

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Tuesday, April 2, 2013, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan – President
Mr. Richard G. DiBlasio – Vice President (arrived 8:38 p.m.)
Mr. Bruce A. Kahn – Trustee
Ms. Susan Ruona - Trustee
Ms. Jeanmarie Wink – Trustee

Mr. Brian L. Conboy
Mr. John A. Strifolino
Mr. Alan S. Phillips
Christopher Venator - Attorney

At 8:34 p.m., Board President Brian Fagan opened the Workshop Meeting. As the first order of business, Mr. Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

Mr. Fagan advised the purpose of this evening's meeting is for Administration to update the Board of Education with the final numbers given to us by the State. He also advised that Andrew Ward, Director of Buildings and Grounds will be giving a presentation of his budget. Mr. Fagan also advised that there will be another meeting on Thursday, April 4.

OPENING REMARKS

Topics covered in Mr. Conboy's Administrative Report dated March 25, 2013 included:

ADMINISTRATIVE REPORT

Envelope handed out to Board containing information for Thursday's meeting
Update on State aid
- High Tax State aid replaced
- Some smaller aid made available
Version 5 of the budget
- Shortfall after applying additional State aid
April 11th Board meeting target date to finalize budget
Intralogue Solutions review of District/building security
Status of application to Town of Hempstead for rezoning for the Seaford Avenue School property
Budget presentation report requested by Board
Back-up for public relations codes
Estimate of cost for Middle School intramural program
APPR language in State budget relating to negotiations and State aid
Need to develop timeline for the selection of the next Assistant Superintendent for Business

Ms. Ruona asked about the amount indicated to fund a Middle School Intramural program and suggested it could be adjusted to a lower amount

None

**PUBLIC COMMENTS-
AGENDA ITEMS**

2013-2014 BUDGET PLANNING

**BUILDINGS & GROUNDS
BUDGET DISCUSSION**

Areas covered in Buildings and Grounds Director Andrew Ward's budget discussion with the Board of Education and Administration:

Andrew Ward, Director

Custodial Services, Grounds Upkeep and Sports Preparation, School Security Services, Maintenance and Capital Projects

Seaford School Operations Facts

Facilities Services Provided

Facilities Responsibilities

Staffing

Green Initiatives

Hurricane Damage

Capital Projects

- High School Life Skills Area
- Middle School RPZ Valves and new sidewalks
- High School ACM containing ceiling tiles
 - Must be done in the summer
 - Okay as long as tiles are not disturbed
 - Estimated cost of removal of all asbestos in High School
 - Wiring for wireless capability cannot be done until asbestos removal has been completed
- Middle School portico repairs

New Initiatives

- Security
 - Intralogics' recommendations
 - Meeting with District-wide Safety Committee tomorrow to discuss
- Relocation of copy center

Harbor Access Road

- Update
- Estimate of current cost
- Update on Army Corps of Engineers
- Mr. Kahn asked that the Board be supplied with actual amount of funds left from the Bond at the next meeting
- Update from Mr. Fagan on response to letters to legislators concerning the Access road

New Harbor Playground

Budget numbers for 2013/2014

- Reduced from 2012/2013
- Areas of savings

Board Trustee Bruce Kahn advised that a member of the Board needed to be on the District-wide Safety Committee. After a brief discussion it was decided that Mr. Kahn would attend tomorrow's District-wide Safety Committee Meeting as the Board's representative.

**DISTRICT-WIDE SAFETY
COMMITTEE**

Mr. Conboy briefly spoke about security concerns and areas needing discussion by the District-wide Safety Committee. In response to Mr. DiBlasio's question, Mr. Conboy explained what the SPIN report received from the Nassau County Police Department is, how it is received and how often

2013-2014 BUDGET PLANNING – ANDREW WARD

Mr. DiBlasio commended Mr. Ward for all his work but expressed his concern over the continued reductions in his budget and their effect on the future. He also spoke about whether or not this is an area that should be cut. Mr. DiBlasio suggested that money cut from Mr. Ward's budget be used for something else such as more asbestos removal at the High School. In response to Mr. DiBlasio, Mr. Ward suggested looking at items listed in the five-year capital report.

Mr. Conboy advised that before considering putting money back into Mr. Ward's budget, the entire budget should be looked. He also spoke about the \$21 million bond, which did not take care of everything that needed to be done (\$34 million would have been needed) but took care of many things

Discussion continued on the use of those funds, safety, education of students, cuts to programs, priorities, state aid, options concerning repair reserve funds, funding reserves, possible uses of money received from sale of Seaford Avenue School, options for remaining bond funds and long-term planning

2013-2014 BUDGET PLANNING:

Interactive worksheet which will automatically change numbers as new information is added

Revenue Presentation Report

- Questions on 2012/2013 projected revenue column
- Clarification needed concerning actual/projected
- Effect of retirees – compensated absences – monies coming from reserve

Tax levy cap calculation sheet (can be changed until April 29th)

- No number for ERS

Email from bond counsel concerning whether to BAN or Bond

- Options open to District
- Positives/negatives of each
- Can you bond if whole project is not complete

Possible alternative use of remaining bond funds

Need for voter approval concerning building of Harbor roadway

TRS - Smoothing

- Exclusions
- Statute
- Governor's original plan
- TRS to vote on April 25 whether to adopt
- Law authorizes TRS to adopt plan
- Rules on opting in/out
- Pros/cons for Seaford
- Tax levy limit with smoothing
- Payback
- Impact on budget/increase/shortfall
- After discussion it was decided that it is not recommended and will not be beneficial for the District
- Can monies owed be prepaid if you have funds

What Governor calls 2% really isn't 2%

- Not 2% due to mandated costs

Piercing the Cap

- Is there a necessity to pierce our allowable cap
- After a brief discussion it was decided that piercing the cap is not recommended

2013-2014 BUDGET PLANNING

Making up shortfall – Mr. Conboy's potential cuts in suggested order

- Middle School 8 period day
- Half-day Kindergarten
- High School 8 period day
- Other areas may allow for some additional small cuts
- Current budget includes one season of Middle School sports
- Mr. Kahn requested a detailed breakdown of what would be lost with each cut (ex. FTE, full-time, actual cost [no estimates] each) at next meeting
- Ms. Ruona asked about salaries for inter-scholastic activities (2855-133-00)
- Mr. Kahn asked for a copy of the detailed list containing some notes/back-up information for the budget codes
 - Have for the athletic department; unsure if have as detailed for other departments
 - Will not contain information for several years
- Mr. DiBlasio asked about the plan for purchasing uniforms, has it been followed, the schedule of purchases of uniforms or what was planned and what we actually purchased
 - Mr. Conboy stated that he didn't believe we were able to stick to any schedule due to the cuts made in the budget
 - He also advised that going forward we are not going to have money to buy uniforms

Discussion continued concerning uniforms and athletic budget. Mr. DiBlasio asked for a breakdown for athletics of each season and the cost per season

Money that is needed to make up shortfall cannot be found by going line by line

- Could gather small pieces of other budget lines but will not come close to what we need

Ms. Ruona asked about the responsibilities of the aides in the District and what are they specifically assigned to do

Discussion continued concerning the hiring of Aides, job responsibilities, how is there time divided, reasons for Aides, Aides schedule by period, what are Aides doing during Non-IEP mandated times possibility of consolidating Aides, ideas for rescheduling, Greeters' responsibilities and Security Guards and any possible overlap

The Board asked for the following information:

Schedule of uniform purchases

Detailed athletic budget by season

- Broken down by sport/level (Varsity/JV/MS)
- Detailed budget by department
- Information about ½ day Kindergarten
- Information about 8 Period Day – Middle School
- Aides Assignments

Comments, Questions and/or Concerns Raised by the Public included:

PUBLIC COMMENTS

- Disappointed about amount of discussion on possibility of using savings from Mr. Ward' budget for future buildings and grounds projects instead of applying it to educational program

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Thinking behind preserving some of the monies cut from Buildings and Grounds budget
Petitions available for anyone wishing to run for the Board

At 10:54 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing contract negotiations with the UTS.

**ADJOURN WORKSHOP
MEETING**

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. Kahn, second by Ms. Wink, to adjourn Executive Session at 11:42 p.m.

**ADJOURN EXECUTIVE
SESSION**

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk