

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, August 22, 2013, in the Library of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Bruce A. Kahn – Vice President
Ms. Susan Ruona - Trustee
Ms. Jeanmarie Wink – Trustee

ABSENT: Mr. Richard G. DiBlasio – Trustee

Mr. Brian L. Conboy
Mr. John A. Striffolino
Mr. Alan S. Phillips
Mr. Christopher Venator – Attorney

At 7:35 p.m., the President of the Board of Education opened the Workshop Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

None

OPENING REMARKS

None

**PRESENTATIONS
RECOGNITIONS**

Topics covered in Mr. Conboy's Administrative Report dated August 20, 2013 included:

**ADMINISTRATIVE
REPORT**

Executive Session needed this evening
Resignation of Director of Facilities Andrew Ward

- Started Civil Service canvas process
- Once we receive responses we will set up a panel to do interviews

Tour of building capital projects

- Asbestos removal
- Replacement of ceiling tiles
- Status of projects
- Staff now in High School
- RPZ valve at Middle School
- Soffit project at Middle School
- All large meeting spaces (cafeterias, gyms, libraries and auditoriums) are now wireless capable

Roll-over of APPR PLAN
New York State School Boards Association evaluation for Mr. Quinn, who was the facilitator at the Board Retreat
Update on status of zoning application for Seaford Avenue School property
Status of inter-municipal agreement for the updating of the scoreboard through Legislator Dunn
Publication of District's Unaudited Financials in the Wantagh/Seaford Citizen

- Auditors have been in District all week
- October 10 scheduled for Auditors presentation to the Board

RFP related to consultant services which was published in Newsday

Motion by Mr. Kahn, second by Ms. Ruona, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION REPORT
- INSTRUCTIONAL**

A. Instructional (dated August 22, 2013):

P-1: POSITION ABOLITION:

P-2: POSITION CREATION:

P-3: RESIGNATIONS:

P-4: LEAVES:

1. JESSICA PETERS

Position:	Special Education Teacher
Assignment:	Seaford Harbor School
Effective Date:	September 3, 2013
Expiration Date:	Unknown
Reason:	Long Term Disability

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS:

1. MARY ANNE GRECO

Position:	Special Education Teacher
Type of Appointment:	Regular Substitute
Assignment:	Seaford Harbor School
Certification:	Special Education – Permanent
Effective Date:	September 3, 2013
Expiration Date:	Unknown
Tenure Eligibility:	N/A
Tenure Area:	N/A
Salary:	MA Step 5 = \$74,851 (pro-rated)
Reason:	Leave Replacement for Jessica Peters

2. ALIA WOOL

Position:	Social Worker
Type of Appointment:	Regular Substitute
Assignment:	Seaford Harbor School
Certification:	School Social Worker – Provisional
Effective Date:	September 25, 2013
Expiration Date:	November 22, 2013
Tenure Eligibility:	N/A
Tenure Area:	N/A
Salary:	As Per Leave Replacement Schedule
Reason:	Leave Replacement for Sharon Klein

PERSONNEL (cont'd)

3. CHRISTINE SKAATS
Position: Speech Pathologist
Type of Appointment: Regular Substitute
Assignment: Seaford Harbor School
Certification: Speech and Language Disabilities –
Initial
Effective Date: September 3, 2013
Expiration Date: November 14, 2013
Tenure Eligibility: N/A
Tenure Area: N/A
Salary: As Per Leave Replacement Schedule
Reason: Leave Replacement for Maureen Sabella
4. MELISSA LEVINE
Position: Special Education Teacher
Type of Appointment: Probationary
Assignment: Seaford Middle School/Seaford Harbor School
Certification: Students with Disabilities 1-6 -
Professional
Students with Disabilities 5-9 -
Professional
Effective Date: September 3, 2013
Expiration Date: June 30, 2016
Tenure Eligibility: June 30, 2016
Tenure Area: Special Education
Salary: MA Step 2 = \$66,555
Reason: To Replace Susan Kaiser-Chrisman
5. MICHAEL MILILLO
Position: English Teacher
Type of Appointment: Regular Substitute
Assignment: Seaford High School
Certification: English 7-12 - Initial
Effective Date: September 3, 2013
Expiration Date: October 17, 2013
Tenure Eligibility: N/A
Tenure Area: N/A
Salary: As Per Leave Replacement Schedule
Reason: Leave Replacement for Tania Cintorino

P-8: OTHER:

- a) Recommend the Board of Education amend the end date of Amy Hechler's paid sick leave from October 17, 2013 to October 31, 2013 as approved at the August 8, 2013 Board of Education meeting.
- b) Recommend the Board of Education amend the end date of Mary Moy's leave replacement for Amy Hechler from October 17, 2013 to October 31, 2013 as approved at the August 8, 2013 Board of Education meeting.

PERSONNEL (cont'd)

- c) Recommend the Board of Education approve the following appointment for the summer special education services including evaluation, provision of services and attendance at CSE/CPSE meetings

Psychologist:		
Jennifer Phillips	Psychological Evaluation	\$240
	Social History	\$100
	Counseling Sessions	Per UTS Contract
	Attendance at CSE/CPSE Mtgs.	Per UTS Contract

- d) Recommend the Board of Education approve a sixth period teaching assignment for the 2013-2014 school year for the following teachers of Seaford High School:

Joy Rahilly	.2 FTE	Special Education
Kimberly Cooke	.2 FTE	Special Education
Debra Rosenberg	.1 FTE	Special Education
Michael Sciacchitano	.1 FTE	Special Education

- e) Recommend the Board of Education approve a sixth period teaching assignment for the 2013-2014 school year for the following teachers of Seaford Middle School:

Marion Ludwig	.2 FTE	Supportive Math
Joanne Python	.2 FTE	Special Education
Patricia Smith	.2 FTE	Special Education
Tina Weir	.2 FTE	Wilson Reading
Brian Horner	.2 FTE	Special Education

- f) Recommend the Board of Education approve the following Seaford High School club and extracurricular appointment for the 2013-2014 school year:

Mary Simons	Yearbook Advisor	\$4,204
Frank Maniscalco	Renaissance Advisor	\$3,502

- g) Recommend the Board of Education rescind the appointment of Jennifer Brand as leave replacement for Tania Cintorino as approved at the August 8, 2013 Board of Education meeting.

B. Non-Instructional (dated August 19, 2013):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS:

1. ANDREW WARD

Position: Director of Buildings and Grounds
Civil Service Title: Director of School Facilities and Operations
Location: Central Administration
Effective Date: September 14, 2013

2. JOAN VANDOLLIN

Position: Teacher Aide
Civil Service Title: Teacher Aide Part-time
Location: Harbor Elementary School
Effective Date: Immediately

P-4: LEAVES: No Recommended Actions

PERSONNEL (cont'd)

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS:

1. MARGARET CERVINI

Position: Transportation Coordinator
Civil Service Title: Account Clerk
Type of Appointment: Probationary
Location: Central Administration
Salary: \$38,813 .00 (prorated)
Code: 5510-163-00-0000
Reason: Full-time needed
Effective Date: August 23, 2013 -Upon approval by the Nassau County Civil Service Commission

2. JULIE DEMARIA

Position: Security Guard
Civil Service Title: Security Aide Part-time
Type of Appointment: Probationary
Location: District – Where Needed
Salary: \$19.11 per hour
Code: 1620-164-00-0000
Reason: Replacement (Michael Boyce)
Effective Date: Upon approval by the Nassau County Civil Service Commission and fingerprint clearance

P-7: OTHER: No Recommended Actions

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

CPSE/CSE

1. Special Education Committee Meetings of: 7/22; 7/24; 7/25; 7/30; 8/6/13.
2. Preschool Special Education Committee Meetings of: 7/17; 8/6; 8/7/13.

No Discussion.
All Ayes
Motion Carried.

None

**OLD BUSINESS
NEW BUSINESS
SECOND READING - POLICY
#5421 – ANAPHYLAXIS**

Motion by Mr. Kahn, second by Ms. Ruona, to approve the second reading of newly created Policy #5421 – Anaphylaxis.

No Discussion.
All Ayes
Motion Carried.

Mr. Conboy advised that this policy is now an official part of our policies.

Motion by Mr. Kahn, second by Ms. Ruona, to approve the second reading of Revised Policy #0115, Dignity for All Students Act.

No Discussion.
All Ayes
Motion Carried.

**SECOND READING –
REVISED POLICY #0115
DIGNITY FOR ALL
STUDENTS ACT**

Motion by Mr. Kahn, second by Ms. Ruona, to approve the second reading of Revised Policy #5300, Code of Conduct, as amended.

**SECOND READING –
REVISED POLICY #5300
CODE OF CONDUCT**

Discussion concerning minor typographical errors and changes to language which reflect new security measures, (5300.65) procedures for visitors, visitor passes, benefits/negatives of holding visitor(s) government ID while in the building, security procedures for large events, and security/sign-in at evening events – ability to enforce, podium for security

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve the revised building level Codes of Conduct.

**REVISED BUILDING LEVEL
CODES OF CONDUCT**

Correction of typographical errors.

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a contract with Marion K. Salomon & Associates, Inc. for special education services for the 2013-2014 school year.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – MARION K.
SALOMON & ASSOCIATES
2013/2014**

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a contract with The Center for Developmental Disabilities for special education services for Summer 2013 and the 2013-2014 school year.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – THE CENTER
FOR DEVELOPMENTAL
DISABILITIES – SUMMER &
2013/2014**

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a contract with Joan Tschopp, the educational consultant firm providing Paraprofessional Training to all Aides for the 2013-2014 school year.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – JOAN
TSCHOPP – 2013/2014**

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a Memorandum of Agreement with St. James Tutoring who provide educational services to resident students while they are hospitalized at Mather for the 2013-2014 school year.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – ST. JAMES
TUTORING – 2013/2014**

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a contract with the Sappo School for special education services for the 2013-2014 school year.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – SAPPO
SCHOOL – 2013/2014**

Motion by Mr. Kahn, second by Ms. Ruona, to authorize the Board President to sign the initial AS-7 documents that cover the expected cost of services provided by Nassau BOCES to the Seaford District during the 2013-2014 school year.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – BOCES AS-7
2013/2014**

Motion by Mr. Kahn, second by Ms. Ruona, to confirm the appointment of Karl Wanderman, ID #187, as the Impartial Hearing Officer for Case #78808.

No Discussion.
All Ayes
Motion Carried.

**IMPARTIAL HEARING
OFFICER – CASE #78808**

Motion by Mr. Kahn, second by Ms. Ruona, to approve the Eagle Scout Project at the Manor School submitted by Randy Licata of Boy Scout Troop 239.

No Discussion.
All Ayes
Motion Carried.

EAGLE SCOUT PROJECT

Mr. Conboy advised that Randy Licata and his fellow scouts on September 21st will be replanting in front of the Manor School.

Motion by Mr. Kahn, second by Ms. Ruona, to accept the Arbitrator's Decision in Case No. 13 390 00110 13, as indicated in the Board's documentation.

No Discussion.
All Ayes
Motion Carried.

**ARBITRATOR'S DECISION
CASE NO. 13 390 00110 13**

Motion by Mr. Kahn, second by Ms. Ruona, to approve Payment Application #1 in the amount of \$169,765 of the \$382,000 Base Bid Contract to 192 Branch Interior Services, Inc. for the Seaford High School Ceiling Tile Abatement Project, SED No. 28-02-06-03-0-001-028.

No Discussion.
All Ayes
Motion Carried.

**CAPITAL PROJECT –
PAYMENT NO. 1 -
192 BRANCH INTERIOR
SERVICES, INC. – TILE
ABATEMENT PROJECT**

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION - ROLL-OVER
OF 2012-2013 APPR PLAN**

WHEREAS, the District has been unable to reach final agreement on a 2013-2014 Annual Professional Performance Review (“APPR”) plan; and

WHEREAS, the State Education Department requires that the District submit an Implementation Certification Form by August 30, 2013 regarding the status of its APPR Plan for the 2013-2014 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute the Implementation Certification form for the District’s 2013-2014 APPR Plan, which form shall certify that the District’s current APPR Plan in effect for the 2012-2013 school year shall remain in effect until a subsequent plan is agreed to; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools or his or her designee to submit this form to the State Education Department.

	No Discussion
Brian Fagan -	Aye
Bruce Kahn -	Aye
Susan Ruona -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

Comments, Questions and/or Concerns Raised by the Public included:

PUBLIC COMMENTS

- Are we increasing staff in the Manor main office; how will they handle the increase of people coming in
- Any repercussions from the State for a roll-over of the APPR
- Seaford football players are selling discount cards
- Impartial Hearing Officer Appointment; look at mediation

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Mr. Conboy read a thank you card from recently retired teacher Elizabeth Caramanica for the plaque she was given by the District
- ◆ Teachers have already been in the buildings getting ready for the new year

At 8:13 p.m., a motion was made by Mr. Kahn, second by Ms. Ruona, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing a PERB decision, contract negotiations with the nurses, the evaluation of the Superintendent of Schools and the contracts for the Assistant Superintendent for Curriculum and head of Security.

No Discussion.
All Ayes
Motion Carried.

**ADJOURN WORKSHOP
MEETING**

There being no further business, a motion was made by Mr. Kahn, second by Ms. Ruona, to adjourn Executive Session at 10:45 p.m.

No Discussion.
All Ayes
Motion Carried.

**ADJOURN EXECUTIVE
SESSION**

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk