



Agenda
Operational Steering Committee
March 1, 2023
7:30 am: Open Session
San Rafael City Schools District Office
310 Nova Albion Way, San Rafael, CA
2nd Floor, Room 602

1.0 Call Public Session to Order

Becky Rosales, Chair, Superintendent, Miller Creek School District

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Jan La-Torre Derby, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

2.0 Establishment of Quorum

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from February 1, 2023 OSC Meeting

3.2 Approval of Agenda for March 1, 2023 OSC Meeting

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

5.0 Action Items

5.1 2021-2022 Extended School Year (ESY) Reimbursement Set Aside Approval

The SELPA's member LEAs requesting reimbursement for the 2022 – 2023 Extended School Year (ESY) operational costs from the SELPA's ESY Reimbursement Set-Aside will be presented for approval.

6.0 Discussion Items

6.1 Marin County Behavioral Threat Protocols

Information will be presented regarding the development of the Marin Behavioral Threat Assessment Protocol.

7.0 Information Items

7.1 Marin County SELPA Special Education Ad Hoc Committee: Update

Information will be presented regarding the current work of the Marin County SELPA Special Education Ad Hoc Committee concerning SELPA operations and special education programming.

7.2 Marin County SELPA: Inclusive Practices

Information will be presented regarding the current work of the SELPA and its member LEAs to support understanding and development of inclusive practices in Marin County public schools.

7.3 2023 – 2024 Governor's Proposed Entitlement Calculation for Special Education Funding

Information will be presented regarding the proposed 2023 – 2024 proposed entitlement calculation for special education funding as outlined in the omnibus trailer bill.

7.4 Marin County SELPA Special Education Advisory Committee Report

Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

8.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask

questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

9.0 Future Planning

Next Meeting Date: April 5, 2023 - 7:30 a.m. – Larkspur Corte Madera School District.

10.0 Adjournment

The Marin County SELPA is committed to making its Board meetings accessible to all persons. By request alternative agenda document formats are available to individuals with special needs. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate an individual with special needs to permit participation in a public meeting please contact the Marin County SELPA office via phone at (415) 499-5875 or submit electronic mail to obrakhman@marinschools.org.

Annotation – Agenda Items 3.1 & 3.2
Operational Steering Committee
March 1, 2023

Agenda Item

- 3.1 Approval of Minutes from February 1, 2023 OSC Meeting
- 3.2 Approval of Agenda for March 1, 2023 OSC Meeting

Item Taken

Action

Summary of Key Issues

The minutes of the February 1, 2023 OSC meeting and the agenda for the March 1, 2023 OSC meeting are presented for adoption.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

Attachments to this Agenda Item

Attachment 1: Minutes, Operational Steering Committee Meeting, February 1, 2023



Agenda
Operational Steering Committee
February 1, 2023
7:30 am: Open Session

1.0 Call Public Session to Order

Becky Rosales, Chair, Superintendent, Miller Creek School District

Becky Rosales called the meeting to order at 7:35am.

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Jan La-Torre Derby, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

In attendance: John Carroll, Raquel Rose, Becky Rosales, Brett Geithman, Marci Trahan.

2.0 Establishment of Quorum

A quorum was established with (4) four members of the Operational Steering Committee. John Carroll joined the meeting at the presentation of Agenda Item 5.

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

- 3.1 Approval of Minutes from December 7, 2022 OSC Meeting
- 3.2 Approval of Agenda for February 1, 2023 OSC Meeting

The Consent Agenda was approved as presented.

Motion: Brett Geithman Second: Raquel Rose Carried: Unanimous

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

No public comment.

5.0 Discussion Items

5.1 Dedication to Special Education: 2023 – 2024 Activities and Planning

Information will be presented regarding the activities and work of Dedication to Special Education.

Dedication to Special Education Board Members, Kristin Beacock and Maggie Root, and Executive Director of Changing Perspectives, Sam Drazin, presented information about the activities Mill Valley Middle School and Sausalito-Marin City School District have engaged in as recipients of the 2022 – 2023 All Means All Pilot Grant. The activities support staff, parents, and students with understanding, developing, and maintaining inclusive practices.

Dedication to Special Education with support from the Marin County Office of Education will be offering two (2) All Means All Grants for the 2023 – 2024 school year. The grant is available to any Marin County public school serving students in grades K – 8. For any schools currently engaged in inclusive initiatives, the intent of the grant is to support and enhance current systems and can include training(s) for specific staff, including para-educators. Schools interested in participating need to apply by March 15, 2023. Dedication to Special Education will review applications and select no more than two (2) schools for the 2023 – 2024 school year.

Dedication to Special Education and Changing Perspectives will share this information with the Marin County SELPA Advisory Steering Committee on February 15, 2023.

6.0 Information Items

6.1 2022 – 2023 Marin County SELPA Special Education Ad Hoc Committee

Information will be presented regarding the current work of the Marin County SELPA Special Education Ad Hoc Committee concerning SELPA operations and special education programming.

The SELPA Director provided information regarding the current work of the Marin County SELPA Special Education Ad Hoc Committee. The first meeting was held on January 19, 2023. The SELPA Director shared that a facilitator is guiding the work of the group to have draft recommendations for the OSC to consider in the spring. The SELPA Director provided the names of each committee member.

6.2 2023 California Department of Education (CDE) Special Education Compliance and Improvement Monitoring

Information will be presented regarding the areas of CDE monitoring and support in 2023.

The SELPA Director providing information regarding the areas the California Department of Education (CDE) will be monitoring and supporting in 2023 related to the provision of special education support and services. The CDE is dedicating its compliance and monitoring support efforts in the three following areas: (1) Compliance, (2) Performance in Free Appropriate Public Education (FAPE) in the Least Restrictive Environment, and (3) Disproportionality. The CDE will provide the SELPA's member LEAs with their Annual Determination notifications in March 2023.

6.3 Marin County SELPA Special Education Advisory Committee Report

Information will be presented regarding the work of the Marin County SELPA's Special Education Advisory Committee.

The SELPA Director provided information regarding the work of the Marin County SELPA's Special Education Advisory Committee (SEAC). The SEAC is providing additional workshops to parents this winter and spring that focus on procedural safeguards, the continuum of services and placement, and navigating the pages of the Individual Education Program. Additionally, the SEAC is focusing its efforts on increasing committee membership. The Ross School District SEAC representative has stepped down from the position. The next SEAC meeting is scheduled for March 8, 2023.

7.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

The SELPA Director provided information regarding the following items:

- *The SELPA certified all its member LEAs CALPADS Fall 1 submissions by the certification deadline. The SELPA is reporting an increase in the number of students with IEP/ISPs in comparison to 2022 certified data.*
- *The Governor is proposing three (3) special education programmatic changes in the 2023 – 2024 budget. The budget includes limiting the amount of additional funding that SELPAs are allowed to retain for non-direct student services before allocating to their member LEAs, stabilizing current SELPA membership by extending the moratorium on the creation of any new single-district SELPAs, and increasing fiscal transparency by requiring CDE to post each SELPA's annual local plan, including service and budget plans.*
- *The SELPA Content Lead Grant – Autism is sunsetting on June 30, 2023. The Placer County Office of Education has submitted a proposal as the lead agency for an Education Resource Grant. If selected, the Marin County SELPA will be included to continue to support the work of CAPTAIN state-wide.*

The Superintendent of the Miller Creek School District and Marin County Superintendent of Schools inquired about and shared possible causes for the difficulties some of the SELPA's member LEAs experience with the submission process. The SELPA Director provided possible causes of difficulty.

8.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

The Superintendent of Kentfield School District expressed interest in learning more about the Governor's budget related to SELPA's. The County Superintendent of Schools expressed that he was happy hearing that SELPA's are included in the Governor's budget proposal.

The Superintendent of Miller Creek inquired about the CALPADS certification process and requested information regarding how the process can be enhanced to ensure districts are able to submit well-before the certification deadline.

9.0 Future Planning

Next Meeting Date: March 1, 2023 - 7:30 a.m. – San Rafael City Schools.

10.0 Adjournment

The meeting adjourned at 8:22 am.

Motion: Marci Trahan Second: John Carroll Carried: Unanimous

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Annotation – Agenda Item 5.1
Operational Steering Committee
March 1, 2023

Agenda Item

5.1 2022 – 2023 Extended School Year (ESY) Reimbursement Set Aside Approval

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

The OSC approves ESY reimbursement requests in March of each school year.

Recommendation

None

Attachments to this Agenda Item

Attachment: 2022 – 2023 Marin County SELPA ESY Reimbursement Requests

SELPA's Member LEAs Requesting 2022 - 2023 Extended School Year Reimbursement¹

LEA	2022 - 2023 ESY Classroom(s)
Kentfield	1
Larkspur Corte Madera	1
MCOE	5
Mill Valley	3
Miller Creek	3
Novato Unified	7
Reed Union	1
Ross Valley	3
Sausalito Marin City	1
San Rafael Elementary	4
San Rafael High School	1
Shoreline	1
Tamalpais Union High	3
Total	34²

¹ The OSC established a non-severe pool based upon revenues received for 1997 Non-Severe extended school year services plus the statutory COLA. The pool is apportioned among all approved non-severe extended school year operators based upon attendance on the last day of the second week of their extended year programs. On April 23, 2004 the OSC approved a revision to compensate all non-severe SDCs at the same rate of \$8,225.23.

² Total anticipated ESY reimbursement for non-severe ESY classrooms equals \$279,657,82.

Annotation – Agenda Item 6.1
Operational Steering Committee
March 1, 2023

Agenda Item

6.1 Marin County Behavioral Threat Protocol

Item Type

Discussion

Summary of Key Issues

The OSC identified the need for the SELPA to develop a School-Based Behavioral Threat Assessment Protocol for the Marin County SELPA's member LEAs.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None

Annotation – Agenda Item 7.1
Operational Steering Committee
March 1, 2023

Agenda Item

7.1 Marin County SELPA Special Education Ad Hoc Committee: Update

Item Type

Information

Summary of Key Issues

The OSC has identified the need for the SELPA to form an ad hoc committee with representation from the Superintendents, Business Advisory Committee, Advisory Committee, Marin County Office of Education, and SELPA to examine special education programming and operations in Marin County and bring forth recommendations to the OSC.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None

Annotation – Agenda Item 7.2
Operational Steering Committee
March 1, 2023

Agenda Item

7.2 Marin County SELPA: Inclusive Practices

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None

Annotation – Agenda Item 7.3
Operational Steering Committee
March 1, 2023

Agenda Item

7.3 2023 – 2024 Governor’s Proposed Entitlement Calculation for Special Education Funding

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Coalition for Adequate Funding for Special Education (CAFSE) Simulations

SIMULATION 1

Using highest ADA for each LEA to get SELPA Funded ADA

	20-21	21-22	22-23	Funded ADA	\$820.00 Base Amt	% of Total
D1	7,300	6,100	6,000	7,300	5,986,000	10.99%
D2	16,200	12,100	12,100	16,200	13,284,000	24.40%
D3	3,200	2,700	3,300	3,300	2,706,000	4.97%
D4	9,600	8,800	8,000	9,600	7,872,000	14.46%
D5	4,300	3,900	3,800	4,300	3,526,000	6.48%
D6	6,700	6,100	6,100	6,700	5,494,000	10.09%
D7	6,800	6,300	6,300	6,800	5,576,000	10.24%
D8	12,200	11,700	11,000	12,200	10,004,000	18.37%
				66,400	\$54,448,000	

Percent of total SELPA Base funding generated by each LEA

Total SELPA 2022-23 Funded ADA via AB 602

Total Grant Entitlement for SELPA in 2022-23

	21-22	22-23	23-24	Funded ADA	\$886.66 Base Amt	% of Total
D1	6,100	6,000	6,200	6,200	5,497,292	10.58%
D2	12,100	12,100	12,300	12,300	10,905,918	20.99%
D3	2,700	3,300	3,300	3,300	2,925,978	5.63%
D4	8,800	8,000	8,100	8,800	7,802,608	15.02%
D5	3,900	3,800	3,600	3,900	3,457,974	6.66%
D6	6,100	6,100	6,100	6,100	5,408,626	10.41%
D7	6,300	6,300	6,200	6,300	5,585,958	10.75%
D8	11,700	11,000	10,900	11,700	10,373,922	19.97%
				58,600	51,958,276	

Trailer bill language requirement amount with 8.13% increase = \$58,874,622

23-24 Funding deficit = (\$6,916,346)

Using highest ADA for each LEA to get SELPA Funded ADA

Represents the difference between total SELPA grant entitlement for 2022-23 vs. 2023-24

Trailer Bill requires the SELPA to allocate a total sum of funding to all LEAs equal to the total sum allocated to LEAs in 2022-23 multiplied by the sum of one plus the inflation factor (COLA @ 8.13% = 1.0813)

In this simulation the total grant entitlement decreases despite the increased base rate, due to declining enrollment, leaving a funding deficit of almost \$7 million.

Total SELPA 2023-24 Funded ADA via AB 602

Total grant entitlement for SELPA in 2023-24

Using highest ADA for each LEA to get SELPA funded ADA

SIMULATION 2

Total SELPA 2022-23
Funded ADA via AB 602

Total Grant Entitlement
for SELPA in 2022-23

	20-21	21-22	22-23	Funded ADA	\$820.00 Base Amt	% of Total
D1	21,336	20,104	20,104	21,336	17,495,758	48.62%
D2	1,945	1,766	1,766	1,945	1,594,670	4.43%
D3	6,047	5,547	5,547	6,047	4,958,163	13.78%
D4	5,108	4,824	4,824	5,108	4,188,781	11.64%
D5	9,446	8,759	8,759	9,446	7,746,097	21.53%
				43,882	\$35,983,469	

	21-22	22-23	23-24	Funded ADA	\$886.66 Base Amt	% of Total
D1	20,104	20,104	20,000	20,104	17,825,173	48.99%
D2	1,766	1,766	1,800	1,800	1,595,988	4.39%
D3	5,547	5,547	5,400	5,547	4,918,108	13.52%
D4	4,824	4,824	4,700	4,824	4,277,638	11.76%
D5	8,759	8,759	8,600	8,759	7,766,468	21.35%
Totals				41,034	\$36,383,375	

Trailer bill language requirement amount with 8.13% increase = **\$38,908,925**
23-24 Funding deficit = \$(2,525,550)

Represents the difference between total SELPA grant entitlement for 2022-23 vs. 2023-24

Total SELPA 2023-24
Funded ADA via AB 602

Total Grant Entitlement
for SELPA in 2023-24

Trailer Bill requires the SELPA to allocate a total sum of funding to all LEAs equal to the total sum allocated to LEAs in 2022-23 multiplied by the sum of one plus the inflation factor (COLA @ 8.13% = 1.0813)

In this simulation the total grant entitlement increases due to the increased base rate, however, the increase is insufficient to meet the allocation requirement, with a funding deficit of over \$2.5 million.

Using highest ADA for each LEA to get SELPA funded ADA

SIMULATION 3

Total SELPA 2022-23
Funded ADA via AB 602

Total Grant Entitlement
for SELPA in 2022-23

	20-21	21-22	22-23	Funded ADA	\$820.00 Base Amt	% of Total
D1	19,336	18,304	18,504	19,336	15,855,520	44.06%
C1	1,200	1,100	1,000	1,200	984,000	2.73%
C2	800	700	600	800	656,000	1.82%
D2	1,945	1,766	1,766	1,945	1,594,670	4.43%
D3	6,047	5,547	5,547	6,047	4,958,163	13.78%
D4	5,108	4,824	4,824	5,108	4,188,781	11.64%
D5	9,446	8,759	8,759	9,446	7,746,097	21.53%
				43,882	\$35,983,231	

	21-22	22-23	23-24	Funded ADA	\$886.66 Base Amt	% of Total
D1	18,304	18,504	18,300	18,504	16,406,757	44.71%
C1	1,100	1,000	1,200	1,200	1,063,992	2.90%
C2	700	600	750	750	664,995	1.81%
D2	1,766	1,766	1,800	1,800	1,595,988	4.35%
D3	5,547	5,547	5,400	5,547	4,918,108	13.40%
D4	4,824	4,824	4,700	4,824	4,277,638	11.66%
D5	8,759	8,759	8,600	8,759	7,766,468	21.17%
Totals				41,384	36,693,946	

Trailer bill language requirement amount with 8.13% increase = **\$38,908,668**
 23-24 Funding deficit = **\$(2,214,722)**

Total SELPA 2023-24
Funded ADA via AB 602

Total Grant Entitlement
for SELPA in 2023-24

Represents the difference between total SELPA grant entitlement for 2022-23 vs. 2023-24

Trailer Bill requires the SELPA to allocate a total sum of funding to all LEAs equal to the total sum allocated to LEAs in 2022-23 multiplied by the sum of one plus the inflation factor (COLA @ 8.13% = 1.0813)

In this simulation the total grant entitlement increases due to the increased base rate. However, the increase is insufficient to meet the allocation requirement, with a funding deficit of nearly \$2.2 million.

**Annotation – Agenda Item 7.4
Operational Steering Committee
March 1, 2023**

Agenda Item

7.4 Marin County SELPA Special Education Advisory Committee Report

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None

Marin County SELPA CALPADS Reporting and Certification: Special Education

The Marin County SELPA provides its member LEAs with a variety of resources to support the CALPADS reporting and certification process. Historically, special education data was certified and submitted to the CDE by the SELPA on behalf of each of its member LEAs. In the 2019-2020 school year, the certification process changed, and each LEA became responsible for submitting and approving its CALPADS special education data prior to SELPA certification. The current processes have been put in place to support the LEAs to meet CDE established certification deadlines.

Digital Resources: The Marin County SELPA has created a website that is available to educators, administrators, and administrative support staff with access to SEIS. The website maintains CALPADS certification training materials, including videos, slide decks, and outlines for task completion, as well as links to the SEIS YouTube Channel, CALPADS, and Marin County SELPA Educator Resources.

Advisory Steering Committee (ASC) Meetings: CALPADS is standing item on the ASC agenda to provide members of the ASC with information and digital resources that may be downloaded to support the process of reviewing data, correcting errors, generating reports, and submission for SELPA CALPADS certification. To support End of Year (EOY) and Fall 1 reporting over the past nine (9) months, the SELPA has utilized time at ASC meetings to do the following:

- May 18, 2022: End of Year Changes and Reminders – CALPADS Slide Deck
- June 15, 2022: EOY timeline and data requirements
- August 3, 2022: End of Year Reporting Requirements – CALPADS Slide Deck
- September 14, 2022: CALPADS EOY Submission and Certification Timeline
- October 12, 2022: CALPADS Data Use and Consequences & Certification Timeline
 - Additionally reviewed with Business Advisory Committee on 10/12/22
- November 16, 2022: CALPADS Fall 1 Submission and Certification Timeline, CALPADS for LEA Directors Slide Deck, and CALPADS Flash Update #167
- December 14, 2022: CALPADS Resources (East County SELPA Padlet)
- January 11, 2023: CALPADS Certification Deadline

Office Hours: The Marin County SELPA held “office hours” for its member LEAs to address matters related to the reporting and submission of CALPADS data. The SELPA offered eight (8) hours over a two-week period in the month of November. Additionally, consultation was made available upon request via phone and email.

Email Communication: The Marin County SELPA compiled resources related to the process of reviewing data, correcting errors, generating reports, and submission of CALPADS data for SELPA certification. The information was sent to the special education directors and special education administrative support staff in November 2022. Resources included downloadable documents as well as links to websites.

Certification Process: Prior to each certification deadline (typically within 48 hours) of LEA approval, the SELPA Director reviews the CALPADS data. The SELPA Director provides the special education director of each LEA with a summary of the CALPADS data submitted for SELPA certification. Prior to SELPA certification, the SELPA Director requested that each district review the summary and verify that the data is accurate as submitted.