
A Regular Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, January 8, 2009, in the All Purpose Room of the Seaford Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Michael D. Sapricono – Trustee
Richard G. DiBlasio – Trustee
John DelGiudice - Trustee
Brian W. Fagan – Trustee (arrived at 7:09 p.m.)
Linda Hurley – Trustee

ALSO PRESENT:

Thomas J. Markle – Superintendent
Brian L. Conboy - Assistant Superintendent for Curriculum and Personnel
Kenney W. Aldrich - Assistant Superintendent for Business
Christopher Venator, Esq. – Attorney

At 6:35 p.m., the President of the Board of Education opened the Regular Meeting.

OPEN MEETING

Board President Michael Sapricono asked to have a motion to enter into executive session for the purpose of discussing:

REQUEST FOR EXECUTIVE SESSION

- Negotiation Issues
- Work History of Specific Employees

No action will be taken.

At 6:35 p.m., a motion was made by Ms. Hurley, second by Mr. DiBlasio, to recess the Regular Meeting and enter into executive session.

RECESS REGULAR MEETING

No Discussion.
All Ayes
Motion Carried.

At 7:36 p.m., a motion was made by Ms. Hurley, second by Mr. DiBlasio, to adjourn Executive Session and return to the Regular Meeting.

ADJOURN EXECUTIVE SESSION

No Discussion.
All Ayes
Motion Carried.

The regular meeting reconvened and was called to order at 7:40 p.m. As the first order of business, Mr. Sapricono led the audience in the Pledge of Allegiance.

RECONVENE PUBLIC SESSION

Mr. Sapricono welcomed everyone back from the December break. Superintendent Thomas Markle spoke about the New York State School Boards Association's Leadership Development Recognition Program which was designed to recognize the extensive time and effort required of school board members who strive to continually expand their governance knowledge and skills. Mr. Markle presented to Board President Michael Sapricono a certificate in honor of his completion of 40 hours of Board Development Activities and thanked him for all his work on behalf of the District.

PRESENTATIONS

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the Board of Education Minutes of December 4, 2008.

MINUTES

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to acknowledge acceptance for audit of the Treasurer's Report for the month ended November 30, 2008.

TREASURER'S REPORT

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DelGiudice, to acknowledge acceptance for audit of the Revenue Report, General Fund, Special Aid Fund, School Lunch Report and Capital Fund for the month ended November 30, 2008.

**GENERAL FUND REVENUE
REPORT**

Mr. DiBlasio asked if the line representing revenues was changed to reflect current receipt of revenues for BOCES rent. The Board was advised that this type of revenue is typically listed in this manner. Administration was asked about a report to reflect revenues received to date.

Michael Sapraicone - Aye
Richard DiBlasio - Nay
John DelGiudice - Aye
Brian Fagan - Aye
Linda Hurley - Aye
Motion Carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to acknowledge acceptance for audit of the Extracurricular Activity Fund Report for the month ended November 30, 2008.

**EXTRACURRICULAR FUND
ACTIVITY REPORT**

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to acknowledge acceptance for audit of the Appropriation Transfer Report for the month ended November 30, 2008.

**APPROPRIATION
TRANSFER REPORT**

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to acknowledge acceptance for audit of the Expenditure Report, General Fund, Special Aid Fund, School Lunch Report and Capital Fund for the month ended November 30, 2008.

EXPENDITURE REPORT

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to acknowledge acceptance for audit of the Budget Transfers, as indicated in the Board's documentation.

BUDGET TRANSFERS

A question was raised by Mr. DelGiudice concerning the notation referenced Postage-Special Education – SEPTA Mailing – Postage.

All Ayes
Motion carried.

None

**PUBLIC COMMENTS ON
AGENDA ITEMS**

None

OLD BUSINESS

None

BOARD REPORTS

Topics covered in Mr. Markle's Administrative Report dated December 23, 2008 included:

ADMINISTRATIVE REPORT

- Update on Capital Project
Phase 1
Window Project to start at the Middle School during April break
Projects for Track and Field, Science Rooms and Music Addition are at State Ed
Meeting this morning for schedule of bid items (track/field, Music Addition)
Last Phase in development – technology upgrades, video cameras, Public Address Systems, stage and rigging in each of the buildings and parking areas
Options - parking area plans
Wetlands
Elevations for Music Addition - Design and color
Movement of gas lines
- Budget Concerns – Energy Performance Contract
Mr. Markle answered Board questions on the Energy Performance Contract. Areas questioned included:
Savings, Costs and Non-measured project benefits
Energy performance bond
long-term results
Andrew Ward's concerns
State Ed approval
Contract preparation and review
- Field Trips
- Food and Clothing Drives
- Long Island Arts Alliance Documentary Spotlight on Scholar Artists
- NYSSBA Education Coalition
- Survivor Long Island Presentation – Budgets
- Resolution on Agenda – participation in 21st Century Demonstration Grant
- Governor's proposal
- Budget Concerns
- Budget Advisory Committee
- Clerical and Custodial Units still in negotiation
- First Notification from Police Department – Natalie's Law concerning Heroin arrest in Seaford – distribution to groups

Mr. Sapricono spoke about the Budget Advisory Committee and thanked the members for their participation. He also spoke about Mr. Markle's attendance next week at a conference of Superintendents in Albany and hopes of getting more information concerning the Governor's budget.

Mr. Markle spoke briefly about capital project money which can only be used on the capital project. It is not interchangeable with annual budgets or annual funds or used for any other purpose than the capital project.

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the Personnel Action Report:

**PERSONNEL ACTION
REPORT**

A. Instructional:

P-1: POSITION ABOLITION: No Recommended Actions

P-2: POSITION CREATION: No Recommended Actions

P-3: RESIGNATIONS: No Recommended Actions

P-4: LEAVES:

1. JESSICA DELGUERCIO

Position: Mathematics Teacher
Assignment: Seaford High School
Effective Date: January 29, 2009
Sick Leave: January 29, 2009 - March 18, 2009
Leave Without Pay: March 19, 2008 – June 30, 2009
Expiration Date: June 30, 2009
FMLA: January 29, 2009 – May 8, 2009
Reason: Child Care Leave of Absence

2. JACKLYN HOFFMAN

Position: Elementary Teacher
Assignment: Seaford Manor School
Effective Date: February 23, 2009
Sick Leave: February 23, 2009 – April 28, 2009
Leave Without Pay: April 29, 2009 – June 30, 2009
Expiration Date: June 30, 2009
FMLA: February 23, 2009 - May 28, 2009
Reason: Child Care Leave of Absence

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS:

1. THOMAS HANSEN

Position: Mathematics Teacher
Effective Date: January 30, 2009
Tenure Area: Mathematics

P-7: APPOINTMENTS:

1. SARA GELLING

Position: Permanent Substitute
Type of Appointment: N/A
Assignment: Seaford Harbor School
Certification: Initial – Early Childhood Education
(Grades 1-6)
Effective Date: December 4, 2008
Expiration Date: May 30, 2009
Tenure Eligibility: N/A
Tenure Area: N/A
Salary: \$18,000 plus benefits to be pro-rated
Reason: To meet building needs

PERSONNEL (cont'd)

P-8: OTHER:

- a) Recommend the Board of Education amend the end date of Karen Schweitzer's unpaid child care leave from February 1, 2009 to March 16, 2009 as approved at the July 3, 2008 Board of Education meeting.
- b) Recommend the Board of Education amend the end date of Deisha DeFelippis' leave replacement for Karen Schweitzer from February 1, 2009 to March 20, 2009 as approved at the July 3, 2008 Board of Education meeting.
- c) Recommend the Board of Education approve Michael Sciacchitano for the High School Academic Intervention Services Academies for science. The classes will meet once a week for 40 minutes. The stipend will be pro-rated from the Academic Support Rate of \$62.91 per hour.
- d) Recommend the Board of Education amend the end date of Jacklyn Hoffman's tenure appointment from August 31, 2009 to February 28, 2010 as approved at the July 7, 2007 Board of Education meeting.
- e) Recommend the Board of Education approve the following Middle School club and extracurricular appointments for the 2008-2009 school year. These stipends should be taken from code 2850-132-00.

Kerry Abitabilo	Drama Stage Assistant	\$1,258.00
Kenneth Guarniere	Drama Stage Manager	\$1,258.00

- f) Recommend the Board of Education amend the end date of Jennifer Walsh's unpaid child care leave from January 5, 2009 to December 16, 2008 as approved at the December 4, 2008 Board of Education meeting.
- g) Recommend the Board of Education rescind the High School club and extracurricular appointment of Kerry Palladino as co-advisor of Best Buddies, as approved at the July 17, 2008 Board of Education meeting.
- h) Recommend the Board of Education approve the High School club and extracurricular appointment of Joanna Schroeder as co-advisor of Best Buddies. The stipend of \$1,258.00 should be taken from code 2850-019-00.
- i) Recommend the Board of Education approve the following teachers for the Elementary Math Academy. There will be ten (10) hours of instruction for each teacher. The hourly stipend is \$62.91.

<u>Manor</u>	<u>Harbor</u>
Bill Dietz	MaryAnne Greco
Danielle DiStefano	Nanci Prefer
Christopher Feiler	Adriane Fischer
Lisa Doris	Jessica Flood

B. Non-Instructional:

- P-1: POSITION ABOLITION: No Recommended Actions
- P-2: POSITION CREATION: No Recommended Actions
- P-3: RESIGNATIONS: No Recommended Actions

PERSONNEL (cont'd)

P-3: RESIGNATIONS:

1. CHERYL TASSEY
Position: Teacher Aide
Civil Service Title: Teacher Aide – PT
Location: Harbor Elementary
Effective Date: November 26, 2008

P-4: LEAVES: No Recommended Actions

P-5: TERMINATIONS: No Recommended Actions

P-6: TENURE APPOINTMENTS: N/A

P-7: APPOINTMENTS:

1. MARIA SPANO DEYHLE
Position: Teacher Aide
Civil Service Title: Teacher Aide – Part-time
Type of Appointment: Part-time
Location: Harbor Elementary
Salary: \$10.72 per hour
Code: 2250-166-00-0000
Reason: Replacement (Cheryl Tassey)
Effective Date: Upon approval of her application by the Civil Service Commission and fingerprint clearance

2. APRIL STROHSON
Position: Substitute School Monitor
Civil Service Title: School Monitor–Substitute – Part-time
Type of Appointment: Part-time substitute
Location: District where needed
Salary: \$10.72 per hour
Code: 2110-165-00-0000
Reason: Substitutes needed
Effective Date: Upon approval of her application by the Civil Service Commission and fingerprint clearance

3. LAURA CHIARELLI
Position: Substitute School Nurse
Civil Service Title: Registered Professional Nurse (School - PT-Sub)
Type of Appointment: Part-time Substitute
Location: District where needed
Salary: \$85.00 per day
Code: 2815-137-00-0000
Reason: Substitutes needed
Effective Date: Upon approval of her application by the Civil Service Commission and fingerprint clearance

P-8: OTHER: No Recommended Actions
No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to grant tenure to Thomas Hansen, secondary mathematics teacher, effective January 30, 2009.

TENURE

No Discussion
All Ayes
Motion carried.

The Board and Administration congratulated Mr. Hansen on his tenure.

Motion by Ms. Hurley, second by Mr. DiBlasio, to adopt the following resolution:

**RESOLUTION – ARBITRATION
CASE NO. 13 390 972 08**

BE IT RESOLVED, that the Board of Education hereby rejects the findings and recommendations made by Arbitrator Howard Edelman in case No. 13 390 972 08 in all respects.

No Discussion
Michael Sapraicone - Aye
Richard DiBlasio - Aye
John DelGiudice - Nay
Brian Fagan - Aye
Linda Hurley - Aye
Motion Carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the Board President to sign a contract with Education & Assistant Corp. and the Vincent Smith School for the specific needs of classified students for the 2008-09 school year, subject to final review and approval by legal counsel.

**CONTRACT – EAC &
VINCENT SMITH SCHOOL**

Mr. Sapraicone asked about the number of students.

All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. Fagan, to approve the Board President to sign a health services contract with the Hempstead School District for the 2008-09 school year for District students who attend Sacred Heart Academy in Hempstead, subject to final review and approval by legal counsel.

**CONTRACT – HEMPSTEAD
SCHOOL DISTRICT**

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the Board President to sign a contract with the Devereux Foundation School in Red Hook, New York for residential placement of one Seaford special education student, subject to final review and approval by legal counsel.

**CONTRACT – DEVEREUX
FOUNDATION**

No Discussion
All Ayes
Motion carried.

CONTRACTS (cont'd)

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the Board President to sign a contract with Nassau Community College for our Commencement Exercise in the Phys. Ed. Complex – Main Gym on Saturday, June 27, 2009, subject to final review and approval by legal counsel.

**CONTRACT – NASSAU
COMMUNITY COLLEGE**

The Board asked about the hour graduation was to take place and was advised that it was tentatively scheduled for 12:00 p.m. Mr. Sapraicone briefly spoke about this year's ceremonies taking place at Nassau Community College.

All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the Board President to sign a contract with Nassau County Department of Health for our "Drug & Alcohol prevention Education" program delivered by Paula Sussman, social worker at the Seaford High School.

**CONTRACT – NASSAU
COUNTY DEPARTMENT OF
HEALTH**

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to accept the determinations and placements of the Committee on Special Education meetings of November 6, 13, 18, 19, 25, 2008, December 1, 10 (amendment without meeting) and December 17, 2008.

**CPSE/CSE
DETERMINATIONS**

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. Fagan, to accept the donation of fifteen (15) basketball shooting shirts from Coach Ralph Rossetti, to be used by the Seaford Varsity Basketball Team, as indicated in the Board's documentation.

DONATIONS

The Board expressed appreciation for the generous donation and a brief discussion took place concerning the shirts. The letter of donation was read to the audience. Mr. Conboy spoke briefly about Mr. Rossetti earning his 250th varsity basketball victory.

All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DelGiudice, to approve the High School English Department's request for a field trip to the Richard Rodgers Theater on March 25, 2009 to see "In The Heights". This request replaces the formerly approved trip to "A Tale of Two Cities" which recently closed.

FIELD TRIP – THE HEIGHTS

No Discussion
All Ayes
Motion carried.

FIELD TRIPS (cont'd)

Motion by Ms. Hurley, second by Mr. Fagan, to approve the High School Music Department's request to attend the St. Patrick's Day Parade on March 17, 2009 in New York City.

FIELD TRIP – ST. PATRICK'S DAY PARADE

Mr. Sapricono asked how many years the band has participated in the St. Patrick's Day Parade. Mr. Conboy stated that it started in 1981. The Board asked if security would be accompanying the trip.

All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the High School Music Department's request to perform at Carnegie Hall in New York City, June 11-13, 2009. The cost per student is subject to change, pending the amount of money collected at future fundraising events.

FIELD TRIP – CARNEGIE HALL

Mr. Sapricono commented on what a wonderful opportunity this is for our students.

All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the High School English Department's request for a field trip to the Gershwin Theater on March 11, 2009 to see "Wicked". The Grade 12 AP English students will be participating.

FIELD TRIP – WICKED

No Discussion
All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to approve the Harbor School ESL Program's request for a field trip to the Bronx Zoo on May 21, 2009 on a District paid bus.

FIELD TRIP – BRONX ZOO

Mr. Sapricono asked if Security would be accompanying this trip and was advised that chaperone ratio was one-to-one so security would not be needed. The Board was also advised that this was a Manor/Harbor trip and a mini-bus would be used because of the small amount of students attending.

All Ayes
Motion carried.

Motion by Ms. Hurley, second by Mr. Fagan, to table the discussion of Policy 2160 – School District Officer and Employee Code of Ethics; and Policy 9120.1 – Conflict of Interest.

TABLE – AGENDA ITEM 10.F.1. – POLICIES

No Discussion
All Ayes
Motion Carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to declare the Middle School math textbooks Exploring Mathematics as obsolete and of no value so that they may be disposed of, as indicated in the Board's documentation

OBSOLETE BOOKS

No Discussion
All Ayes
Motion Carried.

Motion by Ms. Hurley, second by Mr. DelGiudice, to approve the computer equipment listed in the Board's documentation as obsolete and of no value so that these 149 pieces can be turned over to a State of New York authorized disposal company, at no cost to the District.

OBSOLETE EQUIPMENT

Mr. DelGiudice asked about the disposal of this equipment and the disposal company.

All Ayes
Motion Carried.

Motion by Ms. Hurley, second by Mr. Fagan, to adopt the following resolution:

**RESOLUTION - JOINT
APPLICATION FOR A LOCAL
GOVERNMENT EFFICIENCY
GRANT**

Mr. Markle explained the reason for this resolution, the types of services it would cover, maximum cost to the District and how it may benefit our District in the future.

WHEREAS, Nassau County, the Board of Cooperative Educational Services (BOCES) of Nassau County, the Seaford School District, and other school districts within the county desire to create and implement plans for consolidation of school district support services to improve operating efficiencies and save tax dollars, and to seek to implement such plans as may as having great potential for saving tax dollars, and

WHEREAS, it is understood that, notwithstanding the approval of this resolution in support of a grant application, the participation of any school district in any portion of this effort to consolidate support services will be strictly voluntary, and

WHEREAS, the Seaford School District would like to join in submitting an application for a Twenty-First Century Demonstration Project Grant under the New York State Local Government Efficiency Grant Program.

NOW, THEREFORE, BE IT RESOLVED as follows that the Board of Education of the Seaford School District ("the Board"):

1. Authorizes the lead applicant contact person to submit an application on behalf of the Board for financial assistance to the 2008-09 Local Government Efficiency Grant Program, and to execute all financial and administrative processes and instruments relating to the grant program.
2. Authorizes BOCES of Nassau County to act as the "Lead Applicant" for the grant application, and Tom Stokes, Deputy County Executive for Budget and Finance, to act as the "Lead Applicant Contact Person" on the grant application form.
3. Agrees to act as a "Co-Applicant" and hereby authorizes the Superintendent of Schools to execute all financial and administrative processes and instruments relating to the grant program. Other co-applicants will include Nassau County, Nassau BOCES and a majority of the school districts within Nassau County. A list of all participating school districts will be included in the grant application

RESOLUTION (cont'd)

4. Joins in a grant application to be submitted for a Local Government Efficiency Grant award that would enable the applicant and co-applicants to identify and implement cooperative back office functions that allow school districts to save money while maintaining high quality educational programs. The project will provide for shared or consolidated back office functions in several areas, including information technology and telecommunications, cooperative purchasing, audit services, and non-public pupil transportation. The project name is the "Nassau School and Municipal Savings Initiative."
5. Agrees that the amount of the grant applied for shall not exceed \$1,000,000, with a maximum local match of up to \$111,111.
6. Understands that it is anticipated that the local match sum referenced in Item 5, above, will be funded via already-existing grant funds, and if such funds should for any reason not become available, the maximum local match to be requested from the Board, for participation in the grant activities, shall not exceed \$1000 and such sum shall not be due and payable unless the Board shall pass an enabling resolution.
7. Will work with the lead applicant and other co-applicants to prepare and execute any necessary intermunicipal agreements setting forth individual responsibilities related to Nassau School and Municipal Support Services Partnership.

Michael Sapraicone - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Brian Fagan - Aye
Linda Hurley - Aye
Motion Carried.

A brief discussion took place concerning the work involved and the reason for Changer Order 2 – Harbor School and Change Order 2 – Manor School.

CHANGE ORDERS

Motion by Ms. Hurley, second by Mr. DiBlasio, to adopt the following resolution:

**RESOLUTION - COUNTRY
CARPET – CHANGE ORDER
#2 – HARBOR SCHOOL**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Country Carpet "Change Order #2" at the Harbor School in the amount of \$451.73, and request the Board President's signature.

Michael Sapraicone - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Brian Fagan - Aye
Linda Hurley - Aye
Motion Carried.

Motion by Ms. Hurley, second by Mr. DiBlasio, to adopt the following resolution:

**RESOLUTION - COUNTRY
CARPET – CHANGE ORDER
#2 – MANOR SCHOOL**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Country Carpet “Change Order #2” at the Manor School in the deduct amount of (\$6,250), and request the Board President’s signature.

Michael Sapracione - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Brian Fagan - Aye
Linda Hurley - Aye
Motion Carried.

Motion by Ms. Hurley, second by Mr. DelGiudice, to approve and adopt the Academic Intervention Services Plan (2008 – 2010), as indicated in the Board’s documentation.

**ACADEMIC INTERVENTION
SERVICES PLAN (2008 –
2010)**

Mr. Conboy explained the purpose of this two-year New York State required K-12 plan and the criteria by which students would be identified as in need of these services. He briefly described the process in which the District’s plan was developed and stated that the services outlined in the plan are what are needed. Mr. DelGiudice asked if this plan was a change to current practice, and asked about the service level this provides, commitment to those services and budget concerns for the 2009/2010 school year.

All Ayes
Motion Carried.

At Mr. Sapracione’s request, Mr. Conboy spoke about the DCA, past procedures and changes that have now been put in place.

DCA

None

PUBLIC COMMENTS

Closing Remarks by the Board and Administration:

CLOSING REMARKS

- ◆ Sample Special Education Policies and recommended changes from NYSSBA
- ◆ Referendum on February 10th to allow BOCES purchase a building in Westbury
- ◆ Flyers for Parent University will be held on February 11 (during the week) being held at Seaford guest speaker Stephen and Patty McDonald
- ◆ Gifted Education Committee to examine policies presently in place for the identification and education of our gifted ed population
- ◆ Congratulations to Michael Ragon who became a new grandfather
- ◆ Congratulations to Mr. Aldrich on his tenure
- ◆ Stephen McDonald’s history
- ◆ Status of Summer Camps
- ◆ Gerbino Night
- ◆ Patrick J. Butler Wrestling Tournament
- ◆ Thanks to Mr. DelGiudice for work on staff letter
- ◆ Board approval necessary for field trips going off Long Island and/or requiring security

At 8:55 p.m., a motion was made by Ms. Hurley, second by Mr. Fagan, to adjourn the Regular Meeting and enter into Executive Session for the purpose of discussing personnel issues.

**ADJOURN REGULAR
MEETING**

No Discussion
All Ayes
Motion carried.

There being no further business, a motion was made by Ms. Hurley, second by Mr. DelGiudice, to adjourn the Executive Session at 11:40 p.m.

**ADJOURN EXECUTIVE
SESSION**

No Discussion
All Ayes
Motion carried.

Respectfully submitted,

Carmen T. Ouellette
District Clerk

Linda Hurley,
Vice District Clerk