

A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, December 1, 2011, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Bruce A. Kahn – Trustee
Ms. Annalisa Siracusa Antonette - Trustee
Ms. Jeanmarie Wink - Trustee

ABSENT: Mr. Richard G. DiBlasio – Vice President

Mr. Brian L. Conboy
Mr. Kenney W. Aldrich
Mr. John Striffolino
Ms. Antonia Hamblin – Attorney

The meeting was called to order at 7:30 p.m. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

None

OPENING REMARKS

The Manor School's chorus performed a selection of holiday songs under the direction of Mr. Richard Adams.

**PRESENTATION - MANOR
CHORUS PRESENTATION**

Mr. Conboy briefly spoke about changes happening very quickly and unfunded mandates coming from New York State Education. New York State feels that districts should be moving toward common core standards as 45 other states have done and the transition to Common Core Standards is one of those unfunded mandates.

John Striffolino, Assistant Superintendant for K-12 Curriculum, Instruction and Personnel gave a power point presentation on the Common Core State Standards.

**PRESENTATION - COMMON
CORE STATE STANDARDS**

Common Core State Standards in ELA/Literacy and Math were adopted by New York in January 2011 with recommended additions. The standards fulfill the charge issued to create the next generation of K-12 standards in order to help ensure all students are college and career ready no later than the end of high schools.

Areas covered in Mr. Striffolino's presentation:

Background information; assessments; college readiness of entering freshman

CCSS Implementation Time Line –

- 2011-2012 School Year – Beginning Implementation
- 2012-2014 School Year - Assessment Alignment
- 2014-2015 School Year – PARCC assessments (computer based)
- New way of teaching and learning

ELA CSS sections/strands

Shifts in ELA Literacy

- All teachers share in teaching literacy

Math CCSS

Standards for Mathematical Practice

K- 8 Domains

High School Standards

Six Shifts in Mathematics

Mr. Conboy briefly described events and changes which have taken place at the State Education Department including the resignation this week of the Assistant Commissioner for Assessments

Topics covered in Mr. Conboy's Administrative Report dated November 23, 2011 included:

ADMINISTRATIVE REPORT

Marketing of Seaford Avenue School

- No definite prospects as yet

Need for Executive Session this evening

Section Classification Policy

- Injuries to Middle School students who moved up to play Varsity or Junior Varsity in the 2009/2010 and 2010/2011 school years virtually non-existent
- Most of the students who moved up during those years were female

New Concussion Management Policy – New York State to take affect July 1, 2012

- Ingerman Smith has supplied the a document for Districts to use
- Meetings to review policy planned for this month to make sure we will have our policy in place by July 1

Staff headcount

Negotiation session seeking mediators opinion concerning OTs/PTS

- Non-binding mediators agreement

District Policy 5710 – Violent and disruptive incident reporting

- Required for all schools to complete each year
- Reports are done every September by Principals each year and reported to the State
- Will become a yearly report to Board
- Nothing remarkable this year; we are never on the list of persistently violent and dangerous schools

Motion by Mr. Kahn, second by Ms. Antonette, that the consent agenda be approved as a whole with action recorded as if it had been taken severally.

**CONSENT AGENDA ITEMS
6. A, B, C, D, E (detailed below)**

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to approve the Board of Education Minutes of the Regular Meeting of November 3, 2011 and the Workshop Meeting of November 17, 2011.

MINUTES

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to acknowledge acceptance for audit of the Treasurer's Report dated October 31, 2011.

TREASURER'S REPORT

At Mr. Kahn's request, Mr. Conboy clarified that beginning with the November reports, all the accounts mentioned by R.S. Abrams in the External should be listed in the Treasurer's Report

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to acknowledge acceptance for audit of the Revenue Report dated October 31, 2011.

REVENUE REPORT

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to acknowledge acceptance for audit of the Extracurricular Fund Activity Report dated October 31, 2011.

**EXTRACURRICULAR FUND
ACTIVITY REPORT**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to acknowledge acceptance for audit of the Appropriation Transfer Report dated October 31, 2011.

**APPROPRIATION TRANSFER
REPORT**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to acknowledge acceptance for audit of the Expenditure Report dated October 31, 2011.

EXPENDITURE REPORT

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to acknowledge acceptance for audit of the Budget Transfers, as indicated in the Board's documentation.

BUDGET TRANSFERS

No Discussion
All Ayes
Motion carried.

Motion by Mr. Kahn, second by Ms. Antonette, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION REPORT
- INSTRUCTIONAL**

A. Instructional (dated December 1, 2011):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS: No Recommended Actions

P-4: LEAVES:

1. LAURIN CASCINO

Position:	Special Education teacher
Assignment:	Seaford Manor School
Effective Date:	January 9, 2012
Sick Leave:	January 9, 2012 – February 27, 2012
Leave without Pay:	February 28, 2012 – April 18, 2012
Expiration Date:	April 18, 2012
FMLA:	January 9, 2012 – April 18, 2012
Reason:	Child Care Leave of Absence

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS: No Recommended Actions

CONSENT AGENDA (cont'd)

P-8: OTHER:

- a) Recommend the Board of Education approve the following Middle School extracurricular appointment for the 2011-2012 school year.

Jeffrey Cronin Computer Club \$1,367

B. Non-Instructional (dated November 23, 2011):

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS:

1. LINDA DRURY
Position: Teacher Aide – Part-time
Civil Service Title: Part-time Teacher Aide
Location: Harbor School
Effective Date: December 28, 2011

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: APPOINTMENTS:

1. KENNETH DUFFY
Position: Security Guard
Civil Service Title: Security Aide – P/T
Type of Appointment: Part-time
Location: District – Where Needed
Salary: \$19.11 per hour
No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to approve acceptance of the determinations of the Special Education Committee Meetings listed below:

CPSE/CSE

1. Recommend acceptance of the determinations of the Special Education Committee Meetings of: 10/13; 10/14; 10/27; 10/28; 11/1; 10/18; 10/27; 11/1; 11/3; 11/8; 11/14.
2. Recommend acceptance of the determinations of the Preschool Special Education Committee Meetings of: 10/19; 11/16.
No Discussion.
All Ayes
Motion Carried.

CONSENT AGENDA – PERSONNEL (cont'd)

Given new Core Standards will a reading remediation program be put in the High School

- What is currently in place is good but not sufficient; more needs to be added

DEC Invoice:

Mr. Conboy briefly reviewed the history of the renovation and remediation of the old rifle range, the fee from the DEC for the clean-up of the leaded sand, attempts to have the fee waived, assistance from Senator Fuschillo and the current status of the fee and penalties. Based on a conversation with Senator Fuschillo, Mr. Conboy advised the Board that while Senator Fuschillo could take care of the penalties assessed on the District (for not paying while going through legal channels) the \$30,000 fee should be paid to the DEC.

After a brief discussion the Board decided that they would vote to authorize payment of the \$30,000 fee from capital funds but not to include the penalties or additional assessments.

Motion by Mr. Kahn, second by Ms. Antonette, to authorize Kenney Aldrich, Assistant Superintendent for Business, to process the invoice from the DEC and cut a check from our Capital Funds in the amount of \$30,000 to pay such invoice.

All Ayes
Motion Carried.

Management Letter Response:

Mr. Fagan recommended deferring discussion until the Audit Committee had an opportunity to review the response at their next meeting. Mr. Fagan confirmed the timeline /deadline for the District to send its response to the State. Mr. Aldrich advised that the Board had 90 days from the date the Board accepted the External Auditors' Report which was October 6, 2011.

Board tour dates for High School and Seaford Avenue School:

After a brief discussion it was decided that the Board would wait until the January 5, 2012 Board Meeting to decide the time and dates for the High School and Avenue School tours.

Falling switch at Harbor School:

Mr. Conboy briefly spoke about the need for another Switch at the Harbor School and the rules governing purchases while on contingency budget. Board Trustee Bruce Kahn was able to arrange to obtain used replacement switches to be installed at the Harbor School.

**PUBLIC COMMENTS –
AGENDA ITEMS**

**OLD BUSINESS
DEC INVOICE**

PAYMENT OF DEC INVOICE

**MANAGEMENT LETTER
RESPONSE**

**BOARD TOUR DATES OF
THE HIGH SCHOOL AND
AVENUE SCHOOL**

HARBOR SCHOOL SWITCH

Motion by Mr. Kahn, second by Ms. Antonette, to approve the following:

CONTRACTS

1. Recommend the Board of Education approve the health services contract with the West Islip School District for the 2011-2012 school year for the 13 Seaford-residing students who attend St. John the Baptist High School.
2. Recommend the Board of Education approve a contract with the Lavelle School for the Blind for special education services performed in 2011-2012, and authorize the Board President to sign the contract.
3. Recommend the Board of Education approve the special education contract with the Hicksville School District for two Seaford-residing students who attend Holy Trinity High School during the 2011-2012 school year, and authorize the Board President to sign the contract, subject to final review and approval by legal counsel.

Mr. Kahn asked about the cost per student for these services. Mr. Aldrich briefly explained the history and current process for payment to the 4021 schools and provided some cost figures.

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to approve the First Reading of Policy #5281 – Selection/Classification Policy.

**POLICIES – FIRST READING
POLICY 5281 – SELECTION/
CLASSIFICATION POLICY**

Mr. Fagan asked the Board if there were any changes or discussion needed. Ms. Antonette advised that her concerns about injuries and the language relating to Superintendent approval requested Mr. DiBlasio was discussed at the last meeting and has been addressed.

All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to approve the First Reading of the proposed draft of the Advisory Committee for Technology (ACT) Charter.

**POLICIES – FIRST READING
ADVISORY COMMITTEE FOR
TECHNOLOGY (ACT) CHARTER**

Mr. Fagan asked if the members of the ACT had seen the charter. After a brief discussion it was decided that the Committee should review the charter for any suggestions before the Board approves a first reading.

All Nays
Motion Failed.

Comments, Questions and/or Concerns Raised by the Public included:

PUBLIC COMMENTS

- Thank you for the Computer Switch
- Did we incur penalties for not paying DEC in timely manner
Why didn't we cut check last month when it was apparent that we had to pay the bill
Going forward we should minimize legal fees
- Any update on Homeland Security and the Harbor Roadway

Board/Administration:

- ◆ With endorsement of our legislators, the District fought the bill because it was believed that spirit of the law should prevail
Penalties were added from last month
- ◆ Payment was not made last month because Board had questions concerning the decision making process and who at the DEC makes the determination – a panel or an individual
- ◆ District still has not heard from Homeland Security

Mr. Fagan stated that this year we should take a different tact – a 0-based budget – building each building's budget up from a clean slate and then rolling them over into one operating budget.

Mr. Fagan asked the Board for any suggestions concerning the budget preparation

Ms. Antonette spoke about the benefit of knowing fixed costs vs. variable costs and year-to-date expenditures

Ms. Wink suggested buildings look at the materials and supplies they currently have and the curriculum to determine what will be necessary

After a brief discussion concerning knowns vs. unknowns, projections, cut-off of purchase orders it was decided the Board would receive preliminary projections in their January packet.

**BUDGET PLANNING
PROCESS**

Closing remarks by the Administration and Board

CLOSING REMARKS

Mr. Strifolino advised everyone that all of our Fall Varsity teams were scholar athlete teams – having a team average of 90 or above

Congratulations to attorney Antonia Hamblin on her upcoming marriage on New Year's Eve

Happy Holidays to everyone

Thank you to the Manor Chorus for their performance.

At 8:41 p.m., a motion was made by Mr. Kahn, second by Ms. Antonette, to adjourn the Regular Meeting and enter into Executive Session for the purpose of discussing a specific contract.

**ADJOURN REGULAR
MEETING**

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. Kahn, second by Ms. Antonette, to adjourn Executive Session at 10:52 p.m.

**ADJOURN EXECUTIVE
SESSION**

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk