

Welcome to this Work Session and Regular Meeting of the Tigard-Tualatin School District Board of Directors

Monday, May 6, 2024

Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by submitting an email to Patty Roberts @ proberts@tsd.k12.or.us, no later than 4:00 PM on Board meeting day, and provide your name, community, and the reason or topic for your public comment. At 9:00 PM the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of items. The public meeting will not go beyond 9:30 PM without a majority vote of the board. For assisted listening/speech call.503-431-4002 (voice) or 503-431-4047 (FAX) no later than 48 hours prior to the meeting.

- I. WORK SESSION ~ 4:30 PM
 - A. School Continuous Improvement Plans – Roundtable Discussions – Presenter: Todd Robson..... Page 03
- II. ADJOURN WORK SESSION ~ 6:00 PM
- III. REGULAR SESSION ~ Time: 6:30 PM
 - A. CALL TO ORDER - Presenter: Chair Tristan Irvin ~ Time: 6:30 PM.....Page 04
David Jaimes, Vice-Chair, Kristen Miles, Crystal Weston, and Jill Zurschmeide (Members)
- IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ Time: 6:31 PM
 - A. CONSENT AGENDA ITEMS
 - 1. Human Resources/Personnel Report Page 07
 - 2. PROCLAMATION: Asian American & Pacific Islander Heritage Month.....Page 08
 - 3. PROCLAMATION: Jewish American Heritage MonthPage 10
- V. RECOGNITION & GOOD NEWS ~ Time: 6:32 PM
 - A. Introduction of New District/School Leadership - Presenter: Len Reed ~ Time: 6:32 PMPage 11
- VI. STUDENT REPRESENTATIVE REPORTS ~ Time: 6:45 PM
 - A. Creekside Community HS Student Representative: Presenter: Atticus Beckley
 - B. Tigard HS Student Representatives: Presenters: Owen Ahlbrecht, Briana Castellanos-Zuniga, Rima Hussein
 - C. Tualatin HS Student Representatives: Presenters: Jamie Hartmann, Lily Story, Olivia Trone
- VII. SUPERINTENDENT & BOARD COMMUNICATION ~ Time: 7:00 PM
- VIII. PUBLIC COMMENT – **AGENDA & NON-AGENDA ITEMS** ~ Time: 7:15 PM

This 30-minute section of the agenda is for public comment related to both board agenda and non-agenda items. Any member of the public who has not provided comment within the 30-minute period will have an opportunity at the end of the agenda to do so. Please email Patty Roberts, Board Secretary @ proberts@tsd.k12.or.us to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel. If this public comment agenda item exceeds 30 minutes, time for the remainder of the public comments will be provided at the end of this meeting.
- IX. PUBLIC COMMENT – **SUPERINTENDENT SEARCH** ~ Time: 7:45 PM

This 30-minute section of the agenda is for public comment related to the Superintendent Search. This public comment agenda item is designed to allow students, staff and community members, the opportunity to provide the school board with input regarding desired qualities and qualifications they would like to see in the next Tigard-Tualatin School District Superintendent. Please email Patty Roberts, Board Secretary @ proberts@tsd.k12.or.us to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel.
- X. REPORTS & DISCUSSION ITEMS ~ Time: 8:15 PM
 - A. Board Director Reports on CIP Presentations – Presenter: Chair Irvin ~ Time: 8:15 PMPage 12
 - B. Title I Class Size Fiscal Report – Presenter: Dr. Sue Rieke-Smith ~ Time: 8:30 PM.....Page 13
 - C. First Reading Board Policies – Presenter: Len Reed ~ Time: 8:45 PMPage 14
- XI. ACTION ITEMS ~ Time: 9:00 PM
 - A. Ednetics, Inc. Contract Award for District-Wide Security Project – Presenter: David MoorePage 16
 - B. Johnson Controls, Inc. Contract Award for District-Wide Security Project – Presenter: David Moore ~ 9:15 PM....Page 17
 - C. Superintendent Search Process ~ Presenter: Chair Irvin ~ Time: 9:30 PM.....Page 18
 - i. Adoption of Qualities and Characteristics for the Permanent Superintendent
 - ii. Authorization to Negotiate the Contract
 - D. NWRESD Board Vacancy Election - Zone 1 – Presenter: Chair Irvin ~ Time: 10:00 PM.....Page 20
 - E. Consideration for Board to Hear Appeal for Complaint – Presenter: Chair Irvin ~ Time: 10:15 PMPage 24
- XII. BOARD MEMBER REFLECTION TIME – Presenter: Chair Irvin ~ Time: 10:30 PM

This agenda item is provided for the Board to reflect at the end of their meeting and to have an opportunity to discuss, or talk about items to have on a future meeting agenda or if there is something that Board members wish to discuss further. This agenda item is available on an as needed basis.
- XIII. ADJOURN - Presenter: Chair Irvin ~ Time: 10:45 PM

Public Participation in Board Meetings

1. To provide public comment please send an email to [Patty Roberts](#), Board Secretary to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment.
2. A group of visitors with a common purpose should designate a spokesman for the group.
3. Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.
4. Speakers may comment a topic not on the published agenda, however, the Board, at its discretion, may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.
5. When meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda or non-agenda item, may do so at the discretion of the Board chair.
6. Speakers may offer objective criticism of district operations or programs but **the Board will not hear complaints concerning specific district personnel.**
7. These procedures will be published on the back of every Board meeting agenda.

~ Matters Permitted for Executive Session ~

ORS 192.620 The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly. However, a school board may hold an Executive Session, which excludes the public after the Board Chair has identified one or more of the following reasons:

As per ORS 332.061

- (1) Any hearing held by a district school board or its hearings officer on any of the following matters shall be conducted in executive session of the board or privately by the hearings officer unless the student or the student's parent or guardian requests a public hearing:
 - (a) Expulsion of a minor student from a public elementary or secondary school.
 - (b) Matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

As per ORS 192.660

- (2) The governing body of a public body may hold an executive session:
 - (a) To consider the employment of a public officer, employee, staff member or individual agent.
 - (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
 - (c) To consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990 (3) including, but not limited to, all clinical committees, executive, credentials, utilization review, peer review committees and all other matters relating to medical competency in the hospital.
 - (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
 - (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 - (f) To consider information or records that are exempt by law from public inspection.
 - (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
 - (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
 - (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
 - (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.
- (3) Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.
- (4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2) but the governing body may require that specified information subject of the executive session be undisclosed.
- (5) When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.
- (6) No executive session may be held for the purpose of taking any final action or making any final decision.
- (7) The exception granted by subsection (2)(a) of this section does not apply to:
 - (a) The filling of a vacancy in an elective office.
 - (b) The filling of a vacancy on any public committee, commission or other advisory group.
 - (c) The consideration of general employment policies.
 - (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:
 - (A) The public body has advertised the vacancy;
 - (B) The public body has adopted regular hiring procedures;
 - (C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and
 - (D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.
- (8) A governing body may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: May 6, 2024
TO: Board of Directors
FR: Todd Robson
RE: Continuous Improvement Plan 2023-24

EXPLANATION:

Each Fall, schools are required to complete a comprehensive Continual Improvement Plan (CIP). In the Spring, schools take their living documents (CIP) and begin a more extensive review using current perception, implementation and summary data as a means to assist in guiding next level work. CIPs include specific student achievement goals in areas of academics, school climate/culture and an equity initiative. High leverage action(s) are called out with an implementation plan created specifically to align and guide staff in planning, doing and studying the impact of the adult actions and the utilizing of the focus strategies with fidelity.

The Round Table opportunities throughout the school year will provide the School Board with timely introductions to and updates about CIP progress to be able to make connections between school improvement efforts District-wide at each level and the strategic plan. Administrators from each level and school will be providing insight into the collective and individual building focus that is outlined in the living continual improvement documents created by each school.

PRESENTER: Todd Robson


SUPPLEMENTARY

- MATERIALS:
- Continual Improvement Plan (CIP) Plans for each school presenting. Focus schools presenting are [Alberta Rider](#), [Tualatin El.](#), [Bridgeport](#), [Tualatin High School](#), [Byrom/Art Rutkin Creekside High School](#), [Templeton Elementary](#), [Tigard-Tualatin Virtual Academy](#), [Hazelbrook Middle School](#), [Mary Woodward Elementary](#), [Durham Elementary](#), [C.F. Tigard Elementary](#)
 - [Work Session Agenda](#)
 - [4Cs Protocol Doc.](#)
 - [Round Table Format Doc.](#)

RECOMMENDATION: None

PROPOSED MOTION: None

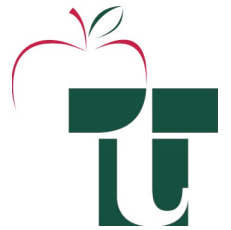
Art of Community

- 
- A watercolor illustration on the left side of the page. It depicts two hands, one above the other, cupping a mound of dark brown soil. A small green plant with several leaves is growing out of the soil. The background is a mix of light green and blue washes, suggesting a natural, outdoor setting. The style is soft and artistic.
- We acknowledge that we bring our lived experiences into our conversations
 - We strive to be in community with one another with care
 - We try to stay curious about each other
 - We recognize that we need each other's help to become better listeners
 - We slow down, so we have time to think and reflect
 - We remember that conversation is a natural way we think together
 - We expect it to get messy at times
 - We will listen with intention to learn something new

Equity Lens


When making decisions and taking action, utilize the following questions:

- *Does the decision align with the Four Pillars of the District's Strategic Plan?
- *Does the decision being made ignore or worsen existing disparities or produce other unintended consequences?
- *Whom does this decision affect both positively and negatively?
- *Are those being affected by the decision included in the process?
- *What other possibilities were explored? Is this decision/outcome sustainable?



2019

Land Acknowledgement



We acknowledge that we are gathered on the ancestral lands of many tribal nations who made their home here and/or traveled the Columbia River seasonally. The Confederated Tribes of Warm Springs, the Umatilla, and the Yakama Nation have a strong relationship to this region as do the Confederated Tribes of Siletz, the Confederated Tribes of Grand Ronde and the Chinook Tribe.

In Tigard-Tualatin we are situated on [traditional Atfalati \(Tualatin\) Kalapuya lands](#). These lands were taken by the federal government for settlers traveling the Oregon Trail long before they were legally ceded, first in the unratified treaty of 1851 and then in the ratified Willamette Treaty of 1855. Much more can be learned from the K-12 [curriculum written by local tribal leaders](#) under Senate Bill 13, which we are determined to implement in our district.

We solemnly reflect on the genocide and displacement of families and relatives. We commit ourselves to moving forward towards tribal sovereignty and reconciliation. We humbly look to Indigenous leadership on Indigenous lands. In a community process we solidified that commitment by making visible and known for future generations that we are on Kalapuya land through the naming of our early childhood center Kalapuya in Spring 2021.

Shared from Dr. Julie Esparza-Brown, adapted by
Page 6 of 24 Rina Miyamoto-Sundahl for TTSD, updated August 2021

May 6, 2024

HUMAN RESOURCES REPORT

TIGARD-TUALATIN SCHOOL DISTRICT 23J

HUMAN RESOURCES REPORT - ADMINISTRATOR

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
BREWER	CLEANN	TERM	RESIGN	ADMINISTRATOR	DURHAM	PRINCIPAL	1.000	ES PRIN STEP E	6/30/24	
HEDGES	SARAH	CHANGE	CHANGE LOCATION	ADMINISTRATOR	DURHAM	PRINCIPAL - TEMPORARY	1.000	ES PRIN STEP E	4/12/24	6/30/24

HUMAN RESOURCES REPORT - LICENSED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
BOWERSOX	ELIZABETH	TERM	RESIGN	LICENSED	DEER CREEK	LEARNING SPECIALIST	1.000	E6	6/17/24	
BROWN	MARTHA	TERM	RETIRE	LICENSED	HAZELBROOK	TEACHER SCIENCE	1.000	F15	6/17/24	
BURKE	STEVEN	TERM	RESIGN	LICENSED	LIFEWORKS	TEACHER	1.000	F2	6/30/24	
SACKS	KRISTIN	TERM	RETIRE	LICENSED	FOWLER	TEACHER LA/SS	1.000	F15	6/17/24	

CPEC=Classified Position Evaluation Committee per OSEA-TTSD Bargaining Agreement

**Salary placement may be adjusted in accordance with prevailing OSEA Bargaining Agreement

+ Redline

++Grandfathered

HUMAN RESOURCES REPORT - CLASSIFIED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
BUCK	GARY	EMPLOY	REPLACE	HOURLY	STUDENT SERVICES-WISE	LEARNING SPECIALIST ASSISTANT	0.469	I2	4/22/24	6/14/24
CHAPEK	CALEB	EMPLOY	REPLACE SCROGGIN	CLASSIFIED	TUALATIN HIGH	LEARNING SPECIALIST ASSISTANT	0.875	I2	5/6/24	
KENSINGER	STEPHANIE	TERM	RESIGN	CLASSIFIED	TUALATIN HIGH	SCHOOL ENGAGEMENT SPECIALIST	1.000	K7	5/17/24	
LOPER	JOYCE	TERM	RETIRE	CLASSIFIED	TUALATIN HIGH	SECRETARY 3	1.000	I11	6/26/24	
MENTESANA	HOLLIE	EMPLOY	NEW POSITION	TEMP CLASSIFIED	METZGER	INSTRUCTIONAL ASSISTANT 4, EBS	0.813	I2	4/24/24	6/13/24
NERON	COURTNEY	EMPLOY	REPLACE	HOURLY	DURHAM	INSTRUCTIONAL ASSISTANT 1	0.250	E6	4/25/24	6/14/24
ROSENDAHL	DEBBIE	TERM	RESIGN	CLASSIFIED	TUALATIN	LEARNING SPECIALIST ASSISTANT	0.813	I11	5/1/24	
SCHOTT	ANNA	EMPLOY	REPLACE BURNETTE	HOURLY	BRIDGEPORT	INSTRUCTIONAL ASSISTANT 1	0.406	E2	4/24/24	6/14/24



TIGARD-TUALATIN SCHOOL DISTRICT 23J
6960 SW Sandburg Rd.
Tigard, OR 97223

May 6, 2024

TO: Board of Directors

FR: Lisa Burton

RE: TTSD Proclamation: Recognizing Asian American and Pacific Islander Heritage Month

EXPLANATION:

In honor of Asian American and Pacific Islander Heritage Month, the Tigard-Tualatin School District Board of Directors strongly encourages our staff, students, and community to observe, honor, participate in, and celebrate the culture, heritage, contributions, and events of Asian American and Pacific Islanders in our TTSD community and throughout the United States.

SUPPLEMENTARY MATERIALS:

Asian American and Pacific Islander Heritage Month Proclamation

REQUESTED ACTION:

Approve the Asian American and Pacific Islander Heritage Month Proclamation, as presented.

PROPOSED MOTION:

I move to approve the Asian American and Pacific Islander Heritage Month Proclamation, as presented.



TIGARD-TUALATIN SCHOOL DISTRICT PROCLAMATION:

A Proclamation of the Tigard-Tualatin School Board of Directors to honor the month-long celebration of Asian American and Pacific Islander Heritage Month.

WHEREAS, the celebration of Asian American and Pacific Islander Heritage in the United States originated in 1978 and was voted by Congress into a month-long event in 1992; and

WHEREAS, Asian American and Pacific Islander Heritage Month seeks to honor and recognize the contributions of residents from Asia, India, and the Pacific Islands; and

WHEREAS, the month of May was chosen to commemorate the immigration of the first Japanese to the United States on May 7, 1843; and

WHEREAS, to also recognize that the majority of the workers who contributed to the building of the transcontinental railroad, completed on May 10, 1869, were Chinese immigrants; and

WHEREAS, Native Hawaiians, Chinese, and Japanese were the first to migrate to the Pacific Northwest and were known for handling canoes and transporting goods, construction, and railroad expansion; and

WHEREAS, Asian/Pacific encompasses all of the Asian continent and the Pacific islands of Melanesia (New Guinea, New Caledonia, Vanuatu, Fiji, and the Solomon Islands), Micronesia (Mariannas, Guam, Wake Island, Palau, Marshall Islands, Kiribati, Nauru, and the Federated States of Micronesia) and Polynesia (New Zealand, Hawaiian Islands, Rotuma, Midway Islands, Samoa, American Samoa, Tonga, Tuvalu, Cook Islands, French Polynesia and Easter Island); and

WHEREAS, during Asian American and Pacific Islander (AAPI) Heritage Month, we acknowledge Asians and Pacific Islanders have lived and worked in Oregon for more than 200 years, contributing to Oregon's and the United State's economy, culture, education, politics, arts, literature, science, and technological developments despite institutional and systemic injustices designed to prevent and limit these achievements and contribution; and

WHEREAS, during AAPI Heritage Month we acknowledge the additional determination, hard work, and perseverance, AAPI must put forth to be heard and seen and that these additional efforts are a result of inequitable institutional and systemic injustices; and

WHEREAS, despite these contributions and leadership, the role of AAPI in U.S. history has been consistently overlooked and undervalued, in the literature, teaching, and study of American history; and



TIGARD-TUALATIN SCHOOL DISTRICT 23J
6960 SW Sandburg Rd.
Tigard, OR 97223

May 6, 2024

TO: Board of Directors

FR: Lisa Burton

RE: TTSD Proclamation: Recognizing Jewish American Heritage Month

EXPLANATION:

In honor of Jewish American Heritage Month, the Tigard-Tualatin School District Board of Directors strongly encourages our staff, students, and community to observe, honor, participate in, and celebrate the culture, heritage, contributions, and events of Jewish Americans in our TTSD community and throughout the United States.

**SUPPLEMENTARY
MATERIALS:**

Jewish American Heritage Month Proclamation, will be provided.

REQUESTED ACTION:

Approve the Jewish American Heritage Month Proclamation, as presented.

PROPOSED MOTION:

I move to approve the Jewish American Heritage Month Proclamation, as presented.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: May 6, 2024
TO: Board of Directors
FR: Lisa Burton
RE: Recognition of new district/leadership

EXPLANATION:

Introduction of new Transportation Manager, Bob Rippinger, and Chief Financial Officer (CFO), Jessica Saey.

PRESENTERS: Lisa Burton

SUPPLEMENTARY
MATERIALS: [Jessica Saey Announcement](#)
[Robert Rippinger Announcement](#)

RECOMMENDATION: Recognition & Good News

PROPOSED MOTION: None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: May 6, 2024
TO: Board of Directors
FR: Tristan Irvin, Chair
RE: Board Director Reports on CIP Presentations

EXPLANATION:

Prior to this evening’s board meeting, Board members and school administrators met in a Work Session for deeper and richer conversations regarding our schools Continuous Improvement Plans (CIP). Board members were assigned school plans to review and to prepare for discussion. Board members will have an opportunity to share out the information they have learned from the school plans.

This evening Board members may provide information from the following schools as follows:

Tristan Irvin, Board Chair ~ Mary Woodward Elementary & Tualatin HS
David Jaimes, Board Vice Chair ~ Byrom Elementary, Art Rutkin Elementary & CF Tigard Elementary School
Crystal Weston, Director ~ Alberta Rider Elementary, and Creekside Community HS
Kristen Miles, Director ~ Bridgeport Elementary, TTVA, and Hazelbrook Middle School
Jill Zurschmeide, Director ~ Tualatin Elementary, and Templeton Elementary

PRESENTER: Chair Tristan Irvin

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: Reports & Discussion Item

PROPOSED MOTION: None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: May 6, 2024

TO: Board of Directors

FR: Dr. Sue Rieke-Smith, Superintendent

RE: Funding Options for Class Size Committee Class Size Recommendations

EXPLANATION:

At the regular meeting of the school board on April 22, 2024, in accordance with the district's agreement with TTEA, this group of representatives (both licensed and admin), from Title I Schools, was brought together to provide recommendations on class size for Title I Schools. We currently have 7 Title I Elementary Schools: Bridgeport, Metzger, Durham, Deer Creek, Templeton, Charles F. Tigard, and Tualatin.

Following the presentation, the board requested information regarding potential funding options for the committee's recommendations at the next regularly scheduled board meeting.

PRESENTER: Dr. Sue Rieke-Smith, Superintendent, CFO Director Moore,
Director of Teaching and Learning Todd Robson

SUPPLEMENTARY
MATERIALS: [Slides](#)

RECOMMENDATION: Reports and Discussions

PROPOSED MOTION: N/A



Tigard-Tualatin School District 23J
 6960 SW Sandburg Street
 Tigard, OR 97223

Date: May 6, 2024

TO: Board of Directors
 FR: Len Reed
 RE: First Reading Board Policy

EXPLANATION:

The following policies are submitted to the Board for a first reading under Reports and Discussions.

Policy	Title	Action	Explanation
AC	Nondiscrimination	Update	Board must designate one or more civil rights coordinator(s) for the district. House Bill 2281 Required
BBF	Board Member Standards of Conduct	Update	Align state law with DHS' current process for receiving child abuse reporting Highly Recommended
BBFC	Reporting of Suspected Abuse of a Child	Update	Align state law with DHS' current process for receiving child abuse reporting Optional
BCBA	Student Representative to the Board	Delete	Delete and replace with new Optional
BCBA	Student Representative(s) on the Board	New	The practice of having students on the Board has increased causing more regulations and ARs Optional
BCBA AR	Student Representative to the Board	Delete	Delete and replace with new Optional
BCBA AR	Student Representative(s) on the Board	New	The practice of having students on the Board has increased causing more regulations and ARs Optional
CB	Superintendent	Update	Delete footnote: Education Service Districts Highly Recommended
CBC	Superintendent's Contract	Update	Delete footnote: Education Service Districts Optional
CBG	Evaluation of the Superintendent	Update	Remove the word administrative, replace with superintendent's Required
CCG	Evaluation of Administrators	Update	Review policy on evaluation of the superintendent to ensure current practice and contract language match and to review administrator contracts Required



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

PRESENTER: Len Reed

SUPPLEMENTARY
MATERIALS: [May 6th 1st Reads](#)

RECOMMENDATION: 1st Reading

PROPOSED MOTION: None



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

May 6, 2024

TO: Board of Directors
FR: David Moore
RE: Ednetics, Inc. Contract Award for District Wide Security Project

EXPLANATION:

The District received a proposal from Ednetics, Inc. to provide and install cameras and paging devices in buildings throughout the District as part of the Bond security upgrade project. This project will bring all of the District buildings up to meet District standards for camera coverage and paging systems. Pricing provided for the project is based off the Organization for Educational Technology and Curriculum (OETC) Cooperative Contract #OETC-19I-PhysicalSecurity. OETC is a purchasing co-op that provides member schools with pre-determined pricing by approved vendors whose product has already been bid at a national level. The total cost of this contract will be \$1,749,729.97 and includes freight and installation costs.

The Bond Oversight Committee authorized \$2,200,000 for the entire security project. This is one portion of the overall project.

PRESENTER: David Moore and Darin Barnard

SUPPLEMENTARY MATERIALS: [Ednetics, Inc. Quote Dated 05/03/2024](#)

REQUESTED ACTION: Award a contract to Ednetics. Inc for providing and installing cameras and paging devices throughout the District in the amount of \$1,749,729.97.

PROPOSED MOTION: I move to award a contract to Ednetics. Inc for providing and installing cameras and paging devices throughout the District in the amount of \$1,749,729.97.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

May 6, 2024

TO: Board of Directors
FR: David Moore
RE: Johnson Controls, Inc. Contract Award for District Wide Security Project

EXPLANATION:

The District received a proposal from Johnson Controls, Inc. to provide and install access control devices (card readers) in buildings throughout the District as part of the Bond security upgrade project. Pricing provided for the project is based off the Sourcewell Cooperative Contract #070121-JHN. Sourcewell is a purchasing co-op that provides member schools with pre-determined pricing by approved vendors whose product has already been bid at a national level. The total cost of this contract will be \$255,914.87 and includes freight and installation costs.

The Bond Oversight Committee authorized \$2,200,000 for the entire security project. This is one portion of the overall project.

PRESENTER: David Moore and Darin Barnard

SUPPLEMENTARY
MATERIALS: [Johnson Controls, Inc. Quote Dated 03/12/2024](#)

REQUESTED ACTION: Award a contract to Johnson Controls, Inc for providing access control devices throughout the District in the amount of \$255,914.87.

PROPOSED MOTION: I move to award a contract to Johnson Controls, Inc for providing access control devices throughout the District in the amount of \$255,914.87.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: May 6, 2024
TO: Board of Directors
FR: Chair Tristan Irvin
RE: Adoption of Qualities and Characteristics for the Permanent Superintendent

EXPLANATION:

McPherson Jacobsen LLC, Executive Recruitment & Development consultants met with the Board to develop the permanent Superintendent Search Qualities & Characteristics. The Board will review these qualities & characteristics as they consider candidates to consider for interviews.

PRESENTER: Tristan Irvin, TTSD Board Chair

SUPPLEMENTARY MATERIALS: [Updated Qualities & Characteristics for the Hybrid Superintendent Search process](#)

RECOMMENDATION: Move to adopt the updated Qualities and Characteristics for the Permanent Superintendent.

PROPOSED MOTION: I move to adopt the updated Qualities and Characteristics for the Permanent Superintendent, as presented.



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: May 6, 2024
TO: Board of Directors
FR: Tristan Irvin, Chair
RE: Authorization to Negotiate the Contact

EXPLANATION:

As part of the executive search and hiring process, and as discussed in the work session on April 24th, it is recommended that Board Chair Irvin be authorized to negotiate the superintendent contract not to exceed \$285K in total compensation.

PRESENTER: Tristan Irvin, Chair

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: To authorize Board Chair Irvin to negotiate the superintendent contract not to exceed \$285K in total compensation.

PROPOSED MOTION: I move to authorize Board Chair Irvin to negotiate the superintendent contract not to exceed \$285K in total compensation, as presented.



Northwest Regional Education Service District

April 25, 2024

TO: Board of Directors

FR: Dan Goldman, Superintendent RE: NWRESD Board Vacancy - Zone 1

EXPLANATION:

NWRESD board Zone 1 position is up for election to begin July 1, 2024. NWRESD has completed the application process for candidates and received one application, included in this packet.

As per board policy BBE, any vacancy on the NWRESD Board of an elected member from any numbered zone position shall be filled through election by the component district boards from within that zone. Each school board within Zone 1 will receive one vote for their candidate of choice.

Qualified and interested persons were allowed to submit applications online to the NWRESD Board. For this election cycle, one candidate applied:

Christine Riley

In this agenda item, Zone 1 School Boards will have the opportunity to review the Candidate for NWRESD Board Zone 1:

Christine Riley - vacancy for Zone 1 from July 1, 2024 to June 30, 2028.

PRESENTER(S):

Board Chair, Board Secretary or Superintendent

SUPPLEMENTARY MATERIALS:

[Application Info: Christine Riley](#)
[Policy BBE: Vacancies on the Board](#)
[Zone 1 Ballot](#)

PROPOSED MOTION:

I move to endorse candidate, Christine Riley, as presented, to fulfill the full term vacancy of NWRESD Zone 1 to begin July 1, 2024.



Northwest Regional Education Service District

Zone 1 Candidate Application Materials:

Christine Riley

EDUCATION

Christine shared the following in their application:

Bachelor of Arts: Brown University (1971)
Master of Arts: Princeton University (1974)
Doctor of Philosophy: Princeton University (1975)

EXPERIENCE

Christine shared the following in their application:

Gaston School District Board of Directors: Served 2004-2023; as chair 2018-2022
OSBA Legislative Priorities Committee: Served 2009-2011
NWRESA Board of Directors: Served 2012-present; as chair 2014-2015

COMMENTS

Christine shared the following in their application:

"I strongly support the ESD's Vision - every student educated, equipped and inspired to achieve their full potential and enrich their communities. I have enjoyed working with the board and administration to develop and support the strategic plan to address this vision and to allocate resources to best achieve it. The ESD faces challenges to support the diversity of districts within our region, and I wish to continue to advocate for the needs of smaller districts."

Northwest Regional Education Service District

Code: BBE

Adopted: 5/17/07

Revised/Readopted: 4/18/17, 8/9/2022

Orig. Code: BBE

Vacancies on the Board

Vacancies occurring in elected or appointed board positions will be filled either through Board appointment or through election by the boards of the component districts in the manner described below. The Board appointee must be a legally registered voter and a resident within the Northwest Regional Education Service District (NWRESD) for one year immediately preceding the election or appointment.

In the event of multiple vacancies, the position vacated first will be filled first.

Upon appointment or election the newly appointed or elected Board member(s) will take office at the next board meeting following the appointment.

If the offices of a majority of Board members are vacant at the same time, the State Board of Education shall appoint persons to fill the vacancies occurring in appointed board positions from among persons qualified for those positions, if any, or from among other persons who are qualified to serve. The State Board of Education shall oversee the election by component school district boards within the position zones in which the vacancy occurred to fill vacancies occurring in elected positions from among qualified individuals from within those zones.

Numbered Zone Positions

Any vacancy on the Board of an elected member from any numbered zone position shall be filled through election by the component district boards from within that zone from among the qualified members in that numbered position's zone. Qualified and interested persons will be allowed to submit applications to a component board or the NWRESD Board. Each component district in the zone of vacancy shall have one vote. The term of office of the person elected to fill a vacancy will be the time remaining in the vacated Board position.

Appointed Positions (Positions A, B, C and D)

Any vacancy on the Board of an appointed member from any position designated by letter shall be filled through appointment by the zoned Board members from among persons qualified for that position. Appointment procedures will be developed by the NWRESD Board in an open meeting. The term of office of the person appointed to fill a vacancy will be the time remaining in the vacated Board position.
END OF POLICY

Legal Reference(s):

[ORS 249.865 - 249.877](#)

[ORS 255.245](#)

[ORS 255.335](#)

[ORS 334.090](#)

[ORS 334.095](#)

Cross Reference(s):

BBBA - Board Member Qualifications

BBC - Board Member Resignation

BBD - Board Member Removal from Office

Northwest Regional ESD Governing Board Ballot Instructions

Please indicate your endorsement of the candidate from the attached packet.

You may choose to hold interviews or a forum at your next board meeting.

Please contact vwhite@nwresd.k12.or.us with questions.

Please return your ballot by *May 31 2024*.

Voting Ballot

NWRESD Board of Director: Zone 1 (Gaston, Sherwood, Tigard-Tualatin SDs)	
We, _____ (school district) Board of Directors endorse the Zone 1 candidate application as presented.	<input type="checkbox"/>
We, _____ (school district) Board of Directors do not endorse the Zone 1 candidate application as presented.	<input type="checkbox"/>
_____ Board Chair Signature	_____ Date



Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: May 6, 2024
TO: Board of Directors
FR: Tristan Irvin, Board Chair
RE: Consideration for the Board to Hear Appeal for a Complaint

EXPLANATION:

The Board is asked to consider the appeal of a complaint decision which has been reviewed, and investigated by school administrators, district administrators and the Superintendent.

PRESENTER: Chair Tristan Irvin

SUPPLEMENTARY MATERIALS: None

RECOMMENDATION: None

PROPOSED MOTION: I move that the Tigard-Tualatin School District Board of Education [will further consider or will not consider] a request to appeal the Superintendent’s decision regarding a complaint.