

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, June 20, 2013, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Richard G. DiBlasio – Vice President
Mr. Bruce A. Kahn – Trustee
Ms. Susan Ruona - Trustee

ABSENT: Mr. Brian W. Fagan - President
Ms. Jeanmarie Wink - Trustee

Mr. Brian L. Conboy
Mr. John A. Strifolino
Mr. Alan S. Phillips

At 7:36 p.m., the Vice President of the Board of Education opened the Workshop Meeting. As the first order of business, Board Vice President Richard DiBlasio led the audience in the Pledge of Allegiance.

OPEN MEETING

Mr. DiBlasio opened by saying that Mr. Fagan and Ms. Wink would not be present this evening due to scheduling conflicts.

OPENING REMARKS

Superintendent Brian Conboy advised that teachers Susan Kaiser-Chrisman and Carol Yablonsky and school psychologist Patricia Sigler were retiring this year. He spoke about their education backgrounds and their time in Seaford. Mr. Conboy along with Board Vice President Richard DiBlasio presented each of the retirees with a plaque in appreciation of their time and efforts on the behalf of the students of Seaford.

**PRESENTATIONS
RECOGNITIONS**

Topics covered in Mr. Conboy's Administrative Report dated June 14, 2013 included:

ADMINISTRATIVE REPORT

Senior Prom this evening

Need to table Agenda Item 4.P.1. – Personnel Action Report - Instructional

Addendum to agenda

- Two kitchen (HS, MS) projects which will be paid out of cafeteria funds
- Tech services contract through BOCES

Apple Computer Contract (Manor and Harbor School computers)

SEQRA determination for the scoreboard donation from Legislator Dennis Dunn

- Negative determination of ecological impact

Policy #6600

- Suggested language/revisions

Personnel Action Item

- Manor School Student Council Supervisors

Demonstration of WinCap biometrics system scheduled for July 25th

- Program already interfaces with our current WinCap System
- Other companies who provide this type of product which could work with our system
- Benefits of putting out an RFP to see if we can get competitive bidding
- Need for new system to interface with our current system
- New intranet set up for Board usage

New Board of Education ID cards

Transportation Office Information for Board Review

- Discussion at July 11th Meeting

Board Retreat for July 27, July 28th or August 4th

Susan Bergtram Information – interested in becoming Seaford's Regional Director for Area 11 - New York State School Boards Association

- If Board would like to endorse her would need Board resolution

ADMINISTRATIVE REPORT (cont'd)

- ◆ If new system was not covered in budget discussions, where is the money coming from to pay for it
Need for an RFP for these services
- ◆ Where will the funds come to pay for Efficiency Audit

**PUBLIC COMMENTS –
AGENDA ITEMS**

Superintendent Brian Conboy explained that each year the State requires that all School Districts conduct a survey to determine if there is a need for a breakfast program in their District. He advised that as in past years, the results of the survey showed there is no need for a breakfast program for the 2013/2014 school year.

**BREAKFAST PROGRAM
SURVEY**

An opportunity was given to residents wishing to express their concerns or opinions regarding the school district's decision to waive participation in the New York State Education Department's breakfast program.

A resident asked about the survey and about funding for school districts that have a breakfast program up and running.

In response, Interim Assistant Superintendent Alan Philips explained the survey process, the buildings surveyed and the differences between the Breakfast Program and Free and Reduced Lunch Program.

Motion by Mr. Kahn, second by Ms. Ruona, to accept the recommendation to approve the Personnel Action Report, as amended (tabling Instructional Item P-4.1):

**PERSONNEL ACTION
REPORT - INSTRUCTIONAL**

A. Instructional (dated June 20, 2013):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES:
 - 2. JESSICA DISPENZA
 - Position: Special Education Teacher
 - Assignment: Seaford Harbor School
 - Effective Date: September 3, 2013
 - Sick Leave: N/A
 - Leave without Pay: September 3, 2013 – June 26, 2014
 - Expiration Date: June 26, 2014
 - FMLA: N/A
 - Reason: Child Care Leave of Absence
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS: No Recommended Actions
- P-8: OTHER:
 - a) Recommend the Board of Education approve the annual appointment of Michael Flynn as the District Printer for the 2013-2014 school year. Mr. Flynn will receive a stipend as per the UTS contract.

PERSONNEL ACTION REPORT (cont'd)

- b) Recommend the Board of Education approve the annual appointment of Frank Maniscalco as Director of Drivers Education for the 2013-2014 school year. Mr. Maniscalco will receive a stipend as per the UTS contract.
- c) Recommend the Board of Education approve the annual appointment of Michael Spreckels as Athletic Trainer for the 2013-2014 school year. Mr. Spreckels will receive a stipend as per the UTS contract.
- d) Recommend the Board of Education approve the following teachers for Art Curriculum Writing Projects. Forty hours of curriculum writing is budgeted for each writing project at \$48.86 per hour.

Christine Donnelly	Elementary Art	20 hours
Mariana Beach	Elementary Art	20 hours
Grant Weber	Media Arts	20 hours
Michael Kerr	Media Arts	20 hours

- e) Recommend the Board of Education approve the following Manor School club and extracurricular appointments for the 2012-2013 school year:

Adriane Balsam	Student Council Co-Advisor	\$455
Lori LoPiano	Student Council Co-Advisor	\$455

- f) Recommend the Board of Education approve Melissa Newman as the UPI Special Education teacher for the 2013 summer school program. Ms. Newman's salary will be \$70.08 per hour.
- g) Recommend the Board of Education approve Adriane Balsam as the UPII Special Education teacher for the 2013 summer school program. Ms. Balsam's salary will be \$70.08 per hour.
- h) Recommend the Board of Education amend the dates of Christine Lindquist's paid sick leave from June 3, 2013 through June 20, 2013 to June 5, 2013 through June 11, 2013 (a.m.) and amend the start date of her unpaid child care leave of absence from June 21, 2013 to June 11, 2013 (p.m.) as approved at the April 11, 2013 Board of Education meeting.
- i) Recommend the Board of Education amend the start date of Kim Flood's leave replacement for Christine Lindquist from June 3, 2013 to June 5, 2013 as approved at the May 21, 2013 Board of Education meeting.
- j) Recommend the Board of Education amend Lindsay Gilbert's paid sick leave from June 10, 2013 through October 2, 2013 to June 4, 2013 through September 26, 2013 and amend her unpaid child care leave of absence from October 3, 2013 through November 15, 2013 to September 27, 2013 through November 8, 2013 as approved at the March 7, 2013 Board of Education meeting.
- k) Recommend the Board of Education approve the following appointments for the summer special education services including evaluation, provision of services and attendance at CSE/CPSE meetings

Psychologists:		For All Psychologists Listed:
Dr. Andrea Kantor	Psychological Evaluation	\$240
Dr. Alvin Pitkow	Social History	\$100
Joanna Schroeder	Counseling Sessions	Per UTS contract
	Attendance @ CSE/CPSE Mtgs.	Per UTS contract
Special Education Teachers		For All Special Ed. Teachers
Shana Berman	Educational Evaluation	\$170
Stephanie Catano	Consultant Teacher	Per UTS contract
Kim Cooke	Reading Sessions	Per UTS contract

PERSONNEL ACTION REPORT (cont'd)

Mary Anne Greco	Attendance @ CSE/CPSE Mtgs.	Per UTS contract
Lori LoPiano		
Meghan O'Connell		
Joanne Python		
Karen Schweitzer		
Jennifer Swiencki		
Speech/Language Pathologists		For All SPLs:
Lisa Gagliano	Speech/Language Evaluation	\$170
Kim Kent	Speech & Language Services	Per UTS contract
Erin Mitchell	Attendance @ CSE/CPSE Mtgs.	Per UTS contract
Christine Skaats		

- l) Recommend the Board of Education approve the appointment of Patricia Gelling and John Strifolino as Co-Grant Writers for the Consolidated Application for the Title I-V from July 1, 2013 through June 30, 2014. The stipend is taken from the No Child Left Behind Grant.
- m) Recommend the Board of Education amend John Berry's type of appointment from Regular Substitute to Restoration to full time tenured teaching status because of Lori Wakely's resignation on June 29, 2013 as approved at the May 9, 2013 Board of Education meeting.

B. Non-Instructional (dated June 13, 2013):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS:

- 1. HOLLYANN DIMARCO
 Position: Greeter
 Civil Service Title: Clerk – Part-time
 Location: Manor
 Effective Date: June 7, 2013
- 2. MARIANNA CONSIGLIO
 Position: School Monitor
 Civil Service Title: School Monitor Part-time
 Location: Manor
 Effective Date: June 5, 2013

P-4: LEAVES:

- 1. FRANK BUCHERATI
 Position: Custodian
 Assignment: Harbor
 Effective Date: June 4, 2013
 Expiration Date: June 30, 2013
 Leave Type: FMLA

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS:

- 1. MARIANNA CONSIGLIO
 Position: Substitute School Monitor
 Civil Service Title: School Monitor Part-time Substitute
 Type of Appointment: Substitute
 Location: District
 Salary: \$11.71 per hour
 Reason: Substitutes needed
 Effective Date: Upon approval of her application by the Nassau County Civil Service Commission

PERSONNEL ACTION REPORT (cont'd)

P-7: OTHER:

1. Recommend appointing Francine D'Ambrosio as the Driver Education Clerical Assistant (part-time) for the 2013-2014 school year (not to exceed 42 hours).
2. Recommend the Board of Education approve the following appointments for 2013 summer personnel required for Special Education:

a. OTs/COTAs

Linda Telford	OT Evaluation (\$170)
Jennifer Walsh	PT Evaluation (\$170)
Marianne Lombardi	

Occupational Therapy Services (per contract)
Physical Therapy Services (per contract)
Attendance at CSE/CPSE Meetings (per contract)

b. Aides:

Cheryl Ackerman	Tracie Cohn	Maria Shakalis
Kim Beovich	Susan Goldstein	Dawn King-Velders
Shana Berman	Debbie Mirer	MaryAlice VillaCampa
Erin Cohn	Leslie Pagan	Teri Walsh

Salaries: Per Contract

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Ruona, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

CPSE/CSE

1. Recommend acceptance of the determinations of the Special Education Committee Meetings of: 4/15; 4/29; 5/20; 5/28; 6/3/13. For 2013-2014 – 2/5; 2/7; 2/13/13.
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: 4/17; 4/18; 4/30; 5/1; 5/8; 5/9; 5/15; 5/22; 5/29; 6/4/13.

Mr. Kahn asked why it has taken so long for some of those meetings to get to the Board for approval. He asked if there were ways to get them quicker to the Board

All Ayes
Motion Carried.

None

OLD BUSINESS

Motion by Mr. Kahn, second by Ms. Ruona, to adopt the following resolution:

WHEREAS, the Board of Education of the Seaford Union Free School District is proposing the construction of a Sports Scoreboard at the Seaford High School campus (hereinafter the "proposed action"; and

**SEQRA RESOLUTION –
SEAFORD HIGH SCHOOL**

WHEREAS, the Seaford Union Free School District Administration has reviewed the proposed project, the State Environmental Quality Review Act and its implementing regulations at 6 NYCRR Part 617, and to make recommendation to the Board of Education as to the proper classification of the proposed action; and

SEQRA (cont'd)

WHEREAS, pursuant to 6 NYCRR 617.5(c)(7) of the implanting regulations of the State Environmental Quality Review Act, “construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4000 square feet of gross floor area and not involving a change of zoning or a use variance and consistent with local land use controls...” is a Type II Action;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Seaford Union Free School District, as lead agency, after the review of the proposed action at the Seaford High School, 6 NYCRR 617.5, hereby determines that the proposed action is a Type II Action pursuant to 6 NYCRR617.5(c) (7) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no adverse impact on the environment.

No Discussion
Richard DiBlasio - Aye
Bruce Kahn - Aye
Susan Ruona - Aye
Motion Carried.

Mr. Conboy explained the next steps concerning the SEQRA. Mr. DiBlasio briefly spoke about the scoreboard and Legislator Dunn’s involvement.

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into an Agreement with Nassau County BOCES for the period beginning July 1, 2013 and terminating on June 30, 2016 for Project #3-375617 IP, for participation in the Learning Technology Project Planning Services project.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – BOCES
(LEARNING TECHNOLOGY
PROJECT PLANNING
SERVICES PROJECT)**

Motion by Mr. Kahn, second by Ms. Ruona, to approve entering into a contract with Nassau BOCES for network and support services from Switch Technologies, Inc. for the period of July 1, 2013 to June 30, 2014 at a total cost of \$431,876.81, and authorize Mr. Phillips to sign said contract.

No Discussion.
All Ayes
Motion Carried.

**CONTRACTS – BOCES
(NETWORK & SUPPORT
SERVICES FROM SWITCH
TECHNOLOGIES, INC.)**

Motion by Mr. Kahn, second by Ms. Ruona, to approve the first reading of Updated Policy #6600 – Fiscal Accounting and Reporting.

**FIRST READING - POLICY
#6600 – FISCAL
ACCOUNTING AND
REPORTING**

Suggestions for changes/additions to the language of the policy/discussion of policy included:

- Addition of Appendix A (spreadsheet) to the policy; spreadsheet becomes part of the Treasurer’s Report
- Language should state that reports would be given to the Board monthly and the public at least quarterly
- Superintendent shall present the expenditures and balance of that fund to the public at a regularly scheduled meeting immediately following the end of each fiscal year quarter
- Transparency extremely important; let the public know and show them how and when we are spending these funds and where are they going
- Post the report on the website

DISCUSSION (cont'd)

- Why does policy state Assistant Superintendent for Business and not the Treasurer
- Treasurer shall maintain a separate spreadsheet (Appendix A) detailing the current balance of the reserve fund containing funds obtained from the sale of real property and the Superintendent shall, quarterly, in his administrative report, present it to the public
- Board approval needed for use of funds
- Language needs some re-working.

It was decided that Mr. Conboy would work on the language and that approval of the first reading of the policy would be tabled to the July 11, 2013 Board meeting.

Motion by Mr. Kahn, second by Ms. Ruona, to table Agenda Item 6.E.1 First reading of Updated Policy #6600 – Fiscal Accounting and Reporting to the July 11, 2013 Board of Education meeting.

All Ayes
Motion Carried.

**TABLE FIRST READING -
POLICY #6600 – FISCAL
ACCOUNTING AND
REPORTING**

Mr. Conboy explained the projects and the funding of them by the cafeteria funds.

Motion by Mr. Kahn, second by Ms. Ruona, to approve a proposal from H2M Architects and Engineers to perform professional architectural and engineering services associated with the kitchen renovation project at the Seaford High School and authorize the Board President to sign said proposal.

No Discussion.
All Ayes
Motion Carried.

CAPITAL PROJECT

Motion by Mr. Kahn, second by Ms. Ruona, to approve a proposal from H2M Architects and Engineers to perform professional architectural and engineering services associated with the exterior soffit and chimney repairs at the Seaford Middle School and authorize the Board President to sign said proposal.

No Discussion.
All Ayes
Motion Carried.

CAPITAL PROJECT

Comments, Questions and/or Concerns Raised by the Public included:

- Why is it necessary to have half-days the last week of school at the elementary schools; nothing is going on
Consider in the future to either make them full days, 2 full days/2 half days but not 4 half-days
Loss of Tara Robinson, Harbor parent
- Possibility of using half days as make-up days
- Timing of CSE meetings/Board approval
- Consider changing board policy concerning number of students required for late bus to private/parochial school
Consideration for all female/all male schools which have less students who are eligible to attend creating a decrease in the number of students needing a late bus
Possibility of sharing Chaminade late bus; partnering with another district

PUBLIC COMMENTS

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Half days are supposed to instructional
Board will look into it for next year
- ◆ Policy calls for 7 students to be eligible for late buses to private
schools; policy was changed several years ago from 10
- ◆ This would be a budget issue which would affect more than one
school
Discussions concerning busing is done during budget time –
January/February
Not budgeted for this year
- ◆ Will negatives be fixed on report given to Board

There being no further business, a motion was made by Mr. Kahn, second
by Ms. Ruona, to adjourn the Workshop Meeting at 8:46 p.m.

**ADJOURN WORKSHOP
MEETING**

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk