

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, August 16, 2012, in the Band Room located in Seaford High School 1575 Seamans Neck Road, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Richard G. DiBlasio – Vice President
Mr. Bruce A. Kahn – Trustee
Ms. Susan Ruona - Trustee
Ms. Jeanmarie Wink – Trustee

Mr. Brian L. Conboy
Mr. John Striffolino
Mr. Christopher Venator – Attorney

At 7:40 p.m., the President of the Board of Education opened the Workshop Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

None

OPENING REMARKS

None

**PRESENTATIONS
RECOGNITIONS**

Topics covered in Mr. Conboy’s Administrative Report dated August 14, 2012 included:

**ADMINISTRATIVE
REPORT**

- Update on interviews for Assistant Principal at the High School
 - Board of Education Special Meeting on Tuesday, August 21st at 7:00 a.m.
 - Board will go into Executive Session to finalize interviewing
- Agenda tonight – Approval to hold a referendum vote for the sale of the Seaford Avenue School
 - Proposed date for referendum vote – Tuesday, October 16, 2012
- ♦ Language in resolution concerning proposition – “...not to exceed....”
Separate LLC created for this purpose
- ♦ What happens if the community does not approve the sale of the Seaford Avenue School

**PUBLIC COMMENTS –
AGENDA ITEMS**

Mr. Fagan advised that the intent is to amend the language when voting to approve
Mr. Venator advised that it is a common practice for companies to create a new company doing a project like this

**ADMINISTRATION
BOARD /**

Mr. Fagan briefly described the benefits to the District if the sale would go through. He also stated that discussion would be held in public to determine how to go forward should the sale not be approved

Motion by Mr. DiBlasio, second by Mr. Kahn, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION
REPORT - INSTRUCTIONAL**

A. Instructional (dated August 16, 2012):

- | | |
|--------------------------|------------------------|
| P-1: POSITION ABOLITION: | No Recommended Actions |
| P-2: POSITION CREATION: | No Recommended Actions |
| P-3: RESIGNATIONS: | No Recommended Actions |
| P-4: LEAVES: | No Recommended Actions |

PERSONNEL (cont'd)

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: No Recommended Actions

P-7: APPOINTMENTS:

A) Instructional:

1. CLAIRE MITCHELL

Position:	Library Media Specialist
Type of Appointment:	Probationary
Assignment:	Seaford Manor School
Certification:	Library Media – Supplementary
Effective Date:	August 30, 2012
Expiration Date:	August 29, 2015
Tenure Eligibility:	August 29, 2015
Tenure Area:	Library Media Specialist
Salary:	MA+45 Step 1 = \$68,636
Reason:	To Replace Eleanor Turino

P-8: OTHER:

a) Recommend the Board of Education amend the salary for Agnes Piwowar-Clark from MA+30 Step 3 (pro-rated) to As Per Leave Replacement Schedule as approved at the July 5, 2012 Board of Education meeting.

b) Recommend the Board of Education approve a sixth period teaching assignment for the 2012-2013 school year for the following teachers of Seaford High School:

Joy Rahilly	.2 FTE	Special Education
Eileen Toohar	.1 FTE	Special Education
Michael Sciacchitano	.1 FTE	Special Education

c) Recommend the Board of Education approve the following Harbor School club and extracurricular appointment for the 2012-2013 school year:

Kerry Hansen	Student Council Advisor	\$910
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d) Recommend the Board of Education approve the following High School club and extracurricular appointment for the 2012-2013 school year:

Frank Maniscalco	Renaissance Advisor	\$3,502
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e) Recommend the Board of Education approve Christine Skaats (leave replacement for Kimberly Kent) and Kimberly Kent as Preschool Evaluation Site Coordinators for the 2012-2013 school year with a stipend in the amount of \$1,500, which will be split based on Mrs. Kent's return from maternity leave.

f) Recommend the Board of Education approve Kerry Carson for the CPSE Chairperson for the 2012-2013 school year with a stipend in the amount of \$3,900.

g) Recommend the Board of Education approve a sixth period teaching assignment for the 2012-2013 school year for the following teachers of Seaford Middle School:

Marion Ludwig	.2 FTE	Supportive Math
Susan Chrisman	.2 FTE	CSE Classes
Tina Weir	.2 FTE	Wilson Reading
Brian Horner	.2 FTE	CSE Classes

PERSONNEL (cont'd)

B. Non-Instructional (dated August 9, 2012):

P-1: POSITION ABOLITION:

P-2: POSITION CREATION:

P-3: RESIGNATIONS:

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

1. ROBERT TRASCOY

Position: Security Guard
Civil Service Title: Security Guard – Part-time
Reason: Job Abandonment
Effective Date: Immediately

P-6: APPOINTMENTS:

1. BERNADETTE CHIRICO

Position: Teacher Aide
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon approval by the Nassau County Civil Service Commission (currently employed with the District as a substitute)

2. LISA NIEBLING

Position: Teacher Aide
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon approval by the Nassau County Civil Service Commission (currently employed with the District as a substitute)

3. LORETTA BRENNAN

Position: Teacher Aide
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission

PERSONNEL (cont'd)

4. TRACIE COHN
Position: Teacher Aide
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission

5. SUSAN FREDERICK
Position: Teacher Aide (1:1)
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission

6. KIM KELCH
Position: Teacher Aide
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission

7. LISA LENT
Position: Teacher Aide
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission

8. JENNIFER SCHNEIR
Position: Teacher Aide (1:1)
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission

PERSONNEL (cont'd)

9. MARIA VALENTINO
Position: Teacher Aide
Civil Service Title: Teacher Ade – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2250-166-00-0000
Reason: New – IEP Directed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission
10. NANCY DIMARTINO
Position: School Monitor
Civil Service Title: School Monitor – PT
Type of Appointment: Part-time
Location: Harbor Elementary School
Salary: \$11.71 per hour
Code: 2110-165-00-0000
Reason: Replacement (Kathleen McCosker)
Effective Date: Upon approval by the Nassau County Civil Service Commission (currently employed with the District as a substitute)
11. GIUSEPPINA GUELLA
Position: Substitute School Monitor
Civil Service Title: School Monitor – PT Substitute
Type of Appointment: Part-time
Location: District (where/when needed)
Salary: \$11.71 per hour
Code: 2110-165-00-0000
Reason: Substitutes Needed
Effective Date: Upon Fingerprint Clearance and approval by the Nassau County Civil Service Commission

P-7: OTHER:

1. New Position: Senior Typist Clerk
Location: Seaford Middle School- Principal's Office
Civil Service Title: Senior Typist Clerk
Type of Appointment: 12-Month
Starting Salary: T/B/D
Bargaining Unit: Clerical
Code: 2020-162-00-0000
Reason: Replacement Senior Stenographer Position
Effective Date: Immediately

Mr. DiBlasio asked if the salary for new Senior Typist Clerk position is to be determined and approved by the Board. Mr. Conboy advised that while we had a range for purposes of Civil Service submission the exact salary for this position would need to be determined.

All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve acceptance of the determinations of the Special Education Committee Meetings of: 6/5; 6/6; 6/7; 7/26/12.

CPSE/CSE

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to approve the high school's request for a field trip to the St. Patrick's Day Parade in NYC on March 16, 2013 with the Seaford Marching Band.

FIELD TRIPS

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to authorize the Board of Education President and the Superintendent of Schools to sign six separate annually renewable contracts for 2012-2013 summer transportation from Seaford to special education locations, as indicated in the Board's documentation.

**CONTRACTS -
TRANSPORTATION**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to authorize the Board of Education President to sign a roll-over food service contract with Aramark Educational Services, LLC, as indicated in the Board's documentation.

**CONTRACT – ARAMARK
EDUCATIONAL SERVICES,
LLC – ROLL-OVER**

In response to Mr. Kahn's question, Mr. Conboy advised that they were very pleased this year and the new management put in place in the kitchen has been really wonderful - probably the smoothest year we've ever had.

All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to authorize payment No. 2 in the amount of \$15,200 to QC Mechanical Service Co., Inc. for the Middle School cafeteria walk-in refrigerator replacement, and request the Board President's signature on the authorization for payment documents.

**QC MECHANICAL SERVICE
CO., INC. – PAYMENT NO. 2
(MS)**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Kahn, to authorize payment No. 2 in the amount of \$14,915 to QC Mechanical Service Co., Inc. for the Harbor School cafeteria walk-in refrigerator replacement, and request the Board President's signature on the authorization for payment documents.

**QC MECHANICAL SERVICE
CO., INC. – PAYMENT NO. 2
(HARBOR)**

No Discussion.
All Ayes
Motion Carried.

Notice of allowance expenditures for **Information Only.**

Allowance No. 1 (MS-Cafeteria) to QG Mechanical Service Co., Inc. in the amount of \$3,300 for a replacement concrete slab at the middle school.

**NOTICE OF ALLOWANCE –
QC MECHANICAL SERVICE
CO., INC.**

Motion by Mr. DiBlasio, second by Mr. Kahn, to adopt the following resolution, as amended:

BE IT RESOLVED that the following proposition to obtain the approval of the voters of the District shall be placed on the ballot as a voter referendum at a Special Meeting to be held on October 16, 2012 as follows:

SHALL the Board of Education of the Seaford Union Free School District be authorized to sell to BK at Seaford, LLC at a price of Five Million One Hundred Ninety-Three Thousand and Five Hundred (\$5,193,500.00) Dollars, subject to adjustments in accordance with the contract, certain real property known by street address 2165 Seaford Avenue, Seaford, New York and designated as Section 57; Block 254; Lot 25 containing approximately 5.66 acres of land with an approximately 55,000 square foot building erected thereon; as more fully described in a legal description on file in the Office of the District Clerk; which sale shall be on substantially the terms and conditions set forth in a contract of sale, as amended, on file in the Office of the District Clerk.

	No Discussion
Brian Fagan -	Aye
Richard DiBlasio -	Abstain
Bruce Kahn -	Aye
Susan Ruona -	Aye
Jeanmarie Wink -	Aye
	Motion Carried.

**RESOLUTION - PLACEMENT OF
PROPOSED SALE OF SEAFORD
AVENUE SCHOOL AS A VOTER
REFERENDUM AT OCTOBER
16, 2012 SPECIAL MEETING**

Areas covered in the discussion concerning filling the position of Assistant Superintendent of Schools for Business:

**DISCUSSION TOPIC:
REPLACEMENT FOR
KENNEY ALDRICH**

Need to prepare a job description

- Lay out of duties and responsibilities of position
- Computer skills/familiarity with programs
- Incorporation of timelines/deadlines
- Familiarity with laws/regulations/reporting – State Education Department
- Why does Facilities Director report to this position; should this position report to Superintendent or Assistant Superintendent for Curriculum

Need to advertise

Look for permanent candidate – see what talent is out there

- Timeline
- When would individual be able to start

Need to make determination of what we are looking for

- Assistant Superintendent for Business, Business Manager or some other title

Mr. Aldrich's last day November 3

- Overlap/how much needed

Determine qualifications

- Masters Degree in Education
- Masters Degree in Business Administration
- CPA

DISCUSSION – KENNEY ALDRICH REPLACEMENT (cont'd)

Title/Position – Either Certificated Position or Civil Service

- Assistant Superintendent for Business or Assistant to Superintendent
 - Certified as a School Business Administrator
 - Business and education
 - Tenured position
 - TRS

Business Manager 1 or other Civil Service Position

- Pick from a competitive list
- Not tenured – six (6) month probationary period
- May be well versed in business but not in education
- ERS
- Need to review Civil Service Titles
- Description for CS4

Person coming into this position better know Education

Dates for interviewing of interim candidates

- After September 6th Regular Meeting

Areas covered in the discussion on the vote on the sale of the Seaford Avenue School:

**DISCUSSION – TIMELINE - SALE
OF SEAFORD AVENUE SCHOOL
REFERENDUM VOTE**

Timeline Requirements:

- Referendum vote on October 16
- Legal Notice Publication - 4 times (August 30, September 13, September 27 and October 11)
- October 4th Board Meeting – Town hall meeting related to sale prior to the regular meeting
 - Meeting currently scheduled at Manor School; will move to High School Auditorium
 - Suggested start time 7:00 p.m. rather than 7:30
 - RS Abrams presenting district financials
- Send representation to organization meetings to give information concerning vote
- Public relations – best way to advertise vote
- Have all representatives at October 4th meeting
 - BK Development with pictures/layouts of property once project is done
 - Any other appropriate individuals to answer questions

Harbor Access Road Project

- History
- Status of land/funds
- Possibility of placing on ballot
- Positives/negatives of placing on October 16 ballot
 - Or holding it on another date – May 2012
- Current cost of project
- Timeline for breaking ground

Cost of votes

Importance of getting information to community

- Challenges of effectively getting proper/all information on two separate referendums

DISCUSSION – HARBOR ACCESS ROAD PROJECT (cont'd)

Important in its own right – deserves appropriate attention
Do not believe will be able to get out necessary information
Goal to increase safety for our children
Voter turnout at budget votes/bond votes
What is in the best interest of the District
Surprised Harbor Road Project vote failed in May 2011
Need voter approval to do roadway
Both projects are a great necessity
Mr. Kahn, Ms. Wink and Mr. DiBlasio believe should be put up in October
- Must be clear and not mix up the two when giving out information

It was decided that the resolution to authorize placing the Harbor Access Road Project on the ballot for voter approval on October 16, 2012 would be placed on the August 21st Special Meeting Agenda for Board approval.

Comments, Questions and/or Concerns Raised by the Public included:

PUBLIC COMMENTS

- Facts should be short and simple; good idea to put both at same time
Access Road very important
- Always going to be a tough sell
If you don't put it up now put it up in May
- Residents are intelligent – will understand two separate things
Better to put roadway on ballot sooner than later
- Concerns over increased size of Manor Kindergarten classes
Food safety/allergy concerns
Kindergarten classroom aides
Comparison of Seaford Kindergarten numbers to neighboring schools
Any option for parents to switch elementary schools
Past comments by Board/Administration concerning Manor Kindergarten class size
- Concerns over special education population not making AYP at Harbor School
Why was decision made to send students to the Harbor
- Communication – time it took to receive email response
- Reason February CSE/CPSE meetings were approved in summer
- New guidelines concerning school lunch
- Status of contract negotiations
- Conduct during board meetings

PUBLIC COMMENTS (cont'd)

First concern is safety for children

- 504 Plan for a highly allergic child would need specific discussion for individual child

Numbers were considered during planning of budget and discussed during public meetings

- Manor kindergarten numbers for 2012/2013 are similar to those in the Harbor for 2011/2012

District budgets tightly; worked to get off contingency budget

- Must work within voter approved budget

Kept Kindergarten at full-day rather than back to ½ day

Have not received any requests to attend other elementary school; have not considered it

Some changes in menu guided by Federal Regulations including pricing

- Milk on every plate whether child wants it or not
- Calorie/fat content
- Slight increase in cost

All four of Seaford Schools for 2012/2013 based on 2011/2012 results are schools in good standing

Mr. Fagan spoke about Board emails

None

At 9:29 p.m., a motion was made by Mr. DiBlasio, second by Mr. Kahn, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing contract negotiations with the Aides, Clerical Unit and Building Administrators.

No Discussion.
All Ayes
Motion Carried.

There being no further business, a motion was made by Mr. Kahn, second by Mr. DiBlasio, to adjourn Executive Session at 10:50p.m.

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk

ADMINISTRATION/BOARD

CLOSING REMARKS

ADJOURN WORKSHOP MEETING

ADJOURN EXECUTIVE SESSION