

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, March 15, 2012, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Bruce A. Kahn – Trustee
Ms. Annalisa Siracusa Antonette - Trustee
Ms. Jeanmarie Wink - Trustee

Mr. Richard G. DiBlasio – Vice President (arrived at 10:12 p.m.)

Mr. Brian L. Conboy
Mr. Kenney W. Aldrich
Mr. John Striffolino
Mr. Christopher Venator – Attorney

At 7:30 p.m., the President of the Board of Education opened the Workshop Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

OPENING REMARKS

None

**PRESENTATIONS
RECOGNITIONS**

Topics covered in Mr. Conboy's Administrative Report dated March 12, 2012 included:

ADMINISTRATIVE REPORT

Workshop Topics for Discussion for this evening:

- Special Education
- Elementary Education

March 22nd Workshop topics will be Secondary Education

April 3rd target date for finalizing budget

Updates from State Education

- Still awaiting for written guidance concerning building aid
- Conversation with Jay O'Connor from State Education office

Update on Seaford Avenue School

- Need for legal counsel to handle real estate matters
- Ingerman Smith has real estate attorneys
Real estate matters are not included in the retainer but rate of additional services is included in contract
Christopher Venator would act as liaison when needed

After a brief discussion, it was decided by the Board that it was in the District's best interest to use Ingerman Smith, LLP as real estate counsel with relation to the sale of the Seaford Avenue School.

Issue concerning transportation of Chorus students from Carnegie Hall to Seaford

- Status of investigation with bus company
- Communication/language barrier issue
- Events of the evening
- Steps to assure that such problems will not occur again
- History of bus driver with District

Materials requested by Board concerning salaries/health care costs for all bargaining units, teachers' salaries, stipends, etc.

Use of Seaford Avenue School for one day by film production company

ADMINISTRATIVE REPORT (cont'd)

Freezer project funded by School Lunch

- Lowest bid neglected to include information which violated bidding process
\$30,000 difference between lowest bidder and next closest; from financial prospective best to reject all bids
Attorneys advised to re-bid project

Mr. Fagan thanked Mr. Ward and Mr. Ragon for opening up the High School to allow the Board to tour the building

Special Education – Director of Special education Jane Dawkins and Kerry Carson

**2012/2013 BUDGET
PLANNING – SPECIAL
EDUCATION**

Brief overview of Special Education process and services available from pre-school (CPSE) through 21 years of age (CSE), programs

Proposed 2012-2013 Budget

- Staff Development
- Conferences
- Grants; timeline for grant approvals
- Use of grant funds
- Increase/decrease in budget lines
- 2011/2012 Expenditures
- Technology for use by classified students
- 619 (4-5 year olds)/611 (6-21 years of age) grants
- State – rules change from year to year
- Budgeting of testing supplies
- No guarantee District will receive same grant money next year as this year
Ability to run program without grants
- Postage – Notifications to parents “Prior Written Notice” (before and after meetings) – Must be a written page - mailed
- Improvement/expansion of Life Skills Program
- Students placed out of District
- CDP Rooms, appliances, supplies, etc.
- Tuition Program
- Two-year Plan
- Possible changes for make-up of UPI, UPII
- Current and projected enrollment – Seaford students and out-of-district tuition (Board requested number of current students (Seaford and out-of-district) and for 2012/2013 (when available)
Many districts opening their own programs – especially Life Skills
- Ability to purchase supplies/apparatus/appliances for curriculum/Life Skills out of grant money and/or operating budget
- Staffing – Aides
Assignments (1:1, testing, learning lab,
- Trend of Grant funds (Board requested trend analysis of grant funds received for the last 3-5 years)
- Projected expenditures for the balance of 2011/2012 school year
- All inter-related (AIS, Resources, Common Core, Response to Intervention)

Elementary Education – Harbor Principal Donna DeLucia-Troisi, Manor Principal Debra Emmerich and Elementary Assistant Principal Patricia Gelling

**2012/2013 BUDGET
PLANNING – ELEMENTARY
EDUCATION**

2012/2013 Challenges; unfunded mandates

- Common core modules
- RTI
- Dignity for All Act
- SLO's
- Full implementation of Common Core ELA and Mathematics
- APPR for teachers and principals
- Updated curriculum information and supplies

Need to start supporting all aspects of our education setting; need to rebuild and replenish all areas

Staffing responsibilities involved in new mandates

2011-2012 current expenditures

2012-2013 proposed budget

Goals and Items needed for the 2012/2013 school year

Professional development

Manor proposed 2012/2013 budget is 11% less than 2011/2012 budget

Harbor proposed 2012/2013 budget is 6% less than 2011/2012 budget

- History of budgeting for elementary schools
- Harbor student population greater
- Harbor has been behind Manor in literature and furniture
- Trying to rebuild literature at the Harbor and will need to purchase furniture in the future when able

Methods used to save money

Intern's idea to create sample 3-part test through Study Island

Enrollment; Average elementary class sizes – current and projected for 2012/2013

2008/2009 School Year was the last school year District was operating pretty much at full strength

- Direction District needs to go in the future – technology, elementary foreign language program, gifted program

Future of technology

Board requested estimated costs due to Common Core Standards, APPR, etc.

- Costs are related to K-12, many of which will be reflected through Central Administration budget lines

Motion by Mr. Kahn, second by Ms. Antonette, to accept the recommendation to approve the Personnel Action Report, as amended:

**PERSONNEL ACTION REPORT
INSTRUCTIONAL**

A. Instructional (dated March 15, 2012):

- P-1: POSITION ABOLITION: No Recommended Actions
P-2: POSITION CREATION: No Recommended Actions
P-3: RESIGNATIONS: No Recommended Actions
P-4: LEAVES: No Recommended Actions

1. MARIE SAVAGE

Position: Mathematics Teacher
Assignment: Seaford High School
Effective Date: March 27, 2012
Sick Leave: March 27, 2012 – June 1, 2012
Leave without Pay: N/A
Expiration Date: June 1, 2012
FMLA: March 27, 2012 – September 7, 2012
Reason: Child Care Leave of Absence

- P-5: TERMINATIONS: No Recommended Actions
P-6: TENURE APPOINTMENTS: No Recommended Actions
P-7: APPOINTMENTS: No Recommended Actions
P-8: OTHER:

- a) Recommend the Board of Education amend Laurin Cascino's leave without pay end date from March 26, 2012 to June 30, 2012 as approved at the February 2, 2012 Board of Education meeting.
b) Recommend the Board of Education amend the end date of Jennifer Kunzig's leave replacement for Laurin Cascino from April 18, 2012 to June 30, 2012 as approved at the January 5, 2012 Board of Education meeting.
c) Recommend the Board of Education amend Mary Simon's leave without pay end date from March 12, 2012 to June 30, 2012 as approved at the October 6, 2011 Board of Education meeting.
d) Recommend the Board of Education amend the end date of Sheryl Ingoglia's leave replacement for Mary Simons from March 12, 2012 to June 30, 2012 as approved at the November 3, 2011 Board of Education meeting.
e) Recommend the Board of Education approve the following teachers for High School Algebra Curriculum Writing Project for the 2011-2012 school year. Forty hours of curriculum writing is budgeted at \$47.67 per hour.

Genevieve LaGattuta	Algebra	20 Hours
Jennifer Wemssen	Algebra	20 Hours

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. Kahn, second by Ms. Antonette, to approve the High School's request for a field trip to the Bronx Zoo on April 30, 2012.

No Discussion.
All Ayes
Motion Carried.

FIELD TRIPS

Comments, Questions and/or Concerns Raised by the Public included:

- At what point does RTI become Special Education
 - Use of Aides/budgeting
 - District's preparation for implementation of RTI
 - Special Education budget
 - What is permissible under 611/619 grants
 - Why weren't special Education classes done with the bond
 - Professional Development
- Compliments to administrators for their frugality
 - Surplus should remain intact as surplus
 - Having part-time aides not optimal for Special Education students

PUBLIC COMMENTS

- Brief explanation of history of RTI and how RTI works
 - Do not have a universal time frame
- Classrooms were discussed during tour of High School earlier this evening

ADMINISTRATION/BOARD

Closing remarks by the Administration and Board

- ◆ Thank you to Administrators for their presentations, the detailed information provided and the work that went into them
- ◆ RTI - different methods should be tried with a child before recommending them to Special Education; may be the program not the student
- ◆ 6 Varsity athletes made All Conference in Winter Track; 3 came in first in their Conference
- ◆ The Seaford Marching Band will be marching in the St. Patrick's Day Parade on Saturday – the Band has been marching in the parade 31 years

CLOSING REMARKS

At 9:28 p.m., a motion was made by Mr. Kahn, second by Ms. Antonette, to adjourn the Workshop Meeting and enter into Executive Session for the purpose of discussing the sale of the Seaford Avenue School and contract negotiations related to the Aides' contract.

No Discussion.
All Ayes
Motion Carried.

ADJOURN WORKSHOP MEETING

There being no further business, a motion was made by Mr. Kahn, second by Ms. Antonette, to adjourn Executive Session at 11:37 p.m.

No Discussion.
All Ayes
Motion Carried.

ADJOURN EXECUTIVE SESSION

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Bruce A. Kahn
Vice District Clerk