

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Tuesday, September 16, 2014, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Bruce A. Kahn - President  
Mr. Brian W. Fagan – Vice President  
Ms. Susan Ruona - Trustee  
Ms. Stacie Stark - Trustee  
Ms. Jeanmarie Wink - Trustee

Mr. Brian L. Conboy  
Mr. John Striffolino  
Ms. Elisa Pellati  
Ms. Antonia Hamblin - Attorney

At 7:30 p.m., Bruce Kahn, President of the Board of Education, opened the Workshop Meeting. As the first order of business, Mr. Kahn led the audience in the Pledge of Allegiance.

**OPEN MEETING**

Mr. Conboy introduced new staff members Lindsay Friedman, Psychologist, Carolyn Schozer, Elementary Assistant Principal, Jessica Sventoraitis, High School Assistant Principal, Thomas Burke, Middle School Assistant Principal and Elisa Pellati, Assistant Superintendent for Business

**OPENING REMARKS  
PRESENTATIONS  
RECOGNITIONS**

After the introductions a photo was taken of the new staff with Board President Bruce Kahn and Superintendent Brian Conboy

Mr. Conboy reminded everyone that we were trying to keep the Regular Board Meetings held the 1<sup>st</sup> Thursday each month as action meetings and the Workshop Meetings for workshop topics/discussions.

Topics covered in Mr. Conboy's Administrative Report dated September 12, 2014 included:

**ADMINISTRATIVE  
REPORT**

Building tours by Administration and Mr. Kahn and Ms. Stark,

- Building condition surveys done in 2011;
- Determine how much has been done/completed
- Prioritize those things that need to be done

High School designated as a Reward School

Harbor School identified for a local assistance plan based on 2011/2012 school year

- Many families were impacted by Hurricane Sandy
- District appealed decision; appeal was granted

All four schools in good standing for the 2014/2015 school year

Recruiting and Hiring Policy

Need for exec session to discuss some negotiations with some of our bargaining units and a specific student issue and a personnel issue.

Areas covered in the Security Camera Demonstration by Lee Mandel of Intralogic Solutions in Massapequa included:

**WORKSHOP TOPIC:  
SECURITY CAMERAS**

Threat assessment done last school year

Overview of security system

First phase of implementation of system

Electronic floor plan

Cameras

Additional security which can be added to system

Areas covered in the Power-Point Presentation by Seaford School District Director of Facilities Peter Cavassa

**WORKSHOP TOPIC:  
BUILDINGS/CONDITIONS**

Building Condition Survey should be done every five years

- We are at end of one done in 2011; next one will be in October 2015
- Walk through of all four buildings; two done so far

Remaining capital project

Many projects named in the five-year plan were done as part of the bond capital project

Possible projects in each of the buildings and district-wide

- Items listed from 2011 survey as well as new items which now need work
- Manor School
  - Entry way at Central Administration
  - Interior doors in B and C Wings
- Harbor School
  - Walk-through not done yet
  - Harbor boilers also expensive item
  - Exterior lighting
- Gym floors not bad; Stage floors in worse condition
- Kitchens
- Unit ventilator replacement

- Middle School
  - 2<sup>nd</sup> floor interior door replacement
  - Exterior lighting
- High School
  - Library carpet
  - Unit ventilator replacement
- Grounds
  - Fencing
  - Varsity baseball field

Board/Administration questions/discussion:

List just continually gets longer; ongoing

- Using last remaining bond money to remediate issue at Middle School
- Long-term planning; need to be very careful how we are planning repairs and capital projects going forward
- Bond was passed in 2007

Mr. Kahn and Ms. Stark did tours of Manor School and Middle School

No major issues but noticed a few things needing replacement/attention:

- Ceiling tiles
- Minor painting
- Cracked window pane at Middle School

Discussion on repair reserve:

- Repair reserve is very specific; outline maintenance and repairs; depends on how the fund was set up and what you want to do
  - Repair not replacement
- What is aidable
- Get parameters for Board from attorneys to determine what fund can be used for – will render Board an opinion
- Proposition in May 2014 to create a Repair Reserve Fund
- Leeway in repair reserve fund
- Use money from sale; not cost taxpayers anything
- Resolution language is very specific;
- Lag time between getting state aid back for project
- How much would we need in cash
- What constitutes repairs; what constitutes a capital project
  - How much money we will need for repairs; how much for capital projects
- Requirements for setting up capital reserve fund; must be specific and must be voter approved

Mr. Conboy advised that this summer we hired a new Maintainer and a new Groundskeeper

Thank you to staff for getting buildings ready

None

**PUBLIC COMMENTS**

None

**CLOSING REMARKS**

At 8:13 p.m., a motion was made by Mr. Fagan, second by Ms. Wink, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing:

**ADJOURN WORKSHOP MEETING**

- Contract negotiations with the Aides Unit, Clerical Unit and SASA
- Specific Personnel Issue
- Specific Student Issue

No Discussion  
All Ayes  
Motion Carried.

There being no further business, a motion was made by Mr. Fagan, second by Ms. Wink, to adjourn Executive Session at 10:01 p.m.

**ADJOURN EXECUTIVE SESSION**

No Discussion  
All Ayes  
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Susan Ruona  
Vice District Clerk