

A Reorganization Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, July 11, 2013, in the Library of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Richard G. DiBlasio – Vice President
Mr. Bruce A. Kahn – Trustee
Ms. Susan Ruona - Trustee
Ms. Jeanmarie Wink – Trustee

Mr. Brian L. Conboy
Mr. Alan S. Phillips
Mr. Christopher Venator – Attorney

Superintendent Brian Conboy opened by speaking about the procedures for a Reorganization Meeting.

OPENING REMARKS

At 7:30 p.m., Superintendent Brian Conboy opened the Reorganization Meeting. As the first order of business, Mr. Conboy led the audience in the Pledge of Allegiance.

OPEN MEETING

The District Clerk administered the Oath of Office to newly elected Board of Education Trustees Bruce Kahn and Jeanmarie Wink.

OATH OF OFFICE TO NEWLY ELECTED TRUSTEES

Mr. Conboy thanked Ms. Wink and Mr. Kahn for their service. He then asked for a motion to be appointed temporary chairperson of the Board of Education.

Motion by Mr. Fagan, second by Mr. DiBlasio, that Brian L. Conboy be appointed temporary chairperson of the Board of Education.

TEMPORARY CHAIRPERSON

No Discussion
All Ayes
Motion carried.

Motion by Mr. DiBlasio, second by Ms. Wink, that Brian W. Fagan be elected President of the Board of Education for the 2013-2014 school year.

ELECTION OF BOARD PRESIDENT

No Discussion
Brian Fagan - Aye
Richard DiBlasio - Aye
Bruce Kahn - Aye
Susan Ruona - Nay
Jeanmarie Wink - Aye
Motion Carried.

The District Clerk administered the Oath of Office to newly elected Board of Education President Brian W. Fagan.

OATH OF OFFICE TO NEWLY ELECTED BOARD PRESIDENT

President Fagan assumes the chair.

Motion by Mr. DiBlasio, second by Ms. Wink, that Bruce Kahn be elected Vice-President of the Board of Education for the 2013-2014 school year.

ELECTION OF BOARD VICE-PRESIDENT

No Discussion
All Ayes
Motion carried.

The District Clerk administered the Oath of Office to newly elected Board of Education Vice-President Bruce A. Kahn.

OATH OF OFFICE TO NEWLY ELECTED BOARD VICE-PRESIDENT

Board President Brian Conboy announced that unfortunately Andrew Coen was leaving the Wantagh/Seaford Patch. Mr. Conboy thanked Mr. Coen for all he has done an outstanding job for us here in the district. Mr. Conboy noted that this was particularly prominent after Hurricane Sandy where there was no communications and we were sending messages to the Patch and Mr. Coen was posting them to get information out to the public. Mr. Conboy then presented Mr. Coen with a certificate of appreciation.

PRESENTATION

Motion by Mr. DiBlasio, second by Mr. Kahn, that Carmen Ouellette be appointed part-time District Clerk for the Seaford Union Free School District for the 2013-2014 school year.

**DISTRICT CLERK
APPOINTED**

No Discussion
All Ayes
Motion carried.

Motion by Mr. DiBlasio, second by Ms. Wink, that Bruce Kahn be appointed Vice-District Clerk for the Seaford Union Free School District for the 2013-2014 school year.

**VICE DISTRICT CLERK
APPOINTED**

No Discussion
All Ayes
Motion carried.

The District Clerk administered the Oath of Office to newly elected Vice District Clerk Bruce A. Kahn.

**OATH OF OFFICE TO
NEWLY ELECTED VICE-
DISTRICT CLERK**

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Patricia O'Sullivan as the Claims Auditor for the 2013-2014 school year.

**CLAIMS AUDITOR
APPOINTED**

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that Susan Unnold be appointed Treasurer of the Seaford Union Free School District for the 2013-2014 school year.

TREASURER APPOINTED

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that Cristina Spinelli, CPA be appointed Internal Auditor of the Seaford Union Free School District for the 2013-2014 school year.

**INTERNAL AUDITOR
APPOINTED**

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the Treasurer's bond be approved for Susan Unnold, District Treasurer, in the amount of \$100,000 and that the bond be placed through the district's brokerage agent.

TREASURER'S BOND

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that that Ingerman Smith L.L.P. be appointed legal counsel for the school year 2013-2014 at an annual retainer of \$53,580 for Board and labor counsel and \$210 p/h for litigation, real estate, construction and other non-retainer matters and that the President be authorized to sign the contracts for said services.

No Discussion
All Ayes
Motion carried.

ATTORNEYS APPOINTED

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Hawkins, Delafield and Wood as financial legal counsel for TAN borrowing at a fee of \$6,340; and for the expected BAN borrowings at a fee of \$5,942.50.

No Discussion
All Ayes
Motion carried.

**HAWKINS, DELAFIELD
FINANCIAL LEGAL
COUNSEL**

Motion by Mr. Kahn, second by Ms. Ruona, to that the firm R.S. Abrams & Co., LLP, be appointed accountants for the auditing of the General Fund, Special Aid Funds, Capital Fund, Trust & Agency Funds, Extra Classroom Activity Fund, School Lunch Fund, and Debt Service Fund for the year 2013-2014 at an annual fee not to exceed \$33,700.

No Discussion
All Ayes
Motion carried.

**R.S. ABRAMS & CO., LLP.
EXTERNAL AUDITORS**

Motion by Mr. Kahn, second by Ms. Ruona, to appoint OMNI as our third party 403-b administrator at a total expected bill of \$3,012.

No Discussion
All Ayes
Motion carried.

OMNI THIRD PARTY 403-B

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Benetech as our third party Worker's Compensation administrator at a fee of \$15,200. The following services only as needed and on a claim-by-claim basis are not included in this fee: Hearing Representation; Private Investigation; Consultant Medical Exams; Medical Rehabilitation; Vocational Rehabilitation; Managed Care Program; Banking Charge.

No Discussion
All Ayes
Motion carried.

BENETECH

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Capital Markets Advisors, LLC for financial marketing services to be provided during the 2013-2014 school year. For new money bond issues, a fee of \$9,250; for note (BAN, TAN and RAN) issues, a fee of \$4,250; for continuing disclosure, an annual fee of \$1,200 inclusive of any material events notices.

No Discussion
All Ayes
Motion carried.

**CAPITAL MARKETS
ADVISORS, LLC**

Motion by Mr. Kahn, second by Ms. Ruona, to authorize the District to renew its contract with Educational Data Services for cooperative bidding/purchasing for the fiscal year 2013-2014 at a cost of \$10,400.

No Discussion
All Ayes
Motion carried.

EDUCATIONAL DATA

Motion by Mr. Kahn, second by Ms. Ruona, that the following banks be designated as depositories for the school funds for the school year 2013-2014: Citibank, Bank of America, Flushing Commercial Bank, J. P. Morgan Chase and First National Bank of Long Island.

BANK DEPOSITORIES

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the following petty cash funds be set up for the 2013-2014 school year (to be operated in accordance with the Commissioner's Regulations 170.3 State Education Law).

PETTY CASH FUNDS

SCHOOL	AMOUNT	PERSON RESPONSIBLE
Seaford High School	\$100	Principal
Seaford Middle School	\$100	Principal
Seaford Harbor School	\$100	Principal
Seaford Manor School	\$100	Principal
Central Administration	\$100	Superintendent
Board of Education	\$200	District Clerk
Central Administration	\$100	Treasurer

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the Board of Education meetings of the Seaford Union Free School District will generally be held at 7:30 p.m. for the 2013-2014 school year on the first Thursday of each month and the workshop meetings will generally be held on the third Thursday of each month, except as noted on the website and postings.

BOARD OF EDUCATION MEETINGS

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the President be empowered and designated Officer of Record, and in the event of his/her absence Bruce A. Kahn, Vice-President, be empowered to act in the same capacity.

OFFICER OF RECORD

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that John Strifolino be empowered and designated as the Freedom of Information officer for the 2013-2014 school year.

FREEDOM OF INFORMATION OFFICER

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the following doctors be appointed and offered contracts for the 2013/2014 school year:

DOCTORS APPOINTED

Dr. Dale Saglinbene	\$ 14,385
Dr. Jeffrey Elfenbein	\$ 11,844

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the treasurer's system be continued in accordance with such standard requirements as set forth below:

TREASURY SYSTEM

- 1) Approved form of two-signature voucher checks.
- 2) Approved system of treasurer's receipts.
- 3) Single signature payroll account to be reimbursable each payday via two-signature voucher check. Officer of Record is hereby empowered to sign payroll reimbursable checks during fiscal year 2013-2014 without further authorization by the Board.
- 4) Monthly Treasurer's reports.
- 5) Annual audit of Treasurer's records by a C.P.A.

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the Superintendent be authorized to make transfers less than \$5,000 between and within financial unit appropriation accounts in the 2013-2014 budget in accordance with requirement of the State Education Department. These transfers shall be duly reported to the Board of Education in accordance with Policy #6150.

TRANSFERS

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the following employees be bonded through the district brokerage agent:

BOND

Alan S. Phillips
Susan Unnold

Patricia O'Sullivan
Joyce O'Connor

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Alan Phillips as the designated Purchasing Agent for the 2013-2014 school year.

