



Interim Drama Faculty Job Description

(One year, renewable appointment, up to two years)

Jesuit High School (JHS) is a Catholic, college preparatory school in the Jesuit tradition. Located on the border between Portland and Beaverton, Oregon, JHS is recognized locally and nationally for excellence and innovation in all of its programs. Jesuit High's motto, *Age Quod Agis* ("Do well whatever you do"), follows in the five-century tradition of St. Ignatius, who demanded that Jesuit schools make use of the best pedagogical practices of the day to allow students to flourish. We are seeking professionals who have the ability to provide academic, educational and personal inspiration to our students, toward our goal of preparing "men and women for others."

We are seeking a passionate and experienced drama educator. This is a unique opportunity to share your expertise and love of theatre arts with our students. Applicants should be performers or multidisciplinary creatives with a demonstrated body of work and commitment to their practice. The ideal candidate will be self-motivated, collaborative, and enthusiastic about community engagement.

BASIC RESPONSIBILITIES:

- Implement a comprehensive drama curriculum for students in grades 9-12, covering various aspects of theatre such as acting techniques, stagecraft, directing, playwriting and technical theatre.
- Plan and Direct a comprehensive co-curricular theatre program, working with other Department Members, producing and directing a theatrical season including musical, non-musical, and student-written/student-directed work. (This has additional co-curricular stipend.)
- Provide guidance and mentorship to students interested in pursuing theatre arts at the collegiate or professional level.
- Organize and facilitate drama clubs, workshops, and other co-curricular activities related to theatre arts.
- Assist in the management and maintenance of the school's theatre facilities and equipment.
- Engage in clear, timely communication with colleagues, students, and parents
- Understand and appropriately use educational technology for learning
- Engage in ongoing professional growth
- Responsibly complete proctoring and supervision duties as assigned
- Responsibly complete grading submission and other administrative duties as assigned

- Participate in the co-curricular, mission, and formation life of the school
- Abide by and enforce all school policies and regulations
- Complete other duties and/or projects as assigned

MINIMUM QUALIFICATIONS:

- Bachelor's degree in Theatre Arts, Drama Education, or a related field; Master's degree preferred.
- Experience teaching drama and directing theatrical productions or equivalent professional experience in drama or technical theatre.
- Strong background in various theatre disciplines, including acting, directing, playwriting, and technical theatre.
- Excellent communication, organizational, and classroom management skills.
- Ability to work collaboratively with students, faculty, and parents.
- Passion for fostering creativity, self-expression, and an appreciation for the Bachelor's degree or higher in the subject area or related field.
- Passion for and experience in teaching and supporting a diverse population of high school students, including those with learning differences, in a college-prep environment
- Proficiency with productivity and educational technologies
- Satisfactory clearance of a background check and eligibility to legally work in the United States (sponsorship of a work visa or work visa extension not available).

GENERAL INFORMATION

- Salary Range: For the current academic year, the JHS Faculty Salary Schedule ranges from \$51,128-\$102,429 per year based on years of teaching experience and level of education. This position also includes a stipend for work after school hours directing a co-curricular theatre program.
- This is a full-time, 10-month position for the academic year, with opportunities for summer programming.
- This position is classified as a Regular Full-Time Exempt position; employees in exempt positions are expected to work as many hours as their job responsibilities require, which could include evenings and weekends as needed.
- Benefits package includes medical, dental, vision, and retirement options.
- This position will begin work on/about August 17, 2024, to prepare for the school year and is to be completed in accordance with the published school calendar as instructed by the school's administration.
- New faculty may be asked to or expected to complete some preliminary training and/or engage in preliminary onboarding experiences during the summer of 2024.

Notice of Non-Discrimination: Jesuit High School provides equal employment opportunities to all qualified persons without regard to race, color, religion, gender (sex), national origin, age, veteran status, sexual orientation, gender identity, disability, genetic information or any other characteristic protected by law. Jesuit High School provides equal employment opportunities without regard to religion when Catholic faith is not a job requirement.