

A Special Meeting of the Board of Education, Seaford Union Free School District, was held on Tuesday, June 21, 2011, in the Board of Education Conference Room located in the Seaford Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Richard G. DiBlasio – Vice President
Mr. John DelGiudice – Trustee
Mr. Bruce Kahn – Trustee
Mr. Michael D. Sapricono - Trustee

Mr. Brian L. Conboy
Mr. Kenney W. Aldrich
Mr. John Strifolino
Mr. Christopher Venator – Attorney

The meeting was called to order at 9:06 p.m. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

Topics covered in Mr. Conboy's Administrative Report dated June 17, 2011 included:

ADMINISTRATIVE REPORT

Budget Re-Vote Day

- If budget passes we move on
- If budget fails we will need to reduce the budget by \$95,394.00 to reach the budget-to-budget contingency level of 2.26%

Comparative data concerning school taxes in surrounding school districts

- Most had passed budgets on May 17th

Community member request concerning actual budget numbers

- 4 Column budget
- It was suggested to switch the last 2 columns so the dollar amount appeared before the percentages
- This format could be used if actual numbers are posted at the end of the school year.
- Useful in showing we tightly budget and showing how revenues are used

Discussion concerning:

- Whether budgets should be placed on the website unaudited or audited,
- Will explanations be needed on certain lines and/or transfers
- Exactly what should be shown, contents and format for posted budget
- Chart of accounts
- Final format to be determined

Financial documents posted on District website

Language of advertisement for the Advisory Committee for Technology (ACT)

- Ad to be placed on District website, Wantagh/Seaford Patch and the Wantagh/Seaford Citizen
- Direction for committee
- Due date for letters of interest/resumes to be submitted to the Board

Cash Flow Reports

- Change of TANs borrowing from \$9,000,000 to \$9,700,000
- Actuals through May 2011
- Cash flow templates - Susan Unnold uses a much more detailed template monthly than Capital Markets
- Susan Unnold uses the cash method for cash flow; Capital Markets requires a modified accrual for cash flow
- Consistency required going forward
- CDP Students/Job Coaches/Schedules
- Reduced schedule for Job Coaches will be put in place but not to the degree originally planned
- 2011 High School Yearbook
Advisors/proofing for future yearbooks

None

**PUBLIC COMMENTS –
AGENDA ITEMS**

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to accept the recommendation to approve the Personnel Action Report, as amended:

**NEW BUSINESS
PERSONNEL ACTION
REPORT - INSTRUCTIONAL**

A. Instructional (dated June 16, 2011):

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions
- P-4: LEAVES: No Recommended Actions
- P-5: TERMINATIONS: No Recommended Actions
- P-6: TENURE APPOINTMENTS: No Recommended Actions
- P-7: APPOINTMENTS: No Recommended Actions
- P-8: OTHER:

- a) Recommend the Board of Education amend the end date of Lisa Doris' leave without pay from N/A to June 9, 2011 through June 30, 2011 as approved at the April 7, 2011 Board of Education meeting.
- b) Recommend the Board of Education amend the end date of Sharon Diodati's leave replacement for Lisa Doris from June 8, 2011 to June 30, 2011 as approved at the April 7, 2011 Board of Education meeting.
- c) Recommend the Board of Education approve the annual appointment of Frank Maniscalco as Director of Drivers Education for the 2011-2012 school year. Mr. Maniscalco will receive a stipend as per the UTS contract.
- d) Recommend the Board of Education approve the following appointments for the summer special education services including evaluation, provision of services and attendance at CSE/CPSE meetings:

Psychologists:

Dr. Andrea Kantor	Psychological Evaluation	\$240
Dr. Alvin Pitkow	Social History and/or	\$100
Patricia Sigler	Attendance @ CSE/CPSE Meetings	Per UTS Contract

Special Education Teachers:

Stephanie Catano	Educational Evaluation	\$170
Kim Cooke		
Adriane Fischer	And/or	
Margaret Glancy	Consultant Teacher	All per UTS Contract
Mary Anne Greco		
Brian Horner	Reading Program-Systematic Phonetic Approach to Reading (SPAR)	
Lori LoPiano		
Pam Nagy	And/or	
Meghan O'Connell		
Debbie Rosenberg	Attendance at CSE/CPSE Meetings	

PERSONNEL – INSTRUCTIONAL (cont'd)

Speech/Language Pathologists:

Lisa Gagliano	Speech & Language Services	Per UTS Contract
Kim Kent	Speech/Language Evaluation and/or	\$170
Maureen Sabella	Attendance at CSE/CPSE Meetings	Per UTS Contract

Occupational Therapist:

Jennifer Walsh	Occupational Therapy Services	Per UTS Contract
	OT Evaluation and/or	\$170
	Attendance at CSE/CPSE Meetings	

Aides:

Susan Goldstein	Camp Aide (1-1)	Per Aide Contract
Debbie Petersen	Camp Aide (1-1)	Per Aide Contract
Maria Shakalis	Special Education Office	Per Aide Contract
Teri Walsh	Special Education Office	Per Aide Contract

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

CPSE/CSE

1. Recommend acceptance of the determinations of the Special Education Committee Meetings of: 5/4; 5/12; 6/3/11. For 2010/11: 5/10/11. For 2011/12: 3/1; 3/31; 4/5; 4/6; 4/7; 4/12; 4/13; 5/5/11.
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: 5/18; 5/25; 6/1; 6/2/11.

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution:

**RESOLUTION – INCREASE
OF 2010-2011 BUDGET**

Be it resolved that the Board of Education of the Seaford School District increase the 2010-2011 budget from \$53,614,962 to \$54,248,068 for the purpose of covering high retirement and workers' compensation expenses, by transferring \$485,853 from the Reserve for Employee Benefit Accrued Liability, and \$147,253 from the Reserve for Workers' Compensation.

Mr. Conboy and Mr. Aldrich explained the reason for the transfers, the method in which transfers were made, distribution of the funds, effect of last year's retirements and rationale for making these transfers at this time in the school year.

Brian Fagan -	Aye
Richard DiBlasio -	Aye
John DelGiudice -	Aye
Bruce Kahn -	Aye
Michael Sapricono -	Aye

Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to accept the donation of computer equipment from Edward Kent at a value of \$280, to be used in the chemistry classroom in the high school, Room 204.

No Discussion.
All Ayes
Motion Carried.

DONATIONS

At 9:56 p.m., a motion was made by Mr. DelGiudice, second by Mr. Kahn, to recess the Special Meeting to check the results of the budget re-vote.

No Discussion.
All Ayes
Motion Carried.

RECESS SPECIAL MEETING

The Special Meeting reconvened at 10:24 p.m.

RECONVENE SPECIAL MEETING

None

PUBLIC COMMENTS

Motion by Mr. DiBlasio, second by Mr. Sapracione, to certify the results of the of the Budget Re-Vote of June 21, 2011 as detailed below:

CERTIFY RESULTS OF THE BUDGET RE-VOTE OF JUNE 21, 2011

PROPOSITION NO. 1 – SCHOOL BUDGET 2011/2012:

RESOLVED, that the proposed 2011/2012 budget providing for the appropriation of the necessary funds to meet the estimated expenditures of \$54,920,057 of the school district for the fiscal year beginning July 1, 2011, as presented by the Board of Education of the Seaford Union Free School District at Seaford, Nassau County, New York at the public hearing, be approved and the Board of Education be authorized to levy the necessary taxes therefor.

PROPOSITION 1: SCHOOL BUDGET 2011/2012

<u>VOTING LOCATION</u>	<u>YES</u>	<u>NO</u>
HARBOR	613	664
MANOR	650	784
ABSENTEE BALLOTS	15	31
TOTAL VOTES:	<u>1278</u>	<u>1479</u>

No Discussion
Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapracione - Aye
Motion Carried.

Areas covered in the discussion on bringing the budget down to contingency level included:

Equipment purchases included in budget

Transportation cost of living cost cannot be more than 2.93% higher

Can get down to contingency level by not buying equipment except for the \$40,000 replacement equipment which could be considered a contingent expense

Discussion on legal precedent concerning purchases of equipment while on contingency budget

Christopher Venator:

- Report needed on what technology equipment is needed to replace broken equipment to analyze that with existing case law to determine how to proceed
- Need a list of equipment that is necessary and how we believe it is necessary to the District's educational mission and ability to meet learning standards by the Board of Regents
- Not only must standards be met but that piece of equipment must also be necessary to advance education
- Does Mr. Kaden feel we can meet our learning standards without this equipment
- Only exception seen was for computer equipment
Reasonable for us to rely on that case and make a similar argument for a similar situation
Not comfortable applying this to other types of equipment
Two important pieces – learning standards and district's educational mission

Need to reduce the budget by \$95,394 to reach contingency level.

Cannot go over 2.26% - increase over 2010/2011 budget - \$1,209,701 = \$54,824,663 budget for 2011/2012

Proposed cuts to reach that number:

Equipment Purchases in budget -	\$ 172,113
Money required to replace broken technology equipment (ordinary contingent expense) -	\$ 40,000
Increase to transportation line due to information received from the State last week -	\$ 36,719
	<u>\$ 95,934</u>

Contingency budget must be adopted by July 1, 2011 and must be as specific as the budgets that failed; need line by line budget to support contingency budget

Continued discussion on:

Options open to the District, broken technology equipment, items

Equipment included in the \$172,113 equipment purchases

Technology

Music Instruments

Furniture

\$172,113 originally in budget for equipment which cannot now be purchased

Information needed from Technology and Music Departments to determine needs to function for the school year

Need to make best decision for now and next year

Understanding at previous meeting that one FTE would be cut to make up the \$95,000 should the District need to go to contingency

Reducing FTE and put back some programs with the \$172,113 from equipment

Effect on program if another FTE is reduced

Secondary class sizes

Summer programs and AIS were cut in both budgets and voters said no

Add back program

Need additional information from Departments and for Chris Venator to review technology equipment issue

Suggested dates for meeting to adopt contingency budget

Majority of voters didn't know the workings of the budget – what all the lines are in the budget; they voted on the percentage

What would be done with the \$40,000 if computer equipment not purchased
Need to know for a fact that \$40,000 can or cannot be used for computer equipment.

Majority of equipment in budget cannot be bought – musical instruments, furniture, technology equipment – approximately \$131,000

- Don't know if sure; If not 100% certain we can't purchase equipment
- Arguing about giving our children the best tools they need to advance; tired of constantly taking out of equipment or things that they need
- Putting back some program if money available

Increase in transportation costs must be budgeted

Mr. Conboy:

Our responsibility is to maintain as much of the core program as we can maintain

Previously spoke about contingency restrictions many times

- Equipment cannot be purchased
- Came up with the list of all the equipment in the budget we could not buy and perhaps come up with some items which could be considered contingent items if they are broken and we need them to maintain our program
- Additional cuts in FTE came up but not necessarily in favor of them because program is already pretty lean

Next time we meet the goal is to be comfortable with everything being put in place to reach the contingent budget - \$54,824,663

Need to make sure everything is done properly

Further discussion concerning contingency budget, equipment purchases, Commissioner, District's needs v. needs to meet learning standards, information needed concerning reason for equipment purchases (musical instruments, furniture, computer equipment, etc.)

- Equipment items on list from building departments will only be for equipment which they absolutely cannot live without next year.
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It was decided that the Board would meet again on Wednesday, June 29th, 2011 at 7:30 p.m. to finalize and adopt the contingency budget.

None

PUBLIC COMMENTS

None

CLOSING REMARKS

At 11:08 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn the Special Meeting and enter into Executive Session for the purpose of discussing a personnel matter.

ADJOURN REGULAR MEETING

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn Executive Session at 11:39 p.m.

ADJOURN EXECUTIVE SESSION

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Richard G. DiBlasio,
Vice District Clerk & Board of Education Vice President