susan Ruona -	Aye
Stacie Stark -	Aye
	Motion Carried.

Areas covered in the discussion on the formation of a committee to discuss the anaphylaxis policy:

WORKSHOP TOPIC:

Explanation of policies and regulations
Need to examine policy more closely
Goal of Committee to come up with recommendations to the Board

Suggested timeline for Committee to report back to the Board – no later than March

- Gives committee opportunity to meet several times
- Possible Make-up and size of Committee
- Need to get a fair representation; unsure as to how to break that down
 - Want a group that can reach a conclusion that is safe for the kids, practical, that works the best for everyone
 - Do not want a group of 25
 - Brian Conboy, Superintendent
 - John Strifolino, Assistant Superintendent for Curriculum
 - Administrators (1 High School, 1 Middle School, 1 Elementary)
 - Teachers (1 Secondary, 1 Elementary)
 - 1-2 Nurses (Lynn Gerrie interested)
 - Food Service Representative
 - 1 Board member (Jeanmarie Wink)
 - Parents (2 from each school; minimum of 4 – maximum of 8)
Bulk of parents may be from the elementary schools
 - Target Range 12 - 16 people

This not just about policy – it's about awareness and preparedness

- Advertising for Committee members
- Will put it on the District's home page for interested parties to report by a certain date
 - Can do a Shout Point to parents

Areas covered in the discussion of the need for the positions of Deputy Claims Auditor and Deputy Treasurer:

**WORKSHOP TOPIC:
DEPUTY TREASURER
DEPUTY CLAIMS
AUDITOR**

- Unpaid positions
Need for these positions
- Individuals needed to assume those positions if the Claims Auditor or Treasurer is out for vacation or out for an extended period of time
 - First reading of policy expected at December meeting
Need to memorialize

Mr. Fagan spoke about the Audit Committee's meeting last evening and the interviewing of two candidates to serve as the District's Internal Auditors

- Candidates had responded to an RFP put out by the District (5 firms submitted proposals; these were the two lowest bidders)
- Audit Committee came to a consensus to recommend the Pappas Firm
- Request for their appointment will be on the December agenda

When will the information be up on the website; when will the Shout Point will be done

PUBLIC COMMENTS –

- When will the first meeting of the committee take place
- How will people be selected for the Committee and who will be doing the selecting
- How are you going to determine what is a balanced committee
 - Think most people who are here want nuts banned in the school
 - Think you should ban all nuts in the schools
 - Feel policy unacceptable

Closing remarks by the Administration and Board

CLOSING REMARKS

◆ Happy Thanksgiving to everyone

At 8:40 p.m., a motion was made by Mr. Fagan, second by Ms. Ruona, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing negotiations with the Confidential Employees, Teachers, Custodians and Nurses.

**ADJOURN WORKSHOP
MEETING**

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. Fagan, second by Ms. Ruona, to adjourn Executive Session at 10:21 p.m.

**ADJOURN EXECUTIVE
SESSION**

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Susan Ruona
Vice District Clerk