PURCHASING AGENT

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Brian L. Conboy as the alternate Purchasing Agent for the 2013-2014 school year.

ALTERNATE PURCHASING AGENT

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint John A. Striffolino as Hearing Officer for all student hearings for the 2013-2014 school year.

HEARING OFFICER

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Alan S. Phillips as the alternate Hearing Officer for all student hearings for the 2013-2014 school year.

ALTERNATE HEARING OFFICER

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Alan S. Phillips as the Records Retention Officer for the 2013-2014 school year.

RECORDS RETENTION OFFICER

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint the members of the District-Wide School Safety Team for the 2013-2014 school year. (Policy #8130)

DISTRICT-WIDE SAFETY COMMITTEE

Mr. Brian Conboy	Mr. Jason Hunstman	Ms. Patricia Gelling
Mr. John Striffolino	Ms. Donna DeLucia-Troisi	Board Member
Mr. Andrew Ward	Ms. Debra Emmerich	
Ms. Carisa Burzynski	Mr. Donald Barto	

After a brief discussion it was decided that a particular Board member would not be appointed allowing different Board members to attend meetings throughout the year.

All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint the members of the District-Wide Audit Committee for the 2013-2014 school year.

AUDIT COMMITTEE

Name	Term	Expires
Nicholas DiMola	3 Years	July 2016
Kathleen Mitterway	2 Years	July 2015
Thomas Jennings	1 Year	July 2014
Susan Ruona	1 Year	July 2014

After a brief discussion it was decided that Susan Ruona would serve as the Board Member on the Audit Committee for the 2013/2014 school year.

All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint the members of the District-Wide ACT Committee for the 2013-2014 school year.

ADVISORY COMMITTEE FOR TECHNOLOGY (ACT)

Tom Karonous	Robert Necco	Fred Kaden
Michael Conti	Sean Urban	

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to designate the Assistant Superintendent for Business and the Assistant Superintendent for Curriculum, Instruction & Personnel – K-12 as the authorized signatories for the official signing of the district payrolls for the 2013-2014 school year, and in the event of either of their absences, the Superintendent is authorized.

AUTHORIZED SIGNATORIES

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that the series 0000-9000 policies be readopted for the 2013-2014 school year

POLICIES 0000-9000

Brief discussion concerning the need to review the policies and revise, where necessary. Policies are revised during the school year as needed but if any Board Member feels that a policy(ies) need review/revision they should advise.

All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to designate The Wantagh-Seafood Citizen, and Newsday as the official newspapers for the Seaford Union Free School District for the 2013-2014 school year.

**DESIGNATED
NEWSPAPERS**

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint John A. Strifolino as the Title IX Coordinator for adults for the 2013-2014 school year.

TITLE IX COORDINATOR

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint John A. Strifolino as the McKinney-Vento liaison officer for homeless students for the 2013-2014 school year.

**MCKINNEY-VENTO LIAISON
OFFICER**

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, that John A. Strifolino be empowered and designated as the Dignity Act Coordinator for the Seaford School District for the 2013-2014 school year.

**DIGNITY ACT
COORDINATOR**

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint John A. Strifolino as the Section 504 Coordinator for adults for the 2013-2014 school year.

**SECTION 504
COORDINATOR – ADULTS**

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Jane Dawkins as the Section 504 Coordinator for students for the 2013-2014 school year.

**SECTION 504
COORDINATOR - STUDENTS**

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to recognize the Religious Holidays listed on the 2013-2014 Attendance Reports and Worksheets (SA-129 and SA-129D) as indicated in the Board's Documentation.

RELIGIOUS HOLIDAYS

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve the following individuals to serve as the Board of Registration for the 2013-2014 school year. Should any of these individuals be unavailable to serve, the Board of Education shall designate a qualified voter to fill such vacancy.

BOARD OF REGISTRATION

Linda Carozza Barbara McDonald Janet Capestany
Anne Oldfield Barbara Wittenstein

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Andrew Ward as the District-wide Asbestos Designee for the 2013-2014 school year.

No Discussion
All Ayes
Motion carried.

**DISTRICT-WIDE ASBESTOS
DESIGNEE**

Motion by Mr. Kahn, second by Ms. Ruona, to appoint Alan S. Phillips as Medicaid Compliance Officer for the 2013-2014 school year.

No Discussion
All Ayes
Motion carried.

**MEDICAID COMPLIANCE
OFFICER**

Motion by Mr. Kahn, second by Ms. Ruona, to appoint the District Treasurer as the Central Student Activities Treasurer for the 2013-2014 school year.

No Discussion
All Ayes
Motion carried.

**CENTRAL STUDENT
ACTIVITIES TREASURER**

Motion by Mr. Kahn, second by Ms. Ruona, to approve the following resolution for the 2013-2014 school year.

BE IT RESOLVED, that the Board of Education of the Seaford Union Free School District hereby establishes standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

**COMPTROLLER'S
RESOLUTION**

Title	Name	Social Security Number	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
District Clerk / Secretary	Carmen Quellette	xxxx	xxxxxxxx	7	July 1, 2013- June 30, 2014	Y	N /A
District Treasurer	Susan Unnold	xxxx	xxxxxxxx	7	July 1, 2013- June 30, 2014	Y	N /A
School District Auditor/Claims Auditor	Patricia O'Sullivan	xxxx	xxxxxxxx	7	July 1, 2013- June 30, 2014	Y	N /A

No Discussion
All Ayes
Motion carried.

Mr. Conboy congratulated Mr. Fagan and Mr. Kahn and he thanked Mr. DiBlasio for his previous work as Board of Education Vice President.

Topics covered in Mr. Conboy's Administrative Report dated July 5, 2013, 2013 included:

**ADMINISTRATIVE
REPORT**

Secretarial position previously discussed

Coaching positions held by non-teaching staff

Retirement of Elizabeth Caramanica

Policy No. 6600

Update to transportation resolution

- Withdrawal of Baumann bid for field trip busing and athletic busing
- Atlantic/Rayburn has agreed to honor Baumann pricing
- Will award that part of the transportation to Rayburn

Adjustments to 2013/2014 budget

Discussion Items on Agenda:

- Transportation Coordinator
- Response to RFP for Efficiency Consultant
- Summer School Policy

Clerical Job Descriptions

Spreadsheet of results of all High School Regents exams and FLAC exams for June 2013

- Comparative information for Nassau School Districts not up-to-date
- Waiting for additional information
- Regents exam scoring

Mr. DiBlasio expressed concern over the comparative results to past years for the Earth Science exam. Mr. Conboy stated that they felt this was a difficult test; waiting to see results from other school districts. Mr. DiBlasio also expressed concern over the results on the Chemistry exams. He asked if Administration had an opportunity to evaluate the results.

Mr. DiBlasio stated that District should reconsider offering Italian course in Seaford; 100% of students passed regents

Board request for bargaining unit payroll information in different format

- Discussion concerning format for board reports, instructions on preparing timesheets, reimbursement concerning hourly employees during Hurricane Sandy, fiscal year to be used for reports, separation of codes by building, further discussion at next board meeting, reasons for over-time, zero-based budget for aides based on 17 ½ hours, work days for fiscal year (7/1/13-6/30/13), by building
- Will required ongoing discussion

RFP for sign-in system

- Responses to RFP
- Demonstration at July 25th meeting from one company(WinCap); one company (Andrews) to demonstrate at August 8th meeting
- Board meeting will begin at 6:30 p.m.
- Touch base with Districts using these services to obtain cost information
- RFP info to Board via intranet

Affordable Care Act

Bid award for asbestos removal at High School

- Relocation of staff to other buildings

\$30,000 bullet aid from Senator Fuschillo to be used for security cameras

- Mr. DiBlasio asked for updates and asked for Board permission to discuss with Andrew Ward
- Security staff at doors; buzzer system not needed

Iron from World Trade Center to be incorporated in 9-11 Memorial

- Funds from Dave Dennenberg

Update on funds from Legislator Dunn for scoreboard

Need for Executive Session this evening to discuss contract negotiations

Mr. Fagan announced that they would be voting on the consent agenda items individually instead of as a whole.

Motion by Mr. Kahn, second by Ms. Ruona, to approve the Board of Education Minutes Regular Meeting of June 6, 2013; the Workshop Meeting of June 20, 2013.

MINUTES

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Treasurer’s Report dated May 31, 2013.

TREASURER’S REPORT

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Revenue Report dated May 31, 2013.

REVENUE REPORT

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated May 31, 2013.

**EXTRACURRICULAR
FUND ACTIVITY REPORT**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Appropriation Transfer Report dated May 31, 2013.

**APPROPRIATION
TRANSFER REPORT**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Expenditure Report dated May 31, 2013.

EXPENDITURE REPORT

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Budget Transfers, as indicated in the Board’s documentation.

BUDGET TRANSFERS

Mr. DiBlasio asked for explanations concerning some of the transfers, assuring that transfers are done in compliance with procedures. Discussion covered Budgetary Transfer Report; back-up/explanation of need for transfers, code transfers were made from; reason for the choice of those codes; school year effected; costs for transportation for athletic play-offs, reductions made during budget discussions, cleaning up negatives in budget lines, need to make transfers during a school year, not all things in the budget are budget-able in April; reason for doing transfer now rather than in the Spring; athletic budget, financial oversight, timing of transfers, new pricing concerning transportation costs and obtain Board approval at a later date for transfer if/when necessary.

Bruce Kahn - Nay
Susan Ruona - Nay

Continued discussion concerning the budget transfers, process to remove a particular proposed transfer and Board member votes. Ms. Ruona and Mr. Kahn announced that they wish to rescind their nay votes to the motion to approve the budget transfers.

Motion by Mr. DiBlasio, second by Ms. Ruona, to remove the budget transfer dated July 1, 2013 – Contracts Pupil Transportation - \$25,000 into Transportation Inter-Scholastic.

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve the budget transfers for the 2012/2013 school year as indicated on the Board documentation.

All Ayes
Motion Carried.

Ms. Wink asked about the computer mentor positions which she thought had been cut. She was advised that these positions are needed more now due to new equipment; AV Coordinators were the positions cut. Mr. DiBlasio asked for a description of what the Computer Mentors do and when they do it.

Motion by Mr. Kahn, second by Ms. Ruona, to accept the recommendation to approve the Instructional Personnel Action Report, as amended:

**PERSONNEL ACTION
REPORT - INSTRUCTIONAL**

A. Instructional (dated July 11, 2013):

P-1: POSITION ABOLITION:

P-2: POSITION CREATION:

P-3: RESIGNATIONS:

1. <u>ELIZABETH CARAMANICA</u>	
Position	Elementary Teacher
Assignment	Seaford Manor School
Effective Date	June 30, 2013
Reason	Retirement

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS:

1. <u>TARA FLOOD</u>	
Position:	Special Education Teacher
Type of Appointment:	Regular Substitute
Assignment:	Seaford Harbor School
Certification:	Students with Disabilities Gr. 1-6 – Professional
Effective Date:	September 3, 2013
Expiration Date:	June 26, 2014
Tenure Eligibility:	N/A
Tenure Area:	N/A
Salary:	MA Step 2 = \$64,162 plus benefits
Reason:	Leave Replacement for Jessica Dispenza

2. BARBARA VOLLANO

Position:	Permanent Substitute
Type of Appointment:	Substitute
Assignment:	Seaford High School
Certification:	Math 7-12 – Permanent
Effective Date:	October 1, 2013
Expiration Date:	May 31, 2013
Tenure Eligibility:	N/A
Tenure Area:	N/A
Salary:	\$18,000
Reason:	To Meet Building Needs

P-8: OTHER:

- a) Recommend the Board of Education amend the dates of Maureen Sabella's paid sick leave from June 17, 2013 through October 17, 2013 to June 7, 2013 through October 7, 2013 and amend her unpaid child care leave of absence from October 18, 2012 through November 22, 2013 to October 8, 2013 through November 14, 2013 as approved at the May 21, 2013 Board of Education meeting.

- b) Recommend the Board of Education approve the annual appointment of Susan Binder as part-time (.5 FTE) CSE Chairperson effective September 3, 2013 through June 26, 2013. Ms. Binder should be placed on MA+60 Step 13.5 and receive a pro-rated salary of \$109,823 plus benefits. Ms. Binder's salary will be taken from the Special Education Grant 611.

- c) Recommend the Board of Education approve the following individuals for the 2013 Summer Marching Band Camp:

Anthony Romeo	Director	\$2,550
Christopher Coniglio	Assistant Director	\$1,750
Michael Zadik	Instructor	\$1,350
Daniel Dunninger	Instructor	\$1,350
Barbara Sherwin	Instructor	\$1,350
Stephanie Patterson	Instructor	\$650
Anthony Romeo	Co-Advisor Drill Writer	\$700
Michael Zadik	Co-Advisor Drill Writer	\$700

- d) Recommend the Board of Education approve the following Manor School club and extracurricular appointments for the 2013-2014 school year:

Lori LoPiano	Student Council Co-Advisor	\$455
Adriane Balsam	Student Council Co-Advisor	\$455
Christopher Feiler	Computer Mentor	\$4,906
Ken Botti	Physical Education Club Gr. 4	\$910
William Dietz	Physical Education Club Gr. 5	\$910
Brian Forte	Jazz Band	\$910

- e) Recommend the Board of Education approve the following Harbor School club and extracurricular appointments for the 2013-2014 school year:

Charlotte Loake	Jazz Band	\$910
Roman Wojcik	Computer Mentor	\$4,906
Kerry Hansen	Student Council Advisor	\$910

- f) Recommend the Board of Education approve the appointment of the following coaches for the High School and Middle School winter sports:

Lisa Ferrari	Varsity Cheerleading	Step 4/A	\$7,804
Cara Cacioli	Varsity Field Hockey	Step 2/A	\$7,069
Brian Horner	JV Field Hockey	Step 1/B	\$4,465
Rob Perpall	Varsity Football	Step 5/A	\$8,177
Ralph Pascarella	Varsity Boys Soccer	Step 5/A	\$8,177
Ken Botti	JV Boys Soccer	Step 5/B	\$5,950
Suzanne Mooney	Varsity Girls Soccer	Step 5/A	\$8,177
Nick Isgro	JV Girls Soccer	Step 2/B	\$4,839
Marie Savage	Varsity Volleyball	Step 5/A	\$8,177

Winter Season

Lisa Ferrari	Varsity Cheerleading	Step 4/A	\$7,804
Kimberly Cooke	Winter Track	Step 5/A	\$8,177
Cara Cacioli	JV Girls Basketball	Step 3/B	\$5,210

MS Winter I

Marie Savage	MS Volleyball	Step 5/C	\$5,765
Mike Burns	MS Boys Basketball	Step 5/C	\$5,765

MS Winter II

Suzanne Mooney	MS Girls Basketball	Step 5/C	\$5,765
James Pollin	MS Wrestling	Step 5/C	\$5,765
Justin McCormack	Wrestling Assistant	Step 1/D	\$3,160

Spring Season

Mike Milano	Varsity Baseball	Step 5/A	\$8,177
Mike Corcoran	Varsity Boys Lacrosse	Step 5/A	\$8,177
Brian Horner	V Boys Asst. Lacrosse	Step 5/B	\$5,950
Kurt Dankenbrink	Varsity Girls Lacrosse	Step 5/A	\$8,177
Cara Cacioli	JV Girls Lacrosse	Step 5/B	\$5,950
Ken Botti	JV Boys Lacrosse	Step 5/B	\$5,950
Rob Perpall	Varsity Softball	Step 5/A	\$8,177
Tom Fioriglio	JV Softball	Step 5/B	\$5,950
Kimberly Cooke	Varsity Girls Track	Step 5/A	\$8,177

- g) Recommend the Board of Education amend Jennifer Wemssen's Geometry Common Core Curriculum Writing Project for the 2013-2014 school year from forty (40) hours to twenty (20) hours at a rate of \$48.86 per hour as approved at the May 2, 2013 Board of Education meeting.

- h) Recommend the Board of Education approve Jessica Delguercio for Geometry Common Core Curriculum Writing Project for the 2013-2014 school year for twenty (20) hours at \$48.86 per hour

All Ayes
Motion Carried.

Ms. Ruona asked about the Middle School Principal's secretary position. She stated that the elementary schools and the Middle Schools have the same amount of students and each of the two elementary schools have two secretaries and the Middle School would have 4 secretaries which seems too much. Mr. Conboy explained the differences in the way elementary schools function compared to a secondary school and the need for the additional clerical staffing.

Other areas covered in the discussion on the Middle School secretarial position included:

Issues with Union over this position (classification of position, person outside of unit doing unit work), need to have position in place for start of school, cannot delay this any further, reason job descriptions were requested, previous cuts in clerical in the last three years, possibility of making this a part-time position, review of job descriptions and look at efficiencies.

Mr. DiBlasio asked about adding the review of the job descriptions to a list of follow-ups.

Motion by Mr. Kahn, second by Mr. DiBlasio, to accept the recommendation to approve the Non-Instructional Personnel Action Report, as amended:

**PERSONNEL ACTION
REPORT – NON-
INSTRUCTIONAL**

B. Non-Instructional (dated July 11, 2013):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION:

1. CHRISTINE WILLIAMS

Position:	Principal's Secretary
Civil Service Title:	Senior Typist-Clerk
Type of Appointment:	Probationary
Location:	Middle School
Salary:	\$34,493
Code:	2020-162-00-0000
Reason:	Vacancy
Effective Date:	Upon approval of her application by the Nassau County Civil Service Commission and fingerprint clearance

P-3: RESIGNATIONS:

1. MICHAEL BOYCE

Position:	Security Aide
Civil Service Title:	Security Aide – Part-time
Location:	District
Effective Date:	May 1, 2013

2. LORRAINE CONKLIN

Position:	Teacher Aide
Civil Service Title:	Teacher Aide – Part-time
Location:	Manor Elementary School
Effective Date:	June 24, 2013

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS:

1. MARIO CARAMICO

Position	Security Aide
Assignment	Security Aide Part-time
Effective Date	July 11, 2013
Reason:	Abandonment of his job

P-6: APPOINTMENTS: No Recommended Actions

P-7: OTHER:

1. Approve changing Joan Madden's title from Clerk (part-time) to Teacher Aide part-time effective immediately.
2. Approve changing Dorothy Chiaravallotti's title from Clerk (part-time) to Teacher Aide part-time effective immediately.
3. Recommend the Board of Education approve the following Teacher Aide appointments for 2013 summer personnel required for Special Education. Salaries are per contract.

Tena Chaffee	Patricia DiPuma	Suzanne Mocchio
Debra Peterson	Laura Gaskin	Norine Poretti

P-8: OTHER: No Recommended Actions

Ms. Ruona asked about the change of titles for two Clerks.

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve acceptance of the determinations of the Special Education Committee Meetings listed below, as amended:

CPSE/CSE

1. Recommend acceptance of the determinations of Special Education Committee Meetings of: 1/31; 2/14; 2/20; 2/21; 2/26; 2/27; 2/28; 3/5; 3/6; 3/7; 3/12; 3/13; 3/14; 3/19; 3/20; 3/21; 4/2; 4/3; 4/4; 4/9; 5/13; 5/20; 5/16; 5/21; 5/29; 5/30; 6/3; 6/5; 6/6; 6/19; 6/21; 6/26; 4/10; 4/11; 4/16; 4/17; 4/18; 4/23; 4/24; 4/25; 4/30; 5/1; 5/2; 5/7; 5/8; 5/9; 5/20; 5/24; 5/31; 6/27.
2. Recommend acceptance of the determinations of the Pre-School Special Education Committee Meetings of: 4/24; 5/21; 5/22; 5/29; 6/4; 6/5; 6/17.

Mr. Kahn questioned the timeliness of the approvals for some of these meetings.

All Ayes
Motion Carried.

Turnaround time for IEPs

- Impact on budget

Status of search for Assistant Superintendent of Business

- Can't certain appointments be made to position rather than name

Have contracts for agencies approved tonight been reviewed before approval and compared them to previous years for any language changes or coverage

Cost of legal fees concerning clerical position

Need to update policies to comply with new/changes in State Education rules

**PUBLIC COMMENTS –
AGENDA ITEMS**

Motion by Mr. Kahn, second by Ms. Ruona, to approve the first reading of Updated Policy #6600 – Fiscal Accounting and Reporting, tabled at the June 20, 2013 Board of Education Meeting.

**OLD BUSINESS
FIRST READING -
POLICY #6600**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve the amendment of results of the May 21, 2013 Annual Budget Vote and Trustee Election to include the Affidavit Ballots, as indicated below:

**NEW BUSINESS
 AMEND RESULTS OF MAY
 21, 2013 BUDGET VOTE
 (AFFIDAVIT BALLOTS)**

PROPOSITION NO. 1 – SCHOOL BUDGET 2013/2014:

RESOLVED, that the proposed 2013/2014 budget providing for the appropriation of the necessary funds to meet the estimated expenditures of \$60,437,334 of the school district for the fiscal year beginning July 1, 2013, as presented by the Board of Education of the Seaford Union Free School District at Seaford, Nassau County, New York at the public hearing, be approved and the Board of Education be authorized to levy the necessary taxes therefor.

<u>VOTING LOCATION</u>	<u>YES</u>	<u>NO</u>
HARBOR	774	416
MANOR	868	479
ABSENTEE BALLOTS	22	26
AFFIDAVIT BALLOTS	1	2
TOTAL VOTES:	1665	923

BOARD OF TRUSTEES (2 Seats)

<u>VOTING LOCATION</u>	<u>Bruce KAHN</u>	<u>Jeanmarie WINK</u>	<u>Write-In LORRAINE DEVITA</u>
HARBOR MACHINES	706	720	
MANOR MACHINES	757	890	
ABSENTEE BALLOTS	37	36	
AFFIDAVIT BALLOTS	1	1	2
TOTAL VOTES:	1501	1647	2

No Discussion.
 All Ayes
 Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**TRANSPORTATION
 RESOLUTION**

WHEREAS, the District competitively bid transportation services for the 2013/2014 school year; and

WHEREAS, by way of Board resolution dated May 9, 2013, Baumann & Sons, Inc. ("Baumann") was awarded the bid for three hour athletic and field trips as well as model congress transportation; and

WHEREAS, Baumann has withdrawn its bid for these services; and

WHEREAS, the second lowest bidder for these services, Raybern Bus Services, has indicated its willingness to perform this work at the rates bid by Baumann;

NOW, BE IT RESOLVED that the May 9, 2013 transportation bid award to Baumann is hereby rescinded; and the award for such services is awarded to Raybern Bus Services in accordance with the written commitment from Raybern Bus Service dated June 18, 2013.

No Discussion.
 All Ayes
 Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve the following:

OBSOLETE ITEMS

1. Recommend the Board of Education declare the list of computer books as obsolete so that they may be removed from the high school, as indicated in the Board's documentation.
2. Recommend the Board of Education declare the list of library books as obsolete so that they may be removed from the middle school, as indicated in the Board's documentation.

Ms. Ruona asked about donations of books to other schools. Ms. Wink also advised that there is a company called Book Fairy who may be interested in taking some of the books.

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION -
TRANSFER FROM
RESERVE FOR
EMPLOYEE BENEFIT
ACCRUED LIABILITY**

Based upon a recommendation from the Superintendent,

BE IT RESOLVED that the Board of Education of the Seaford School District increase the 2013-2014 budget from \$58,023,910.04 to \$58,184,852.04 for the purpose of covering high retirement expenses, by transferring \$160,942 from the Reserve for Employee Benefit Accrued Liability.

No Discussion.
All Ayes
Motion Carried.

Mr. Kahn asked about language contained in a letter from the Manor PTA concerning the expectation of receiving back any funds not used. Mr. Venator clarified that once funds are donated to the District they cannot be given back.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION –
INCREASE 2013/2014
BUDGET – MANOR PTA
DONATION**

Based upon a recommendation by the Superintendent,

BE IT RESOLVED that the Board of Education of the Seaford School District accepts the donation of \$25,000 from the SEAFORD MANOR PTA and increases the 2013-2014 budget from \$60,437,334 to \$60,462,334. The express purpose of the additional funds is for the purchase and installation of the new playground that will be located by the Middle School.

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Mr. DiBlasio, to adopt the following resolution:

**RESOLUTION
INCREASE 2013/2014
BUDGET – DISCOVERY
SHARED SERVICES
DONATION**

Based upon a recommendation by the Superintendent,

BE IT RESOLVED that the Board of Education of the Seaford School District accepts the donation of \$15,000 from the DISCOVERY SHARED SERVICES and increases the 2013-2014 budget from \$60,462,334 to \$60,477,334. The express purpose of the additional funds is for the purchase of apparatus for the Seaford Manor School.

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Mr. DiBlasio, to approve the high school's request for a field trip to Quebec City, Canada April 13, 2014 – April 16, 2014.

FIELD TRIPS – HIGH SCHOOL – QUEBEC CITY

Ms. Ruona clarified that the field trip was 4 days 3 nights not 4 nights.

All Ayes

Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to award the Base Bid Contract for the Ceiling Abatement Project at Seaford High School to 192 Branch Interior Services, Inc. of Ronkonkoma, NY in the amount of \$382,000.

CAPITAL PROJECT

No Discussion.

All Ayes

Motion Carried.

Motion by Mr. Kahn, second by Mr. DiBlasio, to approve award the Base Bid Contract for the RPZ Valve Replacement at Seaford Middle School to Byrne & Son Irrigation, Inc. in the amount of \$46,150.

CAPITAL PROJECT

No Discussion.

All Ayes

Motion Carried.

Summer School BOE Policy:

DISCUSSION ITEMS

Language will need to be reviewed/revised to be more flexible to include language that doesn't specifically say a summer school policy but would allow students to go to alternate make-up classes.

Other areas discussed included options in place this summer such as using certified tutors, need to approve interventions currently in place this summer, need to pass a resolution explaining the reason for deviating from district policy, need to move quickly - summer school not offered by local schools, timeline, criteria and differences in needs of students affected.

Transportation Coordinator Position:

Areas covered included: Need of this position; concern over putting this off and not having person in place to get fall busing/routing/bus passes in place, history of position, job title and job description. Position will be put on personnel action report at next meeting for Board discussion/approval to post position.

Efficiency Consultant RFP:

Will be discussed at a future meeting – perhaps August 22nd Workshop Meeting.

None

PUBLIC COMMENTS

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Thank you to the Manor PTA for their donation
- ◆ Thank you again to Andrew Coen
- ◆ Thank you to Mr. DiBlasio for his contributions as Vice President
- ◆ Thank you to Ms. Caramanica for all her years at Seaford

At 10:04 p.m., a motion was made by Mr. Kahn, second by Mr. DiBlasio, to adjourn the Reorganization Meeting and enter into Executive Session for the purpose of discussing contract negotiations with the Administrators, Aides, Clerical and Nurses bargaining units.

**ADJOURN REGULAR
MEETING**

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. Kahn, second by Ms. Wink, to adjourn Executive Session at 11:54 p.m.

**ADJOURN EXECUTIVE
SESSION**

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk