

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, August 2, 2012, in the Band Room located in Seaford High School, 1575 Seamans Neck Road, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Richard G. DiBlasio – Vice President
Mr. Bruce A. Kahn – Trustee
Ms. Susan Ruona - Trustee
Ms. Jeanmarie Wink – Trustee

Mr. Brian L. Conboy
Mr. Kenney W. Aldrich
Mr. John Striffolino
Mr. Christopher Venator – Attorney

At 7:35 p.m., the President of the Board of Education opened the Regular Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

None

OPENING REMARKS

Nicholas DiMola, Chairman of the District's Audit Committee briefly spoke about the role of Internal Auditor Cristina Spinelli. Ms. Spinelli spoke about her work over the last three months:

**PRESENTATIONS
RECOGNITIONS**

Assessment of potential risks
Assurance that internal controls are working properly
Efficiencies in processes
Rotates testing – Payroll/purchasing/fixed assets
Risk assessment
Extra Classroom Activities
- Refresher workshop for advisors
- Students' roles
Cash receipts
Timeliness of deposits
- Issues concerning bounced checks/cost to District
- Advisability of changing to certified check or money order
Segregation of duties
Communication with administration and staff
How are areas to be reviewed determined

Topics covered in Mr. Conboy's Administrative Report dated July 27, 2012 included:

**ADMINISTRATIVE
REPORT**

Updated contract with Nassau BOCES for Apple computers
Further discussion needed on Middle School Principal's office position
Resumes for prospective Interim Assistant Superintendent for Business
- Suggested review of resumes at August 16th Workshop Meeting
Update on APPR negotiations
MSG/FIOS – Contracts
- Update on possible options/benefits to District
Cheerleading trip – agenda this evening
Concussion Management
- 300 Free Impact tests through St. Joseph's Hospital, Bethpage
- Baseline testing for JV and Varsity athletes to be used for comparison should need arise
- FOIL Report for July

ADMINISTRATIVE REPORT (CONT)

System set-up on website for Board Members

- Secure intranet
- Mr. DiBlasio's suggestion to go greener

3 Candidates for AP position

- Possible dates for Board to conduct interviews

After a brief discussion on Board availability it was decided that a Special Meeting would be held on Monday, August 13 in the Board of Education Conference Room in the Manor School.

Motion by Mr. DiBlasio, second by Mr. Kahn, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

No Discussion
All Ayes
Motion Carried.

**CONSENT AGENDA
ITEMS 6. A, B, C, D, E
(detailed below)**

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the Board of Education Minutes of the Special Meeting of July 2, the Reorganization Meeting of July 5 and the Workshop Meeting of July 19, 2012.

No Discussion.
All Ayes
Motion Carried.

MINUTES

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Treasurer's Report dated June 30, 2012.

No Discussion.
All Ayes
Motion Carried.

TREASURER'S REPORT

None

REVENUE REPORT

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report

No Discussion.
All Ayes
Motion Carried.

**EXTRACURRICULAR
FUND ACTIVITY REPORT**

None

**APPROPRIATION
TRANSFER REPORT**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Expenditure Report dated June 30, 2012.

No Discussion.
All Ayes
Motion Carried.

EXPENDITURE REPORT

None

BUDGET TRANSFERS

CONSENT AGENDA (cont'd)

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION
REPORT INSTRUCTIONAL**

A. Instructional (dated August 2, 2012):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS: No Recommended Actions

P-4: LEAVES:

1. DIANE AYKAZ

Position: Science Teacher
Assignment: Seaford High School
Effective Date: October 18, 2012
Sick Leave: October 18, 2012 – December 17, 2012
Leave without Pay: December 18, 2012 – January 24, 2013
Expiration Date: January 24, 2013
FMLA: October 18, 2012 – January 24, 2013
Reason: Child Care Leave of Absence

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS:

1. JONATHAN GOLUB

Position: Science Teacher
Type of Appointment: Regular Substitute
Assignment: Seaford High School
Certification: Biology 7-12 – Initial Extension
Effective Date: October 18, 2012
Expiration Date: January 24, 2013
Tenure Eligibility: N/A
Tenure Area: N/A
Salary: As Per Leave Replacement Schedule
Reason: Leave Replacement for Diane Aykaz

P-8: OTHER:

- a) Recommend the Board of Education amend Scott Bersin's base salary from TBD to \$142,000 plus longevity for the 2012-2013 school year as approved at the July 19, 2012 Board of Education meeting.
- b) Recommend the Board of Education approve Michael Spreckels as the Athletic Trainer for the 2012-2013 school year at a salary of \$22,469.
- c) Recommend the Board of Education approve the following Harbor School club and extracurricular appointments for the 2012-2013 school year:

Janene Diglio	Science Mentor	\$2,803
Charlotte Loake	Jazz Band Director	\$910
Roman Wojcik	AV Coordinator	\$3,093
Roman Wojcik	Computer Mentor	\$4,906

CONSENT AGENDA (cont'd)

- d) Recommend the Board of Education approve the following Manor School club and extracurricular appointments for the 2012-2013 school year:

Christopher Feiler	Computer Mentor	\$4,906
Brian Fort	AV Coordinator	\$3,093
Brian Fort	Jazz Band	\$910
William Dietz	Science Mentor	\$2,803
William Dietz	PE Club	\$910

- e) Recommend the Board of Education approve the following High School club and extracurricular appointments for the 2012-2013 school year:

Michael Kerr	National Art Honor Society	\$1,401
George Quick	AV Coordinator	\$3,540
Andrea Palleschi	Best Buddies Co-Advisor	\$1,401.50
Eileen Tooher	Best Buddies Co-Advisor	\$1,401.50
Lauren Thompsen	Computer Club Advisor	\$1,401
Robert DiGiovanna	Computer Mentor	\$4,906
Kevin Nichols	A.M. Detention	\$4,906
Michael Kerr	P.M. Detention Co-Advisor	\$2,453
Grant Weber	P.M. Detention Co-Advisor	\$2,453
Curtis Tripoli	Digital Film Club	\$2,803
Anthony Romeo	Drama Club Pit Director	\$1,401
Grant Weber	Drama Set & Stage Manager	\$1,401
Grant Weber	Drama Club Set Supervisor	\$1,401
Grant Weber	Drama Back Stage Manager	\$1,401
Tania Cintorino	Freshman Buddies Co-Advisor	\$700.50
Shari Raduazzo	Freshman Buddies Co-Advisor	\$700.50
Paula Sussman	Freshman Class Advisor	\$2,803
Rosalie Franz	Sophomore Class Advisor	\$3,502
Linda Schwartz	Junior Class Advisor	\$3,502
Christine Lindquist	Senior Class Advisor	\$3,502
Linda Schwartz	Gay-Straight Alliance Club	\$1,401
Pam Nagy	Home Instruction Director	\$3,502
Chris Coniglio	Jazz Band Co-Advisor	\$700.50
Anthony Romeo	Jazz Band Co-Advisor	\$700.50
Keri Degnan	Key Club	\$4,204
Scott Saperstein	Lighting Director	\$3,923
Anthony Romeo	Marching Band	\$3,502
Chris Coniglio	Marching Band Assistant	\$910
Genevieve LaGattuta	Mathletes Co-Advisor	\$1,051.50
Jennifer Wemssen	Mathletes Co-Advisor	\$1,051.50
Chris Coniglio	Model Congress Co-Advisor	\$1,051.50
Anthony Romeo	Model Congress Co-Advisor	\$1,051.50
Linda Schwartz	National Honor Society	\$1,823
Chris Coniglio	Pep Band	\$1,401
Michael Kerr	Radio Club Advisor	\$2,803
Jennifer Swiencki	SADD Advisor	\$2,803
Lauren Thompsen	School to Career Coordinator	\$7,955
Lauren Thompsen	Green Team	\$1,401
Lauren Thompsen	SHAVE Co-Advisor	\$1,401.50
Robert Perpall	SHAVE Co-Advisor	\$1,401.50
Tania Cintorino	Student Council Co-Advisor	\$2,803
Shari Raduazzo	Student Council Co-Advisor	\$2,803
Yvonne Bendzlowicz	Vocal Ensemble	\$1,401
Sonia Zervakos	World Culture Club	\$1,401
Mary Simons	Yearbook	\$4,204
Russell Brand	Piano Accompanist	\$34.78/hour

No Discussion.
All Ayes
Motion Carried.

CONSENT AGENDA (cont'd)

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve acceptance of the determinations of the determinations of the Special Education Committee Meetings of: Declassifications for 2011-2012 – 2/15; 2/28; 3/7; 5/10. 2012-2013 – 5/2; 5/3; 5/8; 5/14; 5/15; 5/22; 5/29; 5/31; 6/13; 6/20/12.

CPSE/CSE

Mr. Kahn expressed concerns over the delay in approvals for the February and March meetings. Mr. Conboy advised that the direction to Special Ed was to turn them over as quickly as possible and going forward to get them to the Board for approval in a responsible amount of time – working toward 6 to 8 weeks.

All Ayes
Motion Carried.

Tax Warrant

- Final surplus
- Reserve funds need to be decided before tax warrant approved
- Rules concerning reserve funds
- \$991,000 deferred building aid received for which year

**PUBLIC COMMENTS –
AGENDA ITEMS**

Dates of meetings and subsequent approval of CSE/CPSE determinations

- Concerns over declassifications
- Support/services for those students

Do not have exact final surplus number; expect to have firm number by next meeting

- Anticipating \$300,000-\$400,000

ADMINISTRATION/BOARD

Discussion concerning the tax levy and surplus funds included:

- What would happen if we didn't file the tax warrant by August 15th
- What was done in last year and in past years;
- did we have number before August 15th
- Need to make resolution(s) designating where funds will be placed
- \$991,000 of deferred revenue; \$611,000 being returned to voters
- Monthly estimates given to Board
- Need for more firm number after looking at actual
- Revenues/unexpected revenues
 - Deferred aid
 - Unexpected additional State Aid
 - Energy savings

Transitional services

- Will not withhold necessary or needed services from any student
- We do not set our cap and then work our CSE/CPSE meetings to get within that cap
- Will continue to work to serve all of our students and the needs they have

Deferred Building Aid

- Deferred aid revenue for 2011/2012 school year
- \$991,000 deferred aid (\$611,000 used to offset tax levy; back to voters; \$380,000 for reserves)
- Board had discussed during budget process the amount of deferred aid which would be used to pay down tax levy for 2012/2013.

After a brief discussion the Board felt they needed more information before voting on the tax warrant. It was decided to table the vote on the tax warrant resolution to the Special Meeting planned for Monday, August 13th which would still allow the District to file the tax warrant by August 15th.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the abolishment of the following Board of Education Policies:

OLD BUSINESS

1. Policy #0115 – Anti-Hazing (it is included in the Dignity for All Students Act)
2. Policy #9140.1 and #9140.1-R – Staff Complaints and Grievances (it is included in the revised Policy #0100 – Equal Opportunity and Non-Discrimination.)
3. Policy #5030 and #5030-R – Student Complaints and Grievances (it is included in the revised Policy #0100 – Equal Opportunity and Non-Discrimination.)

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the high school's request for a field trip to Orlando, Florida February 7 - February 12, 2013 for the Universal Cheerleading Association Nationals Competition, which was tabled at the July 19, 2012 Board of Education Meeting.

FIELD TRIPS

Brief discussion concerning new field trip form, clarification of number of people making trip, size of competition team, qualifications to allow participation in Disney competition, cost of airfare, reason for extra spot, compliance with District policy, provisions for injuries, District policy concerning security personnel accompanying trip and tightening of procedures/approvals concerning long-distance trips

All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the following:

NEW BUSINESS

1. Recommend the Board of Education award acceptance of the May 8, 2012 bids for transportation contracts on behalf of the Southeast Nassau Transportation Cooperative with the six private contractors and Nassau BOCES who provide transportation from Seaford to Special Education locations and private schools for the 2012/13 school year.
2. Recommend the Board of Education enter into a contract with Hicksville School District for special education services for one Seaford-residing student attending Holy Trinity High School for the 2012-2013 school year.

**CONTRACT – NASSAU
BOCES TRANSPORTATION**

**CONTRACT – HICKSVILLE
SCHOOL DISTRICT**

CONTRACTS (cont'd)

3. Recommend the Board of Education enter into a contract with Wantagh School District for special education summer school classes during the summer of 2012 for nine Seaford special education students. Rate will be billed at previous year rates until NYS sets new rate for the 2012/2013 school year. (2011 rates: \$2,369 per student; \$3,059 per 1:1 aide).

**CONTRACT – WANTAGH
SCHOOL DISTRICT**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve a total payment of \$9,975 to QC Mechanical Service Corp. for Middle School cafeteria work preparations, and request the Board President's signature on the authorization for payment documents.

**CAPITAL PROJECT – QC
MECHANICAL SERVICE
CORP. (MS CAFETERIA)**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve a total payment of \$9,975 to QC Mechanical Service Corp. for Harbor School cafeteria work preparations, and request the Board President's signature on the authorization for payment documents.

**CAPITAL PROJECT – QC
MECHANICAL SERVICE
CORP. (HARBOR
CAFETERIA)**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the donation of a check from New York Life Giving Campaign in the amount of \$180 to be used for the framing of certificates at the Harbor School.

DONATIONS

Thank you to New York Life Giving Campaign for their donation.

All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to table Agenda Item 8.D.1. (certification of tax levy) until the Special Meeting of August 13th, 2012

TABLE AGENDA ITEM 8.D.1.

Mr. Aldrich advised that the numbers would remain the same on the tax levy but the amount of the various reserves would need to be determined.

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the Agreement between Seaford Union Free School District and Board of Cooperative Education Services (Project 2-329489IP dated August 2, 2012) TO FIND THAT:

**RESOLUTION - CONTRACT
BOCES PROJECT #2-329489IP**

- (i) The use of the Equipment and the District's participation in the Learning Technology Project Planning project is essential to the District's proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District's educational program; and that

RESOLUTION (cont'd)

- (ii) The expenses arising under this Agreement constitute ordinary contingent expenses necessary for providing educational services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.

AND to approve an assignment of co-ser agreement between the Seaford Union Free School District and the Board of Cooperative Educational Services of Nassau County arising under the Agreement for Technology Program Project #2-329489IP to replace obsolete computer equipment at:

District Office, High School, Middle School, Harbor and Manor

AND to authorize the Board President to sign the appropriate assignment and such other documents and agreements as may be necessary to effect the transaction subject to legal counsel review.

Ms. Ruona clarified “the as is” language contained in the contract and the existence of certain typographical errors.

Brian Fagan - Aye
Richard DiBlasio - Aye
Bruce Kahn - Aye
Susan Ruona - Aye
Jeanmarie Wink - Aye
Motion Carried.

Discussion concerning the filling of the Principal's Secretary position at the Middle School and the new title for that position covered:

**DISCUSSION ITEM – MIDDLE
SCHOOL PRINCIPAL'S
OFFICE SECRETARY**

- Brief summary of past discussions concerning this position
Status of Senior Typist Clerk CS-4 submitted to Civil Service - rejected
- Revisions needed to description
 - Language/verbiage/verbs in description portion of CS-4
 - Actual work involved for some duties
 - How to accurately describe more specifically/better clarify position
 - Need to come up with a description we are comfortable with
 - Civil Service instructions to remove 30%
 - Duties listed are still necessary
 - Person needs to be able to type; needs to be able to deal with the public
 - Breakdown of percentages of work
 - Some work comes in cycles

This will set precedence; why we are being meticulous with this one
Mr. Conboy advised that he will attempt to classify this as it really is

- When submitted believed it adequately represented the job
- District does not have any Senior Typist Clerks
- Does not totally fit Account Clerk; do not believe there are many Civil Service descriptions that fully serve positions

Comments, Questions and/or Concerns Raised by the Public included:

PUBLIC COMMENTS

- Core curriculum writers designated for each building – lack of Special Education teachers
Very disappointed
Concerns - Declassified students/services - intervention
Potential interims through Scope
Status of donation from Massapequa Nissan
Accepts of donations
RFP – MSG
- Explanation of duties in Principal's office concerning handling of money, purchase orders, 5th grade graduation

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ No special education teachers applied
Development of common core – framework/standards
- ◆ Will be watching declassified students
- ◆ Based on spring testing 2012 - all four of our schools are in good standing for 2012/2013
- ◆ Mrs. DeLucia-Troisi is in the process of tracking cohort to see if there is an increase or decrease to determine how effective interventions were
- ◆ No additional fee from SCOPE for interims
No donation has been received from Massapequa Nissan
Mr. Conboy, Mr. DiBlasio and Mr. Kahn had met with the General Manager
Would welcome donations unless went against our moral integrity
Contract with MSG states how much signage is permitted

Mr. DiBlasio asked for a report of anticipated surplus, what it is based on now and what the funds were and what they were based on when given the information during budget preparation

At 9:27 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn the Regular Meeting and enter into Executive Session for the purpose of discussing personnel matters related to the discipline of a particular employee and to discuss collective bargaining negotiations with the Clerical Association, Seaford Aides, Seaford Association of School Administrators and Central Administrators and to discuss negotiations for the sale of the Seaford Avenue School.

**ADJOURN REGULAR
MEETING**

No Discussion.
All Ayes
Motion Carried.

Board President Brian Fagan advised those in the audience that at the conclusion of Executive Session the Board may be come back into a public session to vote on extending the time of due diligence for the Engel–Burman Group and that would be the only item voted on. In response to a resident's question Mr. Fagan advised that this would be an additional extension to the one previously approved by the Board.

At 11:51 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn Executive Session and re-enter public session.

**ADJOURN EXECUTIVE
SESSION**

No Discussion.
All Ayes
Motion Carried.

Public session reconvened at 11:51 p.m.

**RE-ENTER PUBLIC
SESSION**

Motion by Mr. DiBlasio, second by Mr. Kahn, to extend the investigative period in the contract between the Seaford UFSD and the Burman Group through August 14, 2012.

**BURMAN GROUP - DUE-
DILIGENCE EXTENSION**

All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn public session at 11:57 p.m.

**ADJOURN EXECUTIVE
SESSION**

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk