



Agenda
Operational Steering Committee
September 6, 2023
7:30 am: Open Session
Marin County Office of Education
1111 Las Gallinas Avenue, San Rafael, CA

1.0 Call Public Session to Order

Becky Rosales, Chair, Superintendent, Miller Creek School District

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

2.0 Establishment of Quorum

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from May 24, 2023 OSC Meeting

3.2 Approval of Agenda for September 6, 2023 OSC Meeting

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

5.0 Discussion Items

5.1 Anticipated Program Transfer(s)

Information will be presented regarding the anticipated program transfer(s) for Deaf and Hard of Hearing students in the San Rafael Elementary, San Rafael High School District, and Novato Unified School District.

5.2 Supporting Inclusive Practices Preschool (SIPP) Grant Award

Information will be presented regarding the 2023 – 2024 Supporting Inclusive Practices Preschool (SIPP) grant awarded to the Marin County SELPA to provide support to member Local Educational Agencies (LEAs) with a focus on developing and enhancing systems related to inclusive practices.

6.0 Information Items

6.1 AB 130 Final Reporting: Learning Recovery and Alternative Dispute Resolution Funds

Information will be presented regarding AB 130 activities to support learning recovery and alternative dispute resolution activities.

6.2 Marin County SELPA Local Plan Review Timeline

Information will be presented regarding the projected Local Plan review timeline for the 2023 – 2024 school year.

6.3 Marin County SELPA Special Education Ad Hoc Recommended Activities

Information will be provided regarding the activities identified by the Special Education Ad Hoc Committee for the 2023 – 2024 school year.

6.4 Marin County SELPA Special Education Advisory Committee

Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

7.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

8.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

9.0 Future Planning

Next Meeting Date: October 4, 2023 - 7:30 a.m. – Miller Creek School District Office,
Board Room

10.0 Adjournment

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Annotation – Agenda Items 3.1 & 3.2
Operational Steering Committee
September 6, 2023

Agenda Item

- 3.1 Approval of Minutes from May 24, 2023 OSC Meeting
- 3.2 Approval of Agenda for September 6, 2023 OSC Meeting

Item Taken

Action

Summary of Key Issues

The minutes of the May 24, 2023 OSC meeting and the agenda for the September 6, 2023 OSC meeting are presented for adoption.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

Attachments to this Agenda Item

Attachment 1: Minutes, Operational Steering Committee Meeting, May 24, 2023



Agenda
Operational Steering Committee
May 24, 2023
7:30 am: Open Session
Marin County Office of Education
1111 Las Gallinas Avenue, San Rafael, CA
Minutes

1.0 Call Public Session to Order

Becky Rosales, Chair, Superintendent, Miller Creek School District

Becky Rosales called the meeting to order at 7:34am.

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Jan La-Torre Derby, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

In attendance: John Carroll, Raquel Rose, Becky Rosales, Jan La-Torre Derby, Brett Geithman, and Marci Trahan.

2.0 Establishment of Quorum

A quorum was established with (6) six members of the Operational Steering Committee.

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from April 5, 2023 OSC Meeting

3.2 Approval of Agenda for May 24, 2023 OSC Meeting

A correction was noted - The Superintendent of Kentfield Schools was not in attendance at the April 5, 2023, OSC Meeting.

The Consent Agenda was approved with the correction to the April 5, 2023 OSC Meeting Minutes.

Motion: John Carroll

Second: Brett Geithman

Carried: Unanimous

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

No public comment.

5.0 Public Hearing

5.1 2023 – 2024 Annual Budget Plan

A public hearing will be held regarding the adoption of the Marin County SELPA Annual Budget Plan as required by California Education Code 56205(b). The SELPA Operational Steering Committee is required to approve the Annual Budget Plan prior to submission to the California Department of Education.

A public hearing was opened at 7:40 am. Information regarding the Annual Budget Plan was presented to the OSC by the SELPA Director. No public comment was made.

5.2 2023 – 2024 Annual Service Plan

A public hearing will be held regarding the adoption of the Marin County SELPA Annual Service Plan as required by California Education Code 56205(b). The SELPA Operational Steering Committee is required to approve the Annual Budget Plan prior to submission to the California Department of Education.

A public hearing was opened at 7:45 am. Information regarding the Annual Service Plan was presented to the OSC by the SELPA Director. No public comment was made.

6.0 Action Items

6.1 Marin County SELPA Special Education Ad Hoc Committee Recommendations

The Marin County SELPA Special Education Ad Hoc Committee recommendations related to special education programming, fiscal allocation, and program enhancements since potential changes in legislation specific to SELPA operations may occur will be presented for consideration and adoption.

The SELPA director presented the Marin County SELPA Special Education Ad Hoc Committee recommendations. Members of the OSC commended the work of the committee. The Marin County SELPA Special Education Ad Hoc Committee recommendations were approved as presented.

The OSC members signed a Memorandum of Understanding documenting the ongoing commitment of their LEA to continue to implement the Marin County Local Plan through shared fiscal investment, regardless of subsequent legislative action.

The OSC requested the SELPA Director bring the Special Education Ad Hoc Committee recommendations to the scheduled June Superintendent meeting.

Motion: Jan La-Torre Derby Second: Brett Geithman Carried: Unanimous

6.2 2023 – 2024 Annual Budget Plan

The 2023 – 2024 Annual Budget Plan will be presented for adoption.

The 2023-2024 Annual Budget Plan was adopted as presented.

Motion: Brett Geithman Second: Raquel Rose Carried: Unanimous

6.3 2023 -2024 Annual Service Plan

The 2023 -2024 Annual Service Plan will be presented for adoption.

The 2023-2024 Annual Service Plan was adopted as presented.

Motion: Jan La-Torre Derby Second: John Carroll Carried: Unanimous

6.4 2023 – 2024 AB 602 Fiscal Allocation Plan

The 2023 – 2024 AB 602 Fiscal Allocation Plan will be presented for adoption.

The 2023-2024 AB 602 Fiscal Allocation Plan was adopted as presented.

Motion: Brett Geithman Second: Jan La-Torre Derby Carried: Unanimous

6.5 2023 – 2024 Mental Health Invoice Plan

The 2023 – 2024 Mental Health Invoice Plan will be presented for adoption.

The 2023-2024 Mental Health Invoice Plan was adopted as presented.

Motion: Brett Geithman Second: Jan La-Torre Derby Carried: Unanimous

6.6 2023 -2024 Special Education Preschool Grants Fiscal Allocation Plan

The 2023 – 2024 Special Education Preschool Grants Fiscal Allocation Plan will be presented for adoption.

The 2023-2024 Special Education Preschool Grants Fiscal Allocation Plan was adopted as presented.

Motion: Brett Geithman Second: John Carroll Carried: Unanimous

6.7 2023 -2024 Low Incidence Fiscal Allocation Plan

The 2023 – 2024 Low Incidence Fiscal Allocation Plan will be presented for adoption.

The 2023-2024 Low Incidence Fiscal Allocation Plan was adopted as presented.

Motion: Raquel Rose Second: Becky Rosales Carried: Unanimous

6.8 2023 - 2024 MCOE Regionalized Special Education Continuum Expansion

The 2023 – 2024 MCOE Regionalized Special Education Continuum Expansion will be presented for adoption.

The 2023-2024 MCOE Regionalized Special Education Continuum Expansion was adopted as presented.

Motion: John Carroll Second: Raquel Rose Carried: Unanimous

6.9 Appointment of the 2022-2023 Operational Steering Committee and Chairperson

The 2023 – 2024 Operational Steering Committee and Chairperson will be recommended and appointed.

The SELPA Director presented the 2023-2024 Operational Steering Committee and Chairperson appointment recommendations.

The 2023 – 2024 Operational Steering Committee and Chairperson were adopted as presented.

Motion: Raquel Rose

Second: John Carroll

Carried: Unanimous

7.0 Information Items

7.1 Marin County SELPA Special Education Advisory Committee

Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

The SELPA Director provided information regarding the work of Marin County SELPA's Special Education Advisory Committee. The Special Education Advisory Committee is exploring new and additional educational opportunities for parents in the 2023 – 2024 school year.

8.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

The SELPA Director provided information regarding the following:

- *The Marin County SELPA 2023-24 Professional Learning Calendar; and,*
- *The requirements of each Local Educational Agency (LEA) to consult with the SELPA to determine specific actions for students with IEPs are included in the Local Control Accountability Plan.*

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

The County Superintendent provided information to the OSC regarding the activities the Marin County Office of Education has been engaged in related to the concerns presented to the OSC by members of the Dedication to Special Education Board related to inclusive practices.

10.0 Future Planning

Next Meeting Date: June 14, 2023 - 7:30 a.m. – Marin County Office of Education.

The OSC determined there would be no meeting in June and the SELPA Director would alert the field.

11.0 Adjournment

The meeting adjourned at 8:58 am.

Motion: Brett Geithman

Second: John Carroll

Carried: Unanimous

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Annotation – Agenda Item 5.1
Operational Steering Committee
September 6, 2023

Agenda Item

5.1 Anticipated Program Transfer(s)

Item Type

Discussion

Summary of Key Issues

Although a request in writing to the effected LEA and SELPA office has not been submitted, the San Rafael Elementary District and San Rafael High School has alerted Marin County SELPA that both districts will begin operating a program to serve students requiring Deaf/Hard of Hearing services in the 2023-2024 school year. Per Education Code 56207 and SELPA Policy MCS04-2020.18, a program transfer is the transfer of students from one or more classes operated by an LEA which, when combined, form an intact, identifiable class or itinerant caseload for which an LEA is proposing the transfer. As such, this announcement meets the criteria of a program transfer because the Marin County Office of Education is the sole provider of Deaf/Hard of Hearing services for students in Marin County across all of the SELPA’s member LEAs.

The Novato Unified School District has provided notice to the Marin County Office of Education and SELPA of interest in operating a program to serve students requiring Deaf/Hard of Hearing services beginning in the 2024-2025 school year.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Marin County SELPA Program Transfer Policy

Attachment 2: Marin County SELPA Program Transfer Assurances



PolicyMCS-04-2020.18

Program Transfers: Policy and Procedures

**Adopted by OSC April 24, 2015
Revised: May 6, 2020; March 3,2021**

Pursuant to California Education Code Section 56207, special education programs may be transferred from an operating Local Educational Agency (LEA) to a receiving LEA.

Definition of a Program Transfer

A change to special education programs operated within the SELPA shall be considered a program transfer when the following occurs:

- A transfer of students from one or more classes operated by an LEA which, when combined, form an intact, identifiable class or an itinerant caseload for which the LEA proposing the transfer.

A program transfer is not required when students who are served in a program matriculate and/or return to an educational program operated by their district of special education accountability (DSEA) via the Individualized Education Program (IEP) process.

Program Transfer Timelines

Pursuant to Section 56207(b) of the California Education Code, the date on which the transfer will take effect may be no earlier than the first day of the second fiscal year beginning after the date on which the sending or receiving local educational agency has informed the local educational agency operating the program and the Operational Steering Committee. The Operational Steering Committee has the authority to waive the minimum year and a day timeline for the implementation of the program transfer. A request for a waiver of the timeline shall be submitted to the SELPA office and the sending LEA no later than February 1st in order to permit the LEA to meet March 15th notice requirements. In the case of a program transfer that is a reorganization, a revised Local Plan must be filed with California Department of Education (CDE) before July 1st of the fiscal year when the new organization takes place. The CDE recommends submitting the proposal at least sixty (60) days in advance to allow adequate time for review and finalization.

Program Transfer Procedures

The LEA proposing the transfer shall submit a request in writing to the affected LEA and the SELPA Office prior to June 30th of any given school year.

The LEA proposing the transfer shall submit a completed *Program Transfer Assurances* to the SELPA Office prior to October 1st of the school year prior to the program transfer taking effect. Information contained in the *Program Transfer Assurances* shall include all of the program information required in section 56207(a) of the California Education Code.

The *Program Transfer Assurances* shall be approved by the Operational Steering Committee on or before February 1st of the school year prior to the program transfer taking effect.

Transfer Requirements

Pursuant to section 56207(a) of the California Education Code, in order for a proposed program transfer to be approved by the Operational Steering Committee, all of the following elements must be identified by the LEA proposing the program transfer:

- Is the program transfer consistent with pupil needs?
- Will the program transfer ensure the availability of a full continuum of services to affected pupils?
- Will the program transfer impact the functional continuation of the current Individualized

- Education Programs (IEPs) of all affected pupils?
- Will the program transfer allow the provision of services in the least restrictive environment from which affected pupils can benefit?
 - The degree to which the program transfer affects the maintenance of all appropriate services?
 - The assurance that there will be compliance with all federal and state laws and regulations and special education local plan area policies.
 - The means through which parents and staff were represented in the planning process.

Funding

The SELPA's member LEAs shall be informed on or before January 1st of any fiscal implications of the resulting program transfer.

Facilities

The transfer of facilities due to a program transfer shall be addressed through the SELPA's Facilities Plan.

Materials and Equipment

All materials and equipment utilized by the sending LEA in the program to be transferred shall be offered to the receiving LEA. The receiving LEA may decline or accept the materials and/or equipment in whole or in part. Any material or equipment purchased with Low Incidence funds is the property of the California Department of Education (CDE) and shall remain with the student. Specialized equipment purchased by the sending LEA for a particular student shall remain with the student during the program transfer. The specialized equipment shall become the property of the receiving LEA.

Employee Transfer Procedures

When a program transfer rises to the level of a "reorganization", requiring revision to the Local Plan, certificated and/or classified employees who have been terminated, reassigned or transferred as a result of the program transfer will be accorded the rights and entitlements in Education Code sections 44903.7 and 45120.2.

A program transfer is identified as a reorganization based on consideration of all of the following factors:

- Will the membership in the SELPA change?
- Will the SELPA function as it did before?
- Are the changes to the SELPA structure significant?
- Will the change result in modification to the Local Plan that shall require approval by the California Department of Education prior to implementation?

When the program transfer fits the above parameters and is deemed a reorganization, terminated, reassigned or transferred employees are entitled to "first priority" in being informed of and in filling vacant special education positions within the receiving LEA. First priority means more than mere consideration, but less than a right to re-employment. All terminated, reassigned or transferred employees shall be informed and considered for employment by the receiving LEA before outside applicants.

Certificated Employee Transfer Procedures

When a program is being transferred from one LEA to another, the receiving LEA shall observe the following procedures consistent with California Education Code Section 44903.7:

- Subsequent to the reassignment or transfer of any certificated employee as a result of the reorganization of special education programs, pursuant to Chapter 797 of the Statutes of 1980, that employee shall have priority, except as provided below, in being informed of and in filling certificated positions in special education in the areas in which the employee is certificated within the district or county office by which the certificated employee is then currently employed. This priority shall expire 24 months after the date of reassignment or transfer, and may be waived by the employee during that time period.
- A certificated employee who has served as a special education teacher in a district or county office and has been terminated from his or her employment by that district or county office pursuant to Section 44955, shall have first priority in being informed of and in filling vacant certificated positions in special education, for which the employee is certificated and was employed, in any other county office or school district that provides the same type of special education programs and services for the pupils previously served by the terminated employee. For a period of 39 months for permanent employees and 24 months for probationary employees from the date of termination, the employee shall have the first priority right to reappointment as provided in this section, if the employee has not attained the age of 65 years before reappointment.

Classified Employee Transfer Procedures

When a program is being transferred from one LEA to another, the receiving LEA shall observe the following procedures consistent with California Education Code Section 45120.2:

- A classified employee who is reassigned or transferred as a result of the reorganization of special education programs has priority, except as provided below, in being informed of and in filling classified positions in the classifications in which the employee was employed before the reassignment or transfer. This priority expires 24 months after the date of reassignment or transfer and may be waived by the employee during that time period.
- A classified employee who served in a special education program in a school district or county office and is terminated from his or her employment by that school district or county office pursuant to Section 45114 as a result of the reorganization of a special education program has first priority in being informed of and in filling vacant classified positions for which the employee is qualified or was employed, in the county office or school district that operates the reorganized special education program. Permanent employees have the first priority right reappointment as provided in this section for 39 months from the date of termination. Probationary employees have the first priority right to reappointment as provided in this section for 24 months from the date of termination.

Seniority for Transferred or Reassigned Employees:

When the receiving LEA hires an employee that has been terminated, reassigned or transferred due to a reorganization the following shall occur:

Certificated

Consistent with California Education Code Section 44903.7, the reassignment, transfer, or new employment caused by the reorganization of special education programs pursuant to Chapter 797 of the Statutes of 1980, shall not affect the seniority or classification of certificated employees already attained in any school district that undergoes the reorganization. These employees shall have the

same status with respect to their seniority or classification, with the new employer, including time served as probationary employees.

Classified

The reassignment of an employee, transfer of an employee, or new employment of an employee caused by the reorganization of special education programs does not affect the seniority or classification that a classified employee already attained in any school district that undergoes the reorganization. The employee has the same status with respect to his or her seniority or classification, with the new employer, including time served as a probationary employee.

Salary placement for Transferred or Reassigned Employees

Certificated

The total number of years served as a certificated employee with the former district or county office shall be credited, year for year, for placement on the salary schedule of the new district or county office.

Classified

The total number of years served as a classified employee with the former school district or county office shall be credited, year for year, for placement on the salary schedule of the new school district or county office.

Disputes

All disputes within the SELPA over the transfer of special education programs will be addressed through the dispute resolution procedures described in the Governance section of the SELPA local plan.

Legal Reference:

Education Codes 56207, 44903.7, 45120.2

**SPECIAL EDUCATION PROGRAM TRANSFER:
PROGRAM TRANSFER ASSURANCES PLAN**

The _____ School District certifies that the LEA will comply with all applicable requirements of federal and state laws and regulations and special education local plan area policies, including compliance with the Individuals with Disabilities Education Act, Section 504 and the provisions of the California Education Code, Part 30, specifically:

- Section 56207(a) - development of detailed program transfer plan
- Section 56207(a)(1) and (3) - pupil needs and the continuation of the current IEPs for all affected students
- Section 56207(a)(2) and (4) - availability of the full continuum of program placements and services in the least restrictive environment for all affected students
- Section 56207(a)(5) - the maintenance of all appropriate support services
- Section 56207(a)(6) – assurance of compliance with all federal, state, and SELPA policies and regulations
- Section 56207(a)(7) - involvement and representation of parents of all affected students and staff (e.g., special education and general education teachers, itinerant specialists, administrators and classified personnel) in the planning process
- Section 56207(c) & Section 56205(b)(5) - resolving disagreements related to program transfers

Special Education Administrator

Superintendent

____/____/____
Date

____/____/____
Date

LEA Name: _____ Date of Submission: ____/____/____

The required *Detailed Plan for Special Education Program Transfers* complies with California Education Code Section 56207(a).

**Marin County SELPA:
Detailed Plan for Special Education Program Transfers**

1. Section 56207(a) (1) and (3) – pupil needs and the continuation of the current individualized education program (IEP) for all affected students.

(a) Specialized Academic Instruction

Click here to enter text.

(b) Related Services and Equipment

Click here to enter text.

(c) Facilities

Click here to enter text.

School Site	Available Facility	Comments

(d) Services from Non-Educational Agencies

Click here to enter text.

2. Section 56207(a)(2),(4) – the availability of the full continuum of program services for all affected students and the provision of services in the least restrictive environment from which pupils can benefit.

(a) Plans for Providing Special Education and Related Services

[Click here to enter text.](#)

(b) If Program Transfer Involves Students with Low Incidence Disabilities, the Following will Occur:

[Click here to enter text.](#)

3. Section 56207(a)(5) – the maintenance of all appropriate services.

(a) Number of (FTEs), Qualifications and Experience of Support Staff

[Click here to enter text.](#)

(b) Availability of Other Support Services (Supervision and Clerical)

[Click here to enter text.](#)

4. Section 56207(a)(6) - assurance of compliance with all federal, state, and SELPA policies and regulations.

(a) Plans for assuring compliance with all federal, state, and SELPA policies

[Click here to enter text.](#)

5. Section 56207(a)(7) – the involvement and representation of parents of all affected students and staff in the planning process.

(a) Involvement of Parents

Click here to enter text.

(b) Involvement of Staff

Click here to enter text.

DATE OF MEETING	PARTICIPANTS

California Education Code § 56207

(a) No educational programs and services already in operation in school districts or a county office of education pursuant to Part 30 (commencing with Section 56000) shall be transferred to another school district or a county office of education or from a county office of education to a school district unless the special education local plan area has developed a plan for the transfer which addresses, at a minimum, all of the following:

- (1) Pupil needs.
- (2) The availability of the full continuum of services to affected pupils.
- (3) The functional continuation of the current individualized education programs of all affected pupils.
- (4) The provision of services in the least restrictive environment from which affected pupils can benefit.
- (5) The maintenance of all appropriate support services.
- (6) The assurance that there will be compliance with all federal and state laws and regulations and special education local plan area policies.
- (7) The means through which parents and staff were represented in the planning process.

(b) The date on which the transfer will take effect may be no earlier than the first day of the second fiscal year beginning after the date on which the sending or receiving agency has informed the other agency and the governing body or individual identified in subparagraph (A) of paragraph (12) of subdivision (a) of Section 56205, unless the governing body or individual identified in subparagraph (A) of paragraph (12) of subdivision (a) of Section 56205 unanimously approves the transfer taking effect on the first day of the first fiscal year following that date.

(c) If either the sending or receiving agency disagree with the proposed transfer, the matter shall be resolved by the alternative resolution process established pursuant to paragraph (5) of subdivision (b) of Section 56205.

(d) Notwithstanding Section 56208, this section shall apply to all special education local plan areas commencing on July 1, 1998, whether or not a special education local plan area has submitted a revised local plan for approval or has an approved revised local plan pursuant to Section 56836.03.

Annotation – Agenda Item 5.2
Operational Steering Committee
September 6, 2023

Agenda Item

5.2 Supporting Inclusive Practices Preschool (SIPP) Grant Award

Item Type

Discussion

Summary of Key Issues

The Marin County SELPA is a recipient of a California Department of Education Special Education Division Supporting Inclusive Practices Preschool Grant. The grant will support members LEAs with developing a network of educational leaders and providers in the enhancement of systems and procedures that support inclusive practices for preschool students.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Supporting Inclusive Practices Preschool Grant: Project Terms and Conditions

Marin County SELPA

SUPPORTING INCLUSIVE PRACTICES PRESCHOOL GRANT

Project Terms and Conditions

#1

Create a new or update an existing action plan for increasing Least Restrictive Environment targets;

Ensure each team is comprised of representative from the following areas: administration, special education, and general education;

#2

Participate in:

- Scheduled SIPP events
- Quarterly meetings with California Department of Education
- Ongoing coaching/training
- SIPP visits
- Training opportunities

Attend:

- SIPP Welcome Webinar
- Spring Institute

#3

Create a plan for increasing equity and inclusion (e.g., Logic Model, Compliance, and Improvement Monitoring Implementation Plan, Local Control and Accountability Plan).

Annotation – Agenda Item 6.1
Operational Steering Committee
September 6, 2023

Agenda Item

- 6.1 AB 130 Final Reporting: Learning Recovery and Alternative Dispute Resolution Funds

Item Type

Information

Summary of Key Issues

AB130 allocated funds for Learning Recovery and Alternative Dispute Resolution activities related to the pandemic school closures. Funds were available to spend between March 13, 2020, through June 30, 2023, and must be spent by September 30, 2023. The final report is due and any remaining funds must be returned to the California Department of Education (CDE) on October 1, 2023.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Learning Recovery Final Report Template

Attachment 2: Alternative Dispute Resolution Plan Final Report Template

Assembly Bill 130 Learning Recovery Plan: Final Report

Due Date: **September 30, 2023**

As a condition of receiving funding under Assembly Bill (AB) 130, Section 161, each Special Education Local Plan Area, (SELPA), is responsible for submitting a final report to the California Department of Education, (CDE), on or before September 30, 2023. This report will detail the utilization of funds as related to the provision of learning recovery and supports, and the demographics of students served.

Please Note: Funds allocated under AB 130, Section 161 will continue to be available for encumbrance until June 30, 2023. Upon the expiration of its period of availability (September 30, 2023), the unencumbered balance of any apportionment made under this Bill shall be returned to the CDE for subsequent return to the State.

The Learning Recovery Plan Final Report shall summarize all local educational agency (LEA) Learning Recovery Plans (LRPs) submitted within the SELPA.

SELPA Information
SELPA Name:
SELPA Code:
Grant Award Summary of Funds:
Total Grant Award:
Total Grant Award <i>encumbered</i> as of June 30, 2023:
Total Grant Award <i>spent</i> as of September 30, 2023:
Per AB 130, Section 161(h), "Upon expiration of its period of availability, the unencumbered balance of an apportionment made under this section shall be returned to the State Department of Education to return to the State."
Total Grant Award amount to be returned to the State:
If there is a Grant Award amount to be returned to the State, please email the LRP team at LearningRecoveryPlan@cde.ca.gov .
Remittance must be sent by October 30, 2023, to the following address: California Department of Education P.O. Box 515006 Sacramento, CA 95851 Attention: Cashier's Office

How were funds under AB 130 LRP spent - Check all areas that apply, inclusive of all LEAs:	
Additional Support and Services Needed to Address Identified Learning Needs	<input type="checkbox"/>
Positive Behavior Supports	<input type="checkbox"/>
Assessing Learning and Academic Needs of Students	<input type="checkbox"/>
Social Emotional Needs	<input type="checkbox"/>
High Quality Instruction	<input type="checkbox"/>
Supporting Students Return to In-Person Instruction	<input type="checkbox"/>
Child Find	<input type="checkbox"/>
Assessing Students who are Waiting for Initial IEPs	<input type="checkbox"/>
Complete Overdue IEPs	<input type="checkbox"/>
Other Impacted Areas (Identify the impacted area)	<input type="checkbox"/>
Demographics of pupils by number (not by percentage) served through the provided learning recovery and supports:	
Pupils' disability category: By specific IDEA eligibility disability category and number of students	
Family income: By data sources SELPA would normally use (i.e., free and reduced lunch, foster, homeless, etc.) and number of students	
English learner classification: By classification and number of students	
Parents' primary languages: By language and number of families	
Other (please explain)	

California Department of Education
 Special Education Division

Expenditures: Include expenditures by object code. The table shall include object codes combined for LEAs within a SELPA, along with a brief statement describing the items.		
Object Codes	Learning Recovery Funds (Expenditures)	Itemized Description
1. 1000–Certificated Salaries		
2. 2000–Classified Salaries		
3. 3000–Employee Benefits		
4. 4000–Materials and Supplies		
5. 5000–Services and Other Operating Costs		
6. Total Direct Costs (Total of 1 through 5)		
7. 6000–Capital Outlay		
8. 7300–Indirect Costs CDE approved rate: (Enter 7.5% as 0.075)		
9. Total Grant Award spent		
10. Total Grant Award to be returned		

By signing this form, the SELPA Director assures that according to AB 130, Section 161(E)(2), match funding received under this section on a one-to-one basis by other funds spent for these purposes, was encumbered, and spent, as aligned with the definition previously provided under the FAQs.

LRP FINAL Report for AB 130 LRP reviewed and verified by:

SELPA Director:

Date:

CDE Received by:

CDE Date:

AB 130 Dispute Prevention and Dispute Resolution: FINAL Report
Fiscal Year: 2021–22
Resource Code: 6536
Due Date: October 1, 2023

Special Education Local Plan Area (SELPA) Information
SELPA Name:
SELPA Code:
Applicable local education agencies (LEAs) served in the SELPA AB 130 ADR plan:
Please complete a copy of final actual expenditure report to detail funds used.
What percentage of the funds have been expended as of September 30, 2023?
Please list the number of cases your SELPA/LEA mediated through alternative dispute resolution services. Include a) Number of Cases totally resolved by agreement. b) Number of Cases refusing alternative dispute resolution services and requesting due process.
Please give a list of the issues that generated the request for dispute resolution services.

List the demographics of pupils served, including, but not limited to, the pupil's disability, family income, English learner classification, and the parent's primary language.

a) Disability categories

b) Family income (however your LEA classifies student socioeconomic status)

c) EL classifications

d) Parent primary language

e) Other (other data points your SELPA/LEA determined relevant in classifying pupils served, such as foster youth, chronic absenteeism, students with late IEP's, race/ethnicity etc.)

Please provide a summary of all outreach activities conducted pursuant to this section.

Please provide a summary of activities conducted in partnership with family support organizations pursuant to this section.

If you were unable to complete some of the activities detailed in your initial or amended ADR plan, please describe which activities and why they were unable to be completed.

California Department of Education
Special Education Division

Which ADR activities would your SELPA/LEA consider continuing to use to prevent and resolve future due process disputes or to continue to educate/inform educational partners?

--

Final AB 130 ADR Report completed by:

SELPA Director: _____ **Date:** _____

Received by:

Date:

Final Expenditures

Object Codes	ADR Allocation Funds (Proposed expenditures)	ADR Allocation Funds (Actual expenditures)	Itemized Description and Justification
1. 1000–Certified Salaries			
2. 2000–Classified Salaries			
3. 3000–Employee Benefits			
4. 4000–Materials and Supplies (cannot exceed 10%)			
5. 5000–Services and other operating costs			
6. Total Direct Costs <i>(Total of 1 through 5)</i>			
7. 6000–Capital Outlay (cannot exceed 10% of allocation or \$10,000 per purchase)			
8. 7300–Indirect Costs <i>CDE approved rate:</i>			
9. Total Grant Budget <i>(Total 6 through 8)</i>			

Annotation – Agenda Item 6.2
Operational Steering Committee
September 6, 2023

Agenda Item

6.2 Marin County SELPA Local Plan Review Timeline

Item Type

Information

Summary of Key Issues

The current California Education Code requires each SELPA to review and approve the Local Plan on a three-year cycle. The previous Marin County SELPA Local Plan was approved and submitted to the California Department of Education in June 2021. The SELPA is required to review and approve the Local Plan during the 2023-24 school year.

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Local Plan Review Timeline

Attachment 2: 2023 – 2024 Projected Local Plan Workgroup

Marin County SELPA Local Plan Update Timeline

DATE	GROUP	TASK
October 2, 2023 9:00 – 11:00 am	Local Plan Workgroup	Review CDE Template Sections A and B with existing information prepopulated, as appropriate
October 16, 2023 9:00 – 11:00 am	Local Plan Workgroup	Review completed CDE Template Sections A and B for needed revisions or additional language
October 30, 2023 9:00 – 11:00 am	Local Plan Workgroup	Review completed CDE Template Sections A and B for needed revisions or additional language
November 13, 2023 9:00 – 11:00 am	Local Plan Workgroup	Develop complete draft of CDE Template Sections A and B
December 11, 2023 9:00 – 11:00 am	Local Plan Workgroup	Develop final draft of CDE Template Sections A and B
January 17, 2024	ASC	Local Plan Sections A and B – First Review
January 24, 2024	SEAC * Special Meeting	Local Plan Sections A and B – First Review
February 14, 2023	BAC	Local Plan Sections A and B – First Review
March 6, 2024	OSC	Local Plan Sections A and B – First Reading
March 20, 2024	ASC & BAC	Local Plan Sections A and B – Second Review Local Plan Section D (Budget Plan & Service Plan) – First Review
March 27, 2024	SEAC	Local Plan Sections A and B – Second Review (meets requirement of 30 days prior to OSC final approval)
April 3, 2024	OSC	Local Plan Sections A and B – Second Reading Local Plan Sections D and E – First Reading
April 17, 2024	BAC	Local Plan Sections A, B, D, and E – Final Review
April 24, 2024	ASC	Local Plan Sections A, B, D, and E – Final Review
May 8, 2024	SEAC	Local Plan Sections A, B, D, and E – Final Review
May 22, 2020	OSC	Local Plan Sections A, B, D, and E – Final Approval
June 25, 2024	Marin County Board of Education	Local Plan Sections A, B, D, and E – Final Approval
June 30, 2024	Governing Boards, Member LEAs	Approval of Local Plan Sections A, B, D, and E

Marin County SELPA Local Plan Update Timeline

Committee Process to Review Marin County SELPA Local Plan for OSC Adoption

COMMITTEE	1 st REVIEW	2 nd REVIEW	Final Review	ADOPTION
Special Education Advisory Committee (SEAC)	January 24, 2024	March 27, 2024	May 8, 2024	
Advisory Steering Committee (ASC)	January 17, 2024	March 20, 2024	April 24, 2024	
Business Advisory Committee (BAC)	February 14, 2024	March 20, 2024	April 17, 2024	
Operational Steering Committee (OSC)	March 6, 2024	April 3, 2024	May 22, 2024	May 22, 2024

2023 – 2024 Marin County SELPA Local Plan Workgroup

Member	Title
Advisory Steering Committee	Special Education Administrator – Marin County Office of Education
Advisory Steering Committee	Special Education Administrator - District
Business Advisory Committee	Business Official – Marin County Office of Education
Business Advisory Committee	Business Official – District
Special Education Advisory Committee	Committee Member
Special Education Teacher	Special Education Teacher - District
Marin County SELPA	Facilitator/Administrator
Marin County SELPA	Administrator

Annotation – Agenda Item 6.3
Operational Steering Committee
September 6, 2023

Agenda Item

6.3 Marin County SELPA Special Education Ad Hoc Recommended Activities

Item Type

Information

Summary of Key Issues

Summary of Previous OSC Action

The OSC approved the Marin County SELPA Special Education Ad Hoc Committee recommendations at the May 24, 2023, OSC meeting.

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Special Education Ad Hoc Recommended Activities

Special Education Ad Hoc Committee Recommendations

Activity	Responsible Entity	Outcome/Product	Completion Status
Develop a SELPA Regional Implementation Lead position to support implementation of evidence based practices for students with autism and other disabilities.	SELPA	Regional Implementation Lead	Completed 8/2023
Broadening onboarding process for new LEA administrators related to special education operations in Marin County.	SELPA	Onboarding materials and meetings	In Progress
Re-evaluate Learning Ally contract	ASC/BAC/SELPA	Updated Contract	Not Yet Initiated
Develop narrative for each fiscal allocation plan that includes both revenue source & allocation distribution methodology	SELPA	Fiscal Allocation Plans Enhancement	In Progress
LEA demonstrates the importance of accurate and timely data	SELPA/LEA	Reliable, accurate, timely, and compliant data reporting	In Progress: ALL LEAs EOY 3 & 4 met certification deadline
LEA designation of one (1) staff person as the LEA CALPADS and SEIS Liaison	LEA	LEA CALPADS & SEIS Liaison Contact List	In Progress
Establish working committee to implement and collect data related to ad hoc committee recommendations adopted by OSC.	SELPA	Formal working committee membership, meeting calendar, and recommendations.	In Progress
Formal Review of Extended School Year Set Aside	Working Committee	Recommendations to SELPA Director to report to OSC for review and consideration.	Not Yet Initiated
Formal Review of LCI/NPS Set Aside	Working Committee	Recommendations to SELPA Director to report to OSC for review and consideration.	Not Yet Initiated
Formal Review of Out of Home Care Set Aside	Working Committee	Recommendations to SELPA Director to report to OSC for review and consideration.	Not Yet Initiated

**Annotation – Agenda Item 6.4
Operational Steering Committee
September 6, 2023**

Agenda Item

6.4 Marin County SELPA Special Education Advisory Committee

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Special Education Advisory Committee Parent Workshops

2023 -2024 Marin County SELPA

Special Education Advisory Committee (SEAC) Virtual Parent Workshops

LEGAL SERIES	UNDERSTANDING THE IEP
Understanding Your Procedural Safeguards October 12, 2023 & January 25, 2024 6:30 – 7:30 pm	Individual Transition Planning October 23, 2023 6:00 pm – 7:30 pm & November 6, 2023 11:00 am – 12:30 pm
Understanding the Continuum of Special Education Services & Placements September 28, 2023 & February 15, 2024 6:30 – 7:30 pm	Navigating the Pages of the IEP 4 Part Series October 2, 2023 October 9, 2023 October 16, 2023 October 23, 2023 11:30 am – 1:00 pm

Registration Required
Spanish Translation Available
www.marinschools.org/SELPA