

A Special Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, May 9, 2013, in the Auditorium of Seaford High School, 1575 Seamans Neck Road, Seaford, New York.

**PRESENT:** Mr. Brian W. Fagan - President  
Mr. Richard G. DiBlasio – Vice President  
Mr. Bruce A. Kahn – Trustee  
Ms. Susan Ruona - Trustee  
Ms. Jeanmarie Wink - Trustee

Mr. Brian L. Conboy  
Mr. John A. Striffolino  
Mr. Alan S. Phillips  
Mr. Christopher Venator – Attorney

At 7:40 p.m., the President of the Board of Education opened the Special Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

**OPEN SPECIAL MEETING**

Superintendent Brian Conboy opened by speaking about Seaford High School's FIRST Robotics Team, the brief history of the team, building of their robot, events/efforts which took place prior to their trip to St. Louis and their competing in the National First Robotics Competition in St. Louis, Missouri.

**OPENING REMARKS**

Members of the Seaford High School Robotics Team introduced themselves and gave a demonstration of the capabilities of their robot. The team thanked the Board, Administration and Community for their support, contributions and for making this team a reality. The students presented a First Team logo signed by all the members of the Robotics Club to Superintendent Brian Conboy.

**PRESENTATIONS  
RECOGNITIONS**

Board President Brian Fagan briefly explained Ms. Spinelli's role as the internal auditor in the District, her background and expertise.

Areas covered in Internal Auditor Cristina Spinelli's quarterly report:

**CRISTINA SPINELLI -  
QUARTERLY INTERNAL  
AUDIT REPORT**

Health Insurance – Focus on:

- Focus on employees no longer employed with the District
- Employees on leave of absence
- Non-contributing retirees

Payroll

- Paycheck distribution
- Testing to ensure there is an actual employee for every paycheck issued
- Review of personnel records

Extra-curricular Clubs

- Continued meeting with advisors to assure proper procedures
- Review of club ledgers
- Constant process due to change of advisors

Missing Textbooks

- Return of textbooks
- Payment for lost textbooks
- Method used in tracking of textbooks
  - Numbers in textbooks assigned to students
  - Infinite Campus

Board Trustee Richard DiBlasio spoke about new electronic technology the Board is considering for signing in/out for employees for security and auditing purposes, compatible with the WinCap system and if Ms. Spinelli had any experience with the technology. Mr. DiBlasio also asked Audit Committee Chairperson Nicholas DiMola about technology he had experience/familiarity with.

Topics covered in Mr. Conboy's Administrative Report dated May 6, 2013 included:

**ADMINISTRATIVE REPORT**

- Timeline for asbestos abatement at High School
- Remaining bond funds to be used for High School asbestos abatement
- Policies which can be revised to track proceeds from the sale of the Seaford Avenue School when we receive such funds
- For Board review and expected discussion at June 6<sup>th</sup> Board Meeting

Thank you for support and everything you do

**PUBLIC COMMENTS –  
AGENDA ITEMS**

Board President Brian Fagan introduced the members of the District's Audit Committee and spoke about their backgrounds, credentials and expertise. He expressed his appreciation for their work on behalf of the District and their role on the Committee. Mr. Fagan also advised that there are spots open on the Committee and the Board will be posting shortly to fill those spots.

Nicholas DiMola, Audit Committee Chairperson explained that an RFP had been issued for external auditing services. He briefly explained the process. After a review of the proposals received the Audit Committee is recommending R.S. Abrams to continue providing those services. He also spoke about provisions of the contract including the reduction of fees for the 2013/2014 school year.

Mr. DiMola also advised that the Audit Committee would like to meet with the Board to go over areas for the Audit Committee work plan and Cristina Spinelli's internal audit work plan.

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the recommendation that R.S. Abrams & Co. be named as the independent auditors for the Seaford School District for the 2013-2014 school year.

**R.S. ABRAMS  
APPOINTMENT**

All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to acknowledge acceptance for audit of the Budget Transfers, as indicated in the Board's documentation.

**BUDGET TRANSFERS**

Discussion concerning the reasons for the transfers, why areas fell short, resolving negatives, budgeting, effects of changes of personnel/benefits, following of Board directives, timeliness of transfers, Board fiscal responsibility, yearly need to make some transfers, adjustments made due to actual expenditures,

All Ayes  
Motion carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION  
REPORT - INSTRUCTIONAL**

A. Instructional (dated May 9, 2013):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

PERSONNEL (cont'd)

P-3: RESIGNATIONS:

1. SUSAN KAISER-CHRISMAN  
Position Special Education Teacher  
Assignment Seaford Middle School  
Effective Date June 29, 2013  
Reason Retirement
  
2. LORI WAKELY  
Position Elementary Teacher  
Assignment Seaford Manor School  
Effective Date June 29, 2013  
Reason Resignation

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS: No Recommended Actions

P-8: OTHER: No Recommended Actions  
No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve acceptance of the determinations of the Education Committee Meetings listed below:

**CPSE/CSE**

1. Recommend acceptance of the determinations of the Special Education Committee Meetings of: 3/6; 4/11; 4/15; 4/17; 4/18; 4/22; 4/25/13
  
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: 4/3; 4/10; 4/17; 4/24/13.  
No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve awarding the in-district transportation contract to Raybern Bus Services, Inc. (Atlantic Express), on the basis of best value as per Board of Education Policy #6700, as defined in State Financial Law §163. Transportation services for athletic trips and for field trips be awarded to Raybern Bus Services, Inc. (Atlantic Express) and Baumann & Sons, Inc. (Acme) as detailed below:

**TRANSPORTATION BID**

All 3-Hour trips (field trips and athletic trips) in Nassau/Suffolk to be awarded to Baumann & Sons, Inc. (Acme)

Model Congress to be awarded to Baumann & Sons, Inc. (Acme)

All other field trips and athletic trips to be awarded to Raybern Bus Services, Inc. (Atlantic Express) as detailed in the Board's documentation.

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to enter into a contract with Effective Interventions, Inc. for Parent Training/Behavioral Intervention for the period March 25, 2013 through June 30, 2014.

**CONTRACT – EFFECTIVE INTERVENTIONS, INC.**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the high school's request for a field trip to the 9/11 National Memorial & Tribute Center in NYC on May 21, 2013 with the grade 11 American History students.

**FIELD TRIP**

Mr. Conboy advised that this field trip is being paid for our entire Junior Class by the Seaford High School 911 Memorial Committee. He also advised that Atlantic Express Bus Company donated the buses for this trip. In response to Mr. Kahn's question, Mr. Conboy advised that Security would be on this trip. Thank you to the 911 Committee and Atlantic Bus.

No Discussion.  
All Ayes  
Motion Carried.

Brian Conboy, Superintendent of Schools, opened the Budget Hearing. He advised that any information covered this evening would be on the District's website as well as the video being made this evening. He also advised that there would be another presentation at the PTSA meeting on Monday and on Tuesday at the Seaford Firehouse on Southard Avenue.

**BUDGET HEARING - 8:20 P.M.**

Mr. Conboy also advised that if anyone has any questions on any matter they should feel free to email him. He continued by introducing Central Administrators, members of the Board of Education, District's legal counsel, building Administrators and the President and Vice President of the UTS.

Areas covered in the Budget Hearing on the proposed 2013/2014 Budget:

District's Mission Statement  
Seaford Schools an Asset to Everyone  
Enrollment information  
Proposed 2013-2014 Budget Expenditure Distribution  
How Do We Contain Costs  
Budget Highlights  
Transportation  
2012-2013 In-District Transportation  
2012-2013 Special Education Transportation (Out-of-District)  
2012-2013 Private & Parochial Transportation  
2012-2013 Hurricane Sandy Transportation (McKinney-Vento)  
Memorandum of Agreement between Board and UTS calling for hard freeze for the 2013/2014 school year  
Preservation of positions and program  
2nd Year of 5-Year Technology Plan  
Three Part Budget  
- Administrative Component:  
Board of Education, District Clerk, Elections, Superintendent, Assistant Superintendents, Business Office, Auditing, Treasurer, Purchasing, Legal, Personnel, Public Information, BOCES Administration, Instructional Supervision, Employee Benefits

- Capital Component:  
Building Operations (heat & utilities), District-wide Maintenance and Grounds, Debt (bond payments, BANS, TANS), Capital Projects, Legal, Unallocated Insurance, Employee Benefits
- Educational or Program Component:  
Teaching, Occupational Education, School Library & AV, Guidance, Health Services, Psychological Services, Social Work Services, Co-Curricular Activities, Interscholastic Athletics, Computer Assisted Instruction, Transportation, Employee Benefits, Legal, Unallocated Insurance.

Expenditures=Revenues

- State Aid
- Excel Funds
- FEMA Funds
- Local Revenues
- Fund Balance
- Star Program
- Property Taxes

State Aid History - State aid was 20% of 2008/2009 budget only 17.2% of proposed 2013/2014 budget. Basically same aid amount as 2008/2009

Property Tax Report Card

Impact of the Star Program

Seaford Schools Accomplishments for 2012-2013

- High School, Middle School, Manor & Harbor

Creative Spirits 2012/2013

Computer Technology

What if the Budget Fails - 1.6 million dollars in cuts would be needed

Voting information

Comments, Questions and/or Concerns Raised by the Public included:

**PUBLIC COMMENTS**

- Use of the balance of the bond money for asbestos abatement
  - Why was it identified as surplus
  - Does public need to vote on this
  - Use of funds for Harbor Roadway
  - Understanding of how excess bonds funds could be used

Administration/Board

- ◆ Needs State approval not voter approval
  - Asbestos abatement at High School was part of original scoping list
  - Expansion of work
- ◆ Many public discussions concerning the use of bond funds that were made available due to projects coming in at lower costs than expected. Could have had bond for 35 million with all work needed, decided on 21 million. Work cost came in lower able to do additional work on scoping list.

There being no further business, a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn the meeting at 9:18 p.m.

**ADJOURN MEETING**

No Discussion.  
All Ayes  
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Bruce A. Kahn  
Vice District Clerk