

ROBBINSDALE SPANISH IMMERSION SCHOOL PARENT TEACHER ORGANIZATION

General Assembly Meeting Agenda: April 23, 2024

Meeting is held in-person at the school (Media Center) and online via Zoom
(<https://us06web.zoom.us/j/8039751109?omn=83930741877>).

If attending in-person, please sign-in via paper sheet. If attending online, [please sign in here](#).

(Attendees: in person - 20, online - 1)

Agenda:

- Welcome (SueLynn Junkert) - 2 minutes
- PTO Board Member introductions - 2 minutes
- Introductions (Round table: please share name, role at the school/PTO and/or children names/grade. What has been your favorite PTO sponsored school activity so far this year? - 5 minutes
- Intern Intro (Marlene Calles) - 5 minutes
 - [Marlene Calles Intern biography.pdf](#)
 - From El Salvador, has 3 siblings, plans to finish her degree in El Salvador after interning at RSI
 - Wants to be a kinder teacher
- Update from the Principals - (Ken Habel & Dr. Alejandra Estrada-Burt) - 10 minutes
 - MCA testing- this week- grades: 3, 4, 5 and next week - 5th grade only
 - National Anthem @ Twins Game - 4th and 5th graders last Saturday - lots of family participation, great event led by Sra Scott
 - Skate Night last week was a lot of fun- great turnout!
 - Yearbook sales- increase in sales from last year
 - Admin. Assistants day this week- Rocio J. and Jessica M.- key staff members in coordinating daily activities and communication at RSI
 - Looking forward to end of year events - Fiesta Fun Fair, Healthy Send Off, Staff Appreciation Week, 5th Grade Farewell
- Treasurer's Report (Morgan Wallace-Johnson) - 25 minutes
 - [03.31.2024 Treasurer's Report.pdf](#)
 - Main expenses for March- intern expenses and stipends, and \$1200 of grant money spent
 - Skate Night raised \$2390 in fall of 2023. Waiting for numbers on spring Skate Night
 - 2024-2025 Budget Proposal & discussion
 - [2024-25 Proposed Budget.pdf](#)
 - Instead of individual staff gift of \$100 per teacher/specialist team, proposal to give \$600 per grade level and \$600 for specialists
 - Teacher feedback requested re: grade level buckets
 - 2 teachers present felt like it would be a good option for grade level teams - and increase the flexibility on teachers could choose to use their money
 - Form for reimbursement still required

- PTO Board will put current reimbursement forms in teacher mailboxes this week to help remind teachers
- Intern stipends
 - Proposal to increase monthly stipend to \$415/month per intern
 - Have been paying interns individually for events (ie: childcare & translation at PTO meetings, participation in occasional evening school events) - and format needs to change due to agency regulations
 - Extra events will now be rolled into the monthly stipends- more like a salaried position
- Overall budget total review
 - Current excess reserves are at \$13,000
 - There are also unused grant funds that will return to general funds
 - Example: Pros of the Rope grant was passed at a higher amount than what was actually used. The program was unable to schedule for multiple grade levels, and less money was used than anticipated
 - Not operating in the red
 - What we raise this year will be spent the following school year
- Ideas?
 - Dr. Estrada- \$1500 to elevate Hispanic Culture- authors, artists, dance group, assembly, etc.
 - For activities that would promote Hispanic Culture.
 - The school Climate and Cultural Specialist could help lead/plan events
 - Hispanic Dance group included in the Back to School Social this year ~ \$600
 - Please email other ideas to the PTO: rsispto@gmail.com
 - Final '24- 25 budget will be voted upon at the May GA meeting- Tuesday, 5/28/24, 6:30- 7:30pm at RSI
- PTO Board Vote (SueLynn Junkert) - 5 minutes
 - President Nominees: Sarah Meagher & Jessica Chapman as Co-Presidents
 - Vice President Nominees: Toby Bruech & Tiffany Knudsen Co-Vice Presidents
 - Treasurer Nominees: Morgan Wallace-Johnson & Amanda Houge as Co-Treasurers
 - Secretary Nominees: Mariah Messer & Avigail Vence as Co-Secretaries
 - Sarah Taylor made a motion to vote. Missy Rudeen seconded the motion. The motion passed unanimously.
- Program/Fundraiser Updates & Volunteer Needs - 6 minutes **Scan code for Volunteer SignUp**
 - Yearbook (Jessica Chapman)
 - Admins Jessica Moore and Rocio Juarez have put a lot of work into compiling the yearbook
 - Yearbook sales are up this year. Last year, a PTO grant was approved to help cover cost of yearbooks for all 5th graders to receive one
 - No grant needed this year; donated yearbooks helped ensure that all 5th graders will receive a yearbook.
 - Teacher/Staff Appreciation Week, May 6-10 (Jessica Chapman)
 - Staff [Bien Hechos](#)
 - Students & families can fill out and turn into a dropbox in the RSI Main office by May 3rd. PTO will distribute them to staff
 - Staff lunch planned - hosted by principals



- Treats planned by PTO - check the PTO section of an upcoming school newsletter and follow the [RSI PTO Facebook page](#) for upcoming information
- Gertens Spring Plant Sale (Sarah Meagher)
 - Plant pick up is Saturday, May 4th, 1-3pm in the RSI Front Parking Lot
 - [Volunteers needed](#) to help unload plants and bring plant orders to buyer vehicles
- Healthy Send Off (Abby Lipanot)
 - Friday, May 31st- all day event during the school day
 - Many volunteers will be needed - watch for info in an upcoming newsletter and on the RSI PTO Facebook page.
 - Volunteers needed to help lead classrooms, or to help with one of the 6 activity stations. Each station will host a 7 minute activity.
 - Popsicles will be given to students after their lunch period
- Fiesta Fun Fair (Tiffany Knudsen)
 - Friday, May 17th, 6-8pm at RSI
 - Each game, food, or activity will be purchased with tickets this year instead of punch cards
 - Tickets will be pre-sold in groups of 20; 20 tickets for \$20 presale. At the door: 20 tickets for \$22
 - Individual tickets will also be sold at the event for cash
 - [Buy Fiesta Fun Fair tickets](#)
 - Sign up to [volunteer at Fiesta Fun Fair](#)
 - 122 volunteers needed
- 5th grade Farewell (Sarah Taylor)
 - June 4th, in afternoon
 - Committee is working on plans now
 - Will be asking for volunteers to help during the event
 - Has historically been 4th grade parent volunteers (or other grades) to help ensure 5th grade parents can attend the event
- Interns (Missy Rudeen)
 - 3 new coordinators to help with the intern committee for next year
 - 12 host families (9 new!) confirmed already for the '24-25 school year
 - Ideally still planning to have 10 interns and will need a total of 20 host families
 - Find out more [information about the intern program here](#)
 - Or [fill out this interest form](#) to get involved
 - Currently considering options with plan to change the name for "Aunt/Uncle Families" to a term that is more inclusive for all
- Open Floor (Anyone) - Remaining time to 7:30 pm

Upcoming Events:

- | | |
|--------------|------------------------------------------------------------------------|
| ☆ 4/26 | No School - Staff Development Day |
| ☆ 5/1 | Lost and Found Clean Out |
| ☆ 5/4 | Gertens Plant Sale pick up @ RSI front parking lot, 1pm - 3pm |
| ☆ 5/6 - 5/10 | Teacher/Staff Appreciation Week |
| ☆ 5/17 | Fiesta Fun Fair, 6 -8 pm @ RSI |
| ☆ 5/27 | No School - Memorial Day |
| ☆ 5/28 | May PTO General Assembly Meeting, 6:30-7:30, RSI Media Center & online |
| ☆ 5/31 | Healthy Send Off (in-school event) |

** Friendly reminder to please check the Lost and Found (at the main entrance of the school) for any items your student(s) may be missing!

**All are invited to join us for an informal social gathering
at Tequila Town in Crystal following this meeting**

2023-24 RSIS PTO Board Members

Have questions or want to get involved?

Jessica Chapman & SueLynn Junkert as Co-Presidents
Toby Breuch & Tiffany Knudsen as Co-Vice Presidents
Morgan Wallace & Sarah Meagher as Co-Treasurers
Amanda Houde & Mariah Messer as Co-Secretaries

Email: rsispto@gmail.com
Facebook: [facebook.com/RSISPTO](https://www.facebook.com/RSISPTO)
Website: <https://rsi.rdale.org/families/pto>
Volunteer Interest & Current Needs:
<https://signup.com/Group/32702953766093000/>
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