

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, September 20, 2012, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President  
Mr. Richard G. DiBlasio – Vice President  
Mr. Bruce A. Kahn – Trustee  
Ms. Susan Ruona - Trustee  
Ms. Jeanmarie Wink - Trustee

Mr. Brian L. Conboy  
Mr. Kenney W. Aldrich  
Mr. John Striffolino  
Mr. Christopher Venator – Attorney

At 7:40 p.m., the President of the Board of Education opened the Workshop Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

**OPEN MEETING**

Mr. Conboy briefly spoke about how the District honors newly tenured staff members each year and presents each with a certificate. He advised that High School Principal Scott Bersin had received tenure as High School Assistant Principal. Mr. Bersin will now have to wait three years to receive tenure as High School Principal. He also advised that Frank Stazzone, Neal Hagan and Lisa Ferrari had also received tenure. Due to High School Back to School Night none of the honorees were able to attend. Mr. Conboy then introduced new teachers Claire Mitchell, Manor Librarian and Marianna Beech, Manor Art Teacher.

**OPENING REMARKS  
PRESENTATIONS  
RECOGNITIONS**

Topics covered in Mr. Conboy's Administrative Report dated September 14, 2012 included:

**ADMINISTRATIVE REPORT**

Need for Executive Session this evening to interview candidate for interim Assistant Superintendent for Business  
Referendum vote on the Sale of Seaford Avenue School  
- Need for discussion on public relations  
- News release on front page of *Wantagh/Seaford Citizen*  
- Letter to the editor in *Wantagh/Seaford Citizen*  
- Postcard notifying community of Referendum Vote and Informational Meeting to be delivered to every home  
- Closed meeting on Monday, September 24<sup>th</sup> with Engel Burman group  
- Mr. Fagan and Mr. Kahn to attend with Mr. Conboy  
Save Seaford Sports  
Receipt of check for \$62,000 for Fall season of Middle School sports  
Employee headcount report  
Status of Crossing Guard position at Neptune/Bayview Streets  
Seaford High School named Top Performer for New York Blood Center  
Letter from Hamburger firm updating status of appeal concerning the Nassau County Guaranty

None

**PUBLIC COMMENTS –  
AGENDA ITEMS**

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve Board of Education entering into a contract with Benetech, Inc. for Self-Insured Workers' Compensation Third Party Administration Services effective October 1, 2012 – June 30, 2013, and authorize the Board President to sign said contract.

No Discussion.  
All Ayes  
Motion Carried.

**OLD BUSINESS  
CONTRACTS - BENETECH**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Treasurer's Report dated July 31, 2012.

No Discussion.  
All Ayes  
Motion Carried.

**NEW BUSINESS**

**TREASURER'S REPORT**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Revenue Report dated July 31, 2012.

All Ayes  
Motion Carried.

**REVENUE REPORT**

Mr. Kahn advised that he had some questions concerning the Revenue and Cash Flow Reports. Mr. Kahn advised that if anyone did not have any objections, he would like to meet with Susan Unnold, Treasurer to discuss them. Ms. Ruona advised that she also had questions and would like to be part of that meeting as well.

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated July 31, 2012.

No Discussion.  
All Ayes  
Motion Carried.

**EXTRACURRICULAR FUND  
ACTIVITY REPORT**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Appropriation Transfer Report dated July 31, 2012.

No Discussion.  
All Ayes  
Motion Carried.

**APPROPRIATION TRANSFER  
REPORT**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Expenditure Report dated July 31, 2012.

No Discussion.  
All Ayes  
Motion Carried.

**EXPENDITURE REPORT**

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Budget Transfers, as indicated in the Board's documentation.

**BUDGET TRANSFERS**

Mr. DiBlasio asked about the budget status report, adjustments, transfers submitted to the Board and match up of totals – adjustments/transfers discussion continued concerning carry-overs from previous years and handling of same, anticipated surplus, fund balance, need to increase budget, encumbrances, reason for transfers in July and future budgeting. Mr. DiBlasio asked for the Board to receive a report with a breakdown of what constitutes the \$92,930.

Ms. Ruona asked about receivables from previous years and was advised that it would appear in the Cash Flow Report. She also questioned reason for \$2,000 transfer in athletic supplies. Discussion continued concerning back-up for purchases, future budgeting, return of athletic equipment, decreased District supply budgets and oversight.

All Ayes  
Motion carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the recommendation to approve the Personnel Action Report:

**PERSONNEL ACTION  
REPORT**

A. Instructional (dated September 20, 2012):

**INSTRUCTIONAL**

P-1: POSITION ABOLITION:

P-2: POSITION CREATION:

P-3: RESIGNATIONS: No Recommended Actions

P-4: LEAVES:

1. JESSICA DISPENZA

Position:	Special Education Elementary Teacher
Assignment:	Seaford Harbor School
Effective Date:	October 15, 2012
Sick Leave:	October 15, 2012- December 4, 2012
Leave without Pay:	December 5, 2012 – January 1, 2013
Expiration Date:	January 1, 2013
FMLA:	October 15, 2012 – January 18, 2013
Reason:	Child Care Leave of Absence

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS: No Recommended Actions

A) Instructional:

P-8: OTHER:

a) Recommend the Board of Education amend the following Harbor School club and extracurricular appointment for the 2012-2013 school year as approved at the August 16, 2012 Board of Education meeting.

Kerry Hansen	Student Council Co-Advisor	\$455
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PERSONNEL (cont'd)

- b) Recommend the Board of Education approve the following Harbor School club and extracurricular appointment for the 2012-2013 school year:

Alison Norton-Siefert	Student Council Co-Advisor	\$455
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- c) Recommend the Board of Education approve a sixth period teaching assignment for the 2012-2013 school year for the following teacher at the Middle School:

Erin Mitchell	.2 FTE	Speech
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- d) Recommend the Board of Education approve Christine Skaats (leave replacement for Kimberly Kent) as an alternate chairperson for CPSE meetings.

- e) Recommend the Board of Education approve Agnes Clark (leave replacement for Joanna Schroeder) as alternate chairperson for CSE meetings.

- f) Recommend the Board of Education approve the following Middle School club and extracurricular appointments for the 2012-2013 school year:

Christina Urso	National Junior Honor Society	\$1,823
Roseann Zeblisky	Science Club	\$2,803
Erin Mitchell	Student Council Co-Advisor	\$2,102
Angela McGibney	Student Council Co-Advisor	\$2,102
Peter Macedo	AV Coordinator	\$3,093
Kerry Abitabilo-Klein	Stage Assistant	\$1,401
Neal Hagan	Stage Manager	\$1,401
Louise Valentino	Memory Book	\$2,103
Michael Milano	Computer Mentor	\$4,906
Laura Maciag	PM Detention	\$2,523
Patricia Gilroy	Service Club Advisor	\$1,401
Barbara Sherwin	Jazz Band	\$1,401
Barbara Sherwin	Music Director (Drama)	\$1,401
Susan Steinberg	Drama Director	\$3,502
Russell Brand	Piano Accompanist	\$34.78/hour

- g) Recommend the Board of Education approve the following Manor School club and extracurricular appointment for the 2012-2013 school year:

Ken Botti	Physical Education Club	\$910
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- h) Recommend the Board of Education approve the following High School club and extracurricular appointment for the 2012-2013 school year:

Samantha Gates	Drama Club Choreographer	\$1,401
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- i) Recommend the Board of Education approve the appointment of the following coaches for the Middle School Fall Sports:

Brianne Kern	Cheerleading	Step 2/C	\$4,657
James Pollin	Field Hockey	Step 5/C	\$5,765
Adam Cohen	Football	Step 5/C	\$5,765
Justin McCormack	Assistant Football	Step 1/D	\$3,160
Tom Hansen	Boys Soccer	Step 3/C	\$5,020
Stephanie Rossi	Girls Soccer	Step 5/C	\$5,765

B. Non-Instructional (dated September 13, 2012), as amended:

**NON-INSTRUCTIONAL**

P-1: POSITION ABOLITION:

P-2: POSITION CREATION:

PERSONNEL (cont'd)

P-3: RESIGNATIONS:

1. SCOTT SAPERSTEIN  
Position: Head Custodian  
Civil Service Title: Head Custodian  
Location: Middle School  
Effective Date: September 7, 2012

P-4: LEAVES:

1. LUCILLE MILLER  
Position: Part-Time Teacher Aide  
Assignment: Middle School  
Effective Date: September 10, 2012  
Expiration Date: November 30, 2012  
FMLA

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS:

1. DEBRA DeGEORGE  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: Middle School  
Salary: \$11.71 per hour  
Code: 2250-166-00-0000  
Reason: New - IEP Directed Special Education  
1:1  
Effective Date: Upon approval of her application by the Civil Service Commission (Ms. DeGeorge is currently employed with the District as a Substitute Teacher Aide)
2. SPERANZA (HOPE) RAIMONDI  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: Middle School  
Salary: \$11.71 per hour  
Code: 2250-166-00-0000  
Reason: New - IEP Directed Special Education  
5:1  
Effective Date: Upon approval of her application by the Civil Service Commission (Ms. Raimondi is currently employed with the District as a Substitute Teacher Aide)
3. ELIZABETH PYTHON  
Position: Teacher Aide  
Civil Service Title: Teacher Aide Part-time  
Type of Appointment: Part-time  
Location: Middle School  
Salary: \$11.71 per hour  
Code: 2250-166-00-0000  
Reason: New - IEP Directed Special Education  
1:1  
Effective Date: Upon approval of her application by the Civil Service Commission

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PERSONNEL (cont'd)

P-7: OTHER:

1. Set the starting salary of the Senior Typist Clerk at \$34,493. per year.
2. Rescind the appointment of Giuseppina Guella as a substitute School Monitor

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:  
of: 8/7; 8/8; 8/14; 8/15; 8/16; 8/24; 8/27; 8/28.

**CPSE/CSE**

No Discussion.  
All Ayes  
Motion Carried.

Notice of allowance expenditures for **Information Only**.

**CAPITAL PROJECT**

Allowance #1 (Harbor Cafeteria) to QG Mechanical Service, Inc. in the amount of \$3,300 for a replacement concrete slab at the Harbor School.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve entering into a contract with Metro Therapy, Inc. for special education services that will be provided during the 2012-13 school year, and request the Board President's signature on said contract.

**CONTRACT – METRO  
THERAPY, INC.**

Mr. DiBlasio expressed concerns over the amount of hours and cost of services. Discussion continued concerning services, student needs, cost of having staff member provide services compared to provider, difference in hours/costs from year to year, past complaints/praise, billing issues, increased hours due to additional students or previous students requiring more services, student progress, rates compared to other providers, terms of proposed contract, pros/cons of using same consultant, analyzing of previous years' billing and need to follow proper hierarchy when voicing complaints.

Mr. Conboy advised that everything on the agenda is brought to the Board by him and he has never put anything on any agenda that he did not think was appropriate.

Brian Fagan -	Aye
Richard DiBlasio -	Nay
Bruce Kahn -	Aye
Susan Ruona -	Aye
Jeanmarie Wink -	Aye

Motion Carried.

CONTRACTS (cont'd)

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve entering into an Extension of School Registration and Participation Agreement with MSG Varsity Network LLC for an additional one-year period through June 30, 2013, and authorize the Board President's signature on said agreement.

**CONTRACT – EXTENSION  
MSG VARSITY NETWORK  
LLC**

Mr. Kahn asked about the Nassau County Superintendents' efforts in doing an RFP to get a better contract. Mr. Conboy advised that they were able to obtain for playoffs a more beneficial contract for all districts but were unable to improve on the contract used for regular season. Discussion continued concerning benefits to the district, contract with FIOS, right of first refusal, events other than athletics and benefits of having contracts with both MSG Varsity and FIOS.

Brian Fagan - Aye  
Richard DiBlasio - Aye  
Bruce Kahn - Nay  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve entering into a contract with Kim Yaris for providing professional development with regard to Common Core and literacy instruction for elementary and middle school teachers during the month of November 2012.

**CONTRACT – KIM YARIS**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve entering into a contract with SAPPO School for the 2012-2013 school year for tuition for one special education student at a total cost of \$17,750 for the ten months of the school year.

**CONTRACT – SAPPO  
SCHOOL**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the donation from Save Seaford Sports in the amount of \$62,000 to be used to restore Fall Middle School Sports, as indicated in the Board's documentation.

**DONATION**

Thank you to Mrs. Poole, Save Seaford Sports and everyone who worked so hard and was involved in making this happen.

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

**RESOLUTION - INCREASE OF BUDGET (FORTE DONATION)**

**BE IT RESOLVED** that the Board of Education of the Seaford School District increase the 2012-2013 budget from \$57,791,120 to \$57,795,020 for the purpose of the addition of the \$3,900 donation from FORTE Music Association to be used by the music departments in the Harbor, Manor and Middle Schools evenly.

Mr. Conboy briefly explained the process concerning this donation which was received in June of the 2011/2012 school year but is being included in the 2012/2013 budget.

Brian Fagan - Aye  
Richard DiBlasio - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

**RESOLUTION – INCREASE OF BUDGET (SAVE SEAFORD SPORTS DONATION)**

**BE IT RESOLVED**, that the Board of Education of the Seaford School District increase the 2012-2013 budget from \$57,795,020 to \$57,857,020 for the purpose of the addition of the \$62,000 donation from SAVE SEAFORD SPORTS for reinstatement of fall middle school sports.

No Discussion  
Brian Fagan - Aye  
Richard DiBlasio - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the high school's request for a field trip to the Metropolis Studios in NYC for the National Honor Society to compete in the LI Challenge on November 15, 2012.

**FIELD TRIPS**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to confirm the appointment of Mr. Israel Wahrman, ID #629, to be the Impartial Hearing Officer for Case #72722.

No Discussion.  
All Ayes  
Motion Carried.



Motion by Mr. DiBlasio, second by Mr. Kahn, for the Board of Education to approve and authorize a settlement agreement dated September 12, 2012 with a certified employee made known to the Board of Education and reflected in such agreement.

**SETTLEMENT AGREEMENT**

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Aye
Bruce Kahn -	Aye
Susan Ruona -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

Areas covered in the discussion on Public relations concerning the referendum vote on October 16, 2012, the proposed sale of the Seaford Avenue School included.

**DISCUSSION ITEM – PUBLIC  
RELATIONS OCTOBER 16,  
2012 REFERENDUM VOTE**

Publicity in the Wantagh/Seaford Citizen  
Posting on the Patch  
Importance of people knowing there is an informational meeting on October 4<sup>th</sup>  
Postcard to be sent to every household

- Advertising vote and voting information
- Advertising informational meeting at Seaford High School on October 4<sup>th</sup>
- BK at Seaford, LLC will be present at meeting
- Will bring traffic expert, tax expert and construction expert
- Plans for property

Brian Conboy's attendance at Chamber of Commerce Meeting today  
Need for community to get correct information  
Website to be source of information  
Shout point to families  
Reasoning and history of building  
As much information as possible to be included in Spotlight

- Not everyone has access/uses website
- Importance of a quick turnover for publication of spotlight

Comments, Questions and/or Concerns Raised by the Public included:

**PUBLIC COMMENTS**

- Protocols concerning communication/dissemination of materials intended for the Board of Education after it has been received by and stamped in by an Administrator  
Due process documentation not given to all Board members; timeline for Board receipt  
What is process after mediation documentation is received by Administrator  
Who makes the phone call to the mediator; Center of Resolution  
Mediation Center was only notified by parent
- Not implying anything done wrong; Management Discussion and Analysis done by school district appended to External Audit  
Not expecting too much of a difference between unaudited and audited financial statement  
Considering more surplus than expected, suggest that public be given some reasoning/explanation as to why there is a much larger surplus than expected.

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PUBLIC COMMENTS (cont'd)

- ◆ Information Board needs to know is prioritized upon receipt.; Board receives emails regularly from Mr. Conboy  
Board members receive packets on a regular basis  
Board was made aware of paperwork  
If it is an item which the Superintendent believes they need to know right then, which many things are, the Board would get an immediate email  
If it is not an immediate thing it becomes part of their packet which is delivered to their homes on a regular basis  
Secretary to Superintendent makes calls  
Superintendent has email to mediation center from superintendent which he is willing to share with parent
- Mr. Venator explained options/process open to parents when they disagree with CPSE/CSE determinations concerning mediation and impartial hearings  
Resolution Center not involved unless/until District decides it wants to participate

**ADMINISTRATION**

Closing remarks by the Administration and Board

- ◆ Beautiful 9-11 Ceremony – glad to be a part of it
- ◆ Harbor Playground ribbon - cutting ceremony today
- ◆ Thank you to Administrators and Staff for a smooth school opening and all the hard work
- ◆ Mr. Venator commented that in this District he didn't think we had an impartial hearing in over five years  
Feel we are doing a pretty good job in addressing parental issues and resolving them before they get that far
- ◆ Thank you to Save Seaford Sports for their amazing donation
- ◆ Please pass the word about the October 4<sup>th</sup> information meeting and the October 16<sup>th</sup> referendum vote

**CLOSING REMARKS**

At 8:57 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of interviewing a candidate for the position of Interim Assistant Superintendent for Business and to discuss negotiations with the Clerical Association, Seaford Aides, Seaford Association of School Administrators and Central Administrators.

**ADJOURN WORKSHOP MEETING**

No Discussion.  
All Ayes  
Motion Carried.

There being no further business, a motion was made by Mr. Kahn, second by Mr. DiBlasio, to adjourn Executive Session at 11:22 p.m.

**ADJOURN EXECUTIVE SESSION**

No Discussion.  
All Ayes  
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Bruce A. Kahn  
Vice District Clerk