

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, June 6, 2013, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President  
Mr. Bruce A. Kahn – Trustee  
Ms. Susan Ruona - Trustee  
Ms. Jeanmarie Wink – Trustee

ABSENT: Mr. Richard G. DiBlasio – Vice President

Mr. Brian L. Conboy  
Mr. John A. Striffolino  
Mr. Alan S. Phillips  
Mr. Christopher Venator – Attorney

At 7:30 p.m., the President of the Board of Education opened the Regular Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

**OPEN MEETING**

None

**OPENING REMARKS**

None

**PRESENTATIONS  
RECOGNITIONS**

Topics covered in Mr. Conboy's Administrative Report dated May 31, 2013 included:

**ADMINISTRATIVE  
REPORT**

Optimistic about the future

- Thank you to the community, Board of Education and staff

CDP Luau

AP Art Exhibit

Tenure of 8 employees on this evening's Personnel Action Report

Meeting at Nassau BOCES with Nassau County Assessor Jim Davis and Assistant NYS School Commissioner Chuck Szuberla

- Meeting was specifically for districts who had damage after Hurricane Sandy
- Interested in what tax impact could be for affected districts
- 183 residences and 7 businesses in Seaford have applied for tax relief

TANS Resolution

- Reasons for requesting higher borrowing ceiling for 2013/2014

Tax Exemption Resolutions

- Recommendation to rescind Business exemption (capital improvement)

Update on planned asbestos project for this summer

- Do not yet have approved plan from State Education
- Development of timeline

Board Policy concerning funds received from the sale of the Seaford Avenue School

Update on biometrics sign-in and attendance

- Recommendation from Intralogics

Meeting with Cheryl Silberman, Director of Public Affairs for the Engle-Burman Group

Congratulations to Mr. Fagan who is now on the Board of the Nassau Suffolk School Boards Association

Thank you to Ms. Ruona for her donation

Mr. Kahn suggested that the two companies (Intralogic Solutions and Compumatic Time) for the biometrics sign-in systems give a presentation at the July Workshop meeting

In response to Mr. Kahn's question, Mr. Conboy advised that the BOCES contract for the computers for the Manor and Harbor Schools is being reviewed by Ingerman, Smith and it is expected to be on the June 20, 2013 Workshop Meeting agenda for Board approval.

Motion by Mr. Kahn, second by Ms. Ruona, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

No Discussion  
All Ayes  
Motion Carried.

**CONSENT AGENDA ITEMS  
6. A, B, C, D, E (detailed below)**

Motion by Mr. Kahn, second by Ms. Ruona, to approve the Board of Education Minutes Regular Meeting of May 2, the Special Meeting of May 9, and the Special Meeting of May 21, 2013.

No Discussion.  
All Ayes  
Motion Carried.

**MINUTES**

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Treasurer's Report dated April 30, 2013.

No Discussion.  
All Ayes  
Motion Carried.

**TREASURER'S REPORT**

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Revenue Report dated April 30, 2013.

No Discussion.  
All Ayes  
Motion Carried.

**REVENUE REPORT**

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated April 30, 2013.

No Discussion.  
All Ayes  
Motion Carried.

**EXTRACURRICULAR FUND  
ACTIVITY REPORT**

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Appropriation Transfer Report dated April 30, 2013.

No Discussion.  
All Ayes  
Motion Carried.

**APPROPRIATION  
TRANSFER REPORT**

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Expenditure Report dated April 30, 2013.

No Discussion.  
All Ayes  
Motion Carried.

**EXPENDITURE REPORT**

Motion by Mr. Kahn, second by Ms. Ruona, to acknowledge acceptance for audit of the Budget Transfers, as indicated in the Board's documentation.

No Discussion  
All Ayes  
Motion carried.

**BUDGET TRANSFERS**

CONSENT AGENDA (cont'd)

Motion by Mr. Kahn, second by Ms. Ruona, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION REPORT  
INSTRUCTIONAL**

A. Instructional (dated June 6, 2013):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES:
1. TANIA CINTORINO  
Position: English Teacher  
Assignment: Seaford High School  
Effective Date: September 3, 2013  
Sick Leave: September 3, 2013 – October 17, 2013  
Leave without Pay: N/A  
Expiration Date: October 17, 2013  
FMLA: September 3, 2013 – December 3, 2013  
Reason: Child Care Leave of Absence
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS:
1. JENNIFER ANGELILLO  
Position: Guidance Counselor  
Effective Date: August 25, 2013  
Tenure Area: School Counseling & Guidance
  2. ADRIANE BALSAM  
Position: Special Education Teacher  
Effective Date: June 30, 2013  
Tenure Area: Special Education
  3. DEBRA EMMERICH  
Position: Elementary Principal  
Effective Date: August 1, 2013  
Tenure Area: Elementary Principal
  4. JASON HUNTSMAN  
Position: Middle School Assistant Principal  
Effective Date: June 30, 2013  
Tenure Area: Middle School Assistant Principal
  5. JENNA LUBICICH  
Position: Foreign Language Teacher  
Effective Date: August 31, 2013  
Tenure Area: Foreign Language
  6. MELISSA NEWMAN  
Position: Special Education Teacher  
Effective Date: August 31, 2013  
Tenure Area: Special Education
  7. DANIEL SMITH  
Position: Middle School Principal  
Effective Date: July 1, 2013  
Tenure Area: Middle School Principal

CONSENT AGENDA – PERSONNEL (cont'd)

8. JOHN STRIFFOLINO  
Position: Assistant Superintendent for K-12  
Curriculum, Instruction & Personnel  
Effective Date: August 1, 2013  
Tenure Area: Assistant Superintendent for K-12  
Curriculum, Instruction & Personnel

P-7: APPOINTMENTS: No Recommended Actions

P-8: OTHER: No Recommended Actions

B. Non-Instructional (dated May 30, 2013):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS: No Recommended Actions

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS:

1. JEAN THOMPSON  
Position: Teacher Aide/LPN Required  
Civil Service Title: Teacher Aide  
Type of Appointment: Substitute for Maryann Gorman  
Location: District  
Salary: \$25.00 per hour  
Reason: Needed for a specific student  
Effective Date: Upon approval of her application by  
the Nassau County Civil Service  
Commission

2. KATHRYN ANDERSON  
Position: Substitute School Nurse  
Civil Service Title: Registered Professional Nurse  
(School PT-Sub)  
Type of Appointment: Substitute  
Location: District  
Salary: \$85.00 per day  
Code: District where needed  
Reason: Substitutes needed  
Effective Date: Upon fingerprint clearance and  
approval of her application by the Civil  
Service Commission

P-7: OTHER: No Recommended Actions  
No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve acceptance of the determinations of the Special Education Committee Meetings of: 4/16; 4/22; 5/10; 4/18; 5/6; 5/16; 5/17; 5/24; 1/10; 1/15; 1/17; 1/24; 1/30; 1/31; 2/6; 4/2; 4/17; 5/2; 5/7; 5/13.

**CPSE/CSE**

No Discussion.  
All Ayes  
Motion Carried.

Congratulations were extended to all those who received tenure this evening.

Public comments/questions and/or concerns raised by the Public on Agenda items:

**PUBLIC COMMENTS  
AGENDA ITEMS**

- Concerns over January/February CPSE/CSE meetings being approved in June; reason for delay  
Elementary Special Education programs
- Cost of biometrics system  
Funds should be used for WiFi technology for assistive technology for students
- Do WiFi wiring this summer while ceiling is down
- Attendance policy for Board of Education members

None

**OLD BUSINESS**

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**RESOLUTION – TAX  
ANTICIPATION NOTES**

**TAX ANTICIPATION NOTE RESOLUTION OF SEAFORD UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 6, 2013, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$9,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2014**

**RESOLVED BY THE BOARD OF EDUCATION OF SEAFORD UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:**

Section 1. Tax Anticipation Notes (herein called “Notes”) of Seaford Union Free School District, in the County of Nassau, New York (herein called “District”), in the principal amount of not to exceed \$9,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2013, and ending June 30, 2014, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

TANS RESOLUTION (cont'd)

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

No Discussion  
Brian Fagan - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Mr. Kahn asked about the need to make changes to the language of these resolutions as the County carries them forward unless rescinded by the District. Mr. Conboy advised that Mr. Phillips spoke to the County's Assessor's office to verify the exemptions in place and was advised that the County evergreens the resolutions year to year. He also advised that in past years there had been Board concern over the tax implications for having too many exemptions or too many people eligible to receive the exemptions it had been decided that the Board would consider the resolutions each year. It was decided that the language would remain the same this year and any changes to such language would be considered for next year's resolutions.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**LOW INCOME SENIOR  
CITIZEN EXEMPTION  
RESOLUTION**

**BE IT RESOLVED**, that the Board of Education grant residents a one-year tax exemption for the 2013-14 school year according to the State of New York Sec. 467, Low Income Senior Citizen exemption.

No Discussion  
Brian Fagan - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**LOW INCOME DISABILITY  
EXEMPTION RESOLUTION**

**BE IT RESOLVED**, that the Board of Education grant residents a one-year tax exemption for the 2013-14 school year according to the State of New York Sec. 459, Low Income Disability exemption.

No Discussion  
Brian Fagan - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**VOLUNTEER FIRE &  
AMBULANCE EXEMPTION  
RESOLUTION**

**BE IT RESOLVED**, that the Board of Education grant residents a one-year tax exemption for the 2013-14 school year according to the State of New York Sec. 466, Volunteer Fire & Ambulance exemption.

No Discussion  
Brian Fagan - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**SURVIVING SPOUSE OF  
FIREFIGHTER/AMBULANCE  
WORKER RESOLUTION**

**BE IT RESOLVED**, that the Board of Education grant residents a one-year tax exemption for the 2013-14 school year according to the State of New York Sec. 466, Surviving Spouse of Firefighter/Ambulance Worker killed in the line of duty.

No Discussion  
Brian Fagan - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

**RESCIND BUSINESS  
EXEMPTION (CAPITAL  
IMPROVEMENT) RESOLUTION**

**BE IT RESOLVED**, that the Board of Education rescind the tax exemption for the 2013-14 school year pertaining to the State of New York Sec. 485 (b), Business Exemption (capital improvement 10 year phase-in of higher assessed value).

No Discussion  
Brian Fagan - Aye  
Bruce Kahn - Aye  
Susan Ruona - Aye  
Jeanmarie Wink - Aye  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a renewal contract for 2013-2014 with Islip Tutoring Service, Inc. for educational services to resident students while they are hospitalized at Sagamore Children's Psychiatric Center in Dix Hills.

**CONTRACT - ISLIP  
TUTORING SERVICE, INC.**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a Health Services Contract with Jericho Public Schools for six (6) Seaford-residing students currently attending Long Island Lutheran School in the Jericho School District for the 2012-2013 school year. The cost is \$5,911.68 (\$985.28 per student).

**CONTRACT – HEALTH  
SERVICES – JERICHO  
PUBLIC SCHOOLS**

No Discussion.  
All Ayes  
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to accept the donation of Recommend the Board of Education accept a donation from Ms. Susan Ruona of a Casio Electric Keyboard and Stand with a value of \$100 to be used by the Seaford Music Department.

**DONATION**

Thank you to Ms. Ruona for her donation.

No Discussion.  
All Ayes  
Motion Carried.

Areas covered in the discussion concerning Board of Education Policy governing use of monies from the sale of the Seaford Avenue School included:

**DISCUSSION ITEM**

Suggested additional language to Policy 6000 (Fiscal Management Goals)  
- Establish a reserve fund in accordance with Education Law Section 1709.37 to provide for the gradual use of the proceeds from the sale of real property for a period not to exceed ten (10) years

Amend Policy 6600 to add that an additional report be provided to the Board by the Treasurer on a monthly basis showing the status of the funds  
Mr. Venator to develop language

Brief discussion concerning amending Policies 6000 and/or 6600

Rules governing use of funds from the sale of real property

Mr. Kahn asked about the projected fund balance. He also spoke about the policy the Board put in place that starting February 1<sup>st</sup>, the Board would receive fund balance projection reports for end of year fund balances.

- Discussion concerning revenues, projected fund balance and expectations for the 2013/2014 school year
- In response to Mr. Kahn's request, Mr. Phillips advised he would updated information for the Board at their next meeting

Comments, Questions and/or Concerns Raised by the Public included:

**PUBLIC COMMENTS**

- Tax Exemption resolution for Business Capital Improvements



Closing remarks by the Administration and Board

**CLOSING REMARKS**

- ◆ Looking forward to all the June events and Graduations
- ◆ Relay for Life on Saturday
- ◆ Congratulations to the newly tenured staff

At 8:06 p.m., a motion was made by Mr. Kahn, second by Ms. Ruona, to adjourn the Regular Meeting and enter into Executive Session for the purpose of discussing contract negotiations with the Administrators, Aides and Clerical Bargaining Units and a specific personnel matter.

**ADJOURN REGULAR MEETING**

No Discussion.  
All Ayes  
Motion Carried.

There being no further business, a motion was made by Mr. Kahn, second by Ms. Ruona, to adjourn Executive Session at 10:00 p.m.

**ADJOURN EXECUTIVE SESSION**

No Discussion.  
All Ayes  
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette  
District Clerk

Bruce A. Kahn  
Vice District Clerk