

ROBBINSDALE SPANISH IMMERSION SCHOOL PARENT TEACHER ORGANIZATION

General Assembly Meeting Agenda: March 19, 2024

Meeting is held in-person at the school (Media Center) and online via Zoom
(<https://us06web.zoom.us/j/8039751109?omn=83930741877>).

If attending in-person, please sign-in via paper sheet. If attending online, [please sign in here](#).

(Attendees: In person: 21; online: 1)

Agenda:

- Welcome (SueLynn Junkert) - 2 minutes
- PTO Board Member introductions - 2 minutes
- Introductions (Round table: please share name, role at the school/PTO and/or children names/grade. What's the best way to reach RSI families and encourage them to volunteer? - 5 minutes
- Intern Intro (Irene Saez Carazo) - 5 minutes
 - From Spain, goal is to become a teacher in Spain after finishing her degree,
 - [Irene.pdf](#)
- Update from the Principals - (Ken Habel & Dr. Alejandra Estrada-Burt) - 10 minutes
 - Lots of kids dressed as "Helping Heroes" today as part of the Kids Heart Challenge with the American Heart Association
 - School is working with Catalyst - a professional development company. Staff participated in a survey - 50 questions about beliefs surrounding behavior. Answers will help draft a school-wide plan re: common beliefs and plan on behavior
 - Collecting data on biliteracy plan. Seeing increase in engagement across grade levels. Staff working hard to implement biliteracy throughout various subjects
 - Duluth Spanish Immersion middle school here last week. Observing in classrooms and impressed with what students are learning.
 - Orchestra concert last week, band concert this week. Both concerts used the digital piano, which was purchased with a PTO grant earlier in the year.
 - Thank you to parents and families for Spring conference participation and support for the Staff Conference meals and Scholastic Book Fair
- Treasurer's Report (Morgan Wallace-Johnson) - 5 minutes
 - [2024.02.29 Treasurers Report.pdf](#)
 - \$173,000 currently in the bank. Includes \$134,000 in restricted funds, and \$6,200 in excess reserves- lower excess reserves than usual due to grants passed at last General Assembly (GA) meeting
 - Will be looking at the draft budget for the '24-25 school year at the April GA meeting
 - Roughly \$81,000 to spend each year
 - Questions or ideas for yearly budget- please reach out to a PTO board member or email us at: rsispto@gmail.com
- PTO Board Nominations (SueLynn Junkert) - 5 minutes
 - Officially taking nominations for PTO board roles for the '24-25 school year
 - President, Vice-president, Secretary & Treasurer roles have been filled with co-roles for past 2 years; 8 board members total
 - Recommend keeping co-roles for flexibility and to distribute work load
 - All positions have at least one opening. Most current board members are

Scan code for Volunteer SignUp



willing to continue on the board next year if needed, but flexible in what role, and very willing to mentor new members to the board. All board members also are at RSI for at least one more year.

- Goal is to get new members involved to keep passing on knowledge and keep the board active
- Current board members willing to meet with interested individuals to help provide further information
- Can self-nominate for a position. If nominating others, please make sure they are in agreement with this prior to nominating them
- See the [PTO website](#) for more information on the roles, [submit a nomination](#) of yourself or others, or reach out to the PTO at: rsispto@gmail.com for more information
- Program/Fundraiser Updates & Volunteer Needs - 15 minutes
 - Yearbook (Jessica Chapman)
 - School is now coordinating the yearbook. Order here: <https://shop.yearbookmarket.com/robbinsdalespanishimmersionschool>
 - Please spread the word to others. Order deadline: April 14th
 - Last year we prioritized 5th graders for donated yearbooks. The PTO also approved a grant last year that was used to make sure all 5th graders received a yearbook.
 - Out of 105 5th grade students, the PTO only needed to pay for 5 books
 - School does a yearbook signing. School tries to run off copies for students that may not have one ordered
 - PTO has given ~\$100 to each classroom teacher or specialist group. Last day for staff gifts to be spent: May 31st.
 - Suggestion- teachers could donate unused staff gift towards yearbooks if they choose to.. Mariah will make google form for this and have principals circulate to staff
 - Teacher/Staff Appreciation Week, May 6-10 (Jessica Chapman)
 - Planning to do Teacher & Staff Bien Hechos from students/families, as we did last year
 - Dr. Ale looking into massage chair time for staff
 - Looking for parent coordinators to help with additional ideas/coordination. [Sign up here.](#)
 - Gertens Spring Plant Sale (Sarah Meagher)
 - Flyers: [Gertens Plant Sale flyer ENG](#), [Gertens Plant Sale SPAN](#)
 - Order here: <https://www.gertensfundraising.com>. Enter store code: 392
 - Limited quantities within the online store.
 - Pick up is Saturday, May 4th @ RSI, 1-3pm. [Volunteers needed](#) - students can help with you
 - Dine to Donate (Toby Bruech)
 - 3/21: [Chuck E. Cheese](#) - Maple Grove, 3-9pm.
 - Flyers: [Chuck E. Cheese ENG](#), [Chuck E. Cheese SPAN](#)
 - 4/9: Red Robin - Plymouth
 - Flyers: [Red Robin ENG](#), [Red Robin SPAN](#)
 - 4/22: Noodles & Company - Golden Valley
 - Flyers: [Noodles & Company ENG](#), [Noodles & Company SPAN](#)
 - Directory (Toby Bruech)
 - Planning to send out again prior to spring break
 - Opt in here: <https://tinyurl.com/RSIDirectory23-24>
 - InterSchool Council (ISC) update (Toby Bruech)

- Parent group that meets with district staff. Goal is to try and have 2 parents attend from each school in the district, along with various district staff
 - Upcoming topics- budget, superintendent search, update on FAST testing, and open enrollment numbers
 - If you'd like the virtual link for the upcoming meeting, please reach out to rsispto@gmail.com and Toby will connect with you.
- Healthy Send Off (Toby Breuch)
 - Committee is starting to plan - event will be held during school on Friday, May 31st.
- Skate Night (Tiffany Knudsen)
 - Wednesday, April 17th - 5pm-7:30 @ CheapSkate in Coon Rapids
 - Look for presale link to be in an upcoming newsletter and on Facebook soon
- Fiesta Fun Fair (Tiffany Knudsen/SarahLynn)
 - Friday, May 17th @ RSI - 6-8pm
 - 138 volunteers needed last year
 - Committee is starting to plan and working on securing game prizes
- Intern Program (Missy Rudeen)
 - Looking for additional help for the Intern Committee
 - [Sign up here](#) or email rsisinterns@gmail.com if interested or for further information
 - A huge perk is getting to know the interns and make connections with a lot of RSI families
 - Starting to look at host and aunt/uncle families and gathering numbers for next year
 - Committee is willing to meet you wherever you're at in terms of availability for involvement
 - Goal is to have enough host and aunt/uncle families for 10 interns for the '24-25 school year
- Open Floor (Anyone) - Remaining time to 7:30 pm

Upcoming Events:

- ☆ 3/21 Dine to Donate - Chuck E. Cheese, Maple Grove
- ☆ 3/25 - 4/1 No School - Spring Break
- ☆ 3/25 Orders due for Gertens Spring Plant Sale
- ☆ 4/9 Dine to Donate - Red Robin, Plymouth
- ☆ 4/14 Yearbook orders due
- ☆ 4/17 Skate Night at Cheap Skate in Coon Rapids, 5pm – 7:30pm
- ☆ 4/22 Dine to Donate - Noodles & Company - Golden Valley, 4 - 8pm,
- ☆ 4/23 April PTO General Assembly Meeting, 6:30-7:30, RSI Media Center & online
- ☆ 4/30 Lost and Found Clean Out
- ☆ 5/4 Gertens Plant Sale pick up @ RSI front parking lot, 1pm - 3pm
- ☆ 5/6 - 5/10 Teacher/Staff Appreciation Week
- ☆ 5/17 Fiesta Fun Fair, 6 -8 pm @ RSI
- ☆ 5/31 Healthy Send Off (in-school event)

** Friendly reminder to please check the Lost and Found (at the main entrance of the school) for any items your student(s) may be missing!

**All are invited to join us for an informal social gathering
at Schuller's in Golden Valley following this meeting**

2023-24 RSIS PTO Board Members

Have questions or want to get involved?

Jessica Chapman & SueLynn Junkert as Co-Presidents
Toby Breuch & Tiffany Knudsen as Co-Vice Presidents
Morgan Wallace & Sarah Meagher as Co-Treasurers
Amanda Houde & Mariah Messer as Co-Secretaries

Email: rsispto@gmail.com
Facebook: facebook.com/RSISPTO
Website: <https://rsi.rdale.org/families/pto>
Volunteer Interest & Current Needs:
<https://signup.com/Group/32702953766093000/>
Online Store: squareup.com/store/rsispto

