

A Workshop Meeting of the Board of Education, Seaford Union Free School District, was held on Thursday, November 18, 2010, in the All Purpose Room of the Manor Elementary School, 1590 Washington Avenue, Seaford, New York.

PRESENT: Mr. Brian W. Fagan - President
Mr. Richard G. DiBlasio – Vice President
Mr. John DelGiudice – Trustee
Mr. Bruce Kahn – Trustee
Mr. Michael D. Sapracione - Trustee (arrived at 7:42 p.m.)

Mr. Brian L. Conboy
Mr. Kenney W. Aldrich
Mr. John Strifflino
Ms. Maryanne Sadowski – Attorney

At 7:37 p.m., the President of the Board of Education opened the Workshop Meeting. As the first order of business, Board President Brian Fagan led the audience in the Pledge of Allegiance.

OPEN MEETING

None

OPENING REMARKS

None

PRESENTATIONS/RECOGNITIONS

Topics covered in Mr. Conboy's Administrative Report dated November 12, 2010:

ADMINISTRATIVE REPORT

Letter from Mr. Peter Scully of the DEC concerning fee for sand removal

- We should send our request for relief to the New York State Department of Environmental Conservation
- New York State Department of Taxation and Finance generates the fee concerning
- Letter has been sent requesting relief
- If we do not get relief from the bill then we will seek legal advice as to how to deal with it and perhaps
- We may seek legislative relief if necessary; Board has seen drafts of letters to Senator Fuschillo and Assemblyman McDonough
- Letter from Nassau County Legislator Peter Schmitt in response to letter sent to him prior to the legislative vote on the tax certiorari issue.
- Need to start preparing for putting funds in a reserve
- Memo from Kenney Aldrich concerning health care costs
- Increases in health costs for the fiscal year beginning in January
- Patient Protection and Affordable Care Act (PPACA)
- Method State uses to assess increases
- Letter from County Executives concerning the Long Island Intergovernmental Purchasing Council
- Memo from Ingerman, Smith to all their client Districts cautioning them to be very careful about joining into that Council
- Memo from Ms. Sadowski will be in Board's next packet
- Maryanne Sadowski of Ingerman, Smith explained her concerns
- Memo was sent to both Mr. Mangano and Mr. Levy
- Request for the High School to perform the play "Urinetown"
- Awaiting copy of script before a final decision will be made
- Congratulations to District athletes
- Football team will play at Hofstra on Saturday at 4:00 p.m.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to approve acceptance of the determinations of the Special Education Committee Meetings of: 10/20; 10/21; 10/25; 10/26; 11/5.

CPSE/CSE

No Discussion.
All Ayes
Motion Carried.

None

PUBLIC COMMENTS
AGENDA ITEMS

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

OLD BUSINESS
CAPITAL PROJECT RESOLUTION
COOPER POWER & LIGHTING
PAYMENT NO. 6
(PHASE 6 – HARBOR)

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Payment No. 6 (Phase 5 – Harbor School) in the amount of \$49,886.89 to Cooper Power & Lighting Corp. for Harbor School electrical work, and request the Board President's signature on the authorization for payment documents.

Mr. Fagan expressed concerns over checks being cut prior to payments receiving Board approval, the staging of checks and possibility of checks being mailed out prior to approval. Discussion took place concerning the cutting of checks (twice per month), timely payment to vendors, capital project payments, terms for payment, warrants, precautionary measures, WinCap system, common practices, official reports given to Board concerning payments and District procedures. It was asked if cutting checks prior to Board approval is acceptable practice to our external auditors, Education Law and the comptroller's office; are our external auditors specifically satisfied that we cut checks prior to Board approval. Other areas covered included: process for approving work and subsequent payment, contracts, contract language for payment, basis for rejecting work and not making payment, timeline for payments to be issued, process for work approval and payment for capital projects, electronic payments. It was asked that our external auditors be contacted to get their opinion on our check cutting procedures. These jobs have been closed out because they met our satisfaction and are due payment.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraine - Aye
Motion Carried.

Mr. DiBlasio asked if the change order amounts were coming out of the balance. Mr. Fagan asked about the photovoltaic project.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
COOPER POWER & LIGHTING
PAYMENT NO. 6
(PHASE 6 – HS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Payment No. 6 (Phase 5 – High School) in the amount of \$29,551.42 to Cooper Power & Lighting Corp. for High School electrical work, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraicone - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
COOPER POWER & LIGHTING
CHANGE ORDER NO. 1
(PHASE 5 – MS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Change Order No. 1 (Phase 5 – Middle School) in the amount of \$8,100 to Cooper Power & Lighting Corp. for additional work beyond the initial scope of the bond to remove and replace breakers, and replace and rewire conduits in the Middle School, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraicone - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
COOPER POWER & LIGHTING
CHANGER ORDER NO. 3
(PHASE 5 – HS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Change Order No. 3 (Phase 5 – High School) in the amount of \$1,005.61 to Cooper Power & Lighting Corp. for additional work beyond the initial scope of the bond to heat shrink and protect electrical conductors in the High School, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraicone - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
CORPORATE ELECTRIC
PAYMENT NO. 5
(PHASE 4 – MS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Payment No. 5 (Phase 4 – Middle School) in the amount of \$4,609.40 to Corporate Electric Tech, Inc. for classroom reconstruction at the Middle School, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapricono - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
CORPORATE ELECTRIC
PAYMENT NO. 6 (FINAL)
(PHASE 4 – MS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Payment No. 6 and Final (Phase 4 – Middle School) in the amount of \$6,122.50 to Corporate Electric Tech, Inc. for classroom reconstruction at the Middle School, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapricono - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
CORPORATE ELECTRIC
PAYMENT NO. 5
(PHASE 4 – HS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Payment No. 5 (Phase 4 – High School) in the amount of \$8,659.66 to Corporate Electric Tech, Inc. for classroom reconstruction at the High School, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapricono - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
CORPORATE ELECTRIC
PAYMENT NO. 6 (FINAL)
(PHASE 4 – HS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Payment No. 6 and Final (Phase 4 – High School) in the amount of \$6,301.07 to Corporate Electric Tech, Inc. for classroom reconstruction at the High School, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraicone - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

**CAPITAL PROJECT RESOLUTION
SJ ELECTRIC – PAYMENT NO. 2
(HS)**

Be it resolved, based upon a recommendation from the Superintendent, that the Board of Education authorize Payment No. 2 in the amount of \$199,560 to SJ Electric, Inc. for installation of photovoltaic panels and an inverter at the High School, and request the Board President's signature on the authorization for payment documents.

Brian Fagan - Aye
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraicone - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Sapraicone, to approve the High School's request to dispose of obsolete audio visual equipment, as indicated in the Board's documentation.

OBSOLETE ITEMS

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Sapraicone, to approve the Second Reading of Revised Policy #6710 – Purchasing Authority.

**SECOND READING -
POLIICY # 6710**

No Discussion.
All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to accept a check from MSG Varsity (aka Rainbow Media Holdings, LLC) in the amount of \$3000 to Seaford High School for the purpose of a stipend for the teacher filming special events for MSG Varsity, to purchase supplemental materials as needed, and as scholarship money.

DONATIONS

Mr. DelGiudice asked if this is for the 2010-2011 school year and placing a link on the District website. He also asked about the procedures for the photographing of students and for those students who are not to be photographed. Mr. Kahn asked if there has been a decision as to how this money would be divided and about a scholarship from these funds.

All Ayes
Motion Carried.

Motion by Mr. DelGiudice, second by Mr. DelGiudice, to authorize the Board President and Superintendent to sign transportation contracts with the five private contractors who provide transportation from Seaford to Special Education locations and private schools under twenty (20) separate annually renewable contracts for the 2010/11 school year.

**TRANSPORTATION
CONTRACTS**

Mr. Aldrich advised that there were 20 contracts not 19 as stated in the agenda. Mr. Kahn asked about the breakdown for these contracts. Mr. DelGiudice questioned the number of students and minimums for some schools. Mr. Fagan asked about the disparity between some schools. It was explained that some of the buses are used to transport special education students and some of those students also require a matron. The bidding process as to per bus or per seat was briefly explained. Mr. DiBlasio asked about the budgeted amount and was advised that we are currently under budget but it will depend on what the special education needs between now and the end of the year will be.

All Ayes
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. Sapraicone, to adopt the following resolution:

Be it resolved, that the Board of Education authorize the Board President to sign contracts with the service providers who serve Seaford students under IDEA Section 611 & 619, as noted on the list provided to the Board, based upon the payment rates set by the State of New York Department of Education.

IDEA SECTION 611 & 619

Brian Fagan - No Discussion
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraicone - Aye
Motion Carried.

Motion by Mr. DiBlasio, second by Mr. DelGiudice, to adopt the following resolution:

Be it resolved that the Board of Education authorize the Board President to sign an employment contract between the Seaford School District and Cristina Spinelli, Internal Auditor, for the period from July 1, 2010 through and including June 30, 2012.

Brian Fagan - No Discussion
Richard DiBlasio - Aye
John DelGiudice - Aye
Bruce Kahn - Aye
Michael Sapraicone - Aye
Motion Carried.

Comments, Questions and/or Concerns Raised by the Public included:

PUBLIC COMMENTS

- Did anyone call the vendor to let them know what was going on with their payments
In the long term will this affect Seaford's reputation with vendors
- Seaford Avenue survey missing several things; should include
What the building would be sold for
What would the money from the sale go to
Dollars needed in survey to make educated decision
Options were contained in the survey but not how they will affect me

Board/Administration Comments:

- Vendor called District; we expected the call
Some of their work was not up to par in some cases and some of the things they promised to do they didn't do
Some contentious points with vendor on some security issues
Board issue in this case should be with BBS or Triton
If we are not satisfied with work we should be able to hold back payment
Discussion should be with BBS and Triton prior to their signing off on work
Shouldn't hold payment back on work which we are satisfied with and is finished because we don't like other work which they are doing and is not finished
Discussion at last meeting was that a substantial amount in those bills were for cameras
Understanding was the two payments withheld at the November 4th meeting were involved with the security cameras; document from BBS states it was for PA, fire alarm and security
Survey was put together to get a general idea from the community if it was in favor of a sale, renovation, lease or demolition
Always felt a second survey would be necessary
Community has very strong feelings thus far about what we should not be doing
If we knew what we could sell the building for that would be valuable information
Concern over giving out numbers which may or may not be accurate in the future
Wanted to keep survey short
Zoomerang allows you to see how many people have completed the survey and how many have visited it; twice as many people visited as took the survey
Second survey would be more specific

SEAFORD AVENUE SCHOOL SURVEY

The survey will be on the website until the end of November
Another shout point message will go out through the phones and emails
Flyers accompanying report cards
Parents attending teacher conferences will be receiving flyers
Letter to the editor in Wantagh/Seaford Citizen
On Patch.com
Hoping to get a 1000 surveys
Most popular response thus far on surveys is strongly disagree
Some questions community is dead against and some they are 50/50
Need to come up with a method to show the community exactly what the survey said and how it is going to direct us
Last question allows for comments
As of today 97% responded that they plan to stay in Seaford for the unforeseeable future

UPDATE ON CAMERAS

Mr. Ward distributed examples of pictures taken from different cameras
Good clarity – pictures taken in daylight
The Board could be shown live feed one evening
Very valuable in stopping egregious behavior from happening
Cameras have great coverage from each of the cameras
2 central locations for viewing cameras - Mr. Ward's office; Security Office

**WORKSHOP TOPIC:
SEAFORD AVENUE
SCHOOL SURVEY**

**WORKSHOP TOPIC:
UPDATE ON SECURITY
CAMERAS**

UPDATE ON CAMERAS (cont'd)

Estimated timeline for Mr. Ward to view cameras from an off-site location
Privacy/black out areas from cameras for homes surrounding buildings
Necessity and location of signs advising camera surveillance
Next discussion stage – storage and retention of filming
Security of rooms containing the brains of the cameras and the screens
Card access for the "Noc" room

Curriculum Program Update – Plan for Response to Intervention

**WORKSHOP TOPIC:
CURRICULUM UPDATE**

New York State mandate to be in place for the 2012-2013 school year called RTI (Response to Intervention)
Talked about last two years in New York State
In October 2010 New York State put out a lengthy guidance document
Internal meetings have been held by the District concerning this
Mandate requires school districts to have a response to intervention plan in place which monitors student reading in grades K-4
Our plan is to have the RTI issues in place next school year so that we can work with it and tweak it so that when we bring it for Board approval that it meets our satisfaction
RTI is essentially a three-tier approach to working with regular education children to make sure that their reading is progressing correctly:

Tier I – Universal Intervention

- All students
- Core curriculum
- Universal screening
- Preventative/Proactive

Tier II – Secondary Intervention

- Some students
- Targeted instruction
- Additional Support – reading teacher
- Small groups
- Monitor every two weeks

Tier III – Tertiary Intervention

- Smallest group of students
- High Intensity
- More frequent/lengthier
- Smaller groups
- Monitor once a week
- Eligibility for special education services

This will be a service for every child; every child will be screened
Our balanced literary curriculum lends itself well to this
Some of the monitoring mandated is already being done
Curriculum will be discussed at every board meeting
One important feature of RTI is fidelity of programs
We have to make sure that all of our teachers are servicing the students and following the curriculum correctly
APPR Plan will fit it nicely to this and ties in to staff development
Big part of this is data keeping
RTI State mandate is just for reading right now
Do not know what the mandate will be for Math
Computer web-based program called Study Island which is being used at the elementary schools and will be doing a pilot at the High School

UPDATE ON CURRICULUM (cont'd)

If not progressing in Tier III then additional testing would be done to determine eligibility for special education services
Students could be successful in Tier III and dropped back to Tier II
Should not remain a Tier III forever
State documents state time student should remain at Tier III
Monitoring timelines
Students coming in from other districts would be screened
State plans to make a data system to follow a student's progress from Kindergarten to Graduate School
Information provided to other districts when a child transfers out
The ultimate Response to Intervention Plan for Seaford will need Board approval

Harbor School Driveway

**WORKSHOP TOPIC:
HARBOR DRIVEWAY**

Discussion with counsel concerning how best to proceed with the project
We knew we would need a Type III SEQRA document specifically related to the project
SEQRA process has begun and we believe that within the next 2 weeks process should be complete
Land transfer has not been completed yet; County must designate another parcel of land as park land
Question as to whether a separate referendum vote is needed to have the voters approve the use of money out of the \$21, 000,000 bond passed in 2007 for the Harbor Driveway
Counsel believes referendum vote needed
Should we have a separate referendum vote away from the May budget and trustee vote
Ingerman Smith agrees with bond counsel Marty Geiger's opinion that a referendum vote is needed to ask community to allow bond money to be used for the Harbor driveway
Harbor Driveway – safety issues, need for the road, funding and desire to have it built has been discussed in detail at Board meetings for the last several years
In order for transfer to take place State legislation has to take place because land has been designated park land.
Explanation of what SEQRA is and why it is needed
Had hoped that bond language included driveway
Driveway not included in the final scoping list because it was felt it would take so long and delay other projects
Items on remove list
Cost of separate referendum vote
Communication necessary to community – residents need to know that we are not asking for additional money; we are asking to use money you already passed in 2007
Community also needs to know that we have not neglected anything; that we have added more
Suggestions concerning location and hours of referendum
Board resolutions necessary concerning SEQRA must be done prior to Board vote to authorize referendum (approve SEQRA then negative declaration for environmental impact – then resolution for referendum vote)
Plans have been submitted to State
Cannot put out for bids until we receive permits from State
Need to address Seaford Avenue School

Discussion of Budget Transfer Policy #6150

WORKSHOP TOPIC:

Transfers in Athletic Department
Question raised is the Budget Transfer Policy tight enough to prevent loop-holes
Should policy be changed from \$5,000 for Board approval
Comparison of policy to other school districts
Difficulty in budgeting certain athletic items
Transfers done in the first two months of fiscal year
Board plan for timeline for uniform replacements

2011/2012 Budget Planning

WORKSHOP TOPIC:

Update on information currently known
Program currently in place
Items cut from last year's budget
Spreadsheet of known increases
CPI Information
WinCap to be used for budgeting
Still many unknowns
Energy savings from new windows, etc.
What do we want Budget Advisory Committee to focus in on
What other types of information would the Board like in the preliminary process of budget planning
How should we proceed from here
Technology
Discussion items for next meeting

None

PUBLIC COMMENTS

Closing remarks by the Administration and Board

CLOSING REMARKS

- ◆ Pictures of District buildings on website
- ◆ Return to Workshop format for Workshop meetings
- ◆ Football Play-off Game on Saturday
- ◆ Happy Thanksgiving to everyone

There being no further business, a motion was made by Mr. DiBlasio, second by Mr. DelGiudice, to adjourn the Workshop Meeting at 10:49 p.m.

ADJOURN WORKSHOP
MEETING

No Discussion.
All Ayes
Motion Carried.

Respectfully submitted,

Carmen Ouellette
District Clerk