

Instructor,

Instructors are responsible for emailing completed lesson plans to the athletic office every **3 weeks** for each of your students participating in Off-Campus physical education.

It is imperative that attendance records for our students are submitted in a timely manner. All attendance records must be submitted by the end of the semester to receive credit. Credit will be granted contingent on attendance, so your cooperation in this matter is sincerely appreciated.

For your convenience a lesson plan template is included (Off-Campus Physical Education Lesson Plans.) If applicable, we suggest you fill out the learning objectives and activities once and then make copies. The district will NOT accept practice records from parents or students.

I've included the Off-Campus Physical Education Instructor Agreement you signed for reference. Please do not hesitate to call if you have any questions. We look forward to a great year!

Thank you,

Pearland ISD Athletic Office

1928 N. Main St.

Pearland, Texas 77581

Email: ocpe@pearlandisd.org

Work: 281.485.3203

OFF-CAMPUS PHYSICAL EDUCATION LESSON PLAN (3 WEEKS)

STUDENT _____

FALL

SPRING

FACILITY _____

START DATE _____

INSTRUCTOR _____

END DATE _____

	DATE	HOURS	LEARNING OBJECTIVE (TEKS)	SKILL/ACTIVITY
SUN				
MON				
TUE				
WED				
THU				
FRI				
SAT				
SUN				
MON				
TUE				
WED				
THU				
FRI				
SAT				
SUN				
MON				
TUE				
WED				
THU				
FRI				
SAT				

EMAIL COMPLETED FORM EVERY 3 WEEKS TO: OCPE@PEARLANDISD.ORG

OFF-CAMPUS PHYSICAL EDUCATION INSTRUCTOR AGREEMENT

As a professional instructor, I am aware of the emphasis on program objectives and that grading is based on participation and attendance. I understand the importance of maintaining program integrity. Therefore, I will support the following standards by:

1. Keeping an accurate record of student attendance and program lesson plans. Lesson Plans are due in the athletic department office every three weeks (see Lesson Plan template included.)
2. Forwarding a grade recommendation based on student participation and attendance as requested to the athletic department on the week prior to the end of semester. Grade will be Pass/Fail.

Due Dates: Fall Semester **December 9, 2024**
Spring Semester **May 13, 2025**

3. Contacting the campus counselor if a student's attendance becomes irregular.

I, _____, will make every effort to cooperate with the district in their accounting procedures.

Instructor's Signature

Date

Facility Name

PROGRAM DESCRIPTION REQUIREMENTS

1. On Organization/Facility Letterhead
2. Written and signed by the supervising Instructor.
3. Includes description of student's workout schedule
4. Contains the number of hours practiced per week.

TEA guidelines state:

In accordance with local district policy, a school district may award up to two credits for physical education for appropriate private or commercially sponsored physical activity programs conducted on or off campus. The district must apply to the commissioner of education for approval of such programs, which may be substituted for state graduation credit in physical education. Approval may be granted under the following conditions.

- (1) Olympic-level participation and/or competition include a minimum of 15 hours per week of highly intense, professional, supervised training. The superintendent to be of exceptional quality must certify the training facility, instructors, and the activities involved in the program. Students in grades **9th through 12th** qualifying and participating at this level may be dismissed from school one hour per day. Students dismissed may not miss any class other than physical education and this should be the last class of the day for the student.
- (2) Private or commercially sponsored physical activities include those certified by the superintendent to be of high quality and well supervised by appropriately trained instructors. Student participation of at least 5 hours per week must be required. Students certified to participate at this level may not be dismissed from any part of the regular school day.