
Pittsford Schools

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Important Registration and Medical Information for Parents

Dear Parents:

Your child is invited to attend the Pittsford Extended School Year program, which will be held at Calkins Road Middle School this summer July 8 to Aug. 16. This letter contains important program and registration information, and forms that must be filled out prior to attending the program. All forms are available electronically on the district website: <https://www.pittsfordschools.org/Page/27090>. Please DO NOT return the forms to your child's teacher. ALL Forms are due at the district Special Education Office (75 Barker Road – East Wing) by Friday, May 10. If you prefer forms be mailed to your home, please call 585-267-1014.

All students attending Camp Arrowhead as part of their ESY program must also fill in both the **YMCA Camp Arrowhead Registration Form and YMCA Swim Consent Form**.

If your child needs medical attention during the program the school nurse will contact you at the numbers you have provided on the **Medical Update and Emergency Contact Information Form**. If there are any updates/changes regarding your child's health status or contact information during the program, please notify us immediately.

If your child will need medication during the day (at the school site) New York State requires a Physicians order for all medications, including all over the counter medications (such as Advil, Tylenol, allergy medicine, sunscreen and insect repellent) as well as prescription medications (such as Epi-pens, Asthma Inhalers and Antibiotics). If your child currently has a medication order on file at their school, this order will be used for our summer program. If your child has a new medication or has not previously received medication at school, you and your physician must fill in the **Permission to Administer Medications in School Form (Part I)**. In addition, if you want your child to self-carry and use an Epi-pen, asthma or respiratory rescue medication, insulin/glucagon/diabetes supplies, you must sign and have your physician fill in and sign the **Permission to Administer Medications in School Form (Part II & III)**.

All medications must be in their original containers and dropped off at the school Nurse's office during visiting days, PRIOR to the start of the program. More details will follow.

If you decide to provide sunscreen or insect repellent, which is highly recommended (It can be buggy on the hikes!), you and your physician must fill in and sign the **Sunscreen & Insect Repellent Permission Form**. Please make sure to label containers with your child's name and send the items in their backpack each day. We also ask that you return the **Photo and Video Release form**. Without it, we cannot include your child's image in the end of summer video.

Please submit all forms electronically sped_esy@pittsford.monroe.edu, or bring them to the Special Education Office – 75 Barker Road – East Wing by May 10, 2024.

Thank you for your cooperation, we are looking forward to working with your child this summer!

Sincerely,

Gail Lacey

Inclusion Coordinator