

**2024-2025
EMPLOYEE WORK SCHEDULE
Fall, Winter and Spring Breaks**

October 28, 2024

215 & 177	Non-Workdays
260 & 240 & 230	Workdays

November 25-27, 2024

230, 215 & 177	Non-Workdays
260 & 240	Workdays

November 28-29, 2024 – Thanksgiving Holiday (all employees, including 260-day employees)

December 23, 2024

177	Non-Workday, VACATION required
260, 240, 230 & 215	Non-Workday

December 24 & 25, 2024 – Holiday (all employees, including 260-day employees)

December 26-27, 2024 Winter Break

177 (December 26 2024 only)	Non-Workday(s), VACATION required
230 & 215	VACATION Required
260 & 240	Workdays

December 30-31, 2024 Winter Break

230, 215 & 177	Non-Workdays, VACATION required
260 & 240	Workdays

January 1, 2025 - New Year's Holiday (all employees, including 260 day employees)

January 2-3, 2025 Winter Break

177 (January 2, 2025 only)	Non-Workday(s), VACATION required
230 & 215	Non-Workdays, VACATION required
260 & 240	Workdays

March 24, 2025 – Weather Make-up Day

240, 230, 215, 177	Non-Workday (<i>Unless needed due to Inclement Weather</i>)
260	Workday

April 18, 2025 – Good Friday Holiday (all employees, including 260 days employees)

April 21-25, 2025 – Spring Break

177 (April 21-24, 2025 only)	Non-Workday(s), VACATION required
230 & 215	Non-Workdays, VACATION required
260 & 240	Workdays

May 26, 2025 – Memorial Day Holiday (all employees, including 260-day employees)

Please be advised that during the Thanksgiving Break, classified employees cannot cash-out vacation hours. This is only allowed during Winter and Spring Break.

If you don't know how many days a year you work, please refer to your 2024-2025 Employment letter that you will receive from Classified Personnel before the start of the 24/25 school year or check with your site secretary or review the Beginning and End dates for Classified Personnel.