



Agenda
Operational Steering Committee
May 24, 2023
7:30 am: Open Session
Marin County Office of Education
1111 Las Gallinas Avenue, San Rafael, CA

1.0 Call Public Session to Order

Becky Rosales, Chair, Superintendent, Miller Creek School District

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Jan La-Torre Derby, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

2.0 Establishment of Quorum

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from April 5, 2023 OSC Meeting

3.2 Approval of Agenda for May 24, 2023 OSC Meeting

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

5.0 Public Hearing

5.1 2023 – 2024 Annual Budget Plan

A public hearing will be held regarding the adoption of the Marin County SELPA Annual Budget Plan as required by California Education Code 56205(b). The SELPA Operational Steering Committee is required to approve the Annual Budget Plan prior to submission to the California Department of Education.

5.2 2023 – 2024 Annual Service Plan

A public hearing will be held regarding the adoption of the Marin County SELPA Annual Service Plan as required by California Education Code 56205(b). The SELPA Operational Steering Committee is required to approve the Annual Budget Plan prior to submission to the California Department of Education.

6.0 Action Items

6.1 Marin County SELPA Special Education Ad Hoc Committee Recommendations

The Marin County SELPA Special Education Ad Hoc Committee recommendations related to special education programming, fiscal allocation, and program enhancements since potential changes in legislation specific to SELPA operations may occur will be presented for consideration and adoption.

6.2 2023 – 2024 Annual Budget Plan

The 2023 – 2024 Annual Budget Plan will be presented for adoption.

6.3 2023 -2024 Annual Service Plan

The 2023 -2024 Annual Service Plan will be presented for adoption.

6.4 2023 – 2024 AB 602 Fiscal Allocation Plan

The 2023 – 2024 AB 602 Fiscal Allocation Plan will be presented for adoption.

6.5 2023 – 2024 Mental Health Invoice Plan

The 2023 – 2024 Mental Health Invoice Plan will be presented for adoption.

6.6 2023 -2024 Special Education Preschool Grants Fiscal Allocation Plan

The 2023 – 2024 Special Education Preschool Grants Fiscal Allocation Plan will be presented for adoption.

6.7 2023 -2024 Low Incidence Fiscal Allocation Plan

The 2023 – 2024 Low Incidence Fiscal Allocation Plan will be presented for

Rebecca Minnich, SELPA Director

1111 Las Gallinas Avenue, PO Box 4925, San Rafael, CA 94913 (415) 499-5875 Fax (415) 499-5813

www.marinselpa.org

adoption.

6.8 2023 - 2024 MCOE Regionalized Special Education Continuum Expansion
The 2023 – 2024 MCOE Regionalized Special Education Continuum Expansion will be presented for adoption.

6.9 Appointment of the 2022-2023 Operational Steering Committee and Chairperson
The 2023 – 2024 Operational Steering Committee and Chairperson will be recommended and appointed.

7.0 Information Items

7.1 Marin County SELPA Special Education Advisory Committee
Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

8.0 SELPA Director's Report
Information, communication, and reports will be presented by the SELPA Director.

9.0 Board Member Comments
Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

9.0 Future Planning
Next Meeting Date: June 14, 2023 - 7:30 a.m. – Marin County Office of Education.

10.0 Adjournment

The Marin County SELPA is committed to making its Board meetings accessible to all persons. By request alternative agenda document formats are available to individuals with special needs. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate an individual with special needs to permit participation in a public meeting please contact the Marin County SELPA office via phone at (415) 499-5875 or submit electronic mail to olopez@marinschools.org.

Annotation – Agenda Items 3.1 & 3.2
Operational Steering Committee
May 24, 2023

Agenda Item

- 3.1 Approval of Minutes from April 5, 2023 OSC Meeting
- 3.2 Approval of Agenda for May 24, 2023 OSC Meeting

Item Taken

Action

Summary of Key Issues

The minutes of the April 5, 2023 OSC meeting and the agenda for the May 24, 2023 OSC meeting are presented for adoption.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

Attachments to this Agenda Item

Attachment 1: Minutes, Operational Steering Committee Meeting, April 5, 2023



Agenda
Operational Steering Committee
April 5, 2023
7:30 am: Open Session
Larkspur Corte Madera School District: The Cove School, Library
330 Golden Hind Passage, Corte Madera, CA
MINUTES

1.0 Call Public Session to Order

Becky Rosales, Chair, Superintendent, Miller Creek School District

Becky Rosales called the meeting to order at 7:37am.

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Jan La-Torre Derby, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

In attendance: John Carroll, Raquel Rose, Becky Rosales, Jan La-Torre Derby, Brett Geithman.

2.0 Establishment of Quorum

A quorum was established with (4) four members of the Operational Steering Committee.

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from March 1, 2023 OSC Meeting

3.2 Approval of Agenda for April 5, 2023 OSC Meeting

The Consent Agenda was approved as presented.

Motion: Jan La-Torre Derby Second: John Carroll Carried: Unanimous

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

The following members of the public addressed the Operational Steering Committee:

Maria Marcus, Mill Valley School District parent, provided information related to the education of her child who is enrolled in a regionalized special education program operated by the Marin County Office of Education (MCOE). She shared her interest in having her child enrolled in a program operated by her school district and concern that the offering of regionalized programs in different school districts in Marin County does not allow for students to engage with the same peers and school community over their school career.

Alicia Ncho Oguie shared the following concerns regarding the operation of MCOE regionalized special education programs: The programs are operated in multiple school districts throughout Marin County therefore school districts are not offering a continuum of special education services to students within their own districts; and the regionalized program operations require expansion to meet the needs of students requiring special education services within Marin County.

5.0 Action Items

5.1 2023 – 2024 SELPA Master Committee Meeting Calendar

The 2023 – 2024 Marin County SELPA Master Committee Meeting Calendar will be presented for review and adoption.

The 2023-2024 Marin County SELPA Master Committee Meeting Calendar was approved as presented.

Motion: John Carroll Second: Jan La-Torre Derby Carried: Unanimous

5.2 Marin County SELPA Special Education Advisory Committee Nomination

The Marin County SELPA Special Education Advisory Committee has one (1) nomination that will be presented for OSC approval.

The Special Education Advisory Committee nominee was approved as presented.

Motion: John Carroll Second: Brett Geithman Carried: Unanimous

6.0 Discussion Items

6.1 2023 – 2024 Operational Steering Committee and Chairperson

Information will be presented regarding the 2023 - 2024 Operational Steering Committee.

The SELPA Director provided information regarding the 2023 - 2024 Operational Steering Committee, including anticipated changes to the committee membership in the 2023 – 2024 school year. The committee discussed bringing this item to the OSC for action in May.

6.2 Marin County Behavioral Threat Protocols

Information will be presented regarding the Marin County Behavioral Threat Assessment Protocols for the SELPA's member LEAs.

The SELPA Director provided information regarding the Marin County Behavioral Threat Assessment Protocols for the SELPA's member LEAs.

Lisa Miller, Marin County Office of Education, Assistant Superintendent of Health, Safety and Support provided information regarding Marin County Behavioral Threat Assessment Protocols for the SELPA's member LEAs. Draft protocols as well as the training and implementation timeline were shared with the committee.

The committee agreed to discuss these protocols further prior to implementation.

7.0 Information Items

7.1 Marin County SELPA Special Education Ad Hoc Committee: Update

Information will be presented regarding the current work of the Marin County SELPA Special Education Ad Hoc Committee concerning SELPA operations and special education programming.

The SELPA Director provided information regarding the current work of the Marin County SELPA Special Education Ad Hoc Committee. Next, the ad hoc committee will be reviewing collective agreements and drafting recommendations that will be brought to the OSC for review and consideration in May.

- 7.2 2023 – 2024 Marin County SELPA Special Education Programming**
Information will be presented regarding the program planning activities for the 2023 – 2024 school year.

The SELPA Director provided information regarding the program planning activities for the 2023 – 2024 school year. The SELPA anticipates the development of one (1) additional regionalized special day classroom operated by the Marin County Office of Education in the 2023 – 2024 school year.

- 7.3 Marin County SELPA Program Transfer: Policy and Procedures**
Information will be presented regarding the Marin County SELPA's Program Transfer: Policy and Procedures.

The SELPA Director provided information regarding the Marin County SELPA's Program Transfer: Policy and Procedures. To date, the Marin County SELPA has not received a program transfer request from any of the SELPA's member LEAs.

- 7.4 Marin County SELPA Special Education Advisory Committee Report**
Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

The SELPA Director provided information regarding the work of Marin County SELPA's Special Education Advisory Committee. The Special Education Advisory Committee will be hosting two (2) parent workshops through the end of the school year.

- 8.0 SELPA Director's Report**
Information, communication, and reports will be presented by the SELPA Director.

The SELPA Director provided information regarding the following:

- *The SELPA will be hosting a California Longitudinal Pupil Achievement Data System (CALPADS) training focused on developing and analyzing reports, validating data, and approving the End of Year submission for special education administrators, CALPADS coordinators, and Special Education Information System (SEIS) administrators the second week of May. The SELPA Director shared a resource to support timely approval of the End of Year submission;*
- *The SELPA will be developing professional development opportunities for the 2023 – 2024 school year that address the following priorities and needs of the SELPA's member LEAs: positive behavioral programming, inclusive practices, and reading and math interventions; and*
- *The SELPA is partnering with the Marin County Office of Education to develop the Hamilton Meadows Elementary School classroom in the 2023 – 2024 school*

year that will serve as demonstration site for educators to observe best practices that focus on high quality instruction through the effective use of evidence-based practices for students with autism to support students with receiving educational benefit in the least restrictive environment. The SELPA will facilitate the development of the site with the support of a regional implementation lead and CAPTAIN Cadre that will provide coaching and training to staff.

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

No Comments

9.0 Future Planning

Next Meeting Date: May 24, 2023 - 7:30 a.m. – Marin County Office of Education.

10.0 Adjournment

The meeting adjourned at 8:31 am.

Motion: Brett Geithman Second: John Carroll Carried: Unanimous

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**Annotation – Agenda Item 5.1
Operational Steering Committee
May 24, 2023**

Agenda Item

5.1 2023 – 2024 Annual Budget Plan

Item Type

Public Hearing

Summary of Key Issues

The Annual Budget Plan shall be adopted by the OSC at a public meeting per California Education Code Section 56205.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Annual Budget Plan

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

LOCAL PLAN

Section D: Annual Budget Plan

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

2023–24 Local Plan Submission

Section D: Annual Budget Plan

SELPA

Fiscal Year

Local Plan Section D: Annual Budget Plan

Projected special education budget funding, revenues, and expenditures by LEAs are specified in **Attachments II–V**. This includes supplemental aids and services provided to meet the needs of students with disabilities as defined by the Individuals with Disabilities Education Act (IDEA) who are placed in regular education classrooms and environments, and those who have been identified with low incidence disabilities who also receive special education services.

IMPORTANT: Adjustments to any year’s apportionment must be received by the California Department of Education (CDE) from the SELPA prior to the end of the first fiscal year (FY) following the FY to be adjusted. The CDE will consider and adjust only the information and computational factors originally established during an eligible FY, if the CDE’s review determines that they are correct. *California Education Code (EC) Section 56048*

Pursuant to *EC Section 56195.1(2)(b)(3)*, each Local Plan must include the designation of an administrative entity to perform functions such as the receipt and distribution of funds. Any participating local educational agency (LEA) may perform these services. The administrative entity for a multiple LEA SELPA or an LEA that joined with a county office of education (COE) to form a SELPA, is typically identified as a responsible local agency or administrative unit. Whereas, the administrative entity for single LEA SELPA is identified as a responsible individual. Information related to the administrative entity must be included in Local Plan Section A: Contacts and Certifications.

Section D: Annual Budget Plan

SELPA

Fiscal Year

TABLE 1

Special Education Projected Revenue Reporting (Items D-1 to D-3)

D-1. Special Education Revenue by Source

Using the fields below, identify the special education projected revenue by funding source. The total projected revenue and the percent of total funding by source is automatically calculated.

Funding Revenue Source	Amount	Percentage of Total Funding
Assembly Bill (AB) 602 State Aid	569,530	1.49%
AB 602 Property Taxes	25,819,505	67.36%
Federal IDEA Part B	7,234,795	18.87%
Federal IDEA Part C	252,596	0.66%
State Infant/Toddler	444,102	1.16%
State Mental Health	2,434,671	6.35%
Federal Mental Health	373,284	0.97%
Other Projected Revenue	1,202,182	3.14%
Total Projected Revenue:	38,330,665	100.00%

D-2. "Other Revenue" Source Identification

Identify all revenue identified in the "Other Revenue" category above, by revenue source, that is received by the SELPA specifically for the purpose of special education, including any property taxes allocated to the SELPA pursuant to EC Section 2572. EC Section 56205(b)(1)(B)

- | |
|--|
| <ol style="list-style-type: none"> 1. SELPA Systems Improvement Lead 2. Special Ed Workability I LEA |
|--|

D-3. Attachment II: Distribution of Projected Special Education Revenue

Using the form template provided in **Attachment II**, complete a distribution of revenue to all LEAs participating in the SELPA by funding source.

Section D: Annual Budget Plan

SELPA Marin County SELPA

Fiscal Year 2023–24

TABLE 2

Total Projected Budget Expenditures by Object Code (Items D-4 to D-6)

D-4. Total Projected Budget by Object Code

Using the fields below, identify the special education expenditures by object code. The total expenditures and the percent of total expenditures by object code is automatically calculated.

Object Code	Amount	Percentage of Total Expenditures
Object Code 1000—Certificated Salaries	35,974,153	26.20%
Object Code 2000—Classified Salaries	16,253,923	11.84%
Object Code 3000—Employee Benefits	24,597,714	17.92%
Object Code 4000—Supplies	3,077,700	2.24%
Object Code 5000—Services and Operations	43,407,999	31.62%
Object Code 6000—Capital Outlay	893,017	0.65%
Object Code 7000—Other Outgo and Financing	13,081,415	9.53%
Total Projected Expenditures:	137,285,921	100.00%

D-5. Attachment III: Projected Local Educational Agency Expenditures by Object Code

Using the templates provided in **Attachment III**, complete a distribution of projected expenditures by LEAs participating in the SELPA by object code.

D-6. Code 7000—Other Outgo and Financing

Include a description for the expenditures identified under object code 7000:

1. Transfers to Marin Pupil Transportation Agency for special education transportation costs
2. Indirect Costs
3. Transfers to State Special Schools

Section D: Annual Budget Plan

SELPA

Fiscal Year

TABLE 3

Federal, State, and Local Revenue Summary (Items D-7 to D-8)

D-7. Federal Categorical, State Categorical, and Local Unrestricted Funding

Using the fields below, enter the projected funding by revenue jurisdiction. The "Total Revenue From All Sources" and the "Percentage of Total Funding fields are automatically calculated.

Revenue Source	Amount	Percentage of Total Funding
Projected State Special Education Revenue	<input type="text" value="4,861,903"/>	12.61%
Projected Federal Revenue	<input type="text" value="7,860,675"/>	20.40%
Local Contribution	<input type="text" value="25,819,505"/>	66.99%
Total Revenue from all Sources:	38,542,083	100.00%

D-8. Attachment IV: Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

Using the CDE-approved template provided in **Attachment IV**, provide a complete distribution of revenues to all LEAs participating in the SELPA by federal and state funding source.

D-9. Special Education Local Plan Area Allocation Plan

- a. Describe the SELPA's allocation plan, including the process or procedure for allocating special education apportionments, including funds allocated to the RLA/AU/responsible person pursuant to *EC* Section 56205(b)(1)(A).

The AB602 allocation plan provides for SELPA approved regional programs after which all state and local funds are allocated by current year funded ADA - as earned. Federal dollars are allocated on a weighted formula 85% pupil count and 15% low-income count to mirror the manner in which earned. Educationally related mental health services revenues, both state and federal, are allocated to districts based on district ADA. This plan was developed and approved by SELPA members at the onset of the transfer of this funding stream. Preschool funds are allocated to districts offering regionalized preschool services based on the prior year pupil count of pupils served thereby allocating the revenues as earned.

- b. YES NO

If the allocation plan specifies that funds will be apportioned to the RLA/AU/AE, or to the SELPA administrator (for single LEA SELPAs), the administrator of the SELPA, upon receipt, distributes the funds in accordance with the method adopted pursuant to *EC* Section

Section D: Annual Budget Plan

SELPA

Fiscal Year

56195.7(i). This allocation plan was approved according to the SELPA's local policymaking process and is consistent with SELPA's summarized policy statement identified in Local Plan Section B: Governance and Administration item B-4. If the response is "NO," then either Section D should be edited, or Section B must be amended according to the SELPA's adopted policy making process, and resubmitted to the COE and CDE for approval.

Section D: Annual Budget Plan

SELPA

Fiscal Year

TABLE 4

Special Education Local Plan Area Expenditures (Items D-10 to D-11)

D-10. Regionalized Operations Budget

Using the fields below, identify the total operating expenditures projected for the SELPA, exclusively. Expenditure line items are according SACS object codes. Include the projected amount budgeted for the SELPA's exclusive use. The "Percent of Total" expenses is automatically calculated. NOTE: Table 4 does not include district LEA, charter LEA, or COE LEA expenditures, there is no Attachment to be completed for Table 4.

Accounting Categories and Codes	Amount	Percentage of Total
Object Code 1000—Certificated Salaries	<input type="text" value="466,181"/>	43.68%
Object Code 2000—Classified Salaries	<input type="text" value="161,902"/>	15.17%
Object Code 3000—Employee Benefits	<input type="text" value="226,533"/>	21.23%
Object Code 4000—Supplies	<input type="text" value="5,500"/>	0.52%
Object Code 5000—Services and Operations	<input type="text" value="85,500"/>	8.01%
Object Code 6000—Capital Outlay	<input type="text"/>	0.00%
Object Code 7000—Other Outgo and Financing	<input type="text" value="121,550"/>	11.39%
Total Projected Operating Expenditures:	1,067,166	100.00%

D-11. Object Code 7000 --Other Outgo and Financing Description

Include a description of the expenditures identified under "Object Code 7000—Other Outgo and Financing" by SACS codes. See Local Plan Guidelines for examples of possible entries.

Section D: Annual Budget Plan

SELPA

Fiscal Year

TABLE 5

Supplemental Aids and Services and Students with Low Incidence Disabilities (D-12 to D-15)

The standardized account code structure (SACS), goal 5760 is defined as "Special Education, Ages 5–22." Students with a low incidence (LI) disability are classified severely disabled. The LEA may elect to have locally defined goals to separate low-incidence disabilities from other severe disabilities to identify these costs locally.

D-12. Defined Goals for Students with LI Disabilities

Does the SELPA, including all LEAs participating in the SELPA, use locally defined goals to separate low-incidence disabilities from other severe disabilities?

YES NO

D-13. Total Projected Expenditures for Supplemental Aids and Services in the Regular Classroom and for Students with LI Disabilities

Enter the projected expenditures budgeted for Supplemental Aids and Services (SAS) disabilities in the regular education classroom.

D-14. Total Projected Expenditures for Students with LI Disabilities

Enter the total projected expenditures budgeted for students with LI disabilities.

D-15. Attachment V: Projected Expenditures by LEA for SAS Provided to Students with Exceptional Needs in the Regular Classroom and Students with LI Disabilities

Using the current CDE-approved template provided for Attachment V, enter the SELPA's projected funding allocations to each LEA for the provision of SAS to students with exceptional needs placed in the regular classroom setting and for those who are identified with LI disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5.

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

LOCAL PLAN
Attachments
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2023–24 Local Plan Submission

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Attachment I

SELPA:

Fiscal Year:

Attachment I—Local Educational Agency Listing

Participating Local Educational Agency Identification

Enter the California Department of Education (CDE) issued county/district/school code (CDS) and the full name for each local educational agency (LEA) participating in the Local Plan. The LEA names will automatically populate the remaining attachments. Pursuant to California *Education Code (EC)* sections 56205(a)(12)(D)(iii) and 56195.1(b) and (c). SELPAs with one or more LEAs, or those who join with the county office of education (COE) to submit a Local Plan to the CDE for consideration of approval must include copies of joint powers agreements or contractual agreements, as appropriate.

In the table below, enter the CDE issued CDS code and the official name as listed in the California School Directory <https://www.cde.ca.gov/SchoolDirectory/> for each COE, District, Joint Powers Authority (JPA), and SELPA participating in the Local Plan and receiving a special education funding allocation for services and programs provided to students with disabilities.

To Add or Delete Rows:

To add or delete table rows, select the "plus" or "minus" buttons bellow. Actions taken here will be automatically repeated for each of the tables in Attachments II through VI. Users must manually enter LEA information in Attachment VII.

LEA Membership Changes:

If an LEA was previously reported to the CDE in fiscal year 2021–22 or 2022–23 and there is a change in SELPA membership, **DO NOT DELETE** the entry. Instead, under the "LEA Status" column, select the drop-down menu and choose the applicable status option for the LEA membership change.

SELPA County/District/School Codes

- If a SELPA does not have a CDS code, then the associated fields should be left blank. NOTE: If a CDS code section begins with a "0," the zero will not appear in the user's entry.
- If a SELPA does not have a complete CDS code, then leave the associated district and school code blank.
- If a SELPA is not a charter LEA, then leave the associated charter code blank.

Attachment I

SELPA:

Fiscal Year:

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	1	21	65300	0		Bolinas - Stinson Union	Michelle	Stephens	(415) 868-1603	mstephens@bolinas-stinson.org	<input type="text" value="Previously Reported"/>
	2	21	65334	0		Kentfield	Virginia	DiGirolamo	(415) 492-3724	vdigirolamo@kentfieldschools.org	<input type="text" value="Previously Reported"/>
	3	21	65342	0		Laguna Joint	Janelle	Campbell	(415) 499-6612	jcampbell@marinschools.org	<input type="text" value="Previously Reported"/>
	4	21	65359	0		Lagunitas	Laura	Shain	(415) 488-9437	lshain@lagunitas.org	<input type="text" value="Previously Reported"/>
	5	21	65367	0		Larkspur-Corte Madera	Megan	Dunn	(415) 927-6960	mdunn@lcmsschools.org	<input type="text" value="Previously Reported"/>
	6	21	65391	0		Mill Valley	Erin	Conklin	(415) 389-7753	econklin@mvschools.org	<input type="text" value="Previously Reported"/>
	7	21	65318	0		Miller Creek	Philippa	Rosenblatt	(415) 492-3724	prosenblatt@millercreeksd.org	<input type="text" value="Previously Reported"/>
	8	21	65409	0		Nicasio	Barbara	Snekkevik	(415) 868-1603	bsnekkevik@nicaioschool.org	<input type="text" value="Previously Reported"/>
	9	21	65417	0		Novato Unified	Angela	Williams	(415) 493-4267	angelawilliams@novatousd.org	<input type="text" value="Previously Reported"/>
	10	21	65425	0		Reed Union	Brian	Lynch	(415) 388-7100	blynch@reedschools.org	<input type="text" value="Previously Reported"/>
	11	21	65433	0		Ross	Jennifer	Graham	(415) 457-2705	jgraham@rossbeards.org	<input type="text" value="Previously Reported"/>
	12	21	75002	0		Ross Valley	Eric	Saibel	(415) 451-4065	esaibel@rossvalleyschools.org	<input type="text" value="Previously Reported"/>

Attachment I

SELPA:

Fiscal Year:

Add or Delete Row	List	County Code xx	District Code xxxxx	School Code xxxxxxx	Charter Code (if applicable) xxxx	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Special Education Director First Name	Special Education Director Last Name	Phone (xxx) xxx-xxxx	Email	LEA Status
	13	21	65458	0		San Rafael Elementary	Leigh-Anna	Booher	(415) 492-3220	lbooher@srcs.org	Previously Reported
	14	21	65466	0		San Rafael High	Jason	Symkowick	(415) 492-3220	jsymkowick@srcs.org	Previously Reported
	15	21	65474	0		Sausalito-Marín City	Itoco	Garcia	(415) 332-3190	igarcia@smcsd.org	Previously Reported
	16	21	73361	0		Shoreline Unified	Adam	Jennings	(707) 878-2257	adam.jennings@shorelineunified.org	Previously Reported
	17	21	65482	0		Tamalpais Union High	Amira	Mostafa	(415) 945-1011	amostafa@tamdistrict.org	Previously Reported
	18	21	10215	0		Marin COE	Stacy	Tachiki	(415) 499-6612	stachiki@marinschools.org	Previously Reported

Attachment II

SELPA:

Fiscal Year:

Each SELPA must adhere to requirements for developing and reporting special education budget revenue and expenditures. The following excerpt is taken from California School Accounting Manual (CSAM): Procedure 755 Special Education on page 755-1 and included to assist the SELPA with completing Section D: Annual Budget Plan information for each LEA participating in the SELPA's Local Plan.

Special education budgets are complex and are of great interest to the public, both locally and statewide. *EC* Section 56205(b)(1) requires that a special education budget shall identify particular elements. Identification of the following elements is facilitated by the standardized account code structure (SACS):

1. Apportionment received by the LEA in accordance with the allocation plan adopted by the SELPA. (The apportionment is tracked in SACS in the resource field in combination with the revenue code in the object field.)
2. Administrative costs of the plan. (These costs are tracked in the function field.)
3. Costs of special education services to pupils with severe disabilities and low-incidence disabilities. (This population is identified by the goal field.)
4. Costs of special education services to pupils with nonsevere disabilities. (This population is identified by the goal field.)
5. Costs of supplemental aids and services provided to meet the individual needs of pupils placed in regular education classrooms and environments. (Costs of these aids and services are tracked in the function field.)
6. Costs of regionalized operations and services and direct instructional support by program specialists in accordance with Part 30, Chapter 7.2, Article 6, of the California *EC*, Program Specialists and Administration of Regionalized Operations and Services. (These costs are tracked in the goal field for regionalized operations and in the function field for instructional services.)
7. Use of property taxes allocated to the SELPA pursuant to *EC* Section 2572. (Property taxes allocated to the SELPA are tracked in the resource field and identified by a revenue code in the object field.)

Attachment II

SELPA:

Fiscal Year:

Attachment II—Projected Special Education Revenue by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue funding sources allowed by the Individuals with Disabilities Education Act (IDEA). Information included in this table must be consistent with revenues identified in Section D, Table 1. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 1.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
1	Bolinas - Stinson Union	0	57,812	0	25,079	0	6,371	977	0	90,239
2	Kentfield	0	660,171	0	171,241	0	87,509	13,417	0	932,338
3	Laguna Joint	0	11,738	0	8,617	0	1,202	184	0	21,741
4	Lagunitas	0	112,614	0	28,266	0	17,343	2,659	0	160,882
5	Larkspur-Corte Madera	0	862,326	0	195,621	0	113,144	17,347	0	1,188,438
6	Mill Valley	0	1,531,239	0	391,622	0	209,639	32,142	0	2,164,642
7	Miller Creek	0	1,134,170	0	331,145	0	148,643	22,790	0	1,636,748
8	Nicasio	0	22,266	0	12,220	0	2,901	445	0	37,832

Attachment II

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Assembly Bill (AB) 602 State Aid	AB 602 Property Tax	Federal IDEA Part C	Federal IDEA Part B	State Infant/ Toddler	State Mental Health	Federal Mental Health	Other Revenue	Subtotal
9	Novato Unified	0	4,527,580	0	1,798,978	0	580,491	89,001	0	6,996,050
10	Reed Union	0	732,306	0	131,202	0	96,090	14,733	0	974,331
11	Ross	0	230,711	0	52,239	0	27,983	4,290	0	315,223
12	Ross Valley	0	1,103,399	0	342,455	0	150,201	23,029	0	1,619,084
13	San Rafael Elementary	0	2,660,013	0	1,291,182	0	337,827	51,796	0	4,340,818
14	San Rafael High	0	1,646,611	0	549,960	0	202,941	31,115	0	2,430,627
15	Sausalito-Marín City	0	271,064	0	106,330	0	35,501	5,443	0	418,338
16	Shoreline Unified	0	289,798	0	138,762	0	36,470	5,592	0	470,622
17	Tamalpais Union High	0	3,192,465	0	930,341	0	376,093	57,663	0	4,556,562
18	Marin COE	569,530	6,773,222	252,596	729,535	444,102	4,320	662	1,202,182	9,976,149
Totals:		569,530	25,819,505	252,596	7,234,795	444,102	2,434,669	373,285	1,202,182	38,330,664

Attachment III

SELPA: Fiscal Year: **Attachment III—Projected Expenditures by Object Code by Local Educational Agency**

For each LEA participating in the Local Plan, enter the projected special education expenditures by LEA and object code as allowed by the IDEA. Information included in this table must be consistent with expenditures identified in Section D, Tables 2 . NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 2.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
1	Bolinas - Stinson Union	126,805	75,781	90,602	6,448	172,986	0	43,143	515,765
2	Kentfield	1,030,579	431,874	692,724	52,083	1,091,748	0	305,987	3,604,995
3	Laguna Joint	0	0	0	0	17,403	0	56,441	73,844
4	Lagunitas	65,170	77,217	81,526	8,295	375,589	0	48,402	656,199
5	Larkspur-Corte Madera	1,321,092	604,360	854,433	63,804	944,023	0	485,497	4,273,209
6	Mill Valley	2,767,698	1,220,984	1,746,555	37,441	1,880,338	0	509,724	8,162,740
7	Miller Creek	1,380,407	731,851	847,631	64,527	1,488,631	0	1,262,942	5,775,989
8	Nicasio	0	550	54	0	75,045	0	95,846	171,495
9	Novato Unified	5,125,959	3,054,648	3,179,645	302,468	8,208,066	893,017	3,427,697	24,191,500

Attachment III

SELPA: Marin County SELPA

Fiscal Year: 2023–24

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies	5000 Services and Operations	6000 Capital Outlay	7000 Other Outgo and Financing	Subtotal
10	Reed Union	869,953	538,589	594,804	25,000	623,217	0	507,264	3,158,827
11	Ross	400,851	251,961	255,950	7,250	438,028	0	37,598	1,391,638
12	Ross Valley	1,347,734	791,915	925,129	114,886	2,965,412	0	432,381	6,577,457
13	San Rafael Elementary	4,724,789	732,403	2,201,511	884,162	5,237,941	0	1,286,179	15,066,985
14	San Rafael High	1,738,201	445,829	1,034,657	890,455	4,705,372	0	829,960	9,644,474
15	Sausalito-Marin City	601,533	123,255	322,539	14,788	768,209	0	477,149	2,307,473
16	Shoreline Unified	587,610	460,440	529,336	29,389	678,488	0	224,594	2,509,857
17	Tamalpais Union High	5,932,586	2,852,874	5,192,822	130,748	8,280,410	0	1,165,824	23,555,264
18	Marin COE	7,953,186	3,859,392	6,047,796	445,957	5,457,093	0	1,884,787	25,648,211
Totals:		35,974,153	16,253,923	24,597,714	3,077,701	43,407,999	893,017	13,081,415	137,285,922

Attachment IV

SELPA:

Fiscal Year:

Attachment IV—Projected Revenue by Federal, State, and Local Funding Source by Local Educational Agency

For each LEA participating in the Local Plan, enter the projected special education revenue received by each funding source. Information provided must be consistent with revenues identified in Section D, Table 3. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 3.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
1	Bolinas - Stinson Union	26,056	0.33%	6,371	0.13%	57,812	32,427
2	Kentfield	184,658	2.35%	87,509	1.80%	660,171	272,167
3	Laguna Joint	8,801	0.11%	1,202	0.02%	11,738	10,003
4	Lagunitas	30,925	0.39%	17,343	0.36%	112,614	48,268
5	Larkspur-Corte Madera	212,968	2.71%	113,144	2.33%	862,326	326,112
6	Mill Valley	423,764	5.39%	209,639	4.31%	1,531,239	633,403
7	Miller Creek	353,935	4.50%	148,643	3.06%	1,531,239	502,578
8	Nicasio	12,665	0.16%	2,901	0.06%	22,266	15,566
9	Novato Unified	1,887,979	24.02%	580,491	11.94%	4,527,580	2,468,470

Attachment IV

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Federal Revenue	Percent of Total Federal Revenue	State Revenue	Percent of Total State Revenue	Local Revenue	Total Federal and State Funding
10	Reed Union	145,935	1.86%	96,090	1.98%	732,306	242,025
11	Ross	56,529	0.72%	27,983	0.58%	230,711	84,512
12	Ross Valley	365,484	4.65%	150,201	3.09%	1,103,399	515,685
13	San Rafael Elementary	1,342,978	17.08%	337,827	6.95%	2,660,013	1,680,805
14	San Rafael High	581,075	7.39%	202,941	4.17%	1,646,611	784,016
15	Sausalito-Marin City	111,773	1.42%	35,501	0.73%	271,064	147,274
16	Shoreline Unified	144,354	1.84%	36,470	0.75%	289,798	180,824
17	Tamalpais Union High	988,004	12.57%	376,093	7.74%	3,192,465	1,364,097
18	Marin COE	982,793	12.50%	2,431,552	50.01%	6,773,222	3,414,345
Totals:		7,860,676	100.00%	4,861,901	100.00%	26,216,574	12,722,577

Attachment V

SELPA:

Fiscal Year:

Attachment V—Projected Expenditures by Local Educational Agency for Supplemental Aids and Services in the Regular Classroom for Students with Disabilities and Those Identified with Low Incidence Disabilities

Enter the revenue allocated to each LEA for supplemental aids and services (SAS) for those students with disabilities placed in the regular classroom setting and those who are identified with low incidence (LI) disabilities. Information included in this table must be consistent with revenues identified in Section D, Table 5. NOTE: For fiscal year 2021–22, this Attachment is optional for single LEA SELPAs as the information has been provided in Section D, Table 5.

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
1	Bolinas - Stinson Union	0	3,330
2	Kentfield	0	34,287
3	Laguna Joint	0	4,856
4	Lagunitas	0	4,856
5	Larkspur-Corte Madera	0	34,670
6	Mill Valley	0	29,614
7	Miller Creek	0	107,101
8	Nicasio	0	8,898
9	Novato Unified	0	225,976

Attachment V

SELPA:

Fiscal Year:

List	LEA Official Name (District, Charter, COE, JPA, and SELPA)	Total Projected Expenditures by LEA SAS in the Regular Classroom	Total Projected Expenditures by LEA for LI
10	Reed Union	0	21,227
11	Ross	0	1,666
12	Ross Valley	0	62,246
13	San Rafael Elementary	0	108,156
14	San Rafael High	0	58,206
15	Sausalito-Marín City	0	35,935
16	Shoreline Unified	0	21,018
17	Tamalpais Union High	0	114,193
18	Marin COE	0	569,102
Totals:		0	1,445,337

Annotation – Agenda Item 5.2
Operational Steering Committee
May 24, 2023

Agenda Item

5.2 2023 – 2024 Annual Service Plan

Item Type

Public Hearing

Summary of Key Issues

The Annual Service Plan shall be adopted by the OSC at a public meeting per California Education Code Section 56205.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Annual Service Plan

Special Education Local Plan Area (SELPA) Local Plan

SELPA

Fiscal Year

LOCAL PLAN
Section E: Annual Service Plan
SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education
Special Education Division
2023-24 Local Plan Annual Submission

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Local Plan Section E: Annual Service Plan

California *Education Code (EC)* sections 56205(b)(2) and (d); 56001; and 56195.9

The Local Plan Section E: Annual Service Plan must be adopted at a public hearing held by the SELPA. Notice of this hearing shall be posted in each school in the SELPA at least 15 days before the hearing. Local Plan Section E: Annual Service Plan may be revised during any fiscal year according to the SELPA's process as established and specified in Section B: Governance and Administration portion of the Local Plan consistent with *EC* sections 56001(f) and 56195.9. Local Plan Section E: Annual Service Plan must include a description of services to be provided by each local educational agency (LEA), including the nature of the services and the physical location where the services are provided (Attachment VI), regardless of whether the LEA is participating in the Local Plan.

Services Included in the Local Plan Section E: Annual Service Plan

All entities and individuals providing related services shall meet the qualifications found in Title 34 of the *Code of Federal Regulations (34 CFR)* Section 300.156(b), Title 5 of the *California Code of Regulations (5 CCR)* 3001(r) and the applicable portions 3051 et. seq.; and shall be either employees of an LEA or county office of education (COE), employed under contract pursuant to *EC* sections 56365-56366, or employees, vendors or contractors of the State Departments of Health Care Services or State Hospitals, or any designated local public health or mental health agency. Services provided by individual LEAs and school sites are to be included in **Attachment VI**.

Include a description each service provided. If a service is not currently provided, please explain why it is not provided and how the SELPA will ensure students with disabilities will have access to the service should a need arise.

- 330—Specialized Academic Instruction/
Specially Designed Instruction

Provide a detailed description of the services to be provided under this code.

Adapting, as appropriate, to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children. (34 CFR 300.39(b)(3))

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- 210—Family Training, Counseling, Home Visits (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development.

- 220—Medical (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Medical services (for evaluation only) (ages 0-2 only): Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.

- 230—Nutrition (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.

- 240—Service Coordination (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

- 250—Special Instruction (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's IFSP; providing families with information, skills, and support related to enhancing the skill

Section E: Annual Service Plan

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260—Special Education Aide (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

270—Respite Care (Ages 0-2 only) *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

340—Intensive Individual Instruction

Provide a detailed description of the services to be provided under this code.

350—Individual and Small Group Instruction

Provide a detailed description of the services to be provided under this code.

415—Speech and Language *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Section E: Annual Service Plan

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cultural factors are not included. Services include: specialized instruction and services, monitoring, reviewing, and consultation. Services may be direct or indirect including the use of a speech consultant.

425—Adapted Physical Education *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports, and rhythms, for strength development and fitness suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully, or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.

435—Health and Nursing: Specialized Physical Health Care *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Specialized physical health care services means those health services prescribed by the child's licensed physician and/or surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (CCR §3051.12(b)(1)(A)). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration and glucose testing (CEC 49423.5 (d)).

436—Health and Nursing: Other *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals, and maintaining communication with agencies and health care providers. These services do not include any physician-supervised or specialized health care service. IEP-required health and nursing services are expected to supplement the regular health services program. (34 CFR 300.34; CCR Title 5 §3051.12 (a)).

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445—Assistive Technology

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology, or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers. (34 CFR Part 300.6).

450—Occupational Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings or the home; in a group or on an individual basis; and may include therapeutic techniques to develop abilities; adaptations to the student's environment or curriculum; and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board. (CCR Title 5 §. 3051.6, EC Part 30 §56363).

460—Physical Therapy

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home; and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents. (B&PC Ch. 5.7, CCR Title 5 §3051.6, EC Part 30 §56363, GC-Interagency Agreements Ch. 26.5 §7575(a) (2)).

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510–Individual Counseling

Provide a detailed description of the services to be provided under this code.

One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program. (34 CFR § 300.24(b)(2), (CCR Title 5 §3051.9).

515–Counseling and Guidance

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. IEP-required group counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.24.(b)(2)); CCR Title 5 §3051.9) Guidance services include interpersonal, intrapersonal or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling program. (34 CFR 300.306; CCR Title 5 §3051.9).

520–Parent Counseling

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs; may include parenting skills or other pertinent issues. IEP-required parent counseling is expected to supplement the regular guidance and counseling program. (34 CFR §300.31 (b) (7); CCR Title 5 §3051.11).

525–Social Worker

Service is Not Currently Provided

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SELPA:

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Provide a detailed description of the services to be provided under this code.

Social Work services, provided pursuant to an IEP by a qualified individual, includes, but are not limited to, preparing a social or developmental history of a child with a disability; group and individual counseling with the child and family; working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school; and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling program. (34 CFR §300.24(b)(13); CCR Title 5 §3051.13).

530–Psychological

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results to parents and staff in implementing the IEP; obtaining and interpreting information about child behavior and conditions related to learning; planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. (CFR Part 300 §300.24). IEP-required psychological services are expected to supplement the regular guidance and counseling program. (34 CFR §300.24; CCR Title 5 §3051.10).

535–Behavior Intervention

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment. (CCR Title 5 §3001 (d)).

540–Day Treatment

Provide a detailed description of the services to be provided under this code.

Structured education, training and support services to address the student's mental health needs (Health & Safety Code, Div.2, Chap.3, Article 1, 1502(a)(3)).

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545—Residential Treatment

Provide a detailed description of the services to be provided under this code.

A 24-hour out-of-home placement that provides intensive therapeutic services to support the educational program (Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, §5671)).

610—Specialized Service for Low Incidence Disabilities *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Low incidence services are defined as those provided to the student population of orthopedically impaired (O1), visually impaired (VI), deaf, hard of hearing/hearing impairment (HH/HI), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or the itinerant teacher/specialist. Consultation is provided to the teacher, staff and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the student. (CCR Title 5 §3051.16 & 3051.18).

710—Specialized Deaf and Hard of Hearing *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

These services include speech therapy, speech reading, auditory training and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel may also be included. (CCR Title 5 §3051.16 and 3051.18).

715—Interpreter *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.

720—Audiological *Service is Not Currently Provided*

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Fiscal Year:

Provide a detailed description of the services to be provided under this code.

These services include measurements of acuity, monitoring amplification, and frequency modulation system use. Consultation services with teachers, parents or speech pathologists must be identified in the IEP as to reason, frequency and duration of contact; infrequent contact is considered assistance and would not be included. (CCR Title 5 §3051.2).

725—Specialized Vision *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs, including Braille, large type, and aural media; instruction in areas of need; concept development and academic skills; communication skills (including alternative modes of reading and writing); social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students (such as transcribers, readers, counselors, orientation and mobility specialists, career/vocational staff, and others) and collaboration with the student's classroom teacher. (CAC Title 5 §3030(d), EC 56364.1).

730—Orientation and Mobility *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.

735—Braille Transcription *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.

740—Specialized Orthopedic *Service is Not Currently Provided*

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Provide a detailed description of the services to be provided under this code.

Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment (CAC Title 5, §3030(e) & 3051.16)

745-Reading *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specialized assistance provided for students who are print-impaired, whether the impairment is the result of a visual disability, other physical disability, or reading disability. This may include but is not limited to, readers provided for examinations, textbooks, and other course related reading assignments and may also include recorded materials.

750-Note Taking *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student or transcription of tape-recorded information from a class or aide designated to take notes. This does not include instruction in the process of learning how to take notes.

755-Transcription *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.

760-Recreation Service, Including Therapeutic Recreation *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs; (CAC Title 5, §3051.15; 20 USC 1401(26(A)(1)) (34 CFR 300.24).

Section E: Annual Service Plan

SELPA:

Fiscal Year:

820—College Awareness *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

College awareness is the result of acts that promote and increase student learning about higher education opportunities, information and options that are available including, but not limited to, career planning, course prerequisites, admission eligibility and financial aid.

830—Vocational Assessment, Counseling, Guidance, and Career Assessment *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions. (Title 5 §3051.14).

840—Career Awareness *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Transition services include a provision in paragraph (1)(c)(vi), self-advocacy, career planning, and career guidance. This comment also emphasized the need for coordination between this provision and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds. (34 CFR-§300.29).

850—Work Experience Education *Service is Not Currently Provided*

Provide a detailed description of the services to be provided under this code.

Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree. (34 CFR 300.26)

855—Job Coaching *Service is Not Currently Provided*

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Provide a detailed description of the services to be provided under this code.

Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled, and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.

860–Mentoring

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Mentoring is a sustained coaching relationship between a student and teacher through ongoing involvement and offers support, guidance, encouragement, and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal as in planned, structured instruction or informal that occurs naturally through friendship, counseling and collegiality in a casual, unplanned way.

865–Agency Linkages (referral and placement)

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as Title I of the Rehabilitation Act of 1973 (vocational rehabilitation), Title XIX of the Social Security Act (Medicaid), and Title XVI of the Social Security Act (supplemental security income). (34 CFR §613).

870–Travel and Mobility Training

Service is Not Currently Provided

Provide a detailed description of the services to be provided under this code.

Orientation and mobility services-- (i) Means services provided to blind or visually impaired children by qualified personnel to enable those students to attain systematic orientation to and safe movement within their environments in school, home, and community.

890–Other Transition Services

Service is Not Currently Provided

Section E: Annual Service Plan

SELPA:

Fiscal Year:

Provide a detailed description of the services to be provided under this code.

900-Other Related Service



Description of the "Other Related Service"

Qualifications of the Provider Delivering "Other Related Service"

Annotation – Agenda Item 6.1
Operational Steering Committee
May 24, 2023

Agenda Item

6.1 Marin County SELPA Special Education Ad Hoc Committee Recommendations

Item Type

Action

Summary of Key Issues

The Marin County SELPA Special Education Ad Hoc Committee recommendations related to special education programming, fiscal allocation, and program enhancements since potential changes in legislation specific to SELPA operations may occur will be presented for consideration and approval.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the OSC approve the Marin County SELPA Special Education Ad Hoc Committee recommendations as presented.

Attachments to this Agenda Item

Attachment 1: Marin County SELPA Special Education Ad Hoc Committee Recommendations, May 2023



**Marin County SELPA
Special Education Ad Hoc Committee
Recommendations
May 2023**

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Marin County SELPA

Role

A Special Education Local Plan Area (SELPA) is a grouping of school districts that join together to form a geographic region to provide all of the special education service needs for children with disabilities residing within the region's boundaries. The Marin County SELPA consists of all of Marin's local public school districts and the Marin County Office of Education. The SELPA office works collaboratively with school districts and other public agencies throughout Marin County to make available a full continuum of special education services to children with disabilities from birth through age 22. The Marin County SELPA office provides support to local school districts in the following areas:

- Program Development
- Program Availability for all Students with IEPs;
- Professional Development;
- Parent Support and Training;
- Alternative Dispute Resolution;
- Interagency Coordination;
- Special Education Data Management and Reporting; and
- Fiscal Allocation and Monitoring.

Mission

The Marin County SELPA believes that all students will be contributing members of their community and will complete their educational career prepared for adult life. Through collaborative and effective leadership and support to local school districts, families, and agencies within Marin County, the Marin County SELPA will work to ensure the provision of appropriate programs and services for individuals with exceptional needs.

Member Local Educational Agencies (LEAs)

Bolinas Stinson School District	Kentfield School District	Laguna Joint School District
Lagunitas School District	Larkspur Corte Madera School District	Marin County Office of Education
Mill Valley School District	Miller Creek School District	Nicasio School District
Novato Unified School District	Reed Union School District	Ross School District
Ross Valley School District	San Rafael Elementary School District	San Rafael High School District
Sausalito Marin City School District	Shoreline Unified School District	Tamalpais Union High School District

SELPA Governance

The governance structure of the Marin County SELPA consists of:

- An Operational Steering Committee (OSC) composed of one Superintendent from each of the six regions in the county;
- An Advisory Steering Committee (ASC) composed of Special Education Directors from each local educational agency;
- A Business Advisory Committee (BAC) composed of Chief Business Officials from each local educational agency;
- A Special Education Advisory Committee (SEAC) composed of parents, teachers, administrators, and public agencies; and
- The Marin County Office of Education (MCOE) as the administrative unit.

Guiding Principles

The delivery of special education services in Marin County is guided by the following seven (7) principles:

- Students with IEPs are collectively all “our” students;
- Students’ needs come first;
- Students with IEPs should receive what they individually need;
- Being cost-effective whenever possible is essential;
- Small districts lack economies of scale for special education costs;
- Resources should be pooled effectively when possible; and
- Focus on what is needed first – then determine how to best utilize our collective resources to provide it.

Study Session Overview: November 2, 2022

At the request of the Operational Steering Committee, a study session was held in the Fall 2022 for Marin County Superintendents, Business Officials, and Special Education Directors from the Marin County SELPA's member LEAs. The focus of the session was to learn more about special education programming in Marin County, including the role of the SELPA, and engage in discussions regarding the Marin County SELPA's guiding principles, collective agreements related to special education programming, and considerations for program enhancements as a result of potential changes in legislation specific to SELPA operations.

During the study session, the following questions were asked of the group:

1. What elements of the SELPA's guiding principles stand out and what local educational agency (LEA) protections are essential?
2. What elements of the Assembly Bill 602 Fiscal Allocation Plan need to be considered as we look into the future of LEAs receiving special education funding directly?
3. How do we ensure access to special education programming and maintain/enhance special education service delivery across all the SELPA's member LEAs?

From the discussion, the following key points were noted:

It is necessary:

- To develop assurances that facilities are available to support a continuum of special education programs for students with IEPs in Marin County, and not be dependent on the size of the district;
- To provide collective fiscal and programmatic support to districts that provide services to students with IEPs;
- To maintain the provision of alternative dispute resolution services to districts;
- To ensure opportunities for districts to seek reimbursement for costs related to the provision of services to students with IEPs;
- To develop systems that are not dependent on a person, and can sustain change in administration;
- For a collective responsibility to collaborate, and share resources to ensure appropriate special education programs are in place for students with IEPs.
- For there to be a "SELPA" that can provide oversight related to special education matters, compliance, policies, and case management;
- For there to be a "SELPA" that can purchase, manage, and maintain software and programs to meet the needs of districts and students with IEPs; and

- To make data-informed decisions related to special education programming and SELPA operations.

Based on the information gathered at the study session, the Operational Steering Committee identified the need for the SELPA to form an ad hoc committee with representation from the Operational Steering Committee, District Business Officials, District Special Education Directors, Marin County Office of Education, and the SELPA to examine special education programming and operations in Marin County and bring forth recommendations to the Operational Steering Committee.

Special Education Ad Hoc Committee Members

Jason Symkowitz Special Education Director San Rafael City Schools	Carol Slender Chief Business Officer Ross School District	Tara Taupier Superintendent Tamalpais Union High School District
Megan Dunn Special Education Director Larkspur Corte Madera School District	Bree Brown Sr Director of Business Services Marin County Office of Education	Adam Jennings Superintendent Shoreline Unified School District
Stacey Tachiki Special Education Director Marin County Office of Education	Carlos Estrella Chief Business Officer Reed Union School District	Becky Rosales Superintendent Miller Creek School District
Angela Williams Special Education Director Novato Unified School District	Christine Shields Assistant Program Manager Marin County SELPA	Rebecca Minnich SELPA Director Marin County SELPA
Facilitator: Sam Neustadt		

Ad Hoc Committee Meeting Process

The Ad Hoc committee participated in six (6) facilitated meetings from January 2023 to May 2023 to review current SELPA operations and special education programming in Marin County as they align to the Guiding Principles¹. To support the committee with answering the guiding questions, a subcommittee was formed to analyze data, discuss shared information, and make draft recommendations to the committee for consideration and agreement. The subcommittee participated in four (4) facilitated meetings.

The Ad Hoc committee utilized the following structure and timeline:

January 19th: SELPA Operations

- Review: Data - Operational, Programmatic, and Fiscal
- Discuss:
 - SELPA services to member LEAs
 - SELPA Infrastructure/Staffing FTE
 - Determine the need and value of SELPA services
 - Determine if there are services that may be eliminated
 - Determine if there are services that need to be added or changed

February 16th: SELPA Priorities/Set-Asides

- Review: Seven (7) SELPA Set-Asides
- Discuss:
 - The fiscal resource for each set-aside
 - Determine need and value of each set-aside
 - Determine if there are set-asides that may be eliminated
 - Determine if there are set-asides that need to be added or changed

March 9th: Regionalized Services and Excess Costs

- Review: Regionalized Services and Excess Costs
 - Current and Historical MCOE Pupil Count
 - Current and Historical Fiscal Data
- Discuss:
 - MCOE Base and Associated Costs
 - Process of calculating pupil count
 - Excess Costs calculation methodology
 - Determine need and value of regionalized services

¹ Guiding Principles on page 4.

March 23rd: Fiscal Allocation Models, including Facilities Plan

- Review: Rationale for each fiscal allocation model
- Discuss:
 - Allocation formulas
 - Determine need and value of each allocation plan
 - Determine if there is an allocation plan that may be eliminated
 - Determine if there are allocation plans that need to be added or changed

April 17th: Memorializing Agreements

- Review: Marin County SELPA Policies and Procedures
- Discuss:
 - Infrastructure needs to support collective agreements and recommendations
 - Determine need for further policy or procedure development related to recommendations
 - Determine need for MOU development related to recommendations

May 11th: Final Review

- Review: Ad Hoc Committee draft recommendations

Recommendations: Countywide Operations

The Ad Hoc Committee recommends the ongoing existence of the consortium (SELPA) to ensure the continuum of services for students with disabilities throughout Marin County.

It is recommended that a Memorandum of Understanding is developed and signed by each Superintendent member of the OSC stating the following:

It is the member LEAs' ongoing commitment to continue to implement the Marin County Local Plan, through continued shared financial investment, regardless of subsequent legislative action.

Recommendations: SELPA Operations

1. Maintain the current roles and responsibilities, including the defined underpinnings (Attachment 1), of the Marin County SELPA as defined by Code.
2. Establish the SELPA infrastructure to reflect the following: one (1) SELPA Director, one (1) Coordinator, one (1) Assistant Program Manager, one (1) 0.5 FTE accountant, and 2.0 FTE administrative support staff.
3. Continue case management of students placed through an IEP in a Residential Treatment Center or Nonpublic School by the Marin County SELPA.
4. Continue AB 1172 Nonpublic School monitoring requirements (review & maintain all behavioral training documents, and conduct virtual & in-person site visits post-placement by the District of Special Education) by the Marin County SELPA.
5. Consider developing a CAPTAIN Regional Implementation Lead² for the SELPA in the 2023 - 2024 school year to support the development of a regionalized demonstration site³ and provision of regionalized coaching to support the implementation of evidence based practices for students with autism, albeit without grant funding.
6. Broadening the current onboarding process from the SELPA for new LEA administrators related to special education operations. The SELPA shall ensure that new LEA Superintendents, Business Officials, and Special Education Directors have a basic foundational knowledge and understanding of special education programming and fiscal allocation procedures of the Marin County SELPA.

²The SELPA CAPTAIN (California Autism Professional Training and Information Network) Regional Implementation Lead serves as the coordinators for regional activities, events and communication within the CAPTAIN region to ensure that cadre have the information, skills and support that they need to carry out the responsibilities of their CAPTAIN participation. The CAPTAIN Regional Implementation Lead provides facilitation to LEAs within the region and builds the capacities of SELPA cadre members to conduct additional support to districts in need.

³ A demonstration site is a high quality program that provides special education services to students with autism through the effective use of evidence based practices implemented consistently with fidelity for all students to receive educational benefit. To support sustainment and the ability to scale up, the demonstration site receives ongoing implementation support from the SELPA Autism Implementation Team, as well as training and coaching from the SELPA Regional Implementation Lead and (CAPTAIN) Cadre.

Recommendations: SELPA Priorities (Set-Asides)

Audiobooks

1. Carry out the current terms of the Learning Ally contract (through 2023-2024).
2. Re-evaluate Learning Ally contract in 2023-2024 school year.
3. Consider audiobooks in future years as an “insurance policy” for home-based instruction when an array of materials are not available

Extended School Year

1. Develop a cyclical review of established set-aside.
2. Develop the ability for “small districts”⁴ to access the set-aside to offset their proportional contribution to the extended school year actual costs.
3. Consider right-sizing the set aside based on SELPA-wide averages for the operational costs of extended school year.
4. Consider creating a standard reimbursement based on actual costs for the operation of extended school year non severe special education programs.
5. Re-examine the fiscal methodology of using the remaining balance of the set-aside after allocating reimbursements to districts for the operational costs of extended school year to offset the Excess Costs.
6. Examine the current “standard level of service”⁵ of non-severe extended school year special day classes in the Marin County SELPA, and formalize non-severe extended school year special day classes as “regionalized” programs in the SELPA.

Nonpublic School/LCI Set Aside

1. Develop a cyclical review of established set aside.
2. Need more time to consider if any changes are necessary.

Out of Home Care Set Aside

1. Develop a cyclical review of established set aside.
2. Maintain a “risk pool” to continue to support extraordinary costs of LCI/NPS placements.

Technology Resource Center

1. Maintain support of the Technology Resource Center with no change to fiscal set aside.

⁴ For monitoring purposes, small LEAs are defined as school districts serving 100 or fewer students with disabilities on census day.

⁵ For educational purposes, a standard level of service is the unit of service provided to all students in a regionalized classroom not meant to supplant a student’s special education programming as defined by an IEP.

Web-based IEP Software

1. Maintain use of the current web-based software, Special Education Information System (SEIS).
2. Carry out terms of current SEIS contract with intent to renew.

Recommendations: Regionalized Programs Excess Costs

1. Develop an ad hoc committee to review the the following:
 - a. Standard Level of Service Delivery of Special Day Classes
 - b. MCOE Special Education Staffing/Infrastructure
 - c. Base Rate Set-Aside
 - d. Pupil Count Methodology
 - e. Per Pupil Count Calculation

Recommendations: Fiscal Allocation Plans

Recommendation for All Fiscal Allocation Plans:

1. Develop a narrative for each allocation that describes the revenue source, and allocation distribution methodology.

AB 602 Fiscal Allocation Plan

1. Consider including federal dollars in the per LEA revenue.

Low Incidence Fiscal Allocation Plan

1. Develop cyclical review of reimbursement requirements related to actual costs.
2. Develop cyclical review of claims versus contributions to Excess Costs.

Mental Health Invoice Plan

1. Develop cyclical review of both the High Risk Pool and Compass Academy actual costs.
2. Develop an Memorandum of Understanding regarding the mental health invoice is based on prior year adoption of ADA proportions.

Preschool Fiscal Allocation Plan

1. Maintain the current allocation methodology as described in the fiscal allocation plan.

Facilities Plan

1. Continue with the current facilities plan with no change to the facilities calculation nor allocation.

Recommendations: Student Data Management

1. The SELPA shall work to ensure the SELPA's member LEAs understand the importance of accurate and timely data to inform operations, planning, and allocations.
2. The SELPA shall develop a resource designed to support its member LEAs with review and reconciliation of LEA specific special education data including but not limited to identification, enrollment, service delivery, and demographics.
3. With the support of the SELPA, each member LEA shall designate at least one (1) staff person as the LEA's California Longitudinal Pupil Achievement Data System (CALPADS) and SEIS liaison. This staff person shall be responsible for the generation and submission of CALPADS reports and making any necessary corrections/adjustments to submitted reports.

Recommendations: Review Cycle & Timeline

The Ad Hoc Committee recommends the following:

1. Development of a working committee to conduct cyclical reviews of the Marin County SELPA Set-Asides, Fiscal Allocation Plans, and Regionalized Programming Excess Costs, to address the proposed recommendations.
2. The working committee consist of at least one (1) district superintendent member of the OSC, two (2) district business officials, two (2) district special education directors, one (1) MCOE business official, one (1) MCOE special education administrator, and at least one (1) SELPA administrator. The committee will be tasked with implementing and collecting data related to the Ad Hoc Committee recommendations adopted by the Operational Steering Committee.

The Ad Hoc Committee recommends the following review schedule:

2023 - 2024 School Year

- Formal Review of Extended School Year Set Aside
- Formal Review of LCI/NPS Set Aside
- Formal Review of Out of Home Care Set Aside

2024 - 2025 School Year

- Formal Review of Excess Costs
- Formal Review of Mental Health Invoice Plan

2025 -2026 School Year

- Formal Review of Facilities Plan
- Formal Review of Low Incidence Fiscal Allocation Plan

Upon completion of each formal review, the Ad Hoc Committee recommends the working committee share outcomes with the SELPA Director to report to the Operational Steering Committee for review and consideration.

Recommendations Summary

2022 - 2023 School Year			
Activity	Responsible Entity	Outcome/Product	Reference
Develop MOU and obtain signatures from OSC indicating LEA's ongoing commitment to implement Marin County SELPA Local Plan through continued shared financial investment, regardless of subsequent legislative action.	SELPA & OSC	Signed MOU	Pg. 10

2023 - 2024 School Year			
Activity	Responsible Entity	Outcome/Product	Reference
Develop a SELPA Regional Implementation Lead position to support implementation of evidence based practices for students with autism and other disabilities.	SELPA	Regional Implementation Lead	Pg. 11
Broadening onboarding process for new LEA administrators	SELPA	Onboarding materials and meetings	P. 11

related to special education operations in Marin County.			
Re-evaluate Learning Ally contract	ASC/BAC/SELPA	Contract	Pg. 12
Develop narrative for each fiscal allocation plan that includes both revenue source & allocation distribution methodology	SELPA	Fiscal Allocation Plans Enhancement	Pg. 15
LEA demonstrates the the importance of accurate and timely data	SELPA/LEA	Reliable, accurate, timely, and compliant data reporting	Pg. 16
LEA designation of one (1) staff person as the LEA CALPADS and SEIS Liaison	LEA	LEA CALPADS & SEIS Liaison Contact List	Pg. 16
Establish working committee to implement and collect data related to ad hoc committee recommendations adopted by OSC.	SELPA	Formal working committee membership, meeting calendar, and recommendations.	Pg. 17
Formal Review of Extended School Year Set Aside	Working Committee	Recommendations to SELPA Director to report to OSC for review and consideration.	Pg. 12 & 17
Formal Review of LCI/NPS Set Aside	Working Committee	Recommendations to SELPA Director to report to OSC for review and consideration.	Pg. 12 & 17

Formal Review of Out of Home Care Set Aside	Working Committee	Recommendations to SELPA Director to report to OSC for review and consideration.	Pg. 12 & 17
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2024 - 2025 School Year			
Activity	Responsible Entity	Outcome/Product	Reference
Formal Review of Regionalized Programs Excess Costs	Working Committee	Recommendations to SELPA Director to report to the OSC for review and consideration.	Pg. 14 & 17
Formal Review of Mental Health Invoice Plan	Working Committee	Recommendations to SELPA Director to report to the OSC for review and consideration.	Pg. 15 & 17

2025 - 2026 School Year			
Activity	Responsible Entity	Outcome/Product	Reference
Formal Review of Facilities Plan	Working Committee	Recommendations to SELPA Director to report to the OSC for review and consideration.	Pg. 15 & 17
Formal Review of Low Incidence Fiscal Allocation Plan	Working Committee	Recommendations to SELPA Director to report to the OSC for review and consideration.	Pg. 15 & 17

Attachment 1

Marin County SELPA Staff Responsibilities

The Marin County SELPA provides direct and indirect support to Local Education Agencies in fiscal, legal and compliance issues. It is incumbent upon the SELPA to see that a continuum of programs and services are available to meet the unique needs of each student with a disability, to assist in Intra-SELPA and Inter-SELPA placements, and to provide technical assistance and administrative support for the requirements of Federal and State laws. The SELPA responsibility is met through a network of cooperative agreements among LEAs and agencies. The SELPA Office coordinates this network and provides a focal point for the school district, student and/or family seeking information related to the provision of special education services.

SELPA staff carry out the following responsibilities of the Marin County SELPA:

SELPA Director

- California Department of Education Local Agency Monitoring Liaison
- Low Incidence Equipment/Materials/Services
- Special Education Student Data Management/Reporting
- State Reporting
- IEP Meeting Facilitation
- Fiscal Allocation/Monitoring
- Special Education Advisory Committee (SEAC) & Parent Education/Support
- Policy & Procedure Development
- Interagency Agreements
- Nonpublic School/Nonpublic Agency Contracts
- Compliance and Improvement Monitoring District Liaison
- AB 1172 Verification of Behavioral Training Requirements
- LCAP Consultation to Local Educational Agencies
- Bay Area Collaborative Member
- Marin County Behavioral Health Wrap Oversight Member
- State SELPA Association Meetings
- Coalition of Funding Special Education Meetings

Coordinator

- Coordination of Alternative Dispute Resolution Activities
- SELPA Working-Committee Meeting Facilitation
- IEP Meeting Facilitation
- Compliance and Improvement Monitoring District Liaison
- Nonpublic School Monitoring
- Licensed Children Institution Case Management & SELPA Foster Youth Case Liaison
- Professional Development
- Positive Behavioral Programming (PENT) Cadre
- CAPTAIN Cadre
- SELPA Autism Implementation Team Lead
- Nonpublic School Case-Management
- District Administrative Support Liaison
- Countywide CALPADS and SEIS Support

Assistant Program Manager

- Nonpublic School Case-Management
- District Administrative Support Liaison
- Facilitated IEP Meetings
- SELPA Autism Implementation Team Member
- Professional Development
- Compliance and Improvement Monitoring District Liaison
- Nonpublic School Monitoring
- Countywide SEIS Support

Accountant

- Fiscal record examination, audit, and analysis
- Budget revenue and expenditure report preparation
- Financial data record compilation and budget analysis
- Federal and state reporting
- Contract maintenance

Administrative Support Staff

- Nonpublic School/Agency Individual Service Agreements & Master Contracts
- Professional Service Agreements/Professional Expert
- Nonpublic School IEP Meeting Scheduling
- IEP File Organization

- **Initial Parent Consultation/Assistance**
- **Professional Development Coordination**
- **Countywide SEIS Support**
- **Meeting Coordination and Scheduling**

Annotation – Agenda Item 6.2
Operational Steering Committee
May 24, 2023

Agenda Item

6.2 2023 – 2024 Annual Budget Plan

Item Type

Action

Summary of Key Issues

The Annual Budget Plan must identify expected expenditures related to the provision of special education services within the Marin County SELPA.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the OSC approve the 2023 – 2024 Annual Budget Plan as presented.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Marin County SELPA Annual Budget Plan

Annotation – Agenda Item 6.3
Operational Steering Committee
May 24, 2023

Agenda Item

6.3 2023 – 2024 Annual Service Plan

Item Type

Action

Summary of Key Issues

The Annual Service Plan must identify a description of services, the physical location of the services, and must demonstrate that all individuals with exceptional needs have access to services and instruction appropriate to meet their needs as specific in their Individualized Education Program (IEP) within the Marin County SELPA.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the OSC approve the 2023 – 2024 Annual Service Plan as presented.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Marin County SELPA Annual Service Plan

Annotation – Agenda Item 6.4
Operational Steering Committee
May 24, 2023

Agenda Item

6.4 2023 – 2024 AB 602 Fiscal Allocation Plan

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends adopting the 2023 – 2024 AB 602 Fiscal Allocation Plan (FAP) as presented.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 AB 602 Fiscal Allocation Plan

**MARIN COUNTY SELPA
AB602 Fiscal Allocation Plan**

2023-24 Budget Adoption-May Revise REVISED

5/18/2023

BUDGET ASSUMPTIONS AND NARRATIVE

Update: May Revise

• COLA	8.22%	
• ADA Increase	81.32	
• Base Per ADA	\$ 887.40	
\$ 97,448		Base Grant Entitlement Increase
\$ (48,775)		SELPA Budget Increase Per Ad Hoc Committee Recommendation
<u>\$ 48,673</u>		Total Additional District Distribution

Base Grant

• Funded ADA 28,801.90
SELPA ADA is the combined total ADA of all member LEAs in the Marin County SELPA
The SELPA is funded on the better of current, prior year or prior prior year ADA

• COLA	8.13%	
• Base		
Marin County SELPA PY Base rate/ADA	\$ 886.67	
Statewide target rate per ADA	886.67	

Funded ADA	28,801.90
Base Rate	886.67

2022-24 Estimated Base Grant \$ 25,537,666

2021-22 Estimated Base Grant \$ 25,980,823

Change in Base Grant \$ (443,157)

This FAP is based on the Governor's budget proposal which increases the 2022-23 minimum base rate per ADA of \$820 by 8.13% for a new base rate of \$886.67 per ADA. SELPA-wide ADA is calculated as the better of current, prior, or prior prior year ADA by individual SELPA member. This aligns the ADA generating the AB602 grant with the ADA used to allocate local funds

The Marin County SELPA's base grant is funded entirely with local property taxes. Per education code, the Marin County Office of Education transfers 56% of the local property taxes they receive to the SELPA. The base grant is funded first with this transfer of property taxes with the remainder funded with property taxes collected in the Education Revenue Augmentation Fund (ERAF).

Set Asides

Extended Year	\$ 758,956	<i>no change from prior year</i>
NPS/LCI Impact	50,162	<i>Reimburse basic aid districts for prior year NPS ADA transfer (OOHC)</i>
Out of Home Care	-	<i>See OOHC page for detail</i>
SELPA	576,239	<i>See SELPA page for detail</i>
Facilities	161,280	<i>7 classrooms (pending confirmation) at \$23,040</i>
Web Based IEP Software	38,616	<i>\$9.50 per pupil maintenance fee</i>
Technology Resource Center	86,000	<i>Includes \$6,000 to support AT Certification Training</i>
Audiobooks	85,113	<i>Year 3 of 3 year contract (21-22 to 23-24) set annual fee</i>
Subtotal locally funded set-asides	<u>1,756,366</u>	
Federal Preschool (3320)	910,546	<i>Is now included in federal grant - pass thru to Pre-K FAP</i>
Total all set-asides	<u>\$ 2,666,912</u>	

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The NPS/LCI Impact and the Out of Home Care set-asides are detailed on the OOH page
 The SELPA office set-aside is detailed on the SELPA budget page

MCOE Base

MCOE's base is funded first by federal funds which are allocated on special education and low income pupil counts
 The base amount of \$ 5,163,407 includes \$198,053 in flexible funding for preschool and alternative education and remains unchanged from the prior year

Federal funding	\$	350,087			
Base grant funding	\$	<u>4,813,320</u>			

District Allocation

The Total Base Grant of	\$	25,537,666
is reduced by locally funded Set-Asides		(1,756,366)
and MCOE base grant funding		<u>(4,813,320)</u>
Base grant to districts	\$	<u>18,967,980</u>

Per ADA rate	\$	660.01	a change of	\$	43.38	over prior year
Base Grant Rate per ADA	\$	<u>886.67</u>				
Set-aside contribution per ADA	\$	<u>226.66</u>				

Under the current FAP, the base grant is allocated by ADA and the federal grant is allocated by pupil counts
 Prop 98 funding continues to be funded on better of current year, prior year, or prior prior year ADA.

The allocation of funds is detailed on the Base Allocation page of the plan.

Federal

Federal funding is based on the 2022-23 grant award of \$ 6,961,464 which includes \$ 910,546
 in grant funding for pre-school age children leaving \$ 6,050,918 for distribution through the FAP

Beginning in 2018-19, the grant awarded for pre-school (3320) was rolled into the IDEA grant award (3310)
 The grant amount is now treated as a federal set-aside passed through to the Pre-school fiscal allocation plan and changes each year proportionate to the total federal award

Federal funds are allocated to all member LEAs including MCOE. 85% of the allocation uses prior year pupil counts.
 This FAP has been developed using District of Service pupil count from the Fall 1, 2022 certified count. The remaining 15% of the grant is allocated using the 2022-23 Fall 1 CALPADs count of "LCFF" unduplicated pupils.

		85%		15%	
	\$	5,143,280	\$	907,638	
pupil counts		3,959		9,937	
Per pupil rate	\$	1,299.14	\$	91.34	

The allocation of federal funds including pupil counts and an estimate of the private school proportionate share is detailed on the Federal page of the plan.

The private school proportionate share is based on June 2022 census day counts for placements

Any changes in the federal grant allocation are due to changes in the proportionate share of pupils receiving special education services and the proportionate share of low-income pupils in comparison to prior year counts

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Stand-Alone Grants

The Marin County SELPA receives three stand-alone grants that are distributed with the base:

- The Out of Home Care grant is based on placements and bed counts as detailed on the OOHC page of the plan
- The Low Incidence grant was distributed to member LEAs based on actual purchases in the past
- The Program Specialist/Regionalized Services grant has been pulled back out of the AB602 base and is now funded with state aid. The re-emergence of this stand-alone has allowed an ongoing reduction in the SELPA set-aside

Budget Development Calendar

	<i>Adoption</i>	Estimated Timeline
Budget Adoption	<i>Adoption</i>	May 15th
If Budget Adoption based on py P1 ADA Update to P2 ADA		n/a
P-1 Property tax/ERAF Update & Update OOHC for any prior year c/o	<i>First Interim</i>	Nov 15th
Update to current year P-1 ADA	<i>Second Interim</i>	Jan 20th
Prepare preliminary budget for new year		March 15th
P-2 Property tax/ERAF Update		April 15th
Update to current year P-2 ADA	<i>Estimated Actual.</i>	May 15th
Annual Property tax/ERAF & Annual ADA where appropriate	<i>YE CLOSE</i>	Aug 15th

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COMPARISON OF AB602 BLOCK GRANT - ALL RESOURCES

	Current 2022-23	Budget Proposal 2023-24	May Revise 2023-24	Change
AB602 Base Grant per ADA	820.00	886.67	887.40	0.74
SELPA-wide funded ADA	31,683.93	28,801.90	28,887.76	85.86
Base Grant Entitlement	\$ 25,980,823	\$ 25,537,666	\$ 25,635,114	\$ 97,448
Federal funding	6,961,464	6,961,464	6,961,464	-
AB602 Base	\$ 32,942,287	\$ 32,499,130	\$ 32,596,578	\$ 97,448
Set Asides				
Extended Year	\$ 758,956	\$ 758,956	\$ 758,956	\$ -
NPS/LCI Impact	97,389	50,162	\$ 50,162	-
Out of Home Care	-	-	\$ -	-
SELPA	443,711	527,464	\$ 576,239	48,775
Facilities	161,280	161,280	\$ 161,280	-
Web Based IEP Software	38,616	38,616	\$ 38,616	-
Technology Resource Center	86,000	86,000	\$ 86,000	-
Audiobooks	85,113	85,113	\$ 85,113	-
Federal Preschool (3320)	910,546	910,546	910,546	-
Subtotal set-asides	2,581,611	2,618,137	2,666,912	48,775
MCOE Base	5,163,407	5,163,407	5,163,407	-
Subtotal set-asides & MCOE	\$ 7,745,018	\$ 7,781,544	\$ 7,830,319	\$ 48,775
District Allocation				
Bolinas Stinson	\$ 70,946	\$ 82,801	\$ 85,674	2,873
Kentfield	874,394	830,388	835,431	5,043
Laguna Joint	18,607	20,337	20,332	(5)
Lagunitas	173,076	140,706	140,658	(48)
Larkspur Corte-Madera	1,127,384	1,056,610	1,056,248	(362)
Mill Valley	2,061,114	1,885,071	1,884,428	(643)
Miller Creek	1,541,851	1,463,557	1,469,997	6,440
Nicasio	32,982	34,452	34,442	(10)
Novato Unified	5,914,637	5,909,736	5,907,837	(1,899)
Reed Union	919,625	862,373	862,065	(308)
Ross	270,254	282,592	282,495	(97)
Ross Valley	1,477,582	1,388,492	1,388,028	(464)
San Rafael Elementary	3,696,286	3,658,690	3,680,040	21,350
San Rafael High	2,191,177	2,194,018	2,212,395	18,377
Sausalito - Marin City	400,463	361,795	361,682	(113)
Shoreline Unified	442,284	428,111	427,990	(121)
Tamalpais	3,984,607	4,117,857	4,116,517	(1,340)
Subtotal Districts	\$ 25,197,269	\$ 24,717,586	\$ 24,766,259	\$ 48,673

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COMPARISON OF AB602 BLOCK GRANT - ALL RESOURCES

	Current 2022-23	Budget Proposal 2023-24	May Revise 2023-24	Change
Subtotal AB602 Base	\$ 32,942,287	\$ 32,499,130	\$ 32,596,578	\$ 97,448
Stand Alone grants				
Low incidence	892,768	965,351	966,154	803
Program Specialist/Regionalized S	556,864	569,530	571,703	2,173
Out of Home Care	743,458	563,678	564,046	368
Stand Alones	2,193,091	2,098,559	2,101,903	3,345
Total AB602 Budget	35,135,378	34,597,689	\$ 34,698,481	\$ 100,793
Funding Sources				
AB602 Base				
Property Taxes	13,481,767	13,481,767	13,705,939	224,172
ERAF	12,499,056	12,055,899	11,929,175	(184)
Federal	6,961,464	6,961,464	6,961,464	-
Subtotal AB602 Base	32,942,287	32,499,130	32,596,578	223,988
Stand-Alones				
ERAF	371,729	281,839	282,023	184
State	1,821,362	1,816,720	1,819,880	3,161
Subtotal Stand Alones	2,193,091	2,098,559	2,101,903	3,345
TOTAL AB6002				
Property Taxes	13,481,767	13,481,767	13,705,939	224,172
ERAF	12,870,785	12,337,738	12,211,198	(126,540)
Federal	6,961,464	6,961,464	6,961,464	-
State	1,821,362	1,816,720	1,819,880	3,161
Total AB602 Budget	35,135,378	34,597,689	\$ 34,698,481	\$ 100,793

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AB602 BASE ALLOCATION

	<u>AB602 BASE</u>	<u>Local</u>	<u>Federal</u>	<u>Total</u>
AB602 BASE FUNDING	\$ 32,499,130	\$ 25,635,114	\$ 6,961,464	\$ 32,596,578
Less Set-Asides & MCOE Base				
Extended Year		\$ 758,956	\$ -	758,956
NPS/LCI Impact		50,162		50,162
Out of Home Care		-		-
SELPA		576,239		576,239
Facilities		161,280		161,280
Web Based IEP Software		38,616		38,616
Technology Resource Center		86,000		86,000
Audiobooks		85,113		85,113
Federal Preschool (3320)			910,546	910,546
Subtotal set-asides		<u>1,756,366</u>	<u>910,546</u>	<u>2,666,912</u>
MCOE Base		4,813,320	350,087	5,163,407
Subtotal Set-Asides & MCOE		\$ 6,569,686	\$ 1,260,633	\$ 7,830,319
BASE DISTRIBUTION TO DISTRICTS		\$ 19,065,428	\$ 5,700,831	24,766,259
Local funds per ADA rate:	\$ 660.01			
	<u>ADA</u>	<u>Local</u>	<u>Federal</u>	<u>Total</u>
Bolinas Stinson	91.81	\$ 60,595	\$ 25,079	\$ 85,674
Kentfield	1,006.34	664,190	171,241	835,431
Laguna Joint	17.75	11,715	8,617	20,332
Lagunitas	170.29	112,392	28,266	140,658
Larkspur Corte-Madera	1,303.97	860,627	195,621	1,056,248
Mill Valley	2,315.47	1,528,222	356,206	1,884,428
Miller Creek	1,725.52	1,138,852	331,145	1,469,997
Nicasio	33.67	22,222	12,220	34,442
Novato Unified	6,846.40	4,518,661	1,389,176	5,907,837
Reed Union	1,107.36	730,863	131,202	862,065
Ross	348.87	230,256	52,239	282,495
Ross Valley	1,668.51	1,101,225	286,803	1,388,028
San Rafael Elementary	4,056.39	2,677,239	1,002,801	3,680,040
San Rafael High	2,518.82	1,662,435	549,960	2,212,395
Sausalito - Marin City	409.89	270,530	91,152	361,682
Shoreline Unified	438.22	289,228	138,762	427,990
Tamalpais	4,827.50	3,186,176	930,341	4,116,517
Subtotal District Allocation	<u>28,886.78</u>	<u>\$ 19,065,428</u>	<u>\$ 5,700,831</u>	<u>\$ 24,766,259</u>
Total AB602 Base		\$ 25,635,114	\$ 6,961,464	\$ 32,596,578

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ALLOCATION OF AB602 FEDERAL FUNDS

weight rate measure date	85%	15%	Federal Grant	Jun-22	Pupil Count	Total IDEA	Resource 3311
	\$ 1,299.14 DOS pupil ct Fall 1 2022	\$ 91.34 LCFF Unduplicated 2022-23	\$ 6,050,918 910,546 \$ 6,961,464	Parentally Placed IDEA Students Attending Private School	DOR 12/18/2021	eligible students \$ 1,708.75	Private School Proportionate share of Federal grant
Bolinas Stinson	16	47	25,079	-	10	10	-
Kentfield	120	168	171,241	-	126	126	-
Laguna Joint	6	9	8,617	-	6	6	-
Lagunitas	20	25	28,266	-	28	28	-
Larkspur Corte-Mac	142	122	195,621	6	162	168	10,253
Mill Valley	259	216	356,206	3	300	303	5,126
Miller Creek	226	411	331,145	6	281	285	10,253
Nicasio	8	20	12,220	-	7	7	-
Novato Unified	878	2,721	1,389,176	2	955	957	3,418
Reed Union	96	71	131,202	-	114	114	-
Ross	40	3	52,239	-	38	38	-
Ross Valley	206	210	286,803	2	215	217	3,418
San Rafael Element	546	3,213	1,002,801	1	557	558	1,709
San Rafael High	305	1,683	549,960	-	328	328	-
Sausalito - Marin Ci	58	173	91,152	-	84	84	-
Shoreline Unified	86	296	138,762	-	96	96	-
Tamalpais	679	528	930,341	1	748	749	1,707
MCOE	268	21	350,087	-	-	-	-
TOTAL	3,959	9,937	\$ 6,050,918	21	4,055	4,074	\$ 35,884

Private School Proportionate Share

Total Federal Grant divided by DOR + Privately placed pupil counts := per-pupil rate

Per pupil rate times Privately placed (Plan Types 200 & 700) pupil count June 1, 2021

Federal Allocation based on prior year pupil counts

District of Service Unduplicated Pupil Count as of Fall 1 2022

Using LCFF unduplicated as proxy for Socio-Economic Disadvantaged student count

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COMPARISON OF ALLOCATION BY FUNDING SOURCE

	LOCAL FUNDS				FEDERAL FUNDS				TOTAL Change
	P-1 Update	Budget	Budget	Change	P-1 Update	Budget	Budget	Change	
	2022-23	Proposal	Adoption		2022-23	Proposal	Adoption		
Per pupil rate	\$ 616.63	\$ 660.28	\$ 660.01	\$ 43.38	<i>weighted</i>	<i>weighted</i>	<i>weighted</i>		
Bolinas-Stinson	\$ 53,906	\$ 57,722	\$ 60,595	2,873	\$ 17,040	\$ 25,079	\$ 25,079	0	2,873
Kentfield	707,248	659,147	664,190	5,043	167,146	171,241	171,241	0	5,043
Laguna	10,945	11,720	11,715	(5)	7,662	8,617	8,617	0	(5)
Lagunitas	140,166	112,440	112,392	(48)	32,910	28,266	28,266	0	(48)
Larkspur	914,688	860,989	860,627	(362)	212,696	195,621	195,621	0	(362)
Mill Valley	1,694,681	1,528,865	1,528,222	(643)	366,433	356,206	356,206	0	(643)
Miller Creek	1,214,370	1,132,412	1,138,852	6,440	327,481	331,145	331,145	0	6,440
Nicasio	23,426	22,232	22,222	(10)	9,556	12,220	12,220	0	(10)
Novato	4,537,974	4,520,560	4,518,661	(1,899)	1,376,663	1,389,176	1,389,176	0	(1,899)
Reed	776,730	731,171	730,863	(308)	142,895	131,202	131,202	0	(308)
Ross	226,229	230,353	230,256	(97)	44,025	52,239	52,239	0	(97)
Ross Valley	1,214,191	1,101,689	1,101,225	(464)	263,391	286,803	286,803	0	(464)
San Rafael Elementary	2,733,268	2,655,889	2,677,239	21,350	963,018	1,002,801	1,002,801	0	21,350
San Rafael High	1,662,702	1,644,058	1,662,435	18,377	528,475	549,960	549,960	0	18,377
Sausalito	286,893	270,643	270,530	(113)	113,570	91,152	91,152	0	(113)
Shoreline	295,969	289,349	289,228	(121)	146,315	138,762	138,762	0	(121)
Tamalpais	3,043,229	3,187,516	3,186,176	(1,340)	941,378	930,341	930,341	0	(1,340)
TOTAL	19,536,615	19,016,755	19,065,428	48,673	5,660,654	5,700,831	5,700,831	0	48,673

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OUT OF HOME CARE PROGRAM

FUNDING SOURCES:	State	Local	Total
Stand-Alone grant for OOHC	\$ 282,023	\$ 282,023	\$ 564,046
Set-Aside for OOHC		-	-
NPS ADA Transfer from districts		54,285	54,285
Total Funding Sources	\$ 282,023	\$ 336,308	\$ 618,331
EXPENDITURES			
NPS contracts			650,000
Salaries			35,000
Assessments			5,000
Total Expenditures			\$ 690,000
EXCESS (DEFICIT) REVENUES TO EXPENDITURES			\$ (71,669)
BEGINNING BALANCE			517,540
ENDING BALANCE			\$ 445,871

DETAIL FUNDING SOURCES

OUT OF HOME CARE APPORTIONMENT			
Group Home Severity Level	Pupil Count	Rate	Grant Amount
All Foster Youth	110.00	1,740	191,419
Short-Term Residential Therapeutic Program	14.00	16,840	235,761
Community Care Facilities (CCF)	4.00	3,872	15,490
Intermediate Care Facilities (ICF)	-	14,609	-
Skilled Nursing Facilities (SNF)	-	30,991	-
Total Entitlement			442,669
Proration Factor			1.00
Total Out-of-Home Care Funding			\$ 442,669
Proportional Share of Savings			\$ 121,377
Proration Factor		100.00%	\$ 564,046

SET-ASIDE TO SUPPORT THE OUT OF HOME CARE PROGRAM

	Proposed
Out of Home Care Set-Aside	-

NPS/LCI ADA TRANSFER to OOHC program

All Districts	Based on Budget Year		
	ADA	Rate	Total
Kentfield (Basic Aid)	0.98	7,200.81	7,057
Miller Creek	3.08	7,200.81	22,178
San Rafael High (Basic Aid)	0.69	8,334.04	5,750
Sausalito-Marín City	0.62	7,200.81	4,465
Tamalpais (Basic Aid)	1.78	8,334.04	14,835
Subtotal Basic Aid Districts	7.15		54,285
NPS/LCI ADA Transfer to OOHC program	7.15		54,285

NPS/LCI IMPACT SET-ASIDE (Reimbursement to Basic Aid districts for prior year NPS/LCI ADA transfer)

Basic Aid Districts	Based on Prior Year		
	ADA	Rate	Total
Kentfield	0.98	6,653.86	6,521
Miller Creek	3.08	6,653.86	20,494
San Rafael High	0.69	7,701.02	5,314
Sausalito-Marín City	0.62	6,653.86	4,125
Tamalpais	1.78	7,701.02	13,708
NPS/LCI Basic Aid Set-Aside	7.15		50,162

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SELPA OFFICE

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	Budget	Budget	Budget	Budget	Proposed Budget	
	2019-20	2020-21	2021-22	2022-23	2023-24	Change
Personnel						
Assistant Supt/SELPA Director	54,137	55,762	55,762	59,158	171,655	112,497
Director	147,233	151,650	158,421	162,040	-	(162,040)
Coordinator/Asst Managers (2 FTE)	236,590	257,038	242,561	267,429	299,993	32,564
Accountant 0.5 FTE	-	-	-	-	57,282	57,282
Secretary 2 FTE	95,385	98,247	102,784	114,088	131,494	17,406
Professional Expert	6,000	6,000	6,000	6,000	6,000	-
Total Salaries	541,345	568,697	565,528	608,715	666,424	57,709
Benefits	193,702	203,548	189,753	215,945	245,664	29,719
	36%	36%	34%	35%	37%	
Materials and Supplies						
Office supplies	5,000	5,000	5,000	5,000	5,000	-
Noncapitalized equipment	500	500	500	500	500	-
Total materials	5,500	5,500	5,500	5,500	5,500	-
Services & Other						
Conferences	5,000	5,000	5,000	5,000	10,000	5,000
Regionalized training	20,000	20,000	20,000	20,000	20,000	-
Mileage	500	500	500	800	800	-
Dues & Memberships	2,500	2,500	2,500	3,500	3,500	-
Copier Charges	7,500	7,500	7,500	7,500	7,500	-
Professional consultants	-	-	-	-	30,000	30,000
Advertising	500	500	500	500	500	-
Legal	10,000	10,000	10,000	10,000	10,000	-
Outside printing	500	500	500	500	500	-
Other services	1,500	1,500	1,500	1,500	1,500	-
Postage	1,500	1,500	1,500	1,500	1,500	-
Total services	49,500	49,500	49,500	50,800	85,800	35,000
Total Direct Costs	790,047	827,245	810,281	880,960	1,003,388	122,428
Indirect Costs (23-24 14.19%)	98,124	98,938	96,910	113,203	142,381	29,178
Total SELPA Budget	888,171	926,183	907,191	994,163	1,145,769	151,606

2023-24 ASSUMPTIONS

Remove Assistant Superintendent and add SELPA Director
 Maintain Assistant Program Manger and Add Coordinator
 Add 0.5 FTE Accountant
 Increase secretarial support to 2 FTE
 Increase salaries by 3% (certificated) and 2.76% (classified) for 2023-24
 PERS increase for 2023-24
 Indirect cost rate 14.19%

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AB602 BASE BY LEA

District	<i>actual</i>		22-23 P2		Local Entitlement \$ 887.40	Local Set Asides and MCOE Base \$ (6,569,686)	Local Total \$ (6,568,799)
	Prior Year 2021-22	Prior Year 2022-23	Current Year 2023-24	Funded ADA			
Bolinas Stinson	86.32	91.81	91.81	91.81	81,473	(20,877)	60,595
Kentfield	998.28	1,006.34	1,006.34	1,006.34	893,030	(228,840)	664,190
Laguna Joint	17.75	15.15	15.15	17.75	15,751	(4,036)	11,715
Lagunitas	170.29	150.46	150.46	170.29	151,116	(38,724)	112,392
Larkspur Corte-Madera	1,303.97	1,199.59	1,199.59	1,303.97	1,157,148	(296,521)	860,627
Mill Valley	2,315.47	2,241.94	2,241.94	2,315.47	2,054,757	(526,535)	1,528,222
Miller Creek	1,700.16	1,725.52	1,725.52	1,725.52	1,531,233	(392,381)	1,138,852
Nicasio	33.67	32.46	32.46	33.67	29,879	(7,657)	22,222
Novato Unified	6,846.40	6,812.02	6,812.02	6,846.40	6,075,523	(1,556,863)	4,518,660
Reed Union	1,107.36	955.65	955.65	1,107.36	982,676	(251,812)	730,863
Ross	348.87	336.90	336.90	348.87	309,589	(79,333)	230,256
Ross Valley	1,668.51	1,616.56	1,616.56	1,668.51	1,480,642	(379,417)	1,101,225
San Rafael Elementary	3,999.61	4,056.39	4,056.39	4,056.39	3,599,657	(922,418)	2,677,239
San Rafael High	2,479.42	2,518.82	2,518.82	2,518.82	2,235,211	(572,776)	1,662,434
Sausalito - Marin City	409.89	299.47	299.47	409.89	363,738	(93,208)	270,530
Shoreline Unified	438.22	433.75	433.75	438.22	388,878	(99,651)	289,228
Tamalpais	4,827.50	4,539.68	4,539.68	4,827.50	4,283,943	(1,097,767)	3,186,175
MCOE (out of County)	0.98	0.70	0.70	0.98	870	(869)	1
Total:	28,752.67	28,033.21	28,033.21	28,887.76	25,635,114	(6,569,686)	19,065,426

2023-24 May Revise Trailer bill language:

		<u>2022-23 P1</u>	<u>2022-23 P2 Draft Update</u>
Prior year (22-23) member distribution		19,536,615	19,562,609
Increase by COLA	8.22%	21,142,525	21,170,655
Adjust for change in funded ADA	-8.83%	19,276,655	19,302,303
 Proposed 2023-24 distribution to districts		 19,065,426	 19,065,426
Shortfall to be pulled from set-asides		211,229	236,877

Annotation – Agenda Item 6.5
Operational Steering Committee
May 24, 2023

Agenda Item

6.5 2023 – 2024 Mental Health Invoice Plan

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None.

Recommendation

The SELPA Director recommends adopting the 2023 – 2024 Mental Health Invoice Plan (MHIP) that utilizes a bill back procedure for the provision of identified regionalized mental health services and member LEA fiscal protections.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Mental Health Invoice Plan

MARIN COUNTY SELPA

2023-24 Mental Health District Revenue and County Office Invoicing

Funding is Allocated Based on 2022-23 P-2 ADA for Prop 98 and 2021-22 ADA for Federal

2022-23 P2 ADA	28,033.21
2021-22 P2 ADA	28,616.04
	Rate
Prop 98 Funding per ADA	71.58
COLA 8.22%	5.88
Prop 98 Funding per ADA w/ COLA	77.47
Prop 98 Revenue	2,171,663
Federal IDEA Revenue	373,284
Total Revenue	2,544,947
Allocation Per Pupil	90.78
Risk Pool Invoice	200,000
Compass Academy Invoice	923,711

Note: Risk Pool and Compass Academy invoice amount determined based on 2022-23 ADA

	2022-23 P2 ADA	2021-22 P2 ADA	Prop 98 Mental Health Revenue	Federal Mental Health Revenue	Total Mental Health Revenue	Compass Academy Invoice From MCOE	Risk Pool Invoice From MCOE	Total Invoice Amount From MCOE
BOLINAS-STINSON	91.81	87.78	7,112	1,145	8,257	3,030	656	3,686
KENTFIELD	1,006.34	998.32	77,959	13,023	90,981	33,208	7,190	40,398
LAGUNA/LINCOLN	15.15	19.35	1,174	252	1,426	500	108	608
LAGUNITAS	150.46	171.23	11,656	2,234	13,889	4,965	1,075	6,040
LARKSPUR	1,199.59	1,304.03	92,929	17,011	109,940	39,585	8,571	48,156
MILL VALLEY	2,241.94	2,315.90	173,678	30,210	203,887	73,981	16,018	89,999
MILLER CREEK	1,725.37	1,701.22	133,660	22,192	155,852	56,935	12,327	69,262
NICASIO	32.46	33.67	2,515	439	2,954	1,071	232	1,303
NOVATO UNIFIED	6,796.95	6,847.26	526,543	89,320	615,862	224,290	48,563	272,853
REED UNION	955.65	980.75	74,032	12,793	86,825	31,535	6,828	38,363
ROSS	336.90	348.91	26,099	4,551	30,650	11,117	2,407	13,524
ROSS VALLEY	1,616.56	1,668.61	125,231	21,766	146,997	53,344	11,550	64,894
SAN RAFAEL ELEMENTARY	4,055.45	3,999.35	314,166	52,170	366,335	133,824	28,975	162,800
SAN RAFAEL HIGH	2,498.36	2,479.97	193,542	32,350	225,892	82,442	17,850	100,293
SAUSALITO	299.47	362.97	23,199	4,735	27,934	9,882	2,140	12,022
SHORELINE UNIFIED	433.75	438.22	33,602	5,716	39,318	14,313	3,099	17,412
TAMALPAIS UNION HIGH	4,536.21	4,827.66	351,409	62,975	414,384	149,689	32,410	182,099
MCOE - Court School	40.79	30.84	3,160	402	3,562	-	-	3,562
	28,033.21	28,616.04	2,171,663	373,284	2,544,947	923,711	200,000	1,127,273

Marin County SELPA

2023-24 Mental Health Invoicing Plan

Educationally Related Mental Health Services (ERMHS)

Compass Academy Program Budget

The Draft Budget proposal for 2023-24 maintains Compass Academy at 3 classes

DESCRIPTION	Per class	Total FTE	Annual Salary & Benefits per FTE
Psychologist	0.75	2.25	160,700
Teacher	1.00	3.00	133,667
Paraeducator	2.00	6.00	69,696
Specialist para	1.00	1.00	69,696
Speech Therapist	0.10	0.30	133,667
Embedded OT	0.10	0.30	143,861
Nurse	0.04	0.12	133,667
Secretary	0.10	0.30	103,361
Program Manager	0.20	0.60	194,054
Cognitive Behavioral Therapy Supervision			
Total salaries & benefits	5.29	13.87	
Indirect Costs at 11.96%/8.8%			
Plus facilities at \$18,000/room x 2 rooms per class (+4%)			
Total Program Budget			
Educationally related mental health services			
Specialized Academic Instruction (SAI)			

Mental Health Program	SAI (Excess Costs)	Total Budget
361,574		361,574
	401,002	401,002
209,087	209,087	418,174
69,696		69,696
	40,100	40,100
	43,158	43,158
	16,040	16,040
	31,008	31,008
58,217	58,217	116,433
30,000		30,000
728,574	798,612	1,527,185
87,137	70,278	157,415
108,000	-	108,000
923,711	868,889	1,792,600
		923,711
		868,889
		1,792,600

Annotation – Agenda Item 6.6
Operational Steering Committee
May 24, 2023

Agenda Item

6.6 2023 – 2024 Special Education Preschool Grant Fiscal Allocation Plan

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the OSC adopt the 2023 – 2024 Special Education Preschool Grant Fiscal Allocation Plan as presented.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Special Education Preschool Grant Fiscal Allocation Plan

MARIN COUNTY SELPA

FEDERAL PRE-SCHOOL REVENUE ALLOCATION PLAN 2023-24 Budget Proposal

3/7/2023

The approved allocation model is based on each district's share of all pre-school age pupils being served in regional classrooms based on the prior year December pupil count.

2022-23 Second Interim Budget

	\$ 273,331	\$ 910,546	2022-23		December 17, 2021		2021--22	2022-23
	3315 award	3320 award	Total	Pupil Count	Percentage	Total Award	Change	
Mill Valley	11,936	39,762	51,698	10	4.4%	102,063	(50,365)	
Novato Unified	88,324	294,237	382,561	74	32.3%	318,194	64,367	
Ross Valley Elementary	14,323	47,714	62,037	12	5.2%	102,063	(40,026)	
San Rafael Elementary	70,422	234,595	305,017	59	25.8%	252,155	52,862	
Sausalito Marin City	3,581	11,929	15,510	3	1.3%	12,008	3,502	
MCOE	84,745	282,309	367,054	71	31.0%	378,232	(11,178)	
Total	273,331	910,546	1,183,877	229	100.0%	1,164,715	19,162	

2023-24 Budget

	\$ 273,331	\$ 910,546	2023-24		December 16, 2022		Change	2022-23	2023-24
	3315 award	3320 award	Total	Pupil Count	Percentage	in %	Total Award	Change	
Mill Valley	8,177	27,239	35,416	7	3.0%	-1.4%	51,698	(16,282)	
Novato Unified	94,614	315,188	409,802	81	34.6%	2.3%	382,561	27,241	
Ross Valley Elementary	12,849	42,803	55,652	11	4.7%	-0.5%	62,037	(6,385)	
San Rafael Elementary	66,581	221,800	288,381	57	24.4%	-1.4%	305,017	(16,636)	
Sausalito Marin City	3,504	11,674	15,178	3	1.3%	0.0%	15,510	(332)	
MCOE	87,606	291,842	379,448	75	32.1%	1.0%	367,054	12,394	
Total	273,331	910,546	1,183,877	234	100.0%		1,183,877	-	

**Annotation – Agenda Item 6.7
Operational Steering Committee
May 24, 2023**

Agenda Item

6.7 2023 – 2024 Low Incidence Fiscal Allocation Plan

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the OSC adopt the 2023 – 2024 Low Incidence Fiscal Allocation Plan as presented.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Low Incidence Fiscal Allocation Plan

Marin County SELPA

2023-24 Low Incidence Fiscal Allocation Plan

Rate based on 2022-23 P-1 Apportionment x 8.13% COLA - CalPads Fall 1 count: 262 x \$3,407.51 rate

	2023-24
Estimated per pupil rate	3,684.54
CALPADS prior year certified LI pupil count	262
Estimated low incidence allocation	\$ 965,351

OSC approved the previous Low Incidence Fiscal Allocation Plan determining the revenue be used to fund materials, equipment and certain services reimbursements to the districts (\$125,000) and the remaining be used to reduce excess costs charged to the districts.

The schedule below identifies the estimated excess cost savings for each district.

District of SPED Accountability	Regionalized Services	Excess Cost Savings
Low Incidence Allocation:	965,351	
Reimbursement Pool:	(125,000)	
Available to reduce excess costs:		840,351
Bolinas-Stinson Union		3,330
Kentfield Elementary		34,287
Laguna Joint Elementary		4,856
Lagunitas Elementary		4,856
Larkspur-Corte Madera School District		24,417
Mill Valley Elementary		24,488
Miller Creek Elementary		96,848
Nicasio Elementary		8,898
Novato Unified		222,558
Reed Union Elementary		21,227
Ross Elementary		1,666
Ross Valley Elementary		58,828
San Rafael City Elementary		106,447
San Rafael City High		58,206
Sausalito Marin City School District		35,935
Shoreline Unified		21,018
Tamalpais Union High		112,486
Marin Co. Office of Education	840,351	
Total:	840,351	840,351

Annotation – Agenda Item 6.8
Operational Steering Committee
May 24, 2023

Agenda Item

6.8 2023 – 2024 MCOE Regionalized Special Education Continuum Expansion

Item Type

Action

Summary of Key Issues

Additional regionalized programming needs have been identified by the SELPA's member LEAs.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the OSC adopt the 2023 – 2024 Regionalized Special Education Continuum Expansion as presented.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 MCOE Regionalized Special Education Continuum Expansion

Attachment 2: 2023 – 2024 MCOE Anticipated Excess Costs

MCOE REGIONALIZED SPECIAL EDUCATION SERVICES

Draft - Anticipated: 2023-2024

	PROGRAM/STRAND	DISTRICT OF LOCATION	SCHOOL SITE	GRADES
<u>EARLY INTERVENTION PROGRAMS</u>	<u>EARLY START</u>	MCOE	Magnolia Park	Birth - 3
	AUT	MCOE	Marindale	PreK
	AUT	MCOE	Marindale	PreK
	NSD/DHH	MCOE	Magnolia Park	PreK
	NSD	MCOE	Magnolia Park	PreK
	SD	MCOE	Marindale	PreK
	SD	MCOE	Marindale	PreK
	SD	MCOE	Marindale	PreK
	SD	ROSS VALLEY	Manor	PreK
	AUT	NOVATO	Lu Sutton	PreK - K
	SD	MILL VALLEY	Strawberry Point	PreK - K
	<u>ELEMENTARY PROGRAMS</u>			
SD		TBD	TBD	TK - 2
SDA		MILL VALLEY	Edna Maguire	TK - 2
SD		SAN RAFAEL	Venetia Valley	TK - 2
SD		MILLER CREEK	Vallecito	TK - 2
SD		NOVATO	Olive	TK - 2
<u>ED</u>		NOVATO	Compass	K - 5
SD		KENTFIELD	Bacich	TK - 4
SD		NOVATO	Olive	3 - 5
AUT		NOVATO	Hamilton	3 - 5
SDA		MILL VALLEY	Edna Maguire	3 - 5
AUT		ROSS VALLEY	Manor	3 - 5
SDA		ROSS VALLEY	White Hill	6 - 8
SD		NOVATO	San Jose MS	6 - 8
SD		SAN RAFAEL	Davidson	6 - 8
AUT		LAGUNITAS	Lagunitas	6 - 8
<u>ED</u>		NOVATO	Compass	6 - 8
<u>SECONDARY/ TRANSITION PROGRAMS</u>				16
	SD	SAN RAFAEL	Terra Linda HS	9 - 12
	SD	TUHSD	Tamalpais HS	9 - 12
	SD	TUHSD	Redwood HS	9 - 12+
	AUT	TUHSD	Redwood HS	9 - 12
	ED	NOVATO	Compass	9 - 12
	SD	MCOE	Grant Grover	12+
	(Aut) SD	MCOE	Grant Grover	12+
	SDA	MCOE	Grant Grover	12+
SDA	COLLEGE OF MARIN	IVC	12+	
<u>ITINERANT SERVICES</u>				9
	Resource Specialist	Rurals	Various	TK-8
	<u>Visual Impairment</u>	Various	Various	preK-12+
	<u>Deaf/Hard of Hearing</u>	Various	Various	preK-12+
	Adaptive PE	Various	Various	TK-12+

MARIN COUNTY OFFICE OF EDUCATION
ESTIMATED SPECIAL EDUCATION PROGRAM EXCESS COSTS (ONE HALF BY SETTING; ONE HALF BY PUPIL)
Fiscal Year 2023-24
(Based on December 16, 2022 Pupil Count)

ESTIMATED % AND AMOUNT OF EXCESS COST BY SETTING:				
Setting	Excess		% Amt. / Setting	Excess
SDC	\$10,389,852	x	78.15%	\$8,119,669
RSP	\$10,389,852	x	2.79%	\$289,877
DIS	\$10,389,852	x	19.06%	\$1,980,306
	\$10,389,852		100.00%	\$10,389,852

PREPARED ON: 3-22-23

Budget Proposal
Preliminary with additional class

EXCESS PER PUPIL COST BY SETTING:				
Setting	Excess/Setting	Pupils	Per Pupil Cost	Divided in half
SDC	\$8,119,669	262	\$30,991.10	\$15,495.55
RSP	\$289,877	27	\$10,736.18	\$5,368.09
DIS	\$1,980,306	479	\$4,134.25	\$2,067.13
TOTAL	\$10,389,852	768		

PER PUPIL COST :		
One-half Excess	Divided by Total # Pupils	Per Pupil Cost
\$5,194,926	768.0	\$6,764.23

Proposed 2023-24 EXCESS COSTS

DISTRICT	NUMBER OF PUPILS *				ONE-HALF COST BY SETTING			TOTAL COST		TOTAL COST 1/2 PER PUPIL + 1/2 PER SETTING	Est Actuals 2022-23	Variance
	SDC	RSP	DIS	TOTAL	SDC	RSP	DIS	1/2 Per Setting	1/2 Per Pupil			
BOLINAS-STINSON	2		0	2	\$30,991	\$0	\$0	\$30,991	\$13,528	\$44,519	\$38,506	\$6,013
KENTFIELD	11	1	19	31	170,451	5,368	39,275	215,094	209,691	424,785	\$367,406	57,379
LAGUNA	0	4	2	6	0	21,472	4,134	25,606	40,585	66,191	\$57,251	8,940
LAGUNITAS	1		4	5	15,496	0	8,269	23,765	33,821	57,586	\$49,807	7,779
LARKSPUR CORTE-MADERA	7		16	23	108,469	0	33,074	141,543	155,577	297,120	\$256,985	40,135
MILL VALLEY	8		14	22	123,964	0	28,940	152,904	148,813	301,717	\$260,961	40,756
MILLER CREEK	38	4	38	80	588,831	21,472	78,551	688,854	541,138	1,229,992	\$1,063,846	166,146
NICASIO	0	7	4	11	0	37,577	8,269	45,846	74,406	120,252	\$104,009	16,243
NOVATO	68	3	134	205	1,053,698	16,104	276,995	1,346,797	1,386,666	2,733,463	\$2,364,227	369,236
REED	7		12	19	108,469	0	24,806	133,275	128,520	261,795	\$226,432	35,363
ROSS	1		0	1	15,496	0	0	15,496	6,764	22,260	\$19,253	3,007
ROSS VALLEY	20		32	52	309,911	0	66,148	376,059	351,740	727,799	\$629,489	98,310
SAN RAFAEL ELEM.	28		75	103	433,875	0	155,034	588,909	696,715	1,285,624	\$1,111,964	173,660
SAN RAFAEL HIGH	21	6	23	50	325,407	32,209	47,544	405,160	338,211	743,371	\$642,957	100,414
SAUSALITO-MARIN CITY	12		20	32	185,947	0	41,343	227,290	216,455	443,745	\$383,804	59,941
SHORELINE	4		18	22	61,982	0	37,208	99,190	148,813	248,003	\$214,503	33,500
TAMALPAIS	34	2	68	104	526,849	10,736	140,565	678,150	703,480	1,381,630	\$1,195,000	186,630
TOTALS	262	27	479	768	\$4,059,836	\$144,938	\$990,155	\$5,194,929	\$5,194,923	\$10,389,852	8,986,400	\$1,403,452

* Based on December 16, 2022 pupil count

Annotation – Agenda Item 6.9
Operational Steering Committee
May 24, 2023

Agenda Item

6.9 Appointment of the 2023 – 2024 Operational Steering Committee Chairperson and Membership

Item Type

Action

Summary of Key Issues

The 2023 – 2024 Operational Steering Committee represents each of the SELPA’s six (6) regional needs to be established. The Marin County SELPA states that the Operational Steering Committee shall elect their Chairperson on an annual basis.

Summary of Previous OSC Action

The 2022 – 2023 OSC Committee and Chairperson was appointed in September 2022.

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Draft 2023 – 2024 Operational Steering Committee Membership



**2023 - 2024 Marin County SELPA
Operational Steering Committee Membership**

Area/Member	District Representation
Area 1: Brett Geithman, Larkspur-Corte Madera School District Alternate: David Rice, Ross School District	Tamalpais Union High School District; Larkspur-Corte Madera School District; Ross School District
Area 2: Marci Trahan, Ross Valley School District Alternate: Adam Jennings, Shoreline Unified School District	Ross Valley School District; Nicasio School District; Lagunitas School District; Shoreline Unified School District
Area 3: Raquel Rose, Kentfield School District Alternate: Kimberly McGrath, Reed Union School District	Bolinas-Stinson Union School District; Reed Union School District; Sausalito-Marín City School District; Mill Valley School District; Kentfield School District
Area 4: Becky Rosales, Miller Creek School District Alternate: Carmen Ghysels, San Rafael City Schools	Miller Creek Elementary School District; San Rafael Elementary School District; San Rafael High School District
Area 5: Tracy Smith, Novato Unified School District Alternate: Julie Snyard, Novato Unified School District	Novato Unified School District
Area 6: John Carroll, Marin County Office of Education Alternate: Janelle Campbell, Marin County Office of Education	Marin County Office of Education; Laguna Joint School District
<hr/>	
Chair: Becky Rosales	Term: 2023 - 2024
<hr/>	

**Annotation – Agenda Item 7.1
Operational Steering Committee
May 24, 2023**

Agenda Item

7.1 Marin County SELPA Special Education Advisory Committee

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

None



**Marin County SELPA
2023-2024 Professional Learning Workshops**

SEIS	Legal
SEIS: Refresher - Virtual 3:00pm - 4:00pm <i>September 14, 2023 and January 30, 2024</i>	Legal Panel for Administrators and Administrative Designees (Virtual) <i>October 12, 2023 9:00am-10:30am</i>
SEIS: New User - Virtual 3:00pm - 4:00pm <i>September 7, 2023 and January 18, 2024</i>	Legal Panel for Education Specialists, School Psychologist & Related Service Providers (Virtual) <i>November 7, 2023 3:15pm-4:15pm</i>
SEIS: Service Tracking - Virtual 3:00pm - 4:00pm <i>September 21, 2023 and January 25, 2024</i>	Special Education Legal Hot Topics: Monthly Lunch Series (Virtual) <i>4th Monday of the Month September-April 12:00pm-1:00pm</i>
SEIS: Amendments - Virtual 3:00pm - 4:00pm <i>October 5, 2023 and February 6, 2024</i>	School and College Legal Services - Topics to Be Determined
SEIS: Administrative Support – Virtual 9:00am-10:30am <i>October 9, 2023 and February 5, 2024</i>	

Inclusive Practices

California Autism Professional Training and Information Network (CAPTAIN)	Early Childhood Inclusive Practices Work Group <i>4th Wednesday of each month 8:00am -9:00am September - May</i>
Selecting Evidence-Based Practices for Students with Autism	Inclusive Practices <i>Scope of Activities To Be Determined</i>
Evidence-Based Practice #1 Training & Implementation Coaching	
Evidence-Based Practice #2 Training & Implementation Coaching	
Evidence-Based Practice #3 Training & Implementation Coaching	

Behavior
Positive Environment, Network of Trainer (PENT) - Access to Tier 2 Coaching Cycle (Fall, Winter, Spring)
Behavior Intervention and Emergency Intervention (Virtual) <i>September 12, 2023 9:00am-12:00pm</i>
Special Circumstance Assistance (SCA) (Virtual) <i>Part 1 October 19, 2023 9:00am-12:00pm and Part 2 October 24, 2023 9:00am-12:00pm</i>

Marin County SELPA 2023-2024 Workshops

Connecting the Dots in the IEP	Alternative Dispute Resolution (ADR)
Goal Writing (Virtual) <i>December 5, 2023 3:00pm-4:30pm</i>	IEP Facilitation (In Person) <i>September 18, 2023 9:00am-3:00pm</i>
Individual Transition Planning (Virtual) <i>January 23, 2023 3:00pm-4:30pm</i>	Communication Strategies Coaching Sessions: Supporting Collaborative IEP Meeting (Virtual) <i>1st & 3rd Tuesday of each month September – May 3:00 pm – 3:30 pm & 3:40 – 4:10 pm</i>
Navigating the Pages of the IEP- 2 Part Series (Virtual) <i>October 26, 2023 and November 2, 2023 9:00am-12:00pm</i>	

California Longitudinal Achievement Data System (CALPADS)	Bridge Added Authorization
CALPADS & SEIS Orientation (Virtual) <i>September 5, 2023 9:00am-10:00am</i>	Early Childhood Special Education - ECSE (Virtual) <i>October 3, 2023 8:30am-10:30am</i>
Fall 1 Reporting (Virtual) <i>November 7, 2023 9:00am-10:00am</i>	Mild Moderate Education Specialist – MMSN (Virtual) <i>October 10, 2023 8:30am-10:30am</i>
End of Year (EOY) Reporting <i>May 7, 2024 9:00am-10:00am</i>	Moderate Severe Education Specialist – ESN (Virtual) <i>October 17, 2023 8:30am-10:30am</i>

Diagnostic Center North
To Be Determined