



Agenda
Operational Steering Committee
February 7, 2024
8:00 am: Open Session
Marin County Office of Education
1111 Las Gallinas Ave, San Rafael, CA 94903

1.0 Call Public Session to Order

John Carroll, Superintendent, Marin County Office of Education

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

Christine Shields, Assistant Program Manager

2.0 Establishment of Quorum

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from December 6, 2023 OSC Meeting

3.2 Approval of Agenda for February 7, 2024 OSC Meeting

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall

limit comments to five (5) minutes.

5.0 Action Items

5.1 2023 2024 SELPA Master Committee Meeting Calendar

The updated 2023 – 2024 Marin County SELPA Master Committee Meeting Calendar will be presented for review and adoption.

5.2 2023 - 2024 Special Olympics Unified Sports Coaching Stipend Proposal

The establishment of stipends for coaches participating in the Special Olympics Unified Sports program will be presented for approval.

6.0 Discussion Items

6.1 Marin County SELPA Ad Hoc Committee Progress Update

Information will be shared regarding the work of the current SELPA Ad Hoc Committees.

7.0 Information Items

7.1 Marin County SELPA Special Education Advisory Committee

Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

8.0

Information, communication, and reports will be presented by the SELPA Director.

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

10.0 Future Planning

Next Meeting Date: March 6, 2024 at 8:00 a.m. at the Marin County Office of Education, Board Room.

11.0 Adjournment

The Marin County SELPA is committed to making its Board meetings accessible to all persons. By request alternative agenda document formats are available to individuals with special needs. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate an individual with special needs to permit participation in a public meeting please contact the Marin County SELPA office via phone at (415) 499-5875 or submit electronic mail to selpastaff2@marinschools.org.

Annotation – Agenda Items 3.1 & 3.2
Operational Steering Committee
February 7, 2024

Agenda Item

- 3.1 Approval of Minutes from December 6, 2023 OSC Meeting
- 3.2 Approval of Agenda for February 7, 2024 OSC Meeting

Item Taken

Action

Summary of Key Issues

The minutes of the December 7, 2023 OSC meeting and the agenda for the February 7, 2024 OSC meeting are presented for adoption.

Summary of Previous OSC Action

None

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Consent Agenda as presented.

Attachments to this Agenda Item

Attachment 1: Minutes, Operational Steering Committee Meeting, December 7, 2023



Operational Steering Committee
December 6, 2023
7:30 am: Open Session
Marin County Office of Education
1111 Las Gallinas Ave, San Rafael, CA 94903
MINUTES

1.0 Call Public Session to Order

Becky Rosales, Chair, Superintendent, Miller Creek School District

Becky Rosales called the meeting to order at 7:32 am.

Operational Steering Committee:

Area 1: Brett Geithman, Superintendent, Larkspur-Corte Madera School District

Area 1 includes Tamalpais UHSD, Larkspur - Corte Madera SD, Ross SD

Area 2: Marci Trahan, Superintendent, Ross Valley School District

Area 2 includes Shoreline USD, Lagunitas SD, Ross Valley SD, Nicasio SD

Area 3: Raquel Rose, Superintendent, Kentfield School District

Area 3 includes Mill Valley SD, Sausalito Marin City SD, Kentfield SD, Reed SD, Bolinas-Stinson SD

Area 4: Becky Rosales, Superintendent, Miller Creek Elementary School

Area 4 includes Miller Creek SD, San Rafael Elementary SD, San Rafael High SD

Area 5: Tracy Smith, Superintendent, Novato Unified School District

Area 5 is the Novato Unified School District

Area 6: John Carroll, Superintendent, Marin County Office of Education

Area 6 includes the Marin County Office of Education, Laguna Joint SD

Marin County SELPA Staff:

Rebecca Minnich, SELPA Director

The following committee members were in attendance: Raquel Rose, Becky Rosales, Tracy Smith, John Carroll, and Brett Geithman.

2.0 Establishment of Quorum

A quorum was established with five (5) members of the Operational Steering Committee.

3.0 Consent Agenda

(Members may remove items from the Consent Agenda)

3.1 Approval of Minutes from November 1, 2023 OSC Meeting

3.2 Approval of Agenda for December 6, 2023 OSC Meeting

The Consent Agenda was approved as presented.

Motion: John Carroll Second: Tracy Smith Carried: Unanimous

4.0 Public Comment

Government Code § 54954.3 provides that the public will have an opportunity to address the board on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

Alicia Ncho Oguie, a parent of a student in the Novato Unified School District, shared information regarding the need for developing inclusive playgrounds in Marin County schools, and that it was currently Inclusive Schools Week. Alicia's daughter, Emma, shared that she has a sister with autism, and there is a need for developing inclusive playgrounds.

Lena Godfrey, parent of a student in the Reed Union School District, shared that it was currently Inclusive Schools Week and there is a need to recognize inclusion all year. She shared that she was frustrated that the Reed Union School District was not currently making changes to its current playground structures and would like districts in Marin County to pledge to build inclusive playgrounds.

5.0 Information Items

5.1 Fiscal Implications, Facility Obligations, and Materials and Equipment: Current and Prospective Program Transfers

Information will be shared regarding the anticipated fiscal implications, facility obligations, and materials and equipment transfer related to Program Transfers.

The SELPA Director shared information regarding the anticipated fiscal implications, facility obligations, and materials and equipment transfer related to the Program Transfer. The SELPA Director shared the following:

- Total Excess Costs should decrease next school year;*
- There will be no impact to the current Facilities Plan based on the number of students Novato Unified School District intends to transfer; and*
- Any low incidence materials and equipment identified in the anticipated Program Transfer shall transfer with the students.*

5.2 2023 California Department of Education (CDE) Compliance and Improvement Monitoring Plans

Information will be shared regarding the status of the 2023 CDE Compliance and Improvement Monitoring Plans for the identified member local educational

agencies (LEAs).

The SELPA Director shared information regarding the status of the 2023 CDE Compliance and Improvement Monitoring (CIM) Plans for the twelve (12) identified member local education agencies (LEAs) in the Marin County SELPA required to complete a Plan. Twelve (12) local education agencies developed a multi-year CIM Plan that includes high leverage strategies and meaningful activities to support student outcomes. The SELPA submitted assurances to the California Department of Education verifying that it assisted and supported each LEA in the development of the Plan and will continue to assist and support each LEA throughout the monitoring cycle accordingly.

5.3 Fall Census Reporting

Information will be shared regarding the upcoming Fall Census Reporting period to occur on December 15, 2023.

The SELPA Director shared the activities the department has engaged in this school year to support member LEAs with meeting the California Longitudinal Pupil Achievement Data System (CALPADS) Fall 1 certification deadline on December 15, 2023. Activities included website enhancement, professional development workshops, phone consultation, email consultation, and digital resources.

5.4 Marin County SELPA Special Education Advisory Committee

Information will be presented regarding the work of Marin County SELPA's Special Education Advisory Committee.

The SELPA Director presented information regarding the work of the Marin County SELPA's Special Education Advisory Committee (SEAC). The SEAC is hosting its first annual Parent and Child Resource Fair on March 23, 2024 at the Marin County Office of Education. Representatives for a variety of different local agencies will be in attendance to share information and resources with families of children with disabilities. The SELPA Director shared that the next SEAC meeting is scheduled for January 24, 2024.

6.0 Discussion Items

6.1 Marin County SELPA Ad Hoc Committee and Workgroup Progress Update

Information will be shared regarding the work of the current SELPA Ad Hoc Committees and Workgroups.

The SELPA Director shared information regarding the work of the current SELPA Ad Hoc Committees and Workgroups. The Ad Hoc Committee has met twice to review and analyze data related to the Extended School Year Set-Aside. The Local Plan Workgroup has met four (4) times to review the current Local Plan and determine a need for any enhancements or revisions to the current

plan. The Supporting Inclusive Preschool Practices Workgroup has met three (3) times and participants have actively engaged in developing a vision statement specific to inclusion, analyzing data, and results that need to be achieved to support meaningful inclusion.

7.0 Action Items

7.1 Program Transfer Assurances Plan Approval: Novato Unified School District

The Program Transfer Assurances Plan for the delivery of Deaf and Hard of Hearing special education services by the Novato Unified School District beginning in the 2024-2025 School year will be considered by the Operational Steering Committee (OSC).

The Program Transfer Assurances Plan for the delivery of Deaf and Hard of Hearing special education services by the Novato Unified School District for the 2024 – 2025 school year was approved as presented.

Motion: Brett Geithman Second: Raquel Rose Carried: Unanimous

7.2 Program Transfer Implementation Timeline Waiver Request: Novato Unified School District

A waiver for the timeline established for a Program Transfer to take effect for the Novato Unified School District will be considered by the OSC.

The waiver for the timelines established for a Program Transfer to take effect for the Novato Unified School District was approved as presented.

Motion: John Carroll Second: Brett Geithman Carried: Unanimous

8.0 SELPA Director's Report

Information, communication, and reports will be presented by the SELPA Director.

The SELPA Director provided information regarding the following:

- The SELPA is hosting the annual private school meeting on December 15, 2023 at 3:30 pm at the Marin County Office of Education;*
- The SELPA has established a contract on behalf of the SELPA's member LEAs for a School Psychologist to conduct assessments of parentally placed students with disabilities in private schools. The School Psychologist will conduct a total of thirty (30) assessments between the months of January and June 2024; and*
- The SELPA Director provided an update regarding the current SELPA infrastructure and staffing.*

9.0 Board Member Comments

Each member of the Governing Board/Operational Steering Committee may report about various matters related to the SELPA. There will be no Board discussion except to ask questions and refer matters to staff, and no action shall be taken unless listed on a subsequent agenda.

Members of the Committee discussed the timing of the next meeting in relation to the Winter Break. The Committee agreed to not meet in January 2024 and meet next in February on the date identified on the SELPA's Master Committee Meeting Calendar.

Members of the committee discussed the start time of the future OSC meetings. The OSC discussed adjusting the start time by thirty (30) minutes for the meetings to begin at 8:00 am. The committee agreed to bring this item forward for discussion with all Superintendents. The OSC Chairperson will provide notice to the SELPA Director about the start time of future OSC meetings following the discussion with the Superintendents.

10.0 Future Planning

Next Meeting Date: February 7, 2024 - 7:30 a.m. – Marin County Office of Education, Board Room

11.0 Adjournment

The meeting was adjourned at 8:27 am.

Motion: Becky Rosales

Second: Tracy Smith

Carried: Unanimous

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Annotation – Agenda Item 5.1
Operational Steering Committee
February 7, 2024

Agenda Item

5.1 2023 – 2024 SELPA Master Committee Meeting Calendar

Item Type

Action

Summary of Key Issues

The Operational Steering Committee annually approves the SELPA Master Committee Meeting Calendar. The adopted calendar needs to be adjusted to reflect the change of the start time for the 2023 – 2024 OSC meetings.

Summary of Previous OSC Action

The Operational Steering Committee adopted the 2023 – 2024 SELPA Master Committee Meeting Calendar at the April 15, 2023 Operational Steering Committee meeting.

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the 2023 – 2024 SELPA Master Committee Meeting Calendar as presented.

Attachments to this Agenda Item

Attachment 1: 2023 – 2024 Marin County SELPA Master Committee Meeting Calendar



MASTER COMMITTEE MEETING CALENDAR 2023 - 2024

Operational Steering Committee (8:00 am)

July 2023 <i>Dark</i>	August 2023 <i>Dark</i>	September 6, 2023 MCOE	October 4, 2023 MCOE	November 1, 2023 MCOE	December 6, 2023 MCOE
January 10, 2024 MCOE	February 7, 2024 MCOE	March 6, 2024 MCOE	April 3, 2024 MCOE	May 22, 2024 MCOE	June 12, 2024 MCOE

Advisory Steering Committee (9:00 am)

July 2023 <i>Dark</i>	August 9, 2023	September 13, 2023	October 18 2023 Joint Meeting with ASC at 11:00 am	1 st Interim November 15, 2023 Joint Meeting with ASC at 11:00 am	December 13, 2023
January 17, 2024	2 nd Interim February 14, 2024 Joint Meeting with ASC at 11:00 am	Preliminary Budget March 20, 2024	April 24, 2024	May 15, 2024 Joint Meeting with ASC at 11:00 am	June 5, 2024 Joint Meeting with ASC at 11:00 am

Business Advisory Committee (11:00 am)

July 2023 <i>Dark</i>	August 2023 <i>Dark</i>	September 2023 <i>Dark</i>	October 18, 2023 Joint Meeting with ASC at 11:00 am	1 st Interim November 15, 2023 Joint Meeting with ASC at 11:00 am	December 2023 <i>Dark</i>
January 2024 <i>Dark</i>	2 nd Interim February 14, 2024 Joint Meeting with ASC at 11:00 am	Preliminary Budget March 20, 2024	April 17, 2024	May 15, 2024 Joint Meeting with ASC at 11:00 am	June 5, 2024 Joint Meeting with ASC at 11:00 am

Special Education Advisory Committee (9:30 am – 11:00 am)

July 2023 <i>Dark</i>	August 23, 2023 MCOE	September 2023 Dark	October 2023 Dark	November 8, 2023 MCOE	December 2023 Dark
January 24, 2024 MCOE	February 2024 Dark	March 27, 2024 MCOE	April 2024 Dark	May 8, 2024 MCOE	June 2024 Dark

Annotation – Agenda Item 5.2
Operational Steering Committee
February 7, 2024

Agenda Item

5.2 2023 – 2024 Special Olympics Unified Sports Coaching Stipend Proposal

Item Type

Action

Summary of Key Issues

None

Summary of Previous OSC Action

The OSC approved Special Olympics Unified Sports payments for coaching services from 2015 to 2020.

Recommendation

The SELPA Director recommends that the Operational Steering Committee approve the Special Olympics Unified Sports Coaching Services Proposal as presented.

Attachments to this Agenda Item

Attachment: 2023 – 2024 Special Olympics Unified Sports Coaching Stipend Proposal

SPECIAL OLYMPICS NORTHERN CALIFORNIA: UNIFIED SPORTS

Coaching Stipend Proposal



Background:

Special Olympics Northern California is an inclusive sports opportunity that engages a wide range of students on school campuses. By following the simple notion that training and playing together can forge a quick path to friendship, Unified Sports brings students together around the principles of teamwork and community. The program offers students with and without disabilities an opportunity to compete together for a common goal. Unified Sports works to create conditions that support greater inclusivity, acceptance, and integration on school campuses.

Program Goals:

Inclusive Sports
Student Leadership
Opportunities for Friendships
Connected Campus Climate

Sports:

Basketball
Track and Field
Elementary Field Day Sport Event

History:**2015-2016 School Year**

2 Basketball Games
2 Track and Field Events

Two (2) School Districts participated in Unified Sports Events.

2016-2017 School Year

4 Basketball Games
1 Track and Field Event
Unified Sports Night

Four (4) School Districts participated in Unified Sports Events.

2017-2018 School Year

2 Basketball Games
1 Track and Field Event
Unified Sports Night

Four (4) School Districts participated in Unified Sports Events.

2018 – 2019 School Year

2 Basketball Games
1 Track and Field Event
Unified Sports Night

Four (4) School Districts participated in Unified Sports events.

2019 – 2021 School Years: Cancelled due to COVID-19 restrictions.

2021 – 2022 School Year

1 Basketball Game

Annotation – Agenda Item 6.1
Operational Steering Committee
February 7, 2024

Agenda Item

6.1 Marin County SELPA Ad Hoc Committee Progress Update

Item Type

Discussion

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Marin County SELPA Ad Hoc Committee Progress Update

Marin County SELPA Ad Hoc Committee and Workgroup Progress Update

Marin County SELPA Ad Hoc Committee

Meeting Date	Activity	Outcomes
December 11, 2023	<ul style="list-style-type: none">• Reviewed data specific to operational costs and potential impact on Excess Costs with a change in the reimbursement rate.• Reviewed draft recommendations from November meeting related to the Extended School Year (ESY) Set Aside.• Drafted recommendations specific to the ESY Set Aside based on current data and input from committee members.	<ul style="list-style-type: none">• Development of seven (7) draft recommendations specific to the ESY Set Aside.
January 16, 2024	<ul style="list-style-type: none">• Reviewed the Nonpublic School (NPS)/Licensed Children Institution (LCI) Set Aside.• Discussed the rationale for the NPS/LCI Set Aside• Examined the current fiscal methodology for the Set Aside.• Discussed potential review cycle.	<ul style="list-style-type: none">• Determined need for additional data.

Future Ad Hoc Committee meetings are scheduled for the following dates:

- February 12, 2024
- March 12, 2024
- April 15, 2024
- May 6, 2024

**Annotation – Agenda Item 7.1
Operational Steering Committee
February 7, 2024**

Agenda Item

7.1 Marin County SELPA Special Education Advisory Committee

Item Type

Information

Summary of Key Issues

None

Summary of Previous OSC Action

None

Recommendation

None

Attachments to this Agenda Item

Attachment 1: Marin County SELPA Child and Family Resource Fair Flyer



MARIN COUNTY SPECIAL EDUCATION
ADVISORY COMMITTEE

CHILD & FAMILY RESOURCE FAIR

JOIN US FOR A DAY OF RESOURCES FOR
FAMILIES OF CHILDREN WITH DISABILITIES IN
MARIN COUNTY. MEET WITH VARIOUS
ORGANIZATIONS TO GAIN USEFUL
INFORMATION ABOUT PROGRAMS AND
SERVICES IN MARIN AND NEIGHBORING
COUNTIES.

Free Event/Children Welcome
Light Snacks & Drinks Will Be Provided

**MARCH
23RD 2024**

12:30-3:30 PM

MARIN COUNTY OFFICE OF EDUCATION

1111 Las Gallinas Ave
San Rafael, CA 94903
More Information: 415-499-5875
www.marinselpa.org





COMITÉ ASESOR DE EDUCACIÓN ESPECIAL
DEL CONDADO DE MARIN

FERIA DE RECURSOS PARA NIÑOS Y FAMILIAS

ÚNASE A NOSOTROS PARA UN DÍA DE
RECURSOS PARA FAMILIAS DE NIÑOS CON
DISCAPACIDADES EN EL CONDADO DE MARIN.
REÚNASE CON VARIAS ORGANIZACIONES PARA
OBTENER INFORMACIÓN ÚTIL SOBRE
PROGRAMAS Y SERVICIOS EN MARIN Y LOS
CONDADOS VECINOS.

Evento gratuito/Niños bienvenidos
Se proporcionarán bocadillos ligeros y
bebidas

**23 DE MARZO
DE 2024**

12:30–3:30 PM

MARIN COUNTY OFFICE OF EDUCATION

1111 Las Gallinas Ave
San Rafael, CA 94903
Para mas informacion: 415-499-5875
www.marinselpa.org